

Guidelines for Establishing a Student Organization
(Extracurricular)

The Board supports the concept that a wide variety of extracurricular activities should be made available to students. Some of the activities will begin with ideas from students and/or staff. The following guidelines will be used for the establishment and operation of these student organizations:

1. Students and/or Staff with an idea for a Student Organization will speak with the building administrator to get approval.
2. Students who receive Administrator approval will then need to find at least one faculty sponsor.
3. Once the student(s) and sponsor(s) have decided on meeting times and place, Facilities Request Forms will need to be completed for all meetings.
4. Organizations will develop a plan for notification of the student body. Notification will include purpose of the organization and dates/times/location of meetings.
5. Parent permission forms will need to be collected and submitted to sponsor indicating parents' permission for students to attend meetings/activities as well as a clear explanation of how student will be transported to and from meetings/activities (no bussing will be available).

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