



**CHARLES COUNTY
PUBLIC SCHOOLS**

5980 Radio Station Road
P.O. Box 2770
La Plata, MD 20646
Main line: 301-932-6610
www.ccboe.com

Maria V. Navarro, Ed.D.
Superintendent of Schools

Kevin E. Lowndes
Chief of Teaching and Learning

Office of Teaching and Learning
301-934-7377

Fax: 301-934-7401

September 8, 2022

Dear Parents/Guardians:

Providing our children with an environment where they can receive a quality education is more than just a goal for the Charles County Public Schools system; it is vital to the way we do business. The Every Student Succeeds Act (ESSA) of 2015, Section 1112(e), a federal law, gives you the right to ask for and receive information about the professional qualifications of your child's classroom teacher, including:

- Whether the teacher has met State licensure and certification requirements for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State licensure and certification requirements have been waived.
- Whether the teacher is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and if so, their qualifications.

If you would like to receive any such information about your child's classroom teacher, please make the request in writing to the school principal. The principal will then provide the information to you in a timely manner, in most cases within thirty (30) business days.

Thank you for supporting your child's school and Charles County Public Schools. Your continued interest and support are vital to helping our schools and our students excel.

Sincerely,

Maria V. Navarro, Ed.D.
Superintendent of Schools