

**ROCKFORD BOARD OF EDUCATION**  
**ROCKFORD, ILLINOIS**  
**Meeting Minutes**

**Administration Building**  
**Tuesday, August 9, 2022**

President Jude Makulec called the meeting to order at 5:00 p.m.

Present: President Jude Makulec, Vice President Tim Rollins, Secretary June Stanford, Ms. Denise Pearson, Ms. Kamrin Muhammad (arr. 5:39 p.m.), Mr. David Seigel, Mr. Michael Connor

Absent: None

**Motion** by Mr. Connor seconded by Mr. Seigel that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of specific employees; student disciplinary cases; the placement of individual students in special education programs and other matters relating to individual students; collective bargaining matters; security procedures, school building safety and security; the purchase, sale or lease of real property; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

**Approved: 6-0-1**

The Board was in executive session from 5:01 p.m. to 7:09 p.m.

- .....
1. Call to Order – President Jude Makulec called the regular meeting of the Board of Education to order at 7:18 p.m.
    - A. Roll Call  
Present: President Jude Makulec, Secretary June Stanford, Ms. Denise Pearson, Ms. Kamrin Muhammad, Mr. David Seigel, Mr. Michael Connor  
Absent: Vice President Tim Rollins  
Mrs. Makulec thanked Conner Childers who produces the Board’s broadcast on Channel 20, and YouTube Live. She also apologized to the public for being late
    - B. Pledge of Allegiance
    - C. Recitation of Mission Statement: The Mission of Rockford Public School is to collaboratively engage all students in a first-class education for a changing world.
  2. Petitions & Communications  
Mrs. Makulec read the guidelines.
    - Ms. Teresa Phillips spoke of her unhappiness with the Call to Action guidelines and the delays to her program.
    - Mr. Terry Gano spoke of the importance of teacher diversity
    - Gina Giannangeli commented on the importance of partnering with organizations to provide students with opportunities to visit Civil Rights landmarks.
    - Pastor Michael Thomas spoke of the importance of transportation for students to community centers, and Civil Rights trips and education.
  3. Board Member Comments
    - A. Board Member Comments
      - Ms. Pearson acknowledged Pastor Martin of Providence Baptist Church. She spoke of a conversation with him, and his passion for the work in our community. She was happy to see they are providing services through ARP/ESSER funds.
      - Mr. Seigel expressed his appreciation for those who came out and spoke at the meeting. He also commented on the need to get students to school, the District’s efforts, and its partnerships.
  4. Superintendent’s Report
    - A. Superintendent’s Report – Dr. Jarrett  
Dr. Jarrett formally introduced Dr. Antoine Reed, the Chief Diversity, Equity, and Inclusion (DEI) Officer. Dr. Reed has been spending time connecting and listening to know our community internally, as well as beginning

work externally. Dr. Jarrett also shared news received by Dr. Reed's recruiting team. Due to the work of the District's lobbying team, the District is schedule to receive \$200,000 earmarked through Senator Durbin to invest in the Rockford University Pathway. This will allow Administration to invest in "grow your own" programming. Dr. Jarrett finished with highlighting a draft sent with the Superintendent's Target goal setting process. He asked over the course of the week to view them. There are two areas he is asking to focus on, the first an emphasis on aligning job descriptions as well as the evaluation process to ensure the Standards of Practice are effectively being implemented by faculty and staff. The second are of focus is using existing resources, such as Panorama date, as well as Multi-Tiered Systems of Support (MTSS) in place, beginning on a weekly basis ensuring these are being monitored and supporting schools in their development of student support systems. Dr. Jarrett asked for feedback on the details and stated he would welcome phone calls and/or meetings as needed.

5. Report and \*Action on Items that Proceeded through the Performance and Monitoring Committee

- A. \*Board Policy 5.185 General Personnel; Family and Medical Leave
- B. \*Board Policy 5.210 Professional Personnel; Resignations
- C. \*Board Policy 5.220 Professional Personnel; Substitute Teachers
- D. \*Board Policy 5.285 Educational Support Personnel; Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- E. \*Board Policy 5.290 Educational Support Personnel; Employment Termination and Suspension
- F. \*Board Policy 5.300 Educational Support Personnel; Schedules and Employment Year
- G. \*Board Policy 6.210 Instruction; Instructional Materials
- H. \*Board Policy 6.235 Instruction; Access to Electronic Networks/Resources

There was a consensus for Board Members to approve items 5A – 5H with one motion and one vote.

**Motion** by Mr. Seigel seconded by Ms. Pearson to **approve** items 5A -5H, Board Policy 5.185 General Personnel; Family and Medical Leave, Board Policy 5.210 Professional Personnel; Resignations, Board Policy 5.220 Professional Personnel; Substitute Teachers. Board Policy 5.285 Educational Support Personnel; Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, Board Policy 5.290 Educational Support Personnel; Employment Termination and Suspension, Board Policy 5.300 Educational Support Personnel; Schedules and Employment Year, Board Policy 6.210 Instruction; Instructional Materials, Board Policy 6.235 Instruction; Access to Electronic Networks/Resources.

**Yeas:** Ms. Pearson, Ms. Muhammad, Mrs. Makulec, Mr. Seigel, Mr. Connor, Ms. Stanford

**Absent:** Mr. Rollins

**Approved: 6-0-1**

6. Report and \*Action on Items that Proceed through the Planning and Development Committee

- A. \*Resolution Authorizing and Directing Preparation of Tentative 2023-2024 Budget – Greg Brown, Ed. D, CFO and Ms. Michele Sather Executive Director of Budget

**Motion** by Mr. Connor seconded by Ms. Pearson to **approve** item 6A, Resolution Authorizing and Directing Preparation of Tentative 2023-2024 Budget.

The vote to approve the FY23 budget will take place in September. The current resolution is for preparation of the Tentative 2023-2024 (FY24) budget.

**Yeas:** Ms. Muhammad, Mrs. Makulec Mr. Seigel, Mr. Connor, Ms. Stanford, Ms. Pearson

**Absent:** Mr. Rollins

**Approved: 6-0-1**

Concerns from the Facilities Master Plan presented at the August Committee of the Whole meeting included, members requesting a timeline for creating a master plan. In addition, discussion included CPPRT funds, and requesting Administration not move ahead until there was a full plan for athletics, as well as other facilities pieces. Consensus was reached that security was a concern, and not wait two years for those repairs. An unclear area was the deferred areas; comments included it should be part of the plan; however, there is a need to complete the deferred maintenance. President Makulec asked members to comment on the following: deferred maintenance – do members wish to direct Administration to begin spending funds to address these or add deferred maintenance as part of the full plan. Mr. Phillips spoke to these with two action items: create a list of projects brought forward using funding from the additional CPPRT funds consisting mainly of the decennial life-safety projects that were amendments approved by the Board, security vestibules, and some facilities

condition assessments projects, primarily paving projects. Dr. Brown and Mr. Phillips will provide the list as a follow-up the next Friday. The second action item is the facilities assessment report. Mr. Phillips will present this report at the end of September by school, the replacement cost, the facilities condition index cost, five years' worth of cost, a requirement index from years 6 to year 20, and a total. Dr. Jarrett spoke of receiving input from the school communities and bringing to the Board a proposal of listening sessions by school. Ultimately partner with Board members on how the process should look. This proposal for how to proceed will be vetted first with the Board, then move forward with how to proceed.

7. \*Consent Agenda – Performance and Monitoring Committee

- A. Payroll
- B. Accounts Payable
- C. Purchase Orders (FY22)
- D. Purchase Order (FY23)
- E. Air Travel
- F. Monthly Cash and Investment Report - June 2022 - Jamie Murray, CPA, Executive Director of Finance
- G. Addendum to Consolidated Contracts - Morgan Gallagher on behalf of schools
- H. EPA 2022 Clean School Bus Rebate Program - Michael Slife, Executive Director of Transportation
- I. Frontline Technologies
- J. Houghton Mifflin Harcourt - Professional Learning
- K. e911 Software
- L. GoGuardian Beacon Core
- M. Youth Services Network (YSN) Amendment - Morgan Gallagher, Chief of Schools on behalf of Constance Lane and Ellis

8. \*Consent Items – Planning & Development Committee

- A. LETRS Professional Learning
- B. Antwon Harris Group, LLC - ARP/ESSER
- C. Life Church - ARP/ESSER
- D. Providence Community Development Corp. - ARP/ESSER
- E. Rockford Dance Company - ARP/ESSER

9. \*Consent Items – Governance Committee

- A. Meeting Minutes: 07-19-22
- B. Contract Purchase Orders (FY22)
- C. Contract Purchase Orders (FY23)
- D. Educational Office Personnel Association (EOPA) Tentative Agreement
- E. Rockford Area Economic Development Council
- F. Mid-West Family of Northern Illinois – 9/11 Hero Climb Fee Waiver – Michael Phillips, Chief Operations Officer
- G. Public Sale of the Former Page Park and Stiles Properties - Michael Phillips, Chief Operations Officer
- H. Illinois Workers' Compensation Settlement Agreement – DJ
- I. Freedom of Information Log

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** Consent Items not pulled.

**Yeas:** Mrs. Makulec, Mr. Seigel, Mr. Connor, Ms. Stanford, Ms. Pearson, Ms. Muhammad

**Absent:** Mr. Rollins

**Approved: 6-0-2**

10. \*Closed Session Consent Items

- A. Notice to Remedy Jeffrey Meyers
- B. Salary Adjustment for a 12 month, Dean of Elementary Math assigned to the Administration Building
- C. Appoint of Talvi Bandel as a 10-Month, Middle School Assistant Principal assigned to West
- D. Appointment of Erin Zawlocki as 10-Month, Middle School Assistant Principal assigned to Eisenhower
- E. Appointment of Jason Ware as 10-Month Elementary Assistant Principal assigned to Cherry Valley
- F. Appointment of Andrew Butler as 10-Month, Middle School Assistant Principal assigned to Lincoln
- G. Appointment of Jodie Freeman as a 10-Month, Elementary School Assistant Principal assigned to Johnson

H. Appointment of Allison Hunter-Rosene as a 10 Month Early Childhood Dean assigned to Nashold

I. Appointment of Christy D. Grace as a 10 Month Assistant Principal assigned to Welsh

J. HR Organization Report & Addendum

**Motion** by Ms. Pearson seconded by Mr. Connor to **approve** Closed Session Consent items not pulled.

**Yeas:** Mr. Seigel, Mr. Connor, Ms. Stanford, Ms. Pearson, Ms. Muhammad, Mrs. Makulec

**Absent:** Mr. Rollins

**Approved: 6-0-1**

11. Other Business/New Business/Agenda Recommendations

A. Board Member Action Steps

There were no action plans.

12. Adjournment

**Motion** by Mr. Connor second by Ms. Pearson to **adjourn**.

**Adjournment:** 7:55 p.m.

**Approved:**

**President:**

**Secretary:**