

Mission Statement

*Develop responsible and
productive members of
society*

Strasburg School District
31-J

November 14, 2018 @ 6:30 p.m.

Board of Education

John Sampson, President

Nancy Taylor, 1st Vice President

Connie Lybarger, 2nd Vice
President

Michael Marrero, Secretary

Julie Winter, Treasurer

*Strasburg School Board strives to
follow our guiding principles:*

T – Transparency

R – Respect

U – Unity

T – Trust

H – Honesty

Agenda

SCHOOL DISTRICT BOARD ROOM

Meetings are held in the East video-conference room – Room 110.

Please enter the High School through the circle drive entrance.

The Board's meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Your opinion is valuable to the Board. There is an opportunity during request from patrons to address the Board.

Members of the public who intend to offer public comment to the Board must sign up for comment with the Superintendent at least 24 hours before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

(District students should identify themselves as such and they will be called upon first).

Presentations must be no more than three minutes.

There are many other ways to become involved with the schools such as district accountability committees, booster clubs, classroom parent volunteers, etc. For more information feel free to contact any of the schools or the administration office.

I. Opening of the Meeting

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. Adoption of Agenda

II. Report of the Superintendent

- a. Talent Ed – New HR system
- b. Parent Information System
- c. Report from Carol Wethington

III. Board Discussion

- a. Michael Marrero – School Board Training
- b. February SAC meeting/Board member meeting
- c. CASB Conference – Colorado Springs
- d. Staff Bonuses

IV. Board Action items

- a. Personnel
 - i. New hire, Jasmine Christman, SES Paraprofessional **page 3**
 - ii. New hire, Mathew Sentell, Bus Driver **page 4**
 - iii. Additional duty hours:
 - 1. Colleen Kruse
 - 2. Tracie Brnak
 - 3. Jilonne Schaffer
 - 4. Kristi Baca
 - iv. Updated substitute list **page 5**
- b. Policy
 - i. Final Read
 - 1. GBEB-R-2 Staff Conduct (and Responsibilities) Regulation **page 7**
 - 2. KDBA – Parent Notification of Employee Criminal Charges **page 9**
 - 3. KDBA-E Parent Notification of Employee Criminal Charges – Exhibit **page 11**
- c. Purchase of new lighting in HMS Gym **page 13**
- d. Contract for Demography Study **page 14**
- e. Agreement with I-70 Scout for 2019 articles **page 25**
- f. Transportation Director Job Description **page 28**
- g. Appoint CASB Delegate -
- h. Appoint BOCES Representative

V. Consent Agenda

- a. Approval of the minutes of the October 10th Regular Board Meeting. **Page 29**
- b. Approval of claims, accounts, and financial statements, as appropriate. As per Board action, financials are mailed out no later than 12 working days from the beginning of the month. The Board confirms approval of financials at its next regular meeting. Questions regarding information on the financials can be brought to the Board meeting.

VI. Adjournment

New Sample Regulation

File: GBEB-R-2

NOTE: While Colorado school districts are not required by law to adopt a regulation on this subject, CASB believes this sample contains the content/language that reflects “best practices” and assists in making the district aware of criminal charges against district employees that may trigger required notification to parents under state law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

Staff Conduct (And Responsibilities)

Notice upon arrest for specific criminal offenses

An employee’s criminal misconduct may constitute a violation of Board policy. Such criminal misconduct may also necessitate disciplinary action against the employee and require the district to notify students’ parents/guardians of the employee’s criminal charges in accordance with state law.

In an effort to keep the district apprised in a timely manner of potentially concerning behavior by its employees, an employee who is arrested for any of the following criminal offenses shall provide written notice to the superintendent or designee. Such notice shall be provided prior to reporting to duty in the district and no later than five days after the employee’s arrest.

The required notice applies to the following criminal offenses:

1. felony child abuse, as specified in C.R.S. 18-6-401;
2. a crime of violence, as defined in C.R.S. 18-1.3-406(2), except second degree assault, unless the victim is a child;
3. a felony involving unlawful sexual behavior, as defined in C.R.S. 16-22-102(9);
4. felony domestic violence, as defined in C.R.S. 18-6-800.3;
5. felony indecent exposure, as described in C.R.S. 18-7-302; or
6. a level 1 or level 2 felony drug offense, as described in C.R.S. 18-18-401 *et seq.*

Disciplinary action and parental notification

Upon receiving notification of an employee’s arrest for one or more of the above-listed criminal offenses, the district may conduct further investigation as it deems necessary and/or refer the matter to the Colorado Department of Education. Disciplinary action, including dismissal, may be taken against the employee as deemed appropriate by the district, in accordance with applicable law and Board policy.

The district may also notify students' parents/guardians when an employee is charged with any of the above-listed criminal offenses, in accordance with state law and applicable Board policy.

(Approval date)

New Sample Policy

File: KDBA*

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NOTE: Colorado school boards are required by law to adopt a policy on this subject and the law contains some specific direction as to the content or language. This sample contains the content/language that CASB believes best meets the intent of the law. However, the board should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

Parent Notification of Employee Criminal Charges

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The district shall notify students' parents when a district employee or former district employee is charged with a specific criminal offense, as required by state law and in accordance with this policy.

Definitions

For purposes of this policy, the following definitions shall apply:

1. "Employee" shall mean a person currently employed by the district or formerly employed by the district at any time within twelve months prior to the person being charged with a specific criminal offense and whose work requires or required the employee to be in contact with students or whose work area gives or gave the employee access to students.
2. "Parents" shall mean a student's biological or adoptive parents or a student's legal guardian or legal custodian.
3. "School day" shall mean a day on which student instruction occurs at the school and school is in session. When school is not in session (e.g. summer break), "school day" shall mean business day and shall not include a Saturday, Sunday or legal holiday.
4. "Specific criminal offense" shall mean:
 - a. felony child abuse, as specified in C.R.S. 18-6-401;
 - b. a crime of violence, as defined in C.R.S. 18-1.3-406(2), except second degree assault, unless the victim is a child;
 - c. a felony involving unlawful sexual behavior, as defined in C.R.S. 16-22-102(9);
 - d. felony domestic violence, as defined in C.R.S. 18-6-800.3;
 - e. felony indecent exposure, as described in C.R.S. 18-7-302; or
 - f. a level 1 or level 2 felony drug offense, as described in C.R.S. 18-18-401 *et seq.*

Parent notification

The district shall notify parents within two school days after the employee's preliminary hearing for a specific criminal offense is held, waived or deemed waived

by the employee. If the specific criminal offense is not eligible for a preliminary hearing, the district shall notify parents within two school days after the date on which the employee is charged with a specific criminal offense. If the district cannot determine whether a preliminary hearing will be held or has been held or waived, the district shall notify parents within two school days of learning that the employee has been charged with a specific criminal offense.

The notification shall be to those parents of students:

1. enrolled in the school in which the employee is employed or was employed at the time of the alleged specific criminal offense; or
2. with whom the district has reason to believe the employee may have had contact as part of his or her district employment.

Alternatively, the district may provide the parent notification required by this policy upon learning of the employee's arrest for a specific criminal offense from the Colorado Bureau of Investigation.

Within two school days after the district confirms the disposition of the charge against the employee for a specific criminal offense, the district shall notify parents of such disposition using the same notification method used in the initial notice to parents.

If a delay in parent notification is requested by the appropriate law enforcement agency, the district shall delay notification to parents until the request is withdrawn.

(Adoption date)

LEGAL REFS.: C.R.S. 22-1-130 *(parent notification of employee criminal charges)*
C.R.S. 22-2-119 (4)(b) *(district notification of employee arrests)*

CROSS REFS.: ADD, Safe Schools
GBEB, Staff Conduct (And Responsibilities)

NOTE: When the district receives information from the Colorado Bureau of Investigation that an employee has been arrested for a specific criminal offense as defined by this policy, the district "shall monitor the criminal proceedings" to determine whether the employee is charged with a specific criminal offense and whether a preliminary hearing has been held, if the charge is eligible for a preliminary hearing. C.R.S. 22-1-130(3)(a).

New Sample Exhibit

File: KDBA*-E

NOTE: While Colorado school districts are not required by law to adopt an exhibit on this subject, some content in this sample reflects the legal requirements school districts must follow. This sample contains the content/language that CASB believes best meets the intent of the law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

Parent Notification of Employee Criminal Charges (Sample Notice)

TO: Parents

FROM: [Building Principal/Superintendent of Schools]

DATE: [Date]

REGARDING: Parent notification of employee criminal charges

NOTE: State law requires the district to provide this notice to parents "in the same manner" by which the district notifies parents of important school business, which may include "email notification or other electronic communication sent directly to parents or by first-class mail." C.R.S. 22-1-130(4)(d).

This [letter/email] is to notify you that the following [district employee/former district employee] has been charged with a criminal offense.

[*Optional language:* In accordance with C.R.S. 22-1-130, this notice must be provided regardless of whether the actions giving rise to the criminal charge occurred while the person was acting within the scope of his or her school district employment.]

Person's name: _____

Position: _____

Employment status: This person [is/is not] currently employed by the district.

[*Optional language if the person is a current employee and if applicable:* This person has been [suspended/placed on administrative leave] pending an investigation.]

Length of district employment: From [date] to [date].

NOTE: The “alleged criminal offense” and corresponding statute or code that must be included in the next paragraph will be one of the following:

- a. felony child abuse, as specified in C.R.S. 18-6-401;*
- b. a crime of violence, as defined in C.R.S. 18-1.3-406(2), except second degree assault, unless the victim is a child;*
- c. a felony involving unlawful sexual behavior, as defined in C.R.S. 16-22-102(9);*
- d. felony domestic violence, as defined in C.R.S. 18-6-800.3;*
- e. felony indecent exposure, as described in C.R.S. 18-7-302; or*
- f. a level 1 or level 2 felony drug offense, as described in C.R.S. 18-18-401 et seq.*

Alleged criminal offense that this person has been charged with, including the violation of statute or code: _____

UNDER STATE AND FEDERAL LAW, A PERSON CHARGED WITH A CRIME IS PRESUMED INNOCENT UNTIL PROVEN GUILTY.

NOTE: The district is not legally required to provide additional information, but may wish to include information such as, “The alleged criminal offense does not involve a current or former student/did not occur on district property/did not occur during school hours,” etc. State law specifically prohibits the district from disclosing the identity of the alleged victim. C.R.S. 22-1-130(5)(b).

[Optional language: Additional information regarding the underlying facts or circumstances relating to the charge: _____

_____.]

If you or your child have any information to report concerning this [employee/former employee] or have any additional questions or concerns, please contact me at [phone number] or [email address.]

(Issue date)

unwired
LED LIGHTING SOLUTIONS

Powered by:

net zero usa
LIGHTING SOLUTIONS

Quote

8225 S Newport Way
Centennial, CO 80112
720.218.0446

NetZero Independent Licensee

fax: 720.528.7760

Date:

7/12/2019

BILL TO: Strausburg Junior HS
Phil Redgate

SHIP TO:

Gym Quote

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
40	NZ-9220-220W High Bays to replace 400W HID High Bays	\$395.00	\$15,800.00
40	Installation Labor	\$85.00	\$3,400.00
	Tax Exempt		

Make Checks Payable to
Unwired, LLC

Thank you for your business!

Sales Tax

TOTAL

\$19,200.00

Humphreys M.S.



Western Demographics, Inc., 1750 30th St., #424, Boulder, CO 80301, 303-877-7557

October 19, 2018

Monica Johnson
Superintendent
Strasburg School District 31J

Dear Ms. Johnson:

Please use this letter as my proposal to conduct a Demographics and Facility Seat Needs Study for the Strasburg School District. As your consultant I would work with your staff to develop projections and recommendations to address school capacity issues as we have discussed. Western Demographics, Inc. would complete this work during the next four months. The details of the project are described in the following budget:

Strasburg School District 31J Demographic and Enrollment Study Budget - 10/19/18

Item	Description / Project Scope	Hours	Rate	Cost
1	Using Western Demographics Standard Housing Market Analysis Techniques, Develop a New Housing Inventory and Forecast by Contacting Planners, Developers and Builders	10	\$155	\$1,550
2	Calculate the Number of Students Expected from New Housing by Developing a Student Yield Ratio for New Developments	5	\$155	\$775
3	Explore Birth to Kindergarten Change Dynamics and Forecast Based on Correlation	2	\$155	\$310
4	Geo-locate Strasburg Students, Schools and Sites on a Digital Map to Assist with Growth Analysis and Scenario-building	2	\$155	\$310
5	Forecast Enrollment During the Next Eight Years by School, by Grade Based on Research and Networking with Municipal Officials	6	\$155	\$930
6	Map the Central School Campus on a Parcel Map including Vacant Land Holdings. Identify Probable School Addition Locations. Work with Staff, Owner's Rep and Others to Identify Scenarios for School Expansion and Improvement to Traffic Patterns and Parking Function.	10	\$155	\$1,550
7	Develop Short- and Mid-term Scenarios to Use Portable Classrooms, Grade Configuration Changes and Potential New Construction to Address Seat Needs During the Next Three to Five Years	8	\$155	\$1,240
8	Identify School Seat Needs and Long-term Strategies During the Next Eight Years Based on Projections	5	\$155	\$775
9	Report / Coordinate with the Administration and Board of Education as Necessary	3	\$155	\$465
10	Write a Brief Report that Could be Used as a Needs Assessment and a Demographic Chapter for a BEST Grant Application	7	\$155	\$1,085
Total Cost				\$8,990

I had an opportunity to tour the district's central campus and future school sites after our meeting last Thursday. I am convinced there are opportunities to address our short- and mid-term needs on the central campus, but we will continue to acquire school sites associated with developing areas outside of the central Strasburg town area. I would be delighted to work with you to address temporary strategies to address seat needs for the upcoming two school years as part of this project. I look forward to helping with this part of the project and would work to find some low cost solutions.

Thank you for the opportunity to submit this proposal for this exciting work. Please let me know if you would like to suggest modifications to timing, extent or schedule. I only require a verbal authorization to proceed.

Sincerely,

Shannon Bingham



President, Western Demographics Inc.

Shannon L. Bingham - Western Demographics, Inc.
1750 30th St. #424, Boulder, CO 80301, (303) 877-7557

Education

Master of Urban Planning - City & Regional Planning - Texas A & M University - 1985
Bachelor of Business Administration – Accounting - Texas A & M University - 1984
Post Graduate Work - Educational Administration - University of Colorado – 1987
Professional Development - Facilitation Workshop – Stanford University - 2006

Professional Experience

Western Demographics, Inc. – President/Owner (Formerly Western Education & Public Planning)
1992-2018 Providing capital facilities consulting services to school districts and municipalities.

Planning Specialist

1994 - 1995 Northwest Regional Education Laboratory, Portland, OR
Conducted research and development activities as part of the Office of Planning and Service Coordination. Conducted NWREL's continuous assessment of educational needs in the five Northwest states. Evaluated educational technology grants in the State of Idaho. Evaluated school district use of instructional networking and the Internet by examining wide area networks in Alaska, Idaho, Montana, Oregon and Washington.

Instructional Technology Specialist

1991 - 1992 Boulder Valley Schools, Boulder, CO
Encouraged and facilitated the integration of technology into district instructional programs. Developed University partnerships. Coordinated centralized technology purchases, training, hardware / software evaluation. Coordinated Internet program and assisted in writing a successful grant to the National Science Foundation. Coordinated library automation efforts.

Director of Facility Planning

1987 - 1991 Boulder Valley Schools, Boulder, CO
Coordinated all planning and research associated with school enrollment projections, school boundaries, school demographics and school attendance areas. Projected long-term need for school facilities and formulated capital facility needs and cost estimates to be funded by bond election. Administered design/programming of facilities. Conducted research on educational programs and their relationship to school buildings. Conducted all district real estate activities.

Supervisor of Long Range Planning

1986 - 1987 Academy School District #20, Colorado Springs, CO

Awards

President's Award For Exemplary Volunteer Service – Pikes Peak Council – Boy Scouts America
C.M. Russell "Rustler" Award For Distinguished Community Service – Great Falls Schools
Golden Achievement Award – National School Public Relations Assoc. - Presented to Scottsdale Unified School District for "Total Community Process" Designed / Facilitated by Shannon Bingham

Expert Witness Experience

Ute Mountain Tribe vs. Montezuma-Cortez School District – Expert Witness, 5th Circuit Federal Court
Boulder Valley School District Impact Fee System, Expert Witness.
St. Vrain Valley School District Impact Fee System, Expert Witness.

Publications

Educational Needs of the Pacific Northwest, 1994, Shannon L. Bingham, et. al., Northwest Regional Educational Laboratory, Portland, Oregon. Sponsored by the Office of Educational Research and Improvement, U.S. Department of Education.

Western Demographics, Inc. - Firm Overview

Shannon Bingham has been engaged in school planning for thirty-four years. WDI was founded on direct service to school districts and it remains true to that mission. As a former school administrator, Mr. Bingham has a keen insight into the political, budgetary, educational, operational and management issues associated with the demographic evolution of communities and the impact of change on schools and school districts. Mr. Bingham has been involved with approximately 165 school districts in one capacity or another ranging in enrollment from 500 to 175,000 in students. Gradually, Mr. Bingham has transitioned from being predominantly a master-planner and demographer to being an in-demand problem-solver and management consultant with a National reputation addressing the most difficult problems that district administrations face.

Mr. Bingham brings a broad range of skills to the project. In addition to being an expert demographer, he brings a variety of internal and public facilitation skills to bear in the consideration of complex school management issues. He has pioneered the use of focus groups and community open houses in school districts in lieu of traditional "lecture style" meetings. Mr. Bingham has honed his facilitation skills working with school district administrators engaged in challenging problem solving such as school closure and recently completed further training in facilitation at Stanford University. Described as the "best facilitator we have ever seen" by many school district clients, Mr. Bingham works to identify the goals of various interest groups in school conflicts and identifies solutions with tact and clarity. Many districts have adopted WDI's techniques as the new way to hold boundary meetings.

During his 34-year practice, Mr. Bingham has become an expert in the area of school consolidation and closure and has assisted school administrations in the closures of approximately 175 school buildings. Although his public process has been the catalyst for the development of this reputation, Shannon's solid expertise in the analytical aspects of school planning have been the foundation of his success. Bingham pioneered the use of Geographic Information Systems in Colorado school districts. Shannon has trained and developed many of the school district planning directors up and down the front range in this technology along with stakeholder involvement techniques. Bingham is called upon to design interview processes and employee screening for planning staff as well.

Mr. Bingham's education is summarized as follows:

Master of Urban Planning - City and Regional Planning, Texas A&M University

Bachelor of Business Administration -Accounting, Texas A&M University

Post Graduate Work - Educational Administration, University of Colorado

Professional Development - Facilitation, Stanford University

Mr. Bingham is an alumnus of the Northwest Regional Education Laboratory and was engaged in important educational research throughout the Pacific Northwest before beginning his consulting practice. Mr. Bingham's current applied research efforts on behalf of school districts are well informed by this background.

Shannon Bingham lives in Lyons, Colorado and WDI has been located there and in Boulder since 2000. WDI has joint ventured with architecture firms and other professionals including investment bankers in order to form teams to accomplish various school district goals.

Recent / Current Project Experience

- ❖ Assisting Bellevue 405 School District (Bellevue, WA) with long-range facility planning and building renewal, specialized program location and classroom planning for Gifted Education, Early Childhood, Language Immersion, and Specialized Curriculums. High-rise apartment student generation analysis, housing price escalation relationship to student generation research and assistance with stakeholder process design.
- ❖ Conducting a School Efficiency / Utilization Study, School Start Time Analysis and Stakeholder Involvement Process in Anchorage School District. This analysis has included the potential for school replacements (rebuilding) vs. piecemeal renovation.
- ❖ Assisting the Matanuska-Susitna Borough (Alaska County Government) with a transportation function / economic growth potential analysis of road and highway intersections.
- ❖ Assisting Eagle County Schools with the demographic section of their recent master plan document and source material for their recent successful bond election.
- ❖ Assisting Mesa 51 School District with Growth Documentation for their recent successful bond election, on-going land development monitoring and projections.
- ❖ Assisting Moffat County Schools (Craig, CO) with a successful school closure effort
- ❖ Assisting Littleton School District with a successful, school start time analysis, transportation efficiency analysis, capital facilities planning committee facilitation and strategic planning process, school facilities needs assessment and extensive stakeholder involvement process.
- ❖ Conducting a detailed boundary efficiency study in the Matanuska-Susitna School District (Alaska).
- ❖ Assisting 27J School District with Build-out Analysis, Enrollment Projections, New School Boundaries, School Impact Fee Calculations, Director Districts and Staff Training.
- ❖ Assisting Sierra Grande School District (Blanca, CO) with a BEST Masterplan demographic chapter.
- ❖ Assisted Hayden School District with a BEST Masterplan demographic chapter.
- ❖ Assisting Cherry Creek Schools with new boundaries for Elementary #44 and Middle School #11, updated student yield analysis, public process, open house meetings, community surveys, capital planning committee process and Director District reapportionment.
- ❖ Assisting Lewis-Palmer School District with land development impact analysis, enrollment projections, new school needs assessment and long range planning committee facilitation.
- ❖ Assisted Westminster 50 School District with Enrollment Projections.

- ❖ Assisting Regeneration Development Associates and the Grand Junction Downtown Development Association with a Multifamily housing feasibility and market analysis of Downtown Grand Junction
- ❖ Assisting Aurora School District with committee process for new PK-8 school boundaries, year-round school feasibility stakeholder involvement process and academic calendar development.
- ❖ Assisting 27J School District (Colorado) with pre-bond Demographic and Community Needs Assessment balancing future school needs with community goals and available funding potential given the districts bonding capacity.
- ❖ Assisting Mesa 51 School District with Director District Reapportionment, a School Condition Stakeholder Awareness Campaign and Enrollment Projections.
- ❖ Assisting Lewis-Palmer, Hayden and Pagosa Springs School Districts with Master Plan Demographic / Forecast sections.
- ❖ Assisting Montrose School District with enrollment projections.
- ❖ Assisting Adams 50 School District with enrollment projections, a strategic plan, boundary planning and NCLB-mandated school building closure.
- ❖ Assisting West Bloomfield School District (Michigan) in a school facilities and consolidation study resulting in the closure of an elementary school and potential relocation of administrative offices to a high school including a significant public involvement process featuring open houses and focus groups.
- ❖ Serving as the lead consultant and coordinator of the “Southwest Mat-Su Borough Futures Project”. The SW Mat-Su Futures project is a 2060 simulation of communities that would result from the construction of a Knik Arm Crossing Bridge. The project includes all municipal utilities, roads and associated costs needed given a hypothetical future. This project is currently under review by the Alaska Legislature.
- ❖ Assisting Mat-Su Borough School District, in resolving extremely contentious school boundary issues and in capital planning which has formulated one of the largest, successful school bond proposals in Alaskan history.
- ❖ Continuing a 15-year relationship with Detroit Public Schools including closing approximately 160 schools, developing the 2013 Strategic Plan and developing master plan components with a team of consultants. The strategies emerging from the 2013 Strategic Plan are credited with temporarily halting a fifteen-year enrollment decline.
- ❖ Assisting Rockford Illinois School District 205 complete a twenty-year journey through school desegregation by adopting a new student assignment plan and address budgetary shortfalls via closing six schools and conducting an extensive public involvement phase including open house and focus group meetings. Western initially assisted the District in securing a Federal grant (TASAP) to fund this work.

- ❖ Conducting a School Utilization Study in Colorado Springs District No. 11 resulting in the closure of nine schools.
- ❖ Dividing the largest school district in Utah (Jordan) in half providing community engagement, **test score** and demographic analysis to a larger team focused on fiscal impacts. (Divided the 80,000-student Jordan School District in to the reduced Jordan and “Canyons” School Districts.

Western Demographics, Inc. - Experience with developing school consolidation and closure scenarios:

- ❖ Moffat County School District – Craig, CO – One elementary school closed.
- ❖ Anchorage School District – Currently engaged in a school efficiency student that includes potential for school replacement (rebuilding), repurposing or consolidation.
- ❖ West Bloomfield School District (Michigan) – One school closed and plan for administrative relocation in process.
- ❖ Detroit Public Schools (almost 140 schools closed)
- ❖ Rockford IL School District 205 – Analysis, public process and closure of 6 schools
- ❖ Colorado Springs School District No. 11 (School utilization study resulting in the closure of nine schools)
- ❖ Westminster 50 (3 schools closed and boundaries restructured)
- ❖ Adams 12 (1 school closed)
- ❖ Aurora School District (boundary process including closure examination)
- ❖ Jordan Utah Municipal Consortium (Successful City initiative to divide Jordan School District into two districts – the first large district (80,000 students) subdivision in recent memory)

Western Demographics, Inc. - Track record with providing grade reconfiguration services:

Mr. Bingham is extremely knowledgeable in the area of Middle School Grade reconfiguration. He was lead consultant and public facilitator for the successful reconfiguration of the following College Town middle school grade reconfigurations:

- ❖ **West Bloomfield Schools** – Successful conversion of four K-5 elementary schools to two K-2 and two grade 3-5 primary / intermediate configuration partner schools.
- ❖ **Poudre School District (Ft. Collins, Colorado – Home of CSU)** - Reconfigured in 2011 from K-6, 7-9, 10-12 to K-5, 6-8, 9-12. Bingham was responsible for all analysis, school utilization, boundary planning and public process.
- ❖ **Boulder Valley School District (Boulder, Colorado – Home of CU)** - Reconfigured in 1990 from K-6, 7-9, 10-12 to K-5, 6-8, 9-12. Bingham was responsible for all analysis, school utilization, boundary planning and public process.
- ❖ **K-8 Reconfigurations** – 40 in Detroit Public Schools.
- ❖ **New K-8 Activations** – 3 in Boulder Valley School District (Colorado), 4 in Aurora School District (Colorado), 1 in Adams 50 (Colorado).

Western Demographics, Inc. - Track record providing demographic services:

During the past twenty-five years, Western Demographics has worked with many districts in many capacities. The firm has conducted approximately fifty school board reapportionment analyses. Mr. Bingham has been involved in dozens of capital facility planning and boundary planning committees resulting in the activation of over one hundred new schools funded by bond revenue. He has also been involved in analysis work resulting in the closure of approximately 130 schools.

Mr. Bingham's understanding of Geographic Information Systems (GIS) as tailored to school district research has greatly assisted these efforts. In fact, WDI has been instrumental in pioneering the use of GIS analysis for school facilities decision-making and Mr. Bingham continues this development through his involvement in designing and implementing hiring processes for new school district planning staff. WDI also is involved in training new employees to use GIS and other technologies.

Western Demographics, Inc. has been involved in planning for declining enrollment in districts of all sizes. Western has helped the following districts over the past two decades addressing the needs of lower Socio-Economic Status students, declining enrollment, rapid growth and other challenges:

- ❖ Moffat County Schools (Craig, CO) – School closure analysis designed to conserve operating costs and consolidate from four elementary schools to three
- ❖ Anchorage School District – Analysis of school efficiency focusing on percentage utilization and opportunities for school replacement (rebuilding) and consolidation.
- ❖ Eagle County Schools – Recent enrollment forecasting and master planning efforts focusing on “down valley” movement of families due to housing cost.
- ❖ West Bloomfield School District – Declining resident enrollment and significant analysis of non-resident participation from adjacent districts.
- ❖ Colorado Springs School District #11 – Declining enrollment, lack of diversity. Services: Desegregate high school boundaries, conduct school utilization analysis to identify need for closure and address declining enrollment.
- ❖ Westminster 50 School District – Low SES, declining enrollment school district. Services: Address declining enrollment, departure to adjacent school districts, evaluate market share, draw boundaries and assist with school closure.
- ❖ Mesa 51 School District – Evaluation of job decline and unemployment generated by recession and declining Energy sector employment and the associated effect on school enrollments
- ❖ Rockford Illinois – Provide technical assistance for redevelopment of student assignment policies addressing desegregation, diversity and lack of school boundaries. Department of Education funded grant.
- ❖ Deer Valley Unified (Arizona) – Aging urban core schools declining in enrollment combined with a rapidly developing, high SES urban frontier crowding schools. Services: enrollment projections, development impact analysis, GIS
- ❖ Detroit Public Schools – Address declining enrollment and close schools.
- ❖ Scottsdale Unified (Arizona) – Aging urban core schools declining in enrollment combined with a rapidly developing, high SES urban frontier crowding schools.
- ❖ Cincinnati Ohio – Rapidly and pervasively declining enrollment. Services: develop enrollment projections

Western Demographics, Inc. - Experience providing demographic services to districts with low socio-economic (SES) populations:

- ❖ Student participation in free and reduced price lunch (FRL) – The leading and most tactful indicator to describe and attempt to preserve student diversity using boundaries and student assignment policies. Western analyses existing patterns and recommends actions to address goals for even distribution.
- ❖ Race and language spoken at home – Relevant for maintaining diversity and notification in the appropriate language regarding school closures. Western analyses existing patterns and recommends strategies to maintain or improve diversity.
- ❖ Parent median income and poverty statistics – Valuable in identifying school constituencies needing higher levels of service.
- ❖ Housing values, ownership rates and rents – Western collects data from County property departments (Assessor) and identifies relevant trends.

Economic Analysis / High Student Need Populations - Western Demographic's predominant involvement in SES evaluation has focused on Free and Reduced Price Lunch (FRL) statistics. Frequently, the before and after FRL participation rates associated with boundary change proposals are very important in decision making. Especially given the need to maintain Title 1 reading program funding levels which are based on FRL. WDI has been recently involved in FRL analysis in the following school districts:

- ❖ Rockford IL School District – Desegregation Analysis and significant FRL analysis
- ❖ Mesa 51 (Grand Junction, CO) – Evaluation of FRL rates associated with new school boundaries in a community influenced by Energy Industry enrollment fluctuations and recessionary downturn.
- ❖ Poudre School District (Ft. Collins, CO) – Before and after evaluation of FRL rates associated with proposed boundary changes and new school activation.
- ❖ Westminster School District 50 (Colorado) - Before and after evaluation of FRL rates associated with proposed boundary changes resulting from school closure.
- ❖ Rockford School District (Illinois) – Extensive analysis of FRL associated with proposed and existing school boundaries. Address need to maintain diversity in the wake of court ordered desegregation environment. Facilitate a public oversight process and address issues tactfully with the community.

Western Demographics, Inc. - Track record projecting student enrollment:

Western Demographics has been responsible for enrollment projections in many districts of all sizes during the past two decades. Western's "Merlin" software enjoys the reputation of proving one of the most reliable enrollment predication methodologies of any tool used in linear cohort survival enrollment projection. The following districts have benefitted from Mr. Bingham's enrollment projection skills

- ❖ Dozens of Districts including: 27J, Bellevue, Matsu, Montrose, Mesa 51, Moffat County, Lewis-Palmer, Detroit, West Bloomfield and Westminster 50.
- ❖ Boulder Valley School District (Five communities in north central Colorado) – Nineteen years projecting enrollment in this district
- ❖ Brighton School District 27J (Three rapidly-developing communities adjacent to Denver International Airport) – 19 years of projecting enrollment
- ❖ Poudre School District (Ft. Collins, CO) – Designed district principal involvement and

appeal process.

- ❖ Mesa 51 School District – Six years enrollment projection track record in volatile oil and gas employment environment
- ❖ Detroit Public Schools – Fifteen years enrollment projection track record in declining enrollment environment – (<0.8% avg. error – not counting near perfect results in recent years)

Western Demographics, Inc. - Experience with enrollment projection techniques:

- ❖ Linear cohort survival techniques – Mr. Bingham has been engaged for 25 years in the processing of refining these techniques and Western's "Merlin" software is the culmination of this experience. Merlin is described at Westerndemographics.com
- ❖ Birth analysis - Western Demographics, Inc. works with County Health Departments to collect this data and correlates it to Kindergarten enrollment five years later and projects kindergarten enrollment accordingly.
- ❖ Migration Factors – Migration rates from Kindergarten to first, first to second, etc are the foundation of how Merlin works. Merlin addresses migration rates either incrementally or proportionally and calculates future enrollments using several historical year bases.
- ❖ General population projection techniques – Western monitors overall population, school-aged population and preschool population data in order to predict school aged future populations. The U.S. Census and SEMCOG collect this data and provide it to sister agencies.
- ❖ Housing market analysis – Western conducts extensive, original housing market analysis involving field research and purchasing data from commercial sources. Annual absorption rates for various housing products are calculated based on past history and expected economic conditions. WDI has conducted dozens of housing market analyses.
- ❖ Housing vacancy – Vacancy rates are typically collected by cities, states or regional councils of governments. These are collected and plugged into GIS for analysis and display.
- ❖ Student yield research – WDI has conducted dozens of yield analyses, mostly for growing districts.
- ❖ Geocoding (Location of Students on Digital Maps Using Software) – WDI has geocoded hundreds of student databases and has conducted this activity twice a year in Detroit for a period of years.
- ❖ Relationships between overall population changes and school enrollments – Correlations between overall population change, preschool population change

Western Demographics, Inc. - Experience with capital bond programs and master planning:

- ❖ Capital planning for bond programs
 - Western has been involved in dozens of bond programs during the past 20 years beginning with developing needs assessments and continuing with committee process, costing, conditions assessment, educational specifications, strategic planning, campaign development and post mortem precinct analysis
 - WDI's recent efforts in the Master Planning area are well represented in Poudre School District's Master Plan – described in detail elsewhere in this proposal

- ❖ Long-term master planning – WDI recently assisted with the following:
 - Hayden – BEST Demographic Chapter.
 - Sierra Grande – BEST Demographic Chapter.
 - West Bloomfield School District – School Enrollment and Facilities Plan
 - Matanuska-Susitna School District, AK – Bond Package Development, Bond Support
 - Ignacio School District - BEST Demographic Chapter / Masterplan
 - Poudre School District Masterplan
 - Detroit School District Masterplan elements
 - Keenesburg School District Needs Assessment and Master Plan- BEST Demographic Chapter.
 - Archuleta County Schools (Pagosa Springs) Needs Assessment and Master Plan - BEST Demographic Chapter
 - Mesa 51 School District Needs Assessment, School Condition / Replacement Analysis

Western Demographics, Inc. - Experience with boundary planning:

- ❖ WDI is currently involved with several school districts addressing extensive boundary planning activities focusing on analysis, feasibility of change, public process and implementation.
 - Mr. Bingham is an expert in the use of Geographic Information Systems software and pioneered the use of it in public school districts. WDI is an expert in the use of ESRI ArcGIS.
 - WDI recently assisted Rockford School District 205 (Illinois) in obtaining a U.S. Department of Education grant to revise its student assignment plan and run a public and school board process to adopt a revised plan. The project includes the following:
 - Analyzing existing RPS student assignment policy and practice, elementary school attendance patterns and secondary school zones to establish baseline
 - Student performance indicators and parent perceptions of clarity and satisfaction.
 - Developing a Geographic Information System to facilitate scenario building for attendance zones and other schemes for student assignment.
 - Developing scenarios and systemic strategies to improve student assignment policy and practice in the interest of improved student performance and other inadequacies.
 - Examine existing district program deployment schemes to evaluate compliance with district goals and alignment with education research strategies to improve student performance.
 - Sharing preliminary scenarios and systemic strategies with the public and parents in order to gain feedback and guide refinement of final recommendations.
 - Modeling scenarios against test score data to examine potential for improved student performance.
 - WDI has been involved in boundary planning in Detroit Public Schools for approximately 11 years working first in the Student Information Systems and Pupil Population Management Departments and continuing in the DPS Capital Group.

WDI has worked as a contractor and has been the principal consultant for closure and consolidation feasibility study and revision of boundaries. WDI has conducted all Geographic Information Systems analysis, scenario building, before / after enrollment projections and other analysis required for the implementation of new school boundaries.

- WDI has recently completed new boundaries for new K-8 and High School facilities in Aurora Colorado.
- WDI has recently assisted with long term planning for new school boundaries in Brighton 27J School District.

❖ **Western Demographics, Inc.** - Experience with Student retention analysis – WDI has conducted significant student retention analysis for Westminster 50 and the Detroit Public Schools.

- These analyses have addressed departure to adjacent districts
- Out of district student import to the district
- Market Share
- Charter school participation rates

❖ **Western Demographics, Inc.** - Experience with School proximity analysis – WDI have evaluated the potential for students to walk to school in dozens of school districts. School proximity is also relevant in the consideration school closure analysis. Mr. Bingham has been involved in significant Safe Walk to School analysis for multiple districts.

❖ **Western Demographics, Inc.** - Experience with Transportation pattern analysis – WDI has conducted extensive transportation pattern analysis associated with school boundary planning and closure and consolidation scenarios.

- Anchorage School District - Transportation / Boundary Efficiency Analysis.
- Matanuska-Susitna Borough School District (Palmer and Wasilla Alaska) – Transportation / Boundary Efficiency Analysis.
- In Aurora School District – Mr. Bingham assisted with significant transportation planning associated with new school boundaries
- In Rockford School District – Mr. Bingham is currently assisting with significant school bus ridership issues associated with the district's limited choice student assignment policy for elementary school students.
- In Detroit School District – Mr. Bingham has worked with the transportation department to deploy new boundaries and analyze transportation radii associated with school closure.

I-70 Publishing Company Inc.

dba The I-70 Scout & Eastern Colorado News

Advertising Contract

1.0. *The I-70 Scout & Eastern Colorado News*, hereinafter known as the "Publisher," agrees to sell and make space available to Strasburg School District 31j, hereinafter known as the "Advertiser," for a rate of \$13.39 per column inch per week, which is the newspaper's current 52-week rate for advertising with color.

In exchange, the Advertiser agrees to run five full-page, four-color ads (64 column inches per ad) at their own discretion over the course of calendar year 2018.

2.0. This Agreement shall have an initial term of one calendar year from the effective date and SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE ONE-YEAR TERMS UNLESS EITHER PARTY PROVIDES NOTICE OF TERMINATION AT LEAST THIRTY (30) DAYS PRIOR TO THE END OF THE CURRENT TERM. Any price increases that occur in the middle of a term will take effect upon renewal provided the Publisher has given the Advertiser 30 days notice of the increase.

3.0. In the event the Advertiser cancels the contract for any reason prior to completion of the current term, the Advertiser understands that the Advertiser's bill SHALL BE PRORATED AT THE OPEN (OR REGULAR) DISPLAY ADVERTISING RATE IN EFFECT ON THE DATE THE CONTRACT WAS SIGNED for the entire period during which an ad actually ran. It is further understood and agreed upon that all contract rates shall be disallowed on invoices not paid in full by the 30th of each month following receipt.

4.0. All invoices more than 30 days past due shall be re-calculated and re-billed at the open, or regular, rate and charged an interest rate of 2% per month on any sum not paid in full by the due date. This interest rate is based on the open rate at the time the contract is signed, or the equivalent of 24% per annum. As to all past due accounts, Publisher shall be relieved of any duty of obligation of Publisher to continue to publish any further advertising material. As to collection of amounts due to Publisher, Publisher shall not be limited to the arbitration provision set forth in item 18.0, below. The Publisher reserves the right to pass lengthy overdue accounts to a third party for collection and to recover the collection costs from the Advertiser.

5.0. The Advertiser will furnish a copy for a change of advertisement to the Publisher's office by 5 p.m. each Friday prior to publication, in accordance with published deadlines (currently 5 p.m. Fridays). IF THE AD COPY IS NOT RECEIVED BY THE DEADLINE, PUBLISHER RESERVES THE RIGHT TO PUBLISH THE LAST AD COPY RECEIVED. The Publisher further reserves the right to revise the deadline schedule at any time and will inform the Advertiser of this revision.

6.0. The Publisher reserves the right to edit or reject any copy submitted, in the Publisher's sole discretion, and will not be liable for any error(s) in an advertisement other than the actual cost of space occupied by error. The Publisher reserves the right to omit or reject any advertisement without penalty. A claim for allowance in the event of an error must be made within three (3) days after publication. Cost adjustment for errors will be made at the discretion of the Publisher and will not exceed the cost of the ad.

7.0. If, for any reason, the advertisement is not published or not published correctly, the Publisher shall remove any charge for the omission or flawed advertisement from the Advertiser's account. The Publisher shall not be liable for any cost or damages if, for any reason, the advertisement is not published.

8.0. The Publisher assumes no obligation or responsibility for subject matter contained in copy placed by the Advertiser or its agent. The Advertiser and its advertising agency assume liability for all content of all advertisements published (including, but not limited to, copy, illustration, copyright, trademark infringement, claims, etc.) and agree to indemnify and hold harmless the Publisher against any claim made by reason of such advertisement.

9.0. The Publisher is not liable for delay in delivery and/or non-delivery in the event of an act of God, action of government entity, fire, flood, insurrection, riot, explosion, embargo, strikes either legal or illegal, labor or material shortage, transportation interruption of any kind, work slowdown or any condition beyond the control of the Publisher affecting production or delivery in any manner.

10.0. It is expressly agreed that the Publisher is not bound by any stipulations, representations or agreements not printed or written in this order. Except as expressly provided herein, there are no written warranties, expressed or implied, including, but not limited to, any warranties or merchantability and fitness for a particular purpose.

11.0. THE ADVERTISER AGREES THAT ALL ADVERTISING CREATED, COMPOSED AND ORIGINATED BY THE PUBLISHER OR ITS AFFILIATES SHALL BE THE SOLE PROPERTY OF THE PUBLISHER. THE ADVERTISER FURTHER AGREES NOT TO CAUSE, AUTHORIZE, OR PERMIT REPRODUCTION OF ANY SUCH ADVERTISEMENT WITHOUT CONSENT OF THE PUBLISHER.

12.0. In consideration for any credit extended to the Advertiser by the Publisher, the undersigned Advertiser or advertising agency hereby guarantees payment to the Publisher for all sums due, or which may become due. In the event a corporation or organization has executed this advertising contract, the person(s) signing on behalf of said corporation or organization shall be held personally liable for the performance of all obligations of the Advertiser.

13.0. Should any provision of this Advertising Contract be held to be void or unenforceable, the remaining provisions shall remain in full force and effect, to be read and construed as if the void or unenforceable provisions were deleted.

14.0. In the event a court of competent jurisdiction finds any of the provisions of this Advertising Contract to be so broad as to be unenforceable, it is the mutual intent of the parties that such provision be reduced in scope by the court, but only to the extent deemed necessary by the court to render the provision reasonably and enforceable, keeping in mind that the mutual intent of the parties to give the Publisher the broadest possible protection against the acts restricted in this Advertising Contract.

15.0. This Advertising Contract shall be governed by and construed in accordance with the laws of the State of Colorado.

16.0. Any dispute between the Publisher and Advertiser shall be submitted by any party hereto to arbitration. However, unless the parties mutually agree to the contrary, this Agreement shall remain in full force and effect during such arbitration proceeding between the parties. Such arbitration shall be conducted in accordance with the Colorado Uniform Arbitration Act, in Adams County, Colorado. The award of such arbitrator shall be final and may be entered by any party hereto in any court of competent

jurisdiction. All costs and expenses of such arbitration, as well as reasonable attorney's fees incurred by the prevailing party, shall be paid solely by the party against who the arbitrator's award is directed or as directed by the arbitrator if an award not entirely in favor of either party is made.

17.0. This agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and their respective successors and assignees. Publisher specifically reserves the right to assign or delegate any of its obligations hereunder to any other individual or entity. No assignment of the rights and obligations hereunder by either party shall release such party of the responsibility and obligations of such party hereunder except the written consent of the other party.

18.0. The person executing this Agreement on behalf of each respective party hereto hereby represents and warrants that he has the authority to execute this Agreement on behalf of said party and, upon request of the other party, shall provide such party with evidence and proof of such authority.

This contract is effective from Jan. 1, 2018, to Dec. 31, 2018.

Strasburg School District 31j
Name of Business/Corporation/Organization

By: _____
Name of Individual

Title

Signature

Date

I-70 Publishing Company, Inc.
dba The I-70 Scout & Eastern Colorado News

[Signature]
Publisher

4/11/18
Date

POSITION:**Director of Transportation****JOB DESCRIPTION:**

The Director of Transportation organizes, supervises, and directs the pupil transportation program. Supervises the comprehensive operation of school buses and pupil transportation including supervision of all employees, fiscal integrity, and human relation skills. Develops and maintains a safe and efficient transportation system which allows the student to take full advantage of the complete range of curricular and extra-curricular activities offered by the schools of the District. Works closely with the schools to meet their needs in a quality and highly efficient manner. Develops and promotes good community relations among community and school clientele.

**JOB
QUALIFICATIONS:**

1. Leadership ability that promotes positive team culture.
2. Experience in administration of a Transportation Department.
3. General administrative/management experience.
4. Effective communication skills.
5. Effective human relations skills.
7. CO-CDL or ability to obtain a CDL.
8. Mechanical knowledge of large and small vehicles.

**DUTIES AND
RESPONSIBILITIES:**

- Develops and administers a transportation program to meet all requirements of the daily instructional program and extra-curricular activities.
- Update and maintain student transportation information within the Student Information System.
- Utilize the Parent Notification System to send alerts concerning changes in routes, etc.
- Administers the preparation of bus routes and schedules for all schools in the District.
- Recruits, trains, and supervises all transportation personnel and makes recommendations related to employment, transfer, promotion, and release.
- Administers the maintenance of all district-owned vehicles and develops plans for preventive maintenance.
- Authorizes purchases in accordance with budgetary limitations and district procedures.
- Maintains safety standards to conform to state, federal, and insurance regulations, and develops a school bus safety program for the District.
- Cooperates with school principals and others responsible for planning special school trips.
- Reports discipline problems occurring on school buses to the appropriate building administrator.
- Works with appropriate personnel in solving recurring transportation-related problems.
- Develops recommendations for future equipment and personnel needs based on the enrollment projections and school grade configurations, including transportation for students in special programs.
- Acts as liaison to parents for complaints and special requests.
- Conforms to all state and federal laws and regulations and submits required reports regarding school transportation.
- Generates and supervises all written communication that represents the transportation department.
- Performs other duties as assigned.

Approved:

**Strasburg School District 31J
56729 East Colorado Avenue
Strasburg, Colorado 80136**

**Minutes of the Regular Meeting of the Board of Education
October 10th, 2018 (6:30 P.M.) – SHS – East Video Conference Room #110**

CALL TO ORDER:

Meeting was called to order at 6:30 P.M. by Board President, John Sampson.

ATTENDANCE: (Roll Call)

Board members present were: Connie Lybarger, Micheal Marrero (not present for roll call, arrived at 6:40), John Sampson, and Julie Winter, Nancy Taylor, absent.

Others present were Monica Johnson (Superintendent of Schools), Jeff Rasp (SHS Principal), Sara Turrell (HMS Principal), Carol Wethington (SES Principals) Stephanie Velez (Secretary to the BOE), I-70 Scout, and other members of the district and public.

PLEDGE OF ALLEGIANCE: Mr. JOHN SAMPSON

AGENDA APPROVAL:

On a motion by Connie Lybarger and seconded by Julie Winter, it is hereby resolved to approve the amended agenda.

AYE: LYBARGER, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 3-0

REQUEST FROM PATRONS TO ADDRESS THE BOARD OF EDUCATION:

None

SUPERINTENDENT'S REPORT: (Mrs. Johnson addressed the BOE on each of the following items.)

Superintendent Johnson amended the agenda to remove her report. Report was given via email before the meeting.

BOARD ACTION ITEMS:

On a motion by Julie Winter and seconded by Connie Lybarger, it is hereby resolved to approve the resignation of Diana Wallace, SES Para Professional and the hiring of Kristi Baca, SES Para Professional.

AYE: LYBARGER, MARRERO, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 4-0

On a motion by Micheal Marrero and seconded by Julie Winter, it is hereby resolved to approve the support of Amendment 73.

AYE: LYBARGER, MARRERO, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 4-0

On a motion by Connie Lybarer and seconded by Julie Winter, it is hereby resolved to approval the purchase of SDS as the new accounting system for the school district.

AYE: LYBARGER, MARRERO, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 4-0

On a motion by Connie Lybarer and seconded by Micheal Marrero, it is hereby resolved to approve the first reading of policy IHDCA-R, Concurrent Enrollment Regulation.

AYE: LYBARGER, MARRERO, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 4-0

On a motion by Connie Lybarer and seconded by Julie Winter, it is hereby resolved to approve the policy revisions as presented for policies ADD, Safe Schools, GBEB, Staff Conduct (and Responsibilities) (with modification of \$100.00 gift cap), JICH, Drug and Alcohol Involvement by Students, JLCD, Administering Medications to Students, JLCDB, Administration of Medical Marijuana to Qualified Students, KFA, Public Conduct on District Property.

AYE: LYBARGER, MARRERO, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 4-0

On a motion by Connie Lybarer and seconded by Micheal Marrero, it is hereby resolved to approve the first read of policies, GBEB-R-2 Staff Conduct (and Responsibilities)-Regulation, KDBA, Parent Notification of Employee Criminal Charges, KDBA-E Parent Notification of Employee Criminal Charges-Exhibit.

AYE: LYBARGER, MARRERO, SAMPSON, WINTER

NAY: NONE – MOTION CARRIED: 4-0

CONSENT AGENDA: BOARD MINUTES AND CLAIMS AND FINANCIALS

On a motion by Connie Lybarger and seconded by Micheal Marrero, it is hereby resolved to approve the minutes and financial packet for the September 2018 board of education meeting as presented.

AYE: LYBARGER, MARRERO, SAMPSON, TAYLOR, WINTER

NAY: NONE – MOTION CARRIED: 5-0

ADJOURNMENT:

John Sampson, President

Date

Julie Winter, Treasurer

Date