



BOARD MEETING MINUTES

Board Members in Attendance:

<input type="checkbox"/> Ryan Cotterman, President	<input type="checkbox"/> Yuliya Morris, Treasurer	<input type="checkbox"/> Diego Torres
<input type="checkbox"/> Roland Lewis Jr., Vice President	<input type="checkbox"/> Hassan Kingsberry	<input type="checkbox"/> A. Monica Cutno
<input type="checkbox"/> Shon Mallory, Secretary	<input type="checkbox"/> Monique Taylor	

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:30 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the July 18, 2022 regular board meeting were presented.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion:	A. Monica Cutno
Second:	Yuliya Morris
Discussion:	None
Conflict of Interest:	None
Vote:	Unanimously Approved (7-0)

III. Public Comments

- A. None Presented

Diego Torres joined the meeting at 6:37 PM.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 - 1. Dr. Fuller gave a report on the school opening, which went smoothly with no significant issues.
 - 2. The school report card will be released on September 1, 2022.
 - 3. An update on the 2022-2023 20-day ADM was provided. Today we are at a student enrollment of 735, which will likely result in a 20-day ADM that meets or exceeds the School's goal.
 - 4. Detailed discussion of safety measures at the School ensued, including an a debrief on the school safety conference, potential application for a safety grant and what types of resources would the School be interested in (e.g., Safety Resource Officer).
 - 5. Received notification from the town of Wake Forest to complete inspection of the School's storm water. The School discussed the best avenue for completing this report.
 - 6. The staff are appreciative of the extended COVID-19 leave time policy remaining in effect for the 2022-2023 School year.
 - 7. Storage or sale of the School's surplus desks will be required in the near future.

Motion to approve application for a Safety Resource Officer grant.

Motion: Monique Taylor
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: Hassan Kingsberry, Esq. abstained from voting due to a conflict of interest
Vote: Unanimously Approved (7-0)

B. Finance Committee report was given by Yuliya Morris.

1. Reviewed updates regarding the timing and initial results of the 2021-2022 audit.
2. Reviewed the 2022-2023 working budget, noting that the School currently has a strong coverage ratio of 1.36 and the 20-day ADM is expected to significantly exceed the ADM included within the approved budget.
3. Reviewed vendors contracts, including detailed discussions regarding the IXL renewal, remediating policy violations and the Yay Lunch! Agreement as several proposed changes were requested.

Motion to ratify the 2022-2023 agreement with backpack buddies.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

Motion to ratify the 2022-2023 IXL renewal agreement.

Motion: Ryan Cotterman
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

Motion to approve the 2022-2023 services agreement with Well Care.

Motion: A. Monica Cutno
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

C. Development Committee report was given by Roland Lewis Jr.

1. No information was presented.

D. Governance Committee report was given by Ryan Cotterman

1. Review of the Mask Optional Policy. Based on updated guidance from regulators, this review is no longer required each board meeting.
2. Discussion of enrollment priorities and making an amendment on preferences.

Motion to approve the optional Mask Policy.

Motion: Yuliya Morris
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

Motion to approve the policy update on enrollment preferences to allow priority to grandchildren of staff members and board members to attend Envision Science Academy.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

E. Business Advisory Committee update was given by A. Monica Cutno.

1. Information was presented from the most recent Business Advisory Committee regarding upcoming events and initiatives. Specifically, several initiatives are targeting younger students and providing opportunities for them.
2. Meetings have been moved to Mondays instead of Tuesdays.

V. Closed Session

A. The Board moved into closed session at 8:31 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.
Motion: Roland Lewis Jr.
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

B. The Board exited closed session at 8:38 PM and resumed regular board meeting.

Motion to approve exiting closed session.
Motion: Monique Taylor
Second: Hassan Kingsbury
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

C. The Board moved into closed session at 8:39 PM to discuss the material terms of a contract for real property under NC G.S. 143-318.11(a)(5).

Motion to approve entering closed session.
Motion: Ryan Cotterman
Second: Hassan Kingsbury
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

D. The Board exited closed session at 8:44 PM and resumed regular board meeting.

Motion to approve exiting closed session.
Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

VI. Actions

Motion to accept the School's HR recommendations.

Motion: Hassan Kingsbury

Second: Shon Mallory

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (8-0)

VII. Adjournment

A. Next regular board meeting is on Monday, September 19, 2022 from 6:30 PM - 8:00 PM at 590 traditions Grande Blvd., Wake Forest, NC 27587.

B. Board meeting was adjourned at 8:56 PM.

Motion to adjourn the meeting.

Motion: A. Monica Cutno

Second: Yuliya Morris

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (8-0)