

## Mission Statement

*Develop responsible and  
productive members of  
society*

Strasburg School District  
31-J

**April 11, 2018 @ 6:30 p.m.**

### Board of Education

John Sampson, President

Nancy Taylor, 1<sup>st</sup> Vice President

Connie Lybarger, 2<sup>nd</sup> Vice

President

OPEN-Secretary

Julie Winter, Treasurer

*Strasburg School Board strives to  
follow our guiding principles:*

**T** – Transparency

**R** – Respect

**U** – Unity

**T** – Trust

**H** – Honesty

## Agenda

### SCHOOL DISTRICT BOARD ROOM

Meetings are held in the East video-conference room – Room 110.

Please enter the High School through the circle drive entrance.

The Board's meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Your opinion is valuable to the Board. There is an opportunity during request from patrons to address the Board.

Members of the public who intend to offer public comment to the Board must sign up for comment with the Superintendent before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

(District students should identify themselves as such and they will be called upon first).

Presentations must be no more than three minutes.

There are many other ways to become involved with the schools such as district accountability committees, booster clubs, classroom parent volunteers, etc. For more information feel free to contact any of the schools or the administration office.

**I. Opening of the Meeting**

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. Adoption of Agenda

**II. Audience:**

- a. High School Student Brook Miller

**III. Interview Board Candidates**

- a. Dorie Vickrey
- b. Michael Marrero

**IV. Board Action items**

- a. Certify Board Appointment
- b. Supplement, Not Supplant Demonstration of Compliance
- c. Personnel
  - i. Principal Contracts Renewed
    - 1. Carol Wethington
    - 2. Jeff Rasp
    - 3. Sara Turrell
  - ii. Resignations
    - 1. Jonathon Lullo, SES Teacher **page 4**
    - 2. Shelby Thompson, HMS Teacher **page 5**
    - 3. Mary Deffenbaugh, SES Teacher **page 6**
    - 4. Deb Osborn, SES Teacher (coming back for the 2018-2019 school year under PERA 1-10) **page 7**
    - 5. Lauren Headley, SES Para **page 8**
    - 6. Kevin Hemphill, SHS Head Cross Country Coach **page 9**
    - 7. Lora Blake, Transportation Director (may come back for the 2018-2019 year as a school bus driver) **page 10**
  - iii. New Hires:
    - 1. Darel Dodge, HMS Head Football Coach **page 11**
    - 2. Ginia Gutierrez, SHS Head Cross Country Coach **page 12**
    - 3. Up-Dated Sub List **page 13**
- d. Prairie Creek Charter School – Re-designate as an High School AEU
- e. Policy
  - i. Final Read
    - 1. JRA-JRC-E-2 Opt-Out Form for Disclosure of Information **page 15**
    - 2. JFABE-R Students in Foster Care-Regulation **page 16**
    - 3. JFABE Students in Foster Care **page 21**
- f. Resolution to spend into fund balance and accept the bid **page 23**
  - i. Resurface track -
- g. Accept bid to replace Internet Access Points

**V. Report of the Superintendent**

- a. Insurance Premiums
- b. Mold Evaluation **page 24**

- c. Transportation Director Position
- d. School Nurse
- e. CASB Board work session

**VI. Consent Agenda**

- a. Approval of the minutes of the March 14<sup>th</sup>, Regular Board Meeting. **Page 25**
- b. Approval of claims, accounts, and financial statements, as appropriate. As per Board action, financials are mailed out no later than 12 working days from the beginning of the month. The Board confirms approval of financials at its next regular meeting. Questions regarding information on the financials can be brought to the Board meeting.

**VII. Adjournment**

**Opt-Out Form  
for Disclosure of Information to Military Recruiters**

- [ ] As a parent, I request that ~~Do not disclose~~ my child's/~~my~~ name, address, telephone number and any other or directory information not be released to any United States military recruiter.

Signature of parent/guardian-~~or student~~\_\_\_\_\_

Student's name\_\_\_\_\_

Date\_\_\_\_\_

- [ ] As a student who is 18 years of age or older, I request that my name, address, telephone number and any other directory information not be released to any United States military recruiter.

Signature of student\_\_\_\_\_

Student's name\_\_\_\_\_

Date\_\_\_\_\_

Issue Date:

**[Revised January 2018]**

COLORADO SAMPLE EXHIBIT 2007©

NOTE: ~~While~~ Colorado school districts are ~~not~~ required by law to adopt a regulation on this subject, ~~and the law contains some specific direction as to the content or language. some content in this sample reflects legal requirements school districts must follow.~~ This sample contains the content/language that CASB believes best meets the intent of the law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

This regulation is intended to replace former regulation JF-R, Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements).

## **Students in Foster Care Admission and Denial of Admission** (Procedures for Students in Out-of-Home Placements)

### **Definition**

In accordance with state law, and for purposes of this regulation, a “student in out-of-home placement” means:

- ~~a child or youth who is in foster care and receiving educational services through a state-licensed day treatment facility;~~
- ~~a child or youth who is in placement for twenty-four-hour residential care in any facility or center operated or licensed by the department of human services;~~
- ~~a child or youth who transfers school enrollment as a result of being returned to his or her home at the conclusion of an out-of-home placement.~~

~~“Student in out-of-home placement” does not include a child or youth who is in twenty-four-hour residential care funded totally by private moneys or a child or youth who is in an out-of-home placement for purposes of adoption.~~

### **Child welfare education liaison**

~~The superintendent shall designate a~~At least one district staff member shall be designated to serve as the child welfare education liaison. In lieu of designating a district employee, the district may contract with an individual or request that the district’s Board of Cooperative Services (BOCES) designate a BOCES employee to serve as the district’s child welfare education liaison. By August 15 of each year, the district shall report the name and contact information of the district’s child welfare education liaison to the Colorado Department of Education.

The child welfare education liaison shall be responsible for working with child placement agencies, county departments of human services, and the state department of human services to facilitate the prompt and appropriate placement, transfer, and enrollment of students in foster care. ~~out-of-home placements.~~ The

specific duties of the child welfare education liaison shall include, but are not limited to:

- working with social workers from county departments of human services, juvenile probation officers, and foster care parents to ensure the immediate ~~prompt~~ school enrollment and prompt transfer of students' education information and records when students are required to change school enrollment due to changes in placement;
- ensuring that the education information and records of a student in foster care out-of-home placement are delivered to the student's new school within five school days after receiving a request for the transfer of the student's education information and records from a county department of human services;
- participating and collaborating on best interest determinations with the local county department of human services; and
- providing training to district staff on the Title I provisions and educational needs of students in foster care.

In addition to the liaison's duties pertaining to students in foster care out-of-home placements, the district's child welfare education liaison is designated to receive notice of a student who is transitioning to public school from a state-licensed day treatment facility, facility school or hospital providing inpatient acute care or psychiatric services and who has been determined by that facility, facility school, hospital, or a court to be a risk to himself or herself or the community within the 12 months prior to the proposed transfer to a public school. Under certain circumstances, the child welfare education liaison may receive an invitation to participate in the development of a transition plan for such student.

### **Enrollment determinations**

In making enrollment determinations, the child welfare education liaison shall assist appropriate county department of human services representatives in making "best interest of the child" education decisions, particularly the determination of whether or not it is in the best interest of the student in foster care to remain in his/her school of origin or to enroll in a new school.

### **Transfer of education records**

If a student in foster care out-of-home placement transfers to another school, the sending district shall transfer the student's education information and records to the receiving school within five school days after receiving a transfer request from the county department of human services that has legal custody of the student.

The sending district may release the student's education information and records to an employee of the county department of human services for the sole purpose of transferring the education information and records to the student's new school. Such release shall be in accordance with applicable state and federal law, including the Family Educational Rights and Privacy Act.

If the request for a records transfer involves a student who is receiving special education services pursuant to an individualized education plan, the sending district shall notify its special education director of the records request.

The sending district shall not delay the transfer of education information and records of a student in foster care out-of-home placement for any reason, including but not limited to the existence of any unpaid fines or fees.

### **Enrollment in a new school**

~~If it is determined that it is not in the student's best interests to remain in his/her school of origin and U~~unless otherwise permitted by state law to deny enrollment, the district or new school shall immediately enroll a student in foster care in the new school, out-of-home placement within five days after receiving the student's education information and records, regardless of whether:

- the district or school has received the student's education records or certificate of immunization;
- the student can comply with any requirements pertaining to the use of school uniforms or other clothing restrictions; or
- the student can comply with any other pre-enrollment restrictions or requirements imposed by the district or new school.

~~The district or school may deny enrollment to a student in out-of-home placement for the following reasons, subject to the district's responsibilities under the Exceptional Children's Educational Act and other laws pertaining to the education of students with disabilities:~~

- ~~1. Physical or mental disability such that the child cannot reasonably benefit from the programs available.~~
- ~~2. Physical or mental disability or disease causing the attendance of the child suffering therefrom to be inimical to the welfare of other students.~~

~~The following shall constitute additional grounds for denial of enrollment of a student in out-of-home placement:~~

- ~~1. Graduating from the 12th grade of any school or receipt of any document evidencing completion of the equivalent of a secondary education.~~
- ~~2. Failure to meet age requirements.~~
- ~~3. Having been expelled from any school district from the preceding 12 months, if the expulsion was for having drugs or weapons at school or for being a danger to self or others.~~
- ~~4. Not being a resident of the district unless otherwise entitled to attend under C.R.S. 22, Articles 23 (migrant children), 32 (exclusion of non-residents) or 36 (schools of choice).~~

~~5. Behavior in another school district during the preceding 12 months that is detrimental to the welfare or safety of other pupils or of school personnel.~~

If the district or new school enrolls a student in foster care out-of-home placement without receiving the student's certificate of immunization, the district or school shall notify the student's legal guardian that, unless the district or school receives the student's certificate of immunization or a written authorization for administration of immunizations within fourteen (14) days after the student enrolls, the student in foster care out-of-home placement shall be suspended until such time as the district or school receives the certificate of immunization or authorization.

### **Transfer of credits**

When a student in foster care out-of-home placement transfers from one school to another school, the sending school shall certify to the receiving school or district the coursework that the student fully or partially completed while enrolled. The receiving school or district shall accept the student's certified coursework as if it had been completed at the receiving school.

The receiving school or district shall apply all of the student's certified coursework toward completion of the student's requirements for the grade level in which the student is enrolled at the receiving school or for graduation from the receiving school if the student is enrolled in 12th grade. The receiving school or district may award elective credit for any portion of the student's certified coursework that is not aligned with the curriculum of the receiving school or district.

### **Excused absences**

~~A student in out-of-home placement shall receive an excused absence if the student misses school due to a required court appearance or participation in court-ordered activities, including but not limited to family visitation or therapy. The student's assigned social worker shall verify the student's absence was for a court appearance or court-ordered activity.~~

### **Waiver of fees**

~~The school or district in which a student in out-of-home placement is enrolled shall waive all fees that would otherwise be assessed against the student, including but not limited to any general fees, fees for books, fees for lab work, fees for participation in in-school or extracurricular activities, and fees for before-school or after-school programs.~~

~~The school or district shall not limit the opportunity of a student in out-of-home placement to participate in in-school and extracurricular activities and before-school and after-school programs due to waiver of participation fees.~~

### **Transportation**

Applicable federal law requires the district to develop procedures to ensure that students in foster care who need transportation to their respective schools of origin promptly receive that transportation, and to ensure that such transportation is arranged and provided in a cost-effective manner. Accordingly, when the district is



notified that a student in foster care needs, or may need, transportation to a district school, the child welfare education liaison will take steps to establish an individualized plan that addresses how transportation to maintain the student in his/her school of origin will be arranged, provided and funded for the duration of time that the student is in foster care and attending his/her school of origin.

In establishing such a plan, the child welfare education liaison and other district staff shall follow any existing transportation procedures that the district, acting in collaboration with one or more relevant departments of human services, has adopted or otherwise expressly agreed to implement for the cost-effective transportation of the student in foster care. If there are additional costs in providing transportation to the school of origin, the district will provide such transportation if:

- the local county department of human services agrees to reimburse the district for the cost of such transportation;
- the district agrees to pay for the cost; or
- the district and local county department of human services agree to share the cost.

(Adoption date)

# New Sample Policy

File: JFABE\*

## Students in Foster Care

It is the Board's intent to promote educational stability for students in foster care in accordance with state and federal law. Terms used in this policy and its accompanying regulation, such as "foster care," "school of origin," "child's best interest" and "child welfare agency" shall be as defined by applicable federal law.

The district shall coordinate with other districts and with local child welfare agencies and other agencies or programs providing services to students in foster care as needed.

At least one staff member shall be designated to serve as the child welfare education liaison and fulfill the duties set forth in state and federal law.

Duties of the child welfare liaison and procedures for enrollment and transportation for students in foster care shall be made in accordance with the accompanying regulation and applicable law.

(Adoption date)

LEGAL REFS.: 20 U.S.C. 1232g (*Family Educational Rights and Privacy Act*)  
20 U.S.C. 6311 (g)(1)(E) and 6312(c)(5) (*provisions in Every Student Succeeds Act (ESSA) regarding obligations to students in foster care*)  
42 U.S.C. 671 (a)(10) and 675(1)(G) (*child welfare agency requirements related to supporting normalcy for children in foster care and ensuring educational stability of children in foster care*)  
34 C.F.R. 200.30 (f)(1)(iii) (*ESSA's definition of "foster care"*)  
C.R.S. 22-32-138 (*enrollment of students in out-of-home placements*)  
C.R.S. 22-33-103 through 22-33-110 (*school attendance law*)

CROSS REFS.: JF, Admission and Denial of Admission  
JH, Student Absences and Excuses  
JJJ, Extracurricular Activity Eligibility  
JLCB, Immunization of Students  
JQ, Student Fees, Fines and Charges

NOTE 1: The term "foster care" is defined in federal law as follows:

*Foster care means 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is federal matching of any payments that are made. A child in foster care also includes a child who is awaiting foster care placement. 34 C.F.R. 200.30 (f)(1)(iii).*

*NOTE 2: While the definition of “student in out-of-home placement” in state law closely tracks the federal law’s definition of a student in foster care, state law contains the following language which is NOT found in federal law:*

- a child or youth who transfers school enrollment as a result of being returned to his or her home at the conclusion of an out-of-home placement.*

*C.R.S. 22-32-138 (1)(e). Colorado school districts that receive federal funds are required to follow the more stringent federal law requirements for students in foster care. All Colorado school districts must follow the requirements of state law regarding “students in out-of-home placements.” The biggest difference between the two is that the federal law requires “immediate” enrollment and provision of transportation, in coordination with the child welfare agency. State law requires enrollment of a “student in out-of-home placement” within five days of the school’s receipt of the student’s education records and does not address transportation.*

**STRASBURG 31 J SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA ITEMS SUMMARY SHEET**

**DATE:** April 11, 2018

**SUBMITTED/REQUESTED BY:** Superintendent

**TYPE OF ITEM:** Information: \_\_\_\_\_ Discussion: \_\_\_\_\_ Action:  X

**STATEMENT OF ISSUE:** Resolution to spend down the fund balance for the fiscal year 2017-18

**Resolution to spend down Fund Balance of Strasburg 31J General Fund FY 17-18**

Be it resolved that the Strasburg 31J School District BOE authorizes the use of a portion of the Beginning Fund Balance from the General Fund for FY 2017-18. The portion to be overspent is approximately \$90,742.00. This is a planned spend down of funds. The track has experienced a more rapid decline than anticipated. Repairing it now will reduce the cost of repairing it in the future when the cost could be well over \$100,000. The 16-17 fund balance increased by over \$200,000. With the increase of our fund balance from the 16-17 budget, we believe the beginning fund balance is still adequate for cash flow for the School District and its programs.

\_\_\_\_\_  
President, Board of Directors

**SUMMARY OF ISSUE:** Motion to approve the Resolution as read to spend down the Fund Balance in Strasburg 31J School District 2017-18 Budget.



Conclusions

- Mold spore "total counts" reported on the air samples collected inside the Elementary School were below the total average of mold spore counts outside the building at the time of Anderson's air sampling event.
- Mold spore "species/types" reported on the air samples collected inside the Elementary School were similar to mold species found on air samples collected outside the building at the time of Anderson's air sampling event,

No mold remediation or further indoor mold air quality evaluation is required at this time.

Mold amplification which is visible to the unaided eye may be a recurring event, and while the work we are performing will result in improvement, it may not eliminate all currently existing mold amplification, (e.g., hidden sources), and it may not prevent amplification in the future. Improper or incomplete preventive maintenance, product deterioration, moisture problems, (condensation, plumbing leaks, etc.), weather events, and building usage may also contribute to mold amplification.

If you have any questions or require additional information, please call me at 720-400-3177 or email me at [WadeEAnderson1@gmail.com](mailto:WadeEAnderson1@gmail.com).

Sincerely,

**WE ANDERSON ENVIRONMENTAL CONSULTING**

A handwritten signature in black ink, appearing to read 'Wade E. Anderson', written in a cursive style.

Wade E. Anderson  
Principal

Attachments: REI Laboratory Results

**Strasburg School District 31J  
56729 East Colorado Avenue  
Strasburg, Colorado 80136**

**Minutes of the Regular Meeting of the Board of Education  
March 14th, 2018 (6:30 P.M.) – SHS – East Video Conference Room #110**

**CALL TO ORDER:**

Meeting was called to order at 6:30 P.M. by Board President, Mr. John Sampson

**ATTENDANCE: (Roll Call)**

Board members present were: Nancy Taylor, Connie Lybarger, John Sampson, and Julie Winter.  
(Board member Robert Yaich was absent).

Others present were Monica Johnson (Superintendent of Schools), Jeff Rasp (SHS Principal), Sara Turrell (HMS Principal), Carol Wethington (SES Principals) Stephanie Velez (Secretary to the BOE), I-70 Scout, and other members of the district and public.

**PLEDGE OF ALLEGIANCE: Mr. John Sampson**

**AGENDA APPROVAL:**

On a motion by Nancy Taylor and seconded by Connie Lybarger, it is hereby resolved to approve the amended agenda.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

**SUPERINTENDENT’S REPORT: (Mrs. Johnson addressed the BOE on each of the following items.)**

Superintendent Johnson turned the floor over to Elementary Principal Carol Worthington to give a report regarding student achievement. Superintendent Johnson then discussed the school walk out and discussed the district’s Threat Assessment Team.

**BOARD DISCUSSION ITEMS:**

Guest Speaker Wendy Pottorf, Region 2 CASB Director and Holly McClair from Great Ed Colorado spoke to the BOE and audience members regarding state finance.

**BOARD ACTION ITEMS:**

On a motion by Nancy Taylor and seconded by Connie Lybarger it is hereby resolved to approve the hiring of Amy Jordan, HMS, girls volunteer track coach, updated sub list.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

On a motion by Nancy Taylor and seconded by Julie Winter it is hereby resolved to approve the final reading of policies ADR-R, School Wellness Regulation, GBF-R Staff Concerns, Complaints and Grievances Regulation, JKA-E-2 Use of Physical Intervention and Restrain.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

On a motion by Nancy Taylor and seconded by Julie Winter, it is hereby resolved to approve the final reading with revisions of policies KBA-E School-Level Title I Parent and Family Engagement Exhibit, KBA District Title I Parent and Family Engagement, JRA-JRC Student Records Release of Information, JLC Student Health Services and Records, JFBB-R Inter-District Choice, Open Enrollment Regulation, JFBB

Inter-District Choice Open Enrollment, JFABD-R Homeless Students Regulation, JFABD Homeless Students, JF-E Admission and Denial of Admission Exhibit, JF Admission and Denial of Admission, (GDE-GDF-R Support Staff Recruiting-Hiring Regulation, tabled until April 2018 meeting), GBE-GBF Support Staff Recruiting/Hiring, GDA Support Staff Positions, GCE-GCF-R Professional staffing Recruiting, Hiring Regulation, GCE-GCF Professional Staff Recruiting /Hiring, EA Student Transportation.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

On a motion by Connie Lybarger and seconded by Julie Winter, it is hereby resolved to approve the first reading of policies JRA-JRC-E-2 Opt-Out Form for Disclosure of Information, JFABE-R Students in Foster Care-Regulation, JFABE Students in Foster Care.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

On a motion by Nancy Taylor and seconded by Julie Winter, it is hereby resolved to approve, with noted changes the 1<sup>st</sup> reading of policies: ADF-R School Wellness, GBK-R Staff Concerns Complaints and Grievances, JKA-E-2 Use of Physical Intervention and Restraint Exhibit.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

On a motion by Nancy Taylor and seconded by Julie Winter, it is hereby resolved to approve the coarse addition of HMS Cultural Exploration (elective).

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0 (YAICH ABSENT)**

On a motion by Nancy Taylor and seconded by Connie Lybarger, it is hereby resolved to approve the resignation of Board Secretary Robert Yaich.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0**

#### **CONSENT AGENDA: BOARD MINUTES AND CLAIMS AND FINANCIALS SECTION VII**

On a motion by Connie Lybarger and seconded by Nancy Taylor, it is hereby resolved to approve the minutes, claims and financial packet for the February 14th regular meeting.

**AYE: LYBARGER, SAMPSON, TAYLOR, WINTER**

**NAY: NONE – MOTION CARRIED: 4-0**

#### **ADJOURNMENT:**

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John Sampson, President

Date

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Julie Winter, Treasurer

Date