

## Mission Statement

*Develop responsible and  
productive members of  
society*

Strasburg School District  
31-J

**October 14th @ 6:00 p.m.**

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### **Board of Education**

Julie Winter, President

Michael Marrero, 1<sup>st</sup> Vice  
President

Ryan Dwyer, 2<sup>nd</sup> Vice President

Diana Elliott, Secretary

Dillon Kent, Treasurer

*Strasburg School Board strives to  
follow our guiding principles:*

**T** – Transparency

**R** – Respect

**U** – Unity

**T** – Trust

**H** – Honesty

## **Agenda**

### SCHOOL DISTRICT BOARD ROOM

Board members will meet in person at the high school video conference room. Audience may participate via zoom

Meeting ID 7193845670

Audience members will need to identify themselves to be admitted into the meeting.

### **Board Procedures:**

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

- I. Opening of the Meeting**
  - a. Call to Order
  - b. Roll Call
  - c. Pledge of Allegiance
  - d. Adoption of Agenda
  
- II. Public Hearing & Public Participation**
  
- III. Board Correspondence/Reports/Discussion**
  - a. CASB Resolutions
  
- IV. Report from Superintendent**
  - a. Website redesign
  - b. COVID update
  
- V. Board Action items**
  - a. Personnel
    - i. New Hires:
      - 1. Duarte, Gregoria, Custodian
      - 2. Delgado, Alejandra, Custodian
      - 3. Heather Turner, Food Service
    - ii. Resignations:
      - 1. Paula Clarke, Custodian
      - 2. Donna Holcomb, Pre-School Pera (Missed the agenda 9/2020)
  - b. Resolution to approve the activity fund budget
  - c. Approval of change to the salary line items in the amount of \$256,000.00 with corresponding change to benefits in the amount of \$4,480.00
  - d. Policy Revision Final Read
    - i. JJD Student Activities and Fees
    - ii. IKA Grading/Assessment Systems
  - e. Approval of the minutes of the August 12<sup>th</sup> Board Meeting, September 9<sup>th</sup>, 2020 Board Meeting and the September 11<sup>th</sup> Special Board Meeting.
  - f. Approval of claims, accounts, and financial statements, as appropriate.
  
- VI. Agenda Setting**
  - a. Discuss agenda topics for future board meetings
  - b. Meeting times and dates – set work-session
  
- VII. Executive Session**
  - a. Personnel matter – goal setting
  
- VIII. Adjourn**

## Student Activities Fees

### Activity tickets

~~Student activity tickets shall be available to all secondary students at a reasonable price to encourage school-wide participation in activities. Activity tickets shall admit students to selected student activities which are held at times other than the normal school day~~

~~Holding an activity ticket shall not entitle a student to an annual (yearbook).~~

~~Activity tickets shall not be transferable.~~

### Participation fees

Students participating in extracurricular and curricular activities programs shall pay an annual participation fee as follows:

Athletics (including Cheerleading)

~~\$75.0050~~ for the first sport, ~~\$75.0050~~ for the second sport, and ~~\$50.0025~~ for the third sport. The season fee for the middle school is ~~\$50.0025~~ for the first & second sport and ~~2+5.00~~ for the third and fourth sport.

~~Forensics — \$30 per year~~

~~Students who have qualified for free or reduced lunch will not be charged. Students on reduced lunch will pay no more than ½ of the fees above.~~

~~Any activity fee collected shall be used to fund the particular activity for which it is charged and not for any other purpose.~~

~~Students may apply to work off any or all fees through the district's work-study program.~~

~~The participation fee shall be paid prior to a student's being involved in the extracurricular or co-curricular activity. Students in financial need shall be enrolled in the work-study program prior to involvement in any extracurricular or co-curricular activity.~~

~~Participants who are cut or who quit an activity up to and including the 15th calendar day from their first day of practice shall be reimbursed the~~

~~full amount of the fee. Requests for reimbursement shall be made no later than 25 calendar days after the beginning date.~~

LEGAL REFS.:            C.R.S. [22-32-116.5](#)  
                                 C.R.S. [22-32-117](#)  
                                 C.R.S. [22-33-104.5](#) (6)  
                                 C.R.S. [22-45-104](#)

CROSS REFS.:            [EFC](#), Free and Reduced Price Food Services  
                                 [JII](#), Extracurricular Activity Eligibility  
                                 [JQ](#), Student Fees, Fines and Charges

*NOTE: Colorado school districts are required by law to adopt a policy on this subject, and the law contains some specific direction as to the content or language. This sample policy contains the content/language that CASB believes best meets the intent of these legal requirements, as follows: (1) policy on use of pencil and paper to complete any portion of a state assessment that students would otherwise complete on a computer; (2) policy to allow parents to excuse their children from participating in one or more state assessments; and (3) policy to ensure appropriate school personnel share with and explain student state assessment results and longitudinal growth information with the student's parent/guardian. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

*This policy is intended to replace former policies IKAB, Report Cards/Progress Reports; ILBA, District Program Assessments; and ILBB, State Program Assessments.*

### **Grading/Assessment Systems**

The Board believes that students will respond more positively to the opportunity for success than to the threat of failure. The district ~~shall seek~~**seeks**, therefore, in its instructional program to make achievement both recognizable and possible for students. It ~~shall emphasize~~**emphasizes** achievement in its processes of evaluating student performance.

#### **State assessment system**

State and federal law require district students to take standardized assessments in the instructional areas of English language arts, math, and science. State law also requires students **in elementary and middle school** to take standardized assessments in the instructional area of social studies. Accordingly, the district ~~shall~~**will** administer standardized assessments pursuant to these state and federal legal requirements.

State law also requires the district to adopt policies and/or procedures concerning the use of pencil and paper on the computerized portion of state assessments; parent requests to excuse their children from taking state assessments; and the district's assessment calendar. This policy and its accompanying regulation represent the district's processes to address these requirements.

#### **1. Pencil and paper testing option**

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The district may determine that a specific classroom or school within the district will use pencil and paper to complete the computerized portions of a state assessment. Factors that will be considered in making this determination include:

- the technological capacity and resources of the particular school/classroom;
- students' previous experience with computerized and written assessments;
- whether the instructional methodology of the particular school/classroom is consistent with the use of computerized assessments or written assessments; and
- the logistics of administering the state assessment in different formats at a particular school or schools.

Prior to making this determination, the superintendent or designee shall must consult with the school principal(s) affected by this determination as well as parents/guardians of students enrolled in the district.

For students with disabilities, the use of pencil and paper instead of a computer to complete a state assessment shall will be determined by the student's Individualized Education Program (IEP) team or Section 504 team, in accordance with applicable law.

### 2. Parent/guardian request for exemption

A parent/guardian who wishes to exempt his or her their child from a particular state assessment or assessments shall must make this request in accordance with this policy's accompanying regulation.

In accordance with state law, the district shall will not impose a negative consequence upon a student whose parent/guardian has requested an exemption from a state assessment or assessments. Students excused by their parents/guardians from participating in a state assessment or assessments shall will not be prohibited from participating in an activity or from receiving any other form of reward that the district provides to students for participating in the state assessment.

This policy's exemption process shall apply applies only to state assessments administered pursuant to C.R.S. 22-7-1006.3 and shall does not apply to district or classroom assessments.

### 3. Sharing of student state assessment results with parents/guardians

The Colorado Department of Education is required to provide diagnostic academic growth information for each student enrolled in the district and for each public school in the district based on the state assessment results for the preceding school years. Appropriate school personnel, including those who work directly with the student, shall will have access to the student's state assessment results and longitudinal

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academic growth information and shall must share with and explain that information to the student's parent/guardian.

NOTE: State law requires districts to include a student's state assessment results in each student's permanent academic record. C.R.S. 22-7-1006.3 (7)(d). State assessment results must also be included on each student's final report card for the applicable school year, if the district has sufficient time to process the results after they are released. Id. Districts must also describe each student's "level of postsecondary and workforce readiness" on the student's final high school transcript by "indicating the, but must not indicate each student's level of performance on the a state readiness assessments administered to the student pursuant to assessment or national assessment on the student's transcript, C.R.S. 22-7-1006.3 in high school." 22-7-1016 (2)(b).

District assessment system

In addition to the state assessment system, the district has developed a comprehensive assessment system that:

- challenges students to think critically, and apply what they have learned and gives them the opportunity to demonstrate their skills and knowledge;
includes "early warning" features that allow problems to be diagnosed promptly to let students, teachers, and parents/guardians know that extra effort is necessary;
provides reliable and valid information on student and school performance to educators, parents/guardians, and employers; and
provides timely and useful data for instructional improvement and improved student learning, including feedback useful in determining whether the curriculum is aligned with the district's academic standards.

In accordance with applicable law, the district's assessment system shall will accommodate students with disabilities and English language learners.

The district's assessment results, in combination with state assessment results, will be used as the measurement of student achievement. It is believed these results will provide reliable and valid information about student progress on the district's academic standards.

Additional assessment information for parents/guardians

In accordance with state law and this policy's accompanying regulation, the district shall will distribute an assessment calendar and related information to parents/guardians on an annual basis to inform them about the state and district assessments that the district plans to administer during the school year.

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**Classroom assessment system**

Classroom assessment practices shall will be aligned with the district's academic standards and assessment program. Assessment is an integral part of the teaching and learning process that should occur continuously in the classroom. The primary purpose of classroom assessment shall be is to enable teachers to make instructional decisions for students on a continual basis.

Students are encouraged to engage in informal self-assessments as they study and attempt to solve problems, monitor their own progress, and improve their learning.

**Grading system**

The administration and professional staff shall will devise a grading system for evaluating and recording student progress and to measure student performance in conjunction with the district's academic standards. The records and reports of individual students shall will be kept in a form meaningful to parents/guardians as well as teachers. The grading system shall will be uniform district-wide at comparable grade levels. Peer grading of student assignments and classroom assessments is permissible. The intent of this practice is to teach material again in a new context and to show students how to assist and respect fellow students.

The Board shall will approve the grading, reporting, and assessment systems as developed by the professional staff, upon recommendation of the superintendent.

The Board recognizes that classroom grading and/or assessment systems, however effective, are subjective in nature but urges all professional staff members to conduct student evaluations as objectively as possible.

(Adoption date)

- LEGAL REFS.: 20 U.S.C. 6311 (b)(2)(A) *(Every Student Succeeds Act (ESSA) requires states to implement mathematics, reading or language arts, and science assessments)*  
 20 U.S.C. 6312 (e)(1)(B)(i) *(under ESSA, district must provide information to parents regarding child's level of achievement and academic growth on state assessments)*  
 20 U.S.C. 6312 (e)(2)(A) *(under ESSA, district must provide information to a parent regarding district's opt-out policy for state assessments, at parent's request for such information)*  
 C.R.S. 22-7-1006.3 (1) *(state assessment implementation schedule)*

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Strasburg School District 31J  
56729 East Colorado Avenue  
Strasburg, CO 80136  
Minutes of the Board of Education  
August 12<sup>th</sup>, 2020 (6:00 P.M.) – Video Conference Meeting via Zoom

CALL TO ORDER:

Meeting was called to order at 6:00 P.M. by President Julie Winter

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Ryan Dwyer, Dillon Kent, Michael Marrero and Julie Winter.

Others participating were Monica Johnson (Superintendent of Schools), Stephanie Velez (Secretary to the BOE).

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL:

On a motion by Michael Marrero and seconded by Diana Elliott, it is hereby resolved to approve the Agenda.

**AYE: Dwyer, Elliott, Kent, Winter, (Marrero absent)**

**NAY: NONE – MOTION CARRIED 4-0**

BOARD CORRESPONDENCE/REPORTS/DISCUSSIONS

Ballot question memo with new verbiage was discussed.

BOARD ACTION ITEMS:

On a motion by Dillon Kent and seconded by Ryan Dwyer, it is hereby resolved to approve the following personnel items: Kim Terry, Leave of Absence-FMLA (1<sup>st</sup> quarter), 2020-2021 Fall Coaches, Approve SES Teacher Pam Simpkins be moved from part time contract to full time contract. New Hires: Andrew Winkler, Bus Driver, Ronda Lee, 6<sup>th</sup> Grade Teacher, Alexandra Rice, Kindergarten Teacher, Annah Michaelis-Welch, Volunteer Softball Coach, Dawna Miller, SHS Assistant Volleyball Coach, Olga Gomez, Custodian, Jarrad Williams, Custodian.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the resignations of: Monique Mathews, Bus Driver, Stacy McElvaney, SHS Counselor, Teri Boon, Health Aide

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Ryan Dwyer and seconded by Michael Marrero, it is hereby resolved to approve the policy revisions to (only one read required): AC-Nondiscrimination-Equal Opportunity, EBBA-Prevention of Disease-Infection Transmission (Handling Body Fluids), EBCE-School Closing and Cancelations, GBGA-Staff Health (And Medical Examination Requirements), JBB-Sexual Harassment, JH-Student Absences and Excuses, JII-Student Concerns, Complaints, Grievances, JLCC-Communicable-Infection Diseases, KI-Visitors to School.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the first read to policy: GBAB-Workplace Health and Safety Protection.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Dillon Kent and seconded by Diana Elliott, it is hereby resolved to approve the Board Resolution on Instruction-Attendance Resolution.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Michael Marrero and seconded by Diana Elliott, it is hereby resolved to approve the minutes from the July 28<sup>th</sup> Work Session board meeting.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Ryan Dwyer and seconded by Dillon Kent, it is hereby resolved to approve the claims, accounts and financial statements from the July 28<sup>th</sup> 2020 board meeting.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

ADJOURNMENT:

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Julie Winter, President

Date

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Dillon Kent, Treasurer

Date

Strasburg School District 31J  
56729 East Colorado Avenue  
Strasburg, CO 80136  
Minutes of the Board of Education  
September 9<sup>th</sup>, 2020 (6:15 P.M.) – Video Conference Meeting via Zoom

CALL TO ORDER:

Meeting was called to order at 6:00 P.M. by President Julie Winter

ATTENDANCE: (Roll Call)

Board members present were: Ryan Dwyer, Diana Elliott, Dillon Kent, Michael Marrero and Julie Winter.

Others participating were Monica Johnson (Superintendent of Schools), Stephanie Velez, Secretary to the BOE.

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL:

On a motion by Micheal Marrero and seconded by Ryan Dwyer, it is hereby resolved to approve the Amended Agenda.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

BOARD CORRESPONDENCE/REPORTS/DISCUSSIONS:

Board Member Diana Elliott updated the BOE on ECBOCES; Policy adoptions, concern regarding special education kids not getting services during COVID, professional development to include Para's.

Board President Julie Winter and Board Member Diana Elliott discussed how they are moving forward with the bond election, how to word notice's and information so people fully understand, Tabor notice out after it has been re-written.

BOARD ACTION ITMES:

On a motion from Diana Elliott and seconded by Dillon Kent it is hereby resolved to approve the Resignation of Rhonda Johnson, custodian and the hiring of, Cara Blocker, bus driver, Dana Bacon SHS Counselor.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion from Ryan Dwyer and seconded by Dillon Kent it is hereby resolved to approve Diana Elliott as the Strasburg Board of Education CASB Delegate.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion from Diana Elliott and seconded by Michael Marrero it is hereby resolved to approve the District Accountability member's as presented: (Robin Wilson – Parent, Elizabeth Goldsberry – Parent Donna Holcomb – Business Leader, Ronda Lee – Teacher, Kayla Apple – Parent, Jasel Estrada – Teacher Angie Redd-Parent, Melissa White-Martin-Parent).

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion from Diana Elliott and seconded by Dillon Kent it is hereby resolved to approve the 2<sup>nd</sup> and final reading of policy GBAB-Workplace Health and Safety Protection.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion from Michael Marrero and seconded by Diana Elliott it is hereby resolved to approve the final reading of policies (with noted changes and removal IKA – Grading/Assessment Systems) EBBA-R Prevention of Disease-Infection Transmission –Regulation, ADC – Tobacco-Free Schools, GBA – Open Hiring-Equal Employment Opportunity, GCE/GCF Professional Staff Recruiting-Hiring, GDE/GDF Support Staff Recruiting-Hiring, (Removed IKA – Grading/Assessment Systems), JB – Equal Educational Opportunities, JF – Admission and Denial of Admission

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Michael Marrero and seconded by Diana Elliott, it is hereby resolved to approve the minutes from the May 2020 board meeting.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Dillon Kent and seconded by Michael Marrero, it is hereby resolved to approve the meeting minutes from the September 9<sup>th</sup> BOE meeting along with the claims, accounts and financial statements from the May 2020 board meeting.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

ADJOURNMENT:

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Julie Winter, President

Date

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Dillon Kent, Treasurer

Date

Strasburg School District 31J  
56729 East Colorado Avenue  
Strasburg, CO 80136  
Minutes of the Board of Education  
September 11<sup>th</sup>, 2020 (6:00 P.M.) – Video Conference Meeting via Zoom

CALL TO ORDER:

Meeting was called to order at 6:00 P.M. by President Julie Winter

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Ryan Dwyer, Dillon Kent, Michael Marrero and Julie Winter. Micheal Marrero arrived at 6:30.

Others participating were Monica Johnson (Superintendent of Schools), Stephanie Velez (Secretary to the BOE), School Administration and other members of the school district and public.

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL:

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the Amended Agenda.

**AYE: Dwyer, Elliott, Kent, Winter, (Marrero absent)**

**NAY: NONE – MOTION CARRIED 4-0**

INFORMATION FROM SUPERINTENDNET AND DEPARTMENT REPORTS:

Superintendent Johnson updated the BOE on the BEST grant and master plan, the reopening plan for the 20-21 school year and introduced Tim Barber as her recommendation for our new Director of Maintenance.

BOARD CORRESPONDENCE/REPORTS

Board member Diana Elliott gave an update on initiative 271.

BOARD ACTION ITEMS:

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the 20-21 Budget as presented

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Michael Marrero and seconded by Ryan Dwyer, it is hereby resolved to approve the increase of .10 cents for both breakfast and lunch for the 20-21 school year.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Dillon Kent and seconded by Diana Elliott, it is hereby resolved to approve the hiring of Tim Barber, Maintenance Director and the resignation of Cara Blocker, Bus Driver.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

BOARD ACTION ITEMS CONSENT GROUPINGS:

On a motion by Michael Marrero and seconded by Diana Elliott, it is hereby resolved to approve the minutes from the May 2020 board meeting.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Dillon Kent and seconded by Michael Marrero, it is hereby resolved to approve the claims, accounts and financial statements from the May 2020 board meeting.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

ADJOURNMENT:

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Julie Winter, President

Date

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Dillon Kent, Treasurer

Date