

Mission Statement

*Develop responsible and
productive members of
society*

Strasburg School District
31-J

November 11, 2020 @ 6:00 p.m.

Board of Education

Julie Winter, President

Michael Marrero, 1st Vice
President

Ryan Dwyer, 2nd Vice President

Diana Elliott, Secretary

Dillon Kent, Treasurer

*Strasburg School Board strives to
follow our guiding principles:*

T – Transparency

R – Respect

U – Unity

T – Trust

H – Honesty

AMENDED

Agenda

SCHOOL DISTRICT BOARD ROOM

Board members will meet in person at the high school video conference room. Audience may participate via zoom

Join from PC, Mac, iOS or Android: <https://ecboces.zoom.us/j/99167748470>

If you are joining from a Zoom Presence Room, please click on Join on the iPad controller and enter 991 6774 8470 and then click on Join on the keypad.

Or join by phone:

+1 346 248 7799 or +1 669 900 6833 US Toll

Meeting ID: 991 6774 8470

International numbers available: <https://ecboces.zoom.us/j/99167748470>

Or join from a H.323/SIP room system:

Dial: 991 6774 8470#@162.255.37.11 (Do NOT include the spaces in the first number)

Board Procedures:

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

I. Opening of the Meeting

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. Adoption of Agenda

II. Public Hearing & Public Participation

III. Board Action items

- a. **High school East West door replacement**
- b. **Approval of continuing our engagement with Doug Abernathy, RTA Architects for the Capital Construction Project**
- c. Personnel
 - i. Contract changes:
 - 1. Chelsea Sena from 4.5 to 7.5 hours
 - 2. Kristi Baca from 4.5 to 7.5 hours
 - 3. Tracie Turecek from 7.5 to 4.5
 - ii. New Hires:
 - 1. Irene Ringer, 1 on 1 Paraprofessional
 - 2. Updated sub list
- d. Policy
 - i. Revisions:
 - 1. JICDD – Violent and Aggressive Behavior
 - 2. JICDE – Bullying Prevention and Education
 - 3. JICEA – School-Related Student Publications
 - 4. JICEC – Student Distribution of Noncurricular Materials
- e. Approval of the minutes of the October 14, 2020 Regular Board Meeting.
- f. Approval of claims, accounts, and financial statements, as appropriate.

IV. Board Correspondence/Reports/Discussion

- a. Election results
- b. Board of Education Calendar
- c. **Delegate Assembly update-Diana Elliott**
- d. 2020 CASB Convention
- e. Website Update
- f. COVID Update
 - i. Nurses Report
 - 1. Cases**
 - 2. Quarantine numbers**
 - 3. Remote learning**
 - ii. Instruction – Planning for additional in-person instruction
 - iii. Student Assessment data – Carol Wethington

V. Agenda Setting

- a. Discuss agenda topics for future board meetings
 - i. November 20, 2020 @ 1:00 p.m. – Work session with Board Attorney**
- b. Meeting times and dates

VI. Adjourn

HS WEST DOORS



5151 Bannock St. #17
Denver, CO 80216
Tel: 303-291-0900 Fax: 303-291-0113

Quote

Quote # : 471276
Quote Date : Oct 19, 2020
Expiration Date : Feb 16, 2021

Customer:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue,
Strasburg, Colorado 80136

Ship To:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue
P.O. Box 207
Strasburg, Co 80136

Tel: (303) 622-9211 Fax: (303) 622-9224

Account Code : STRSC1
Terms : Net 30 Days
Customer Job # :
Salesperson : Alex Loya
Order Name : Strasburg High School - South East Door Full Replacement

Purchase Order # :
Shipped Via : Field Service

Tony Jacobson // tjacobson@strasburg31j.com // 303-704-0009

NOTE: Closers to be re-used

NOTE: Owner to verify re-used core size and type for exit device.

NOTE: Core for mullion by others. Pricing available upon request. Keying information needed.

Qty Product Description

- 1 HM frame - 6070 w/ sidelites
4" header. Existing Wall Anchors. Galvanealed
- 1 3070 1-3/4" HM 707S 18 RK FG STY LHR (CL; G11EO; TSF 20; U453; IMGKG)
Full Glass. Galvanealed
- 1 3070 1-3/4" HM 707S 18 RK FG STY RHR (CL; G11EO; TSF 20; U453; IMGKG)
Full Glass. Galvanealed
- 6 Hinges 5BB1HW 4 1/2 x 4 1/2 NRP 630
- 1 Exit Device LD 8804 F MSL 589 RHR 32D
Re-use existing core
- 1 Exit Device LD 8810 F 589 LHR 32D
Exit Only. Less Dogging
- 1 Removable Mullion L980S 96 PC
- 1 Mullion Gasketing 5110 BL 120"
- 1 Mortise Cylinder 1E-74 L/C C4 RP3 626
Less Small Format Intechangable Core
- 1 Threshold 272 A 72"
- 2 Door Bottom 315 CN 36" TKSP8
- 1 Weatherstrip 303 ASTST 1 x 72" 2 x 84" TKSP8
- 2 Stop FS18S
Wall Stop
- 1 Lot of Trulite Glass 1" CLEAR IGU (1/4" TEMP OVER 1/4" TEMP)
- 1 LABOR FIELD SERVICE
Remove existing Doors, frame, and hardware. Install new, frame, doors, glass, and hardware.



5151 Bannock St. #17
Denver, CO 80216
Tel: 303-291-0900 Fax: 303-291-0113

Quote

Quote # : 471276
Quote Date : Oct 19, 2020
Expiration Date : Feb 16, 2021

Customer:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue,
Strasburg, Colorado 80136

Ship To:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue
P.O. Box 207
Strasburg, Co 80136

Tel: (303) 622-9211 Fax: (303) 622-9224

Account Code : STRSC1
Terms : Net 30 Days
Customer Job # :
Salesperson : Alex Loya
Order Name : Strasburg High School - South East Door Full Replacement

Purchase Order # :
Shipped Via : Field Service

Qty Product Description

1 NOTE: CLARIFICATIONS AND EXCLUSIONS

1. This quotation has been based on all work being performed during Doorway Solutions normal working hours of 8:00 AM to 4:00 PM, Monday through Friday. Should overtime become necessary to accommodate the customer's needs, a change order to cover overtime hours shall be required.
2. Additional trips due to lack of coordination of other trades may require a change order.
3. Installation date is contingent upon favorable weather.
4. Keying to be done by others.
5. Re-use existing cores/cylinder(s).
6. Excludes grouting of new frame.
7. Excludes finish paint.
8. Excludes any structural reinforcement of wall including lintels.
9. Excludes any repair, patch, finish, etc., as result of demo work.
10. Doorway Solutions is not responsible for any environmental conditions, including asbestos abatement.
11. Demo Material disposed of onsite by Doorway Solutions (owner/contractor to provide location).
12. This proposal is based on the assumption that all existing equipment to be re-used is in good working condition.
13. Any material required but not listed in this proposal will require a change order.

Pre-Tax Total	:	10,155.00
4 - EXEMPT @0.00%	:	0.00
Quote Total	:	10,155.00

The above prices are quoted, subject to acceptance within 30 days and either credit approval by an officer of our company or acceptance of our COD terms and conditions. For COD customers, we require either 50% down with credit card or 100% down with check. The remaining 50% credit card payment will be required prior to delivery or installation services. State and local taxes are not included unless specifically noted. Full amount of invoice due when rendered - retainage not acceptable. On shipments made by common carrier consigned to the customer, all claims for damages in transit must be filed by consignee. We do not include cost of unloading, storage or protection of material at jobsite.

Accepted by: _____
Title: _____
Date: _____

HS EAST DOORS



5151 Bannock St. #17
Denver, CO 80216
Tel: 303-291-0900 Fax: 303-291-0113

Quote

Quote # : 471274
Quote Date : Oct 19, 2020
Expiration Date : Feb 16, 2021

Customer:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue,
Strasburg, Colorado 80136

Ship To:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue
P.O. Box 207
Strasburg, Co 80136

Tel: (303) 622-9211 Fax: (303) 622-9224

Account Code : STRSC1
Terms : Net 30 Days
Customer Job # :
Salesperson : Alex Loya
Order Name : Strasburg High School - West Door
Purchase Order # :
Shipped Via : Field Service

Tony Jacobson // tjacobson@strasburg31j.com // 303-704-0009

NOTE: Closers to be re-used

NOTE: Core for mullion by others. Pricing available upon request. Keying information needed.

Qty Product Description

- 1 HM frame - 6070 w/ sidelites
4" header. Existing Wall Anchors. Galvanealed
- 1 3070 1-3/4" HM 707S 18 RK FG STY LHR (CL; G11EO; TSF 20; U453; IMGKG)
Full Glass. Galvanealed
- 1 3070 1-3/4" HM 707S 18 RK FG STY RHR (CL; G11EO; TSF 20; U453; IMGKG)
Full Glass. Galvanealed
- 6 Hinges 5BB1HW 4 1/2 x 4 1/2 NRP 630
- 1 Exit Device LD 8810 F 589 RHR 32D
Exit Only. Less Dogging
- 1 Exit Device LD 8810 F 589 LHR 32D
Exit Only. Less Dogging
- 1 Removable Mullion L980S 96 PC
- 1 Mullion Gasketing 5110 BL 120"
- 1 Mortise Cylinder 1E-74 L/C C4 RP3 626
Less Small Format Intechangable Core
- 1 Threshold 272 A 72"
- 2 Door Bottom 315 CN 36" TKSP8
- 1 Weatherstrip 303 ASTST 1 x 72" 2 x 84" TKSP8
- 2 Stop FS18S
Wall Stop
- 1 Lot of Trulite Glass 1" CLEAR IGU (1/4" TEMP OVER 1/4" TEMP)
- 1 LABOR FIELD SERVICE
Remove existing Doors, frame, and hardware. Install new, frame, doors, glass, and hardware.
- 1 NOTE: CLARIFICATIONS AND EXCLUSIONS



5151 Bannock St. #17
Denver, CO 80216
Tel: 303-291-0900 Fax: 303-291-0113

Quote

Quote # : 471274
Quote Date : Oct 19, 2020
Expiration Date : Feb 16, 2021

Customer:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue,
Strasburg, Colorado 80136

Ship To:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue
P.O. Box 207
Strasburg, Co 80136

Tel: (303) 622-9211 Fax: (303) 622-9224

Account Code : STRSC1
Terms : Net 30 Days
Customer Job # :
Salesperson : Alex Loya
Order Name : Strasburg High School - West Door

Purchase Order # :
Shipped Via : Field Service

Qty Product Description

1. This quotation has been based on all work being performed during Doorway Solutions normal working hours of 8:00 AM to 4:00 PM, Monday through Friday. Should overtime become necessary to accommodate the customer's needs, a change order to cover overtime hours shall be required.
2. Additional trips due to lack of coordination of other trades may require a change order.
3. Installation date is contingent upon favorable weather.
4. Keying to be done by others.
5. Re-use existing cores/cylinder(s).
6. Excludes grouting of new frame.
7. Excludes finish paint.
8. Excludes any structural reinforcement of wall including lintels.
9. Excludes any repair, patch, finish, etc., as result of demo work.
10. Doorway Solutions is not responsible for any environmental conditions, including asbestos abatement.
11. Demo Material disposed of onsite by Doorway Solutions (owner/contractor to provide location).
12. This proposal is based on the assumption that all existing equipment to be re-used is in good working condition.
13. Any material required but not listed in this proposal will require a change order.

Pre-Tax Total	:	9,916.00
4 - EXEMPT @0.00%	:	0.00
Quote Total	:	9,916.00

The above prices are quoted, subject to acceptance within 30 days and either credit approval by an officer of our company or acceptance of our COD terms and conditions. For COD customers, we require either 50% down with credit card or 100% down with check. The remaining 50% credit card payment will be required prior to delivery or installation services. State and local taxes are not included unless specifically noted. Full amount of invoice due when rendered - retainage not acceptable. On shipments made by common carrier consigned to the customer, all claims for damages in transit must be filed by consignee. We do not include cost of unloading, storage or protection of material at jobsite.

Accepted by: _____
Title: _____
Date: _____

CONTRACT PROPOSAL

Overhead Doors • Entry Doors • Automatic Door Systems • Dock Equipment • Preventive Maintenance

BUYER (and billing address if different from site):	PROJECT (site address):
Strasburg Elementary School	Strasburg Elementary School
56729 E. Colorado ave	56729 E. Colorado ave
Strasburg CO 80136	Strasburg CO 80136

Submitted To: Tony Jacobson	303-704-0009	tjacobson@strasburg31j.com
Submitted By: Amy Douthit	303-783-3667	Amy.Douthit@DHPace.com

Proposal date: October 19, 2020	NET AMOUNT
Two technicians to install new doors frames and hardware listed below:	\$27,550.00 Does not include tax
Materials: <ul style="list-style-type: none"> (2) Hollow metal frames punch and dimple (2) Pairs of hollow metal doors (2) Lite kits (2) 1" glass tinted (2) Removable mullion (12) NRP hinges (2) Heavy duty thresholds (8) Sweeps (4) Perimeter seal kits (4) 4040 series heavy duty closers (1) Rim cylinder (1) 88 series panic with night latch function (2) 88 series panic with no trim passage function (1) 88 series panic with dummy trim <p>Technicians to install frames, doors, and hardware listed above. Technicians will ensure proper operation of doors and hardware installed. Openings will be closed during install for the safety of others and our technicians. Haul off any old materials if necessary. Repair is quoted during normal business hours.</p>	

The proposal described herein, including all price(s) quoted, is made conditionally upon Buyer's continued credit status and must be accepted by Buyer as made by Seller. To accept this Proposal, Buyer must date, sign and return the original copy hereof to Seller within 30 days after the date hereof. Unless expressly disclosed and stated, the amount of any sales and use tax is not included in this proposal.

Buyer acknowledges and agrees that each and all of the terms and conditions on Attachment A (TERMS AND CONDITIONS) are a part of this Proposal and that upon Buyer's acceptance of this Proposal shall constitute a valid and binding contract between the parties and all prior proposals, discussions and agreements respecting the subject matter hereof are cancelled. **DEPOSIT ON SPECIAL ORDER ITEMS IS NON-REFUNDABLE.**

BUYER ACCEPTANCE

TYPE OR PRINT NAME OF BUYER

SIGNATURE of: ☐ Owner ☐ Partner ☐ Officer (indicate which)

ACCEPTANCE DATE: ____/____/____
(MM / DD / YYYY)

Attachment A: TERMS AND CONDITIONS

Terms. The products ("Products") described in this contract and the labor necessary to install the Products ("Labor") are herein collectively referred to as the "Work".

Condition Precedent. Buyer and Seller agree that if, following Buyer's acceptance hereof, a contract is to be executed by them, Seller's performance hereunder shall be subject to the condition precedent that the terms and conditions of such contract are acceptable to Seller.

Scope of Work. Seller agrees to perform for Buyer the Work at the Project. Buyer acknowledges and agrees that: (i) the prices quoted by Seller for the Products are based upon plans, specifications, verbal information or sketches as indicated herein and the addenda hereto; and (ii) that the Work contemplated under this Proposal is fully and correctly described herein.

Unless included in the description of and prices quoted for Products, glass, glazing, painting and electrical wiring is excluded under this Proposal and will be provided only upon receipt of a supplemental order signed by Buyer.

Proposal Price. Conditional upon Seller's prior approval of Buyer's credit, Buyer will pay Seller the unpaid balance for performance of the Work within 30 days of the date of Seller's invoice. If performance of the Work extends over 30 days, Buyer agrees to pay Seller progress payments under Seller's regular billing terms and if Products have been delivered to the Project or stored in a mutually agreed location, Buyer agrees to pay an amount not to exceed 90% of the Proposal Price in payment of the cost of such Products.

If payment of any sum is not made when and as due under this Proposal, Buyer shall pay interest on such delinquent sums at the rate of 1.50% per month or, the highest contract rate allowed under applicable law.

If following Buyer's default Seller refers this account to an attorney for collection, Buyer agrees to pay all attorneys' fees incurred by Seller whether or not a lawsuit for collection is instituted, and all other costs of collection and litigation.

Contract Time. Installation dates are estimates only and Seller cannot guarantee commencement of Work or completion thereof on any given date. Completion dates cannot be given until Seller has been furnished with complete approved drawings and any additional information it may request. Seller shall not be liable for total or partial failure to complete or for any delay in delivering Products or Labor under this Proposal. Seller shall not be liable in any event for any special or consequential damages on account of failure or delay in performance regardless of cause.

Work Performance. Performance of the Work will be made by Seller in a prompt manner but Seller cannot be responsible for damage or delay due to acts of God, accidents, civil disturbances, delays in transportation by common carrier, strikes, war, unavailability of material or other cause beyond the reasonable control of Seller.

If Products are installed before a finished floor is completed, warranty is limited and Seller assumes no responsibility for fitting the Product to the floor. An additional charge may be made to Buyer for returning to the Project for adjustments to the Product.

Seller assumes no responsibilities for failure of installation of the Product due to structural deficiencies in an existing building. Buyer shall prepare the Project for installation in accordance with requirements of Seller.

If special work, requiring additional material and labor is required to meet conditions other than those specifically described in this Proposal, Buyer agrees to pay an additional charge therefore.

Seller shall be allowed uninterrupted and exclusive access to the Project during performance of the Work.

No Product may be returned without Seller's prior written approval. All Product returned is subject to a minimum of 25% restocking fee.

Cancellation. In the event Buyer cancels this Proposal after the Seller has commenced Work, Buyer shall forfeit the amount of the down payment given to Seller at the time of the execution of this Proposal, and in addition, shall pay to the Seller such proportion of the total Proposal Price as the amount of Work bears to the total amount of Work agreed upon to be furnished under this Proposal, plus a sum equal to 25% of the total Proposal Price as liquidated damages, which amount is to be paid within 30 days from the date of such cancellation.

In the event of Buyer's insolvency this Proposal shall be cancelled and Seller shall have no further obligations to Buyer hereunder.

Insurance. Seller shall carry workmen's compensation and public liability insurance to cover the Work. Seller shall not be liable to indemnify, hold harmless or protect in any way the Buyer, or any other party involved in the Work, whether an employee of Seller or Buyer or any third party, except to the extent of the workmen's compensation and public liability insurance maintained by Seller.

Buyer shall keep the Project adequately insured against any loss to Seller by reason of damage to Seller's Product or Work or Seller's vehicles, equipment and tools by vandalism, fire, water, windstorm and any other occurrence during the course of Work.

Alterations. Any alterations or modifications initiated by Buyer must be agreed upon between the parties and the price fixed by them before work on such alteration or modification shall commence. Payment for such alteration or modification shall be made at the time of the completion of the Work.

Permits and Licenses. Buyer shall be responsible for securing the necessary permits and licenses for the Work at Buyer's own cost and expense.

Warranties. Seller warrants the Product sold to be free from defects in material and workmanship under normal and intended use and service. This warranty extends only to the Buyer and expires one year after the date of delivery or installation of the Product by Seller.

Parts and labor for service work are warranted for the following periods: All replacement parts 90 days; labor-service 30 days. Seller's sole obligation is limited to repairing or replacing any parts which shall be determined by Seller to be defective and is conditioned upon Buyer giving notice of any such defect to Seller within the warranty period. If Seller concludes that repair or replacement is necessary, Seller will commence work within a reasonable time after the decision to repair or replace is made.

This warranty does not apply to any Product which has been altered or repaired by any person not authorized by the Seller or which has been subjected to misuse, neglect or accident.

Seller assumes no liability for incidental or consequential damages. Warranties implied by law are limited to duration to one year period described above.

Wood Products will be guaranteed only if properly protected within 10 days of delivery or installation by Seller with a prime and finish coat of manufacturer's recommended paint.

No warranty will be honored unless the Proposal Price has been paid in full, including any applicable service charges.

Modification of Proposal. Any modification of this Proposal or additional obligation assumed by either party in connection with this Proposal shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

Governing Law. It is agreed that this Proposal shall be governed by, construed and enforced in accordance with the laws of the state in which the Project is located.

CUT/PATCH



5151 Bannock St. #17
Denver, CO 80216
Tel: 303-291-0900 Fax: 303-291-0113

Quote

Quote # : 471279
Quote Date : Oct 19, 2020
Expiration Date : Feb 16, 2021

Customer:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue,
Strasburg, Colorado 80136

Ship To:

Strasburg Sch. Dist. No. 31-J~
56729 E. Colorado Avenue
P.O. Box 207
Strasburg, Co 80136

Tel: (303) 622-9211 Fax: (303) 622-9224

Account Code : STRSC1
Terms : Net 30 Days
Customer Job # :
Salesperson : Alex Loya
Order Name : Strasburg High School - South East Jamb Repair

Purchase Order # :
Shipped Via : Field Service

Tony Jacobson // tjacobson@strasburg31j.com // 303-704-0009

NOTE: Jamb repairs will not be grouted. Primed only.

*NOTE: Threshold needs must be replaced with jamb repair.

**NOTE: bottom glass panel on both sidelites will be replaced.

ALT: Deduct \$320.00 to remove hinges, door bottoms, and stops from scope.

Qty Product Description

- 1 Jamb Material for Repair
5-3/4" JD equal rabbet.
- 6 Hinges 5BB1HW 4 1/2 x 4 1/2 NRP 630
- 1 Threshold 272 A 72"
- 2 Door Bottom 315 CN 36" TKSP8
- 2 Stop FS18S
Wall Stop
- 1 Lot of Trulite Glass 1" CLEAR IGU (1/4" TEMP OVER 1/4" TEMP)
Replace 2 bottom pieces.
- 1 LABOR FIELD SERVICE
Replace rusted jambs with new jamb pieces. Grouted existing.
- 1 NOTE: CLARIFICATIONS AND EXCLUSIONS
 - 1. This quotation has been based on all work being performed during Doorway Solutions normal working hours of 8:00 AM to 4:00 PM, Monday through Friday. Should overtime become necessary to accommodate the customer's needs, a change order to cover overtime hours shall be required.
 - 2. Additional trips due to lack of coordination of other trades may require a change order.
 - 3. Installation date is contingent upon favorable weather.
 - 4. Keying to be done by others.
 - 5. Re-use existing cores/cylinder(s).
 - 6. Excludes grouting of new frame.
 - 7. Excludes finish paint.
 - 8. Excludes any structural reinforcement of wall including lintels.
 - 9. Excludes any repair, patch, finish, etc., as result of demo work.
 - 10. Doorway Solutions is not responsible for any environmental conditions, including asbestos abatement.
 - 11. Demo Material disposed of onsite by Doorway Solutions (owner/contractor to provide location).
 - 12. This proposal is based on the assumption that all existing equipment to be re-used is in good working condition.
 - 13. Any material required but not listed in this proposal will require a change order.

Pre-Tax Total	:	4,606.00
4 - EXEMPT @0.00%	:	0.00
Quote Total	:	4,606.00

The above prices are quoted, subject to acceptance within 30 days and either credit approval by an officer of our company or acceptance of our COD terms and conditions. For COD customers, we require either 50% down with credit card or 100% down with check. The remaining 50% credit card payment will be required prior to delivery or installation services. State and local taxes are not included unless specifically noted. Full amount of invoice due when rendered - retainage not acceptable. On shipments made by common carrier consigned to the customer, all claims for damages in transit must be filed by consignee. We do not include cost of unloading, storage or protection of material at jobsite.

Accepted by: _____

Title: _____

Date: _____



HS WEST





HS WEST



HS E



HS W



H5 W DAMAGE



PLANNING CALENDAR



JAN

Tax collection for current fiscal year begins

FEB

CASB Winter Leadership Conference
CASB Days at the Capitol
Budget season Projected Revenue Released from State
Superintendent Evaluation/Contract

MAR

CASB Days at the Capitol
Budget season

APR

CASB Days at the Capitol
Budget season
Renewal of Teacher Contracts
Renewal of Certified Staff

MAY

Preliminary budget presented to BOE
Non-renewals
Renewal of Teacher Contracts
Renewal of Certified Staff

JUN

BOE must adopt budget

JUL

Candidate season in odd-years
Fiscal year begins

AUG

Candidate season in odd-years
District receives preliminary property valuation statements from county assessors

SEP

Candidate season in odd-years
Fall Regional meetings with CASB

OCT

CASB Delegate Assembly Conference
District certifies pupil count for funding
Candidate season in odd-years

NOV

New Board members are installed

DEC

CASB Annual Convention and new member bootcamp
District receives preliminary property valuation statement from county assessor

NOTE: While Colorado school boards are not required by law to adopt a policy on this subject, they are required to adopt a comprehensive student code of conduct. This policy, if adopted, becomes part of that code. This policy also contains some legal requirements school districts must follow. The board should consult with its own legal counsel to determine whether this language meets local circumstances and needs.

Violent and Aggressive Behavior

The Board recognizes there are certain behaviors that, if tolerated, would compromise the learning environment to which the students and staff of the district are entitled. These behaviors, categorized as violent or aggressive, will not be tolerated.

Students exhibiting violent or aggressive behavior or warning signs of future violent or aggressive behavior ~~shall~~will be subject to appropriate disciplinary action including suspension and/or expulsion in accordance with Board policy concerning student suspensions, expulsions, and other disciplinary interventions. As appropriate and in accordance with applicable law and Board policy, students may also be referred to law enforcement authorities. At the district's discretion and when appropriate, the student may receive appropriate intervention designed to address the problem behavior. The district may also conduct a threat assessment of the student.

Students ~~shall~~must immediately report questionable behavior or potentially violent situations to an administrator, counselor, or teacher.

A staff member who witnesses or receives a report of a student's act of violence and aggression ~~shall~~must notify the building principal or designee as soon as possible.

An act of violence and aggression is any expression, direct or indirect, verbal or behavioral, of intent to inflict harm, injury, or damage to persons or property. A threat of violence and aggression carries with it implied notions of risk of violence and a probability of harm or injury.

An act of violence and aggression includes but is not limited to the following behaviors:

1. Possession, threat with, or use of a dangerous weapon — as described in the Board's weapons policy.

2. Physical assault — the act of striking or touching a person or that person's property with a part of the body or with any object with the intent of causing hurt or harm.
3. Verbal abuse — includes, but is not limited to, swearing, screaming, obscene gestures, or threats directed, either orally (including by telephone) or in writing (including by text, social media, or other electronic means), at an individual, ~~his or her~~ their family, or a group.
4. Intimidation — an act intended to frighten or coerce someone into submission or obedience.
5. Extortion — the use of verbal or physical coercion in order to obtain financial or material gain from others.
6. Bullying — as described in the Board's policy on bullying prevention and education.
7. Gang activity — as described in the Board's secret societies/gang activity policy.
8. Sexual harassment or other forms of harassment — as described in the Board's sexual harassment policy and nondiscrimination policy.
9. Stalking — the persistent following, contacting, watching, or any other such threatening actions that compromise the peace of mind or the personal safety of an individual.
10. Defiance — a serious act or instance of defying or opposing legitimate authority.
11. Discriminatory slurs — insulting, disparaging, or derogatory comments made directly or by innuendo regarding a person's disability, race, ~~color, ancestry~~, creed, color, sex, sexual orientation ~~(which includes transgender)~~, religion, marital status, national origin, disability religion, ancestry, or need for special education services.
12. Vandalism — damaging or defacing property owned by or in the rightful possession of another.
13. Terrorism — a threat to commit violence communicated with the intent to terrorize or with reckless disregard for the risk of creating such terror or to cause serious public inconvenience, such as the evacuation of a building.

(Adoption date)

LEGAL REF.: C.R.S. 22-32-109.1 (1)(b) (*definition of bullying*)
C.R.S. 22-32-110 (1)(k) (*definition of racial or ethnic background includes hair texture, definition of protective hairstyle*)
C.R.S. 24-34-301 (7) (*definition of sexual orientation, which includes transgender*)

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
JBB*, Sexual Harassment
JICDA, Code of Conduct
JICDE*, Bullying Prevention and Education
JICF, Secret Societies/Gang Activity
JICI, Weapons in School

NOTE: For purposes of this policy, these terms have the following meanings:

- "Race" includes hair texture, hair type, or a protective hairstyle that is commonly or historically associated with race. C.R.S. 22-32-110 (1)(k).
- "Protective Hairstyle" includes such hairstyles as braids, locs, twists, tight coils or curls, cornrows, bantu knots, afros, and head wraps. Id.
- "Sexual Orientation" means a person's orientation toward heterosexuality, homosexuality, bisexuality, or transgender status or another person's perception thereof. C.R.S. 2-4-401 (13.5).

[Revised ~~June 2017~~ July 2020]
COLORADO SAMPLE POLICY 1998©

NOTE: Colorado school districts are required by law to adopt a policy on this subject and the law contains some specific direction as to the policy content or language. This sample policy contains the content/language that CASB believes best meets the intent of the law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs. Districts have discretion to determine the specifics of bullying prevention and education programs.

Bullying Prevention and Education

The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment, and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental, or emotional harm to another person. Bullying can occur through written, verbal, or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of ~~his or her~~their academic performance or any basis protected by federal and state law, including disability, race, creed, color, sex, sexual orientation ~~(which includes transgender)~~, marital status, national origin, religion, ancestry, or the need for special education services, whether such characteristic(s) is actual or perceived.

Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying, is subject to appropriate disciplinary action including but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior ~~shall~~will be taken into consideration when disciplinary decisions are made. Bullying behavior that constitutes unlawful discrimination or harassment ~~shall~~will be subject to investigation and discipline under related Board policies and procedures. Students targeted by bullying when such bullying behavior may constitute unlawful discrimination or harassment also have additional rights and protections under Board policies and procedures regarding unlawful discrimination and harassment.

The superintendent ~~shall~~will develop a comprehensive program to address bullying at all school levels. The program ~~shall~~will be aimed toward accomplishing the following goals:

1. To send a clear message to students, staff, parents, and community members that bullying and retaliation against a student who reports bullying will not be tolerated.
2. To train staff and students in taking ~~pro-active~~proactive steps to prevent bullying from occurring.
3. To implement procedures for immediate intervention, investigation, and confrontation of students engaged in bullying behavior.
4. To initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate negative consequences.
5. To foster a productive partnership with parents and community members in order to help maintain a ~~bully~~bullying-free environment.
6. To support ~~victim~~targets of bullying by means of individual and peer counseling.
7. To help develop peer support networks, social skills, and confidence for all students.
8. To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.

The district's comprehensive program to address bullying ~~shall~~will incorporate provisions for adequate due processes and safeguards for students accused of bullying behaviors, in accordance with applicable law and Board policy.

The district ~~shall~~will administer surveys of students' impressions of the severity of bullying in their schools. Such surveys ~~shall~~will be conducted in accordance with applicable law and Board policy. Students' survey responses ~~shall~~will be confidential. Participation in the surveys ~~shall~~will not be required and students ~~shall~~may voluntarily "opt in" to participate in the survey.

The district school(s) included in the district's bullying prevention and education grant ~~shall~~will appoint a team of persons to advise school administration concerning

the severity and frequency of bullying incidents. The school team(s) may include, but need not be limited to, counselors, teachers, school administrators, parents, students, law enforcement officials, social workers, prosecutors, health professionals, and mental health professionals.

(Adoption date)

LEGAL REF.: C.R.S. 22-32-109.1 (2)(a)(I)(K) (*policy required as part of safe schools plan*)

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
JB, Equal Educational Opportunities
JBB*, Sexual Harassment
JICDA, Code of Conduct
JICDD*, Violent and Aggressive Behavior
JICDE*-E-1, Bullying Report Form – Exhibit
JICDE*-E-2, Bullying Investigation Form – Exhibit
JICJ, Student Use of Cell Phones and Other Personal Technology Devices
JK, Student Discipline
JKD/JKE, Suspension/Expulsion of Students (and Other Disciplinary Interventions)
JLDAC, Screening/Testing of Students (And Treatment of Mental Disorders)

NOTE: For purposes of this policy, these terms have the following meanings:

- “Race” includes hair texture, hair type, or a protective hairstyle that is commonly or historically associated with race. C.R.S. 22-32-110 (1)(k).
- “Protective Hairstyle” includes such hairstyles as braids, locs, twists, tight coils or curls, cornrows, bantu knots, afros, and head wraps. Id.
- “Sexual Orientation” means a person’s orientation toward heterosexuality, homosexuality, bisexuality, or transgender status or another person’s perception thereof. C.R.S. 2-4-401 (13.5).

NOTE: Colorado school boards are required by state law to adopt a written publications code. C.R.S. 22-1-120 (4). This sample policy and accompanying regulation meet this legal requirement; however the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

School-Related Student Publications

(School Publications Code)

The Board encourages students to express their views in school-sponsored publications while observing rules for responsible journalism and complying with this policy and state and federal law. To protect the rights of all members of the school community and to support the district's educational mission and purposes, students are prohibited from publishing expression which:

- is false or obscene;
- is libelous, slanderous, or defamatory under state law;
- presents a clear and present danger of the commission of unlawful acts, violation of school rules, or material and substantial disruption of the orderly operation of the school;
- violates the privacy rights of others; or
- threatens violence to property or persons.

Student editors of school-sponsored publications ~~shall be~~are responsible for determining the news, opinion, and advertising content of their publications subject to the limitations of this policy, its accompanying regulation, and applicable state and federal law. The publications advisor within each school ~~shall be~~is responsible for supervising the production of school-sponsored publications and for teaching and encouraging free and responsible expression and professional standards of journalism.

The publications advisor has authority to establish or limit writing assignments for students working with publications and to otherwise direct and control the learning experience that publications are intended to provide when participation in a school-sponsored publication is part of a school class or activity for which grades or school credits are given.

(Adoption date)

LEGAL REFS.: C.R.S. 22-1-120 (*rights of free expression for public school students*)
C.R.S. 22-1-123 (5)(e) (*state law does not prevent a student who is working under the supervision of a journalism teacher or sponsor from preparing or*

participating in a survey, analysis or evaluation without obtaining written parental consent as long as participation is not prohibited by federal law)
C.R.S. 22-32-110 (1)(r) *(power to exclude materials that are immoral or pernicious)*

CROSS REF.: JLDAC, Screening/Testing of Students

NOTE 1: The Board may want to consider a more conservative approach to the issue of editorial control of school-sponsored student publications than is reflected in this policy. Although the Colorado statute on this issue, C.R.S. 22-1-120, has never been tested in the courts, some believe that because the statute does not provide for a true "limited open forum," the Board can be more restrictive about who exercises ultimate editorial control. Some Colorado school boards have adopted policy vesting such control in the publications advisor subject to review by the superintendent and Board. We suggest discussing this issue with the district's legal counsel.

NOTE 2: Neither the publications advisor nor any public school employee may be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in protected conduct, as outlined in C.R.S. 22-1-120, or for refusing to infringe upon conduct that is protected by state law or the First Amendment to the U.S. Constitution.

NOTE 3: "Student publication" includes speech and press that is printed, broadcast, or online. C.R.S. 22-1-120.

[Revised ~~June 2018~~ July 2020]

COLORADO ~~SAMPLE POLICY~~ SAMPLE POLICY 1990©

NOTE: While Colorado school districts are not required by law to adopt a policy on this subject, some content in this sample reflects legal requirements school districts must follow. This sample contains the content/language that CASB believes best meets the intent of the law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

Student Distribution of Noncurricular Materials

To understand ~~Constitutional~~constitutional values such as the right to free speech, students must not only study such principles but also have an opportunity to put them into practice. However, there are limitations on the right of student free speech in the school setting that have been upheld by the courts because of the unique nature of the school community.

It is the goal of this policy to strike a necessary balance between a student's right of free speech and the school's need to maintain an orderly and safe school environment which respects the rights of all students on school grounds and during school-sponsored activities.

Students may distribute noncurricular materials on school property in accordance with this policy, its accompanying regulation, and applicable state and federal law.

Prohibited distribution

Students ~~shall~~may not distribute any noncurricular materials on school property or at school-sponsored activities or events that in themselves or in the manner they are distributed:

- create or threaten to create a substantial disruption or material interference with the normal operation of the school, school activity, or event;
- advocate or encourage unlawful conduct or conduct that violates Board policy, including but not limited to the Board's policies prohibiting unlawful discrimination, harassment, and bullying;
- cause or threaten to cause injury to persons or property; or
- are obscene, defamatory, or violate any person's privacy rights.

Students who distribute materials in violation of this policy may be subject to appropriate disciplinary action, including suspension and/or expulsion.

School equipment and supplies ~~shall~~may not be used for publication of such material.

(Adoption date)

LEGAL REFS.: Tinker v. Des Moines Indep. Comm. Sch. Dist., 393 U.S. 503 (1968)
Taylor v. Roswell Indep. Sch. Dist., 713 F.3d 25 (10th Cir. 2013)
Colo. Const. Art 9, Sect. 5
C.R.S. 22-1-120 (*rights of free expression for public school students*)
C.R.S. 22-32-110 (1)(r) (*power to exclude materials that are immoral or pernicious*)

CROSS REFS.: JICEA, School-Related Student Publications
JK, Student Discipline, and subcodes
KHC, Distribution/Posting of Noncurricular Materials

[Revised ~~June 2018~~ July 2020]
COLORADO SAMPLE POLICY 1990©

Strasburg School District 31J
56729 East Colorado Avenue
Strasburg, CO 80136
Minutes of the Board of Education
October 14th, 2020 (6:00 P.M.) – Video Conference Meeting via Zoom

CALL TO ORDER:

Meeting was called to order at 6:00 P.M. by President Julie Winter

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Ryan Dwyer (via zoom), Dillon Kent, Michael Marrero and Julie Winter.

Others participating were Monica Johnson (Superintendent of Schools), Stephanie Velez (Secretary to the BOE), School Administration and other members of the school district and public.

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL:

On a motion by Dillon Kent and seconded by Ryan Dwyer, it is hereby resolved to approve the Amended Agenda.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

PUBLIC HEARING AND PUBLIC PARTICIPATION

Strasburg parent Scott Gerrard addressed the BOE regarding parent's concerns for children during COVID19, concern for limitations of sports and activities, he also expressed his concern for the need to have the students return to in classroom learning and eliminate remote classrooms.

BOE Vice President Micheal Marrero addressed a letter the board received with concern for a student and stated letter would be addressed in executive session.

BOARD CORRESPONDENCE/REPORTS/DISCUSSION

BOE member Diana Elliott discussed the CASB Resolutions looking for input and how the other BOE members would like her to vote, BOE needed to have their votes back to her by October 30th.

REPORT FROM SUPERINTENDNET

Superintendent Johnson updated the BOE on redesign for the district website, BOE Dillon Kent expressed the need to have information made easier to obtain specifically district calendars for the month and lunch calendars. COVID update was discussed, the BOE would like continued discussions on how we can bring kids back to full capacity and have schools open 5 days per week for all grades and all students.

BOARD ACTION ITEMS:

On a motion by Dillon Kent and seconded by Diana Elliott, it is hereby resolved to approve the new hires of: Duarte, Gregoria, Custodian; Delgado, Alejandra, Custodian; Turner, Heather, Food Service and the Up-dated sub list.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the resignations of: Paula Clarke, Custodian; Donna Holcomb, Pre-School PERA (Missed the agenda 9/2020), and Tyler Saunders, Custodian.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

On a motion by Diana Elliott and seconded by Michael Marrero, it is hereby resolved to approve the Resolution to Approve the Activity Fund Budget as presented.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

On a motion by Ryan Dwyer and seconded by Diana Elliott, it is hereby resolved to approve the change to the budget salary line items in the amount of \$256,000.00 with corresponding change to benefits in the amount of \$4,480.00

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the final read of policies: JJD Student Activities and Fees and IKA Grading/Assessment Systems.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

On a motion by Micheal Marrero and seconded by Dillon Kent, it is hereby resolved to approve the minutes from the August 8th, 2020, September 9th and September 11th board meetings.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

On a motion by Dillon Kent and seconded by Ryan Dwyer, it is hereby resolved to approve the claims, accounts and financial statements from the September 2020 board meeting.

AYE: Dwyer, Elliott, Kent, Marrero, Winter

NAY: NONE – MOTION CARRIED 5-0

AGENDA SETTING

BOE would like to have further discussion regarding opening the school back up to full time capacity, updated calendars for administration and the BOE, along with continued discussion on updating the district website.

ADJOURNMENT: 7:20

ADJOUR INTO EXECUTIVE SESSION: 7:22

RECONVENED FROM EXECUTIVE SESSION: 9:04

Julie Winter, President

Date

Dillon Kent, Treasurer

Date