

Student Dismissal Precautions

The school is legally responsible for taking the reasonable steps to ensure the health and safety of its students during the school day. Therefore, each school shall set up procedures to validate requests for early dismissal so that students are released only for proper reasons and into proper hands.

Under no circumstances shall teachers dismiss a student from school prior to the end of the school day or into any person's custody without the direct prior approval and knowledge of the building principal.

The principal shall not excuse a student under the age of 18 before the end of a school day without a request for the early dismissal from the student's parents/ guardians. In keeping with this policy, it becomes prudent that:

1. No student be released from school early on the basis of an invalidated telephone call.
2. Children of divorced or legally separated parents shall be released only upon the request of the parent who is registered on the school record and whom a Colorado court holds directly responsible for the child or whom a court in a state other than Colorado holds directly responsible as long as that parent has presented to the school a copy of the decree showing that it has been filed with the clerk of any district court of Colorado.

An elementary student shall be sent home only with a parent/guardian or, if the parent/guardian is not available, with another authorized adult.

Additional precautions shall be taken by the principals as needs arise.

LEGAL REF.: C.R.S. [14-13-116](#) (1)

CROSS REF.: [KBBA](#), Custodial and Noncustodial Parent Rights and Responsibilities