

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, August 15, 2022 - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Jeffrey Haggerty, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson (remote), Dr. Michele Roby, Mr. James Ulrich, Mrs. Christina Worley - 9. Absent - 0.

**Administrators in Attendance** - Mr. William McKay, Superintendent; Dr. Lisa Hess, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Ashley Shannon-Huembes, Director of Communications & Community Relations; Mr. Timothy Ziegler, Director of Operations; Mr. Pat Tulley, Athletic Director; Mr. John Guiseppe, Assistant Athletic Director; Mr. Cory Crider, Principal, Intermediate School; Mr. Steven Murray, Principal, High School.

**Others in Attendance** - Jeffrey Litts, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; professional staff and citizens.

The Meeting was **Called to Order** at 7:06pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** after the August 1, 2022 Work meeting for discussion of personnel matters and also held an **Executive Session** prior to this evening's meeting for discussion of personnel matters.

Newly-appointed Jeffrey S. Haggerty was welcomed to the Board of School Directors. His Oath of Office was administered by Judge Jill G. Koestel, who said it was her pleasure to see Mr. Haggerty returning to Board service. She also then took the opportunity to express her appreciation for having served on the Board and told her former colleagues that the only reason she gave it up was to wear the Judge's robe one more time. Her departure, she said, was all positive in nature and not due to anything negative. Had the judgeship opportunity not come up, she would still be on the Board.

Mr. Ulrich celebrated Judge Koestel for her 16 years of service to the Board, noting that she served in many capacities, including representing the Board at the Berks Career & Technology Center as both representative and alternate representative, the Berks Earned Income Tax Bureau as alternate representative, as the Board's legislative representative/PSBA liaison, Board Vice President and Board Chaplain. Judge Koestel also served on all Board committees, with the exception of Finance. Other Board members expressed appreciation for her service and wished her well.

Motion by Friedlander and second by Palange to Approve the **Minutes of the Meetings** held July 18, 2022, August 1, 2022 (Special meeting) and August 1, 2022 (Work meeting), as presented

**MOTION CARRIED.**

Motion by Adams and second by Roby to Approve the **Treasurer's Report** of July 31, 2022, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve **Bills Paid**, in the total amount of \$4,152,921.56, as presented

**MOTION CARRIED.**

### **Citizens Requests**

Jeffrey Wolfe shared his thoughts on gun violence and the need for schools to set and review policy on a regular basis.

Donald Kennedy commented on the new website being more visually appealing, but noted a few areas that he felt needed improvement. He also said that there is a mistaken belief that students cannot participate in both marching band and sports - that they must choose one or the other. Mr. Ulrich confirmed that this information is untrue, and that students may do both.

There were no **Communications** received by the Board.

The Board acknowledged the following **Right-to-Know Requests** received by Administration

- Jason Foster, IBEW Local 743: All bid documents submitted by Cedar Electric
- Trisha Frassetto Nicholl, Charles Jones LLC, - Listing of all real estate taxes paid in July, 2022

### **Reports**

Legislative - Mr. Andrew Pannafino said that, as the Board's Legislative representative, he is now receiving regular newsletters from PSBA and will be sharing pertinent information with the Board. In current news, he shared that PDE and the DOH have not issued any new COVID mitigations for schools, however, districts are still required to report positive COVID cases during the 2022-2023 school year.

Superintendent's Report - Mr. Bill McKay announced that the district welcomed 45 new teachers this past week for New Teacher Orientation and that the opening In-Service days are scheduled for Wednesday, August 17 and Thursday, August 18. There are numerous Back-to-School

evening events scheduled during the week, as the first day of school - Monday, August 22nd - fast approaches.

### **BOARD BUSINESS**

Mr. Damion Spahr, of SiteLogiq, provided an update on the progress of the secondary campus construction project.

### **FINANCE**

Motion by Pannafino and second by Adams to Approve **Budget Transfers** for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Adams to Approve a **Renewal Agreement with Gehman's Mennonite School**, Denver, PA, for the transportation of students enrolled for the 2022-2023 school year; cost is \$6/day per student, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Palange to Approve a **Renewal Agreement with Shalom Mennonite School**, Terre Hill, PA, for the transportation of students enrolled for the 2022-2023 school year; cost is \$4/day per student, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Palange to Approve a **Renewal Agreement with Hinkletown Mennonite School**, Ephrata, PA, for the transportation of students enrolled for the 2022-2023 school year; cost is \$4.70/day per student, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Palange to Approve a **Renewal Agreement with Ephrata Mennonite School**, Ephrata, PA, for the transportation of students enrolled for the 2022-2023 school year; cost is \$48.15/day total, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Palange to Approve an **Agreement with the Wilson School District** to transport Governor Mifflin's Capstone Academy students for the 2022-2023 school year; rate is \$174.66/day total, as presented

**MOTION CARRIED.**



### PERSONNEL

Motion by Friedlander and second by Roby to Approve the following agenda items collectively:

- **GMIS Co-Curricular staffing** list for 2022-2023, as presented
- **Middle School Co-Curricular staffing** list for 2022-2023, as presented
- **High School Co-Curricular staffing** list for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve **Student Teaching Placements** for the first semester of the 2022-2023 school year, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **dentists to conduct student exams** on an as-needed basis during the 2022-2023 school year; at a rate of \$1.75 per exam (no increase); Thomas Fries, DMD, Shillington; Michael Balthaser, DMD, Wyomissing; Tim Medianick, DMD, Reading

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the **Aquatics staffing & hourly wages** for 2022-2023, as presented

**MOTION CARRIED. (*Friedlander Abstained*)**

Motion by Friedlander and second by Adams to Approve the following **Retirements**

Burkhart, Ann - Middle School Custodian; effective December  
29, 2022; 8 years of service

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Resignations**

Christman, Amber - Middle School, Part-time Paraprofessional  
(declined position)

Delvalle, Eva - Cumru, Paraprofessional; effective August 9, 2022

DiCrocco, Debra - Cumru, Part-time Paraprofessional; effective  
August 4, 2022

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|------------------|---|
| Knause, Tabitha  | - Mifflin Park, Learning Support; effective date TBD (subject to 60-day hold) |
| Krause, Linda    | - Supportive Substitute; effective August 8, 2022                             |
| Leh, Leslie      | - Middle School, Full-time Paraprofessional; effective August 8, 2022         |
| Mack, DayQuan    | - High School, Part-time Food Service; effective August 3, 2022               |
| Ruoss, Melodee   | - Mifflin Park, Paraprofessional; effective August 19, 2022                   |
| Smucker, Burnell | - Mifflin Park, Phys Ed; effective date TBD (subject to 60-day hold)          |
| Trait, Sandra    | - High School, Paraprofessional; effective August 7, 2022                     |
| Wallace, Hollie  | - GMIS, Part-time Paraprofessional (declined position)                        |

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following for **Employment\***

*\*All employments are approved pending the successful and satisfactory completion of new hire documentation, acceptable clearance results, and meeting all employment requirements*

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|-----------------|---|
| Buettler, Jeff  | - Administrative Technology Support, on an as-needed basis; effective August 11, 2022; \$100 for the first hour, \$75/hour thereafter |
| Capriolo, Linda | - Brecknock, Lunch Aide; effective August 22, 2022 (replacing Pauline Schmehl)  |
| Cassel, Kristen | - GMIS, Part-time Paraprofessional; effective August 22, 2022 (replacing Gabriel Sabo)  |

Esser, Tasha	- GMIS, Part-time Paraprofessional; effective August 22, 2022 (Claudia Hinkle)
Fischer, Karen	- Substitute Nurse; effective for the start of the 2022-2023 school year
Fulk, Debra	- High School, Part-time Food Service; effective August 22, 2022 (replacing LuAnn VanOrden)
Geris, Shelby	- Brecknock, Part-time Food Service; effective August 22, 2022 (replacing Mary Weinhold)
Grassucci, Matthew	- High School, Social Studies Long-term Substitute; effective August 17, 2022 (temporarily covering vacancy from Dan Gassert's resignation)
Husta, Ivonne	- Brecknock, full-time 12-month Secretary; effective August 8, 2022 (replacing Brandy Miller)
Malave, Yelitza	- High School, Part-time Food Service; effective August 22, 2022 (replacing Paul Pasquarello)
Maldonado, Oscar	- Middle School, Part-time Paraprofessional; effective August 22, 2022 (replacing Sharon Weaver)
Marz, Gayle	- Middle School, Part-time Paraprofessional; effective August 22, 2022 (replacing Shirley Pisano)
Nessuno, Miles	- GMIS, Long-term Substitute Reading Specialist; effective for the first semester of the 2022-2023 school year (covering for Emily Byrne - Leave of Absence)
Oplinger, Scott	- Floating Long-term Substitute; effective for the 2022-2023 school year
Ortiz, Raisa	- Middle School, Part-time Food Service; effective August 29, 2022 (replacing Dayna Rodriguez)

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| Perez, Minnie  | - Middle School, Part-time Food Service; effective August 22, 2022 (replacing Denise Johnson)   |
| Perry, Tara    | - Brecknock, Part-time Paraprofessional; effective August 22, 2022 (replacing Amy Long)   |
| Posa, Jaclyn   | - Middle School, Special Education; effective for the start of the 2022-2023 school year; TPE, Masters Step 4 (replacing Amy Leffler - resignation) |
| Simmons, Tessa | - GMIS, Grade 5, Long-term Substitute; effective for the 2022-2023 school year (covering for Tracy Astheimer - Leave of Absence)                    |
| Uhrig, Joseph  | - High School, Part-time Custodian; effective August 22, 2022 (replacing Stephanie Rojas)   |
| Walters, Chad  | - High School, Social Studies; effective date TBD; Professional contract, Masters+30 Step 18 (replacing Dan Gassert - resignation)                  |

**Employment - Co-Curricular**

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| Feliciano, Chris | - Assistant Coach, MS Football; effective for the 2022-2023 Fall season; stipend \$3,116.17 (position was vacant) |
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**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Status Changes**

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| Corado, Maggie   | - High School, Part-time Food Service; increased to 4 hours/day; effective August 22, 2022 (replacing Crystal Dragan)   |
| Minnich, Jessica | - GMIS, Long-term Substitute Reading Specialist to GMIS, Long-term Substitute, Grade 5; effective for the first semester of the 2022-2023 school year (covering for Savannah Broadway - Leave of Absence) |



### **Status Changes - Co-Curricular**

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| Matz, Shana | - Assistant Coach, Girls Swimming to Head Coach, Girls Swimming; effective for the 2022-2023 Winter season; stipend \$6,647.82 (position was vacant) |
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### **MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following for **Leave of Absence**

Broadway, Savannah- Family Medical Leave; effective August 17 through approximately November 11, 2022 (GMIS, Grade 5)

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| Hughes, Patricia | - Personal Leave of Absence; effective August 17- September 17, 2022 (Brecknock, Lunch Aide) |
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| Jarquin, Chantel | - Family Medical Leave; effective October 3, 2022 - January 11, 2023 (GMIS, Grade 6) |
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| Miller, Darian | - Personal Leave of Absence; effective August 17 - November 1, 2022 (Mifflin Park, Paraprofessional) |
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| Santiago, Abigail | - Personal Leave of Absence; effective August 17 - October 12, 2022 (GMIS, Paraprofessional) |
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### **MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Volunteers - Co-Curricular**

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| Football         | - Marc Geddio, Mike Franks, Brandon Orndorff, Mick Morrissey, Bret Chambers, Elias Marrero, Kolbie Reeser, Miles Nessuno |
| Cross Country    | - John Hyneman, Jessica Drop   |
| Field Hockey     | - Jessica Tobias   |
| Girls Volleyball | - Rick Lapi, Victoria Leidy  |
| Girls Soccer     | - Anna Werner, Eric Dreibelbis   |
| Boys Soccer      | - William Zenie, Dennis Carpio   |
| Water Polo       | - Scott Troy, Collin Charnoff, Eva Tice, Julia Argentati   |

**MOTION CARRIED.**     *Mr. Ulrich thanked the volunteers who donate their time and service to the district.*



Motion by Friedlander and second by Adams to Approve the following **In-Service Tuition Reimbursement Requests**

- Cerroni, Stefanie - Kutztown University, Course #532: Practicum in Instructional Coaching Process; August 29 - December 17, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Autistic Support)
- Cerroni, Stefanie - Kutztown University, Course #577: Leadership for Reading Educators; August 29 - December 17, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Autistic Support)
- Himmelberger, Leah - California University of PA, Course #7700: Exercise Physiology - Assessment & Exercise Prescription; August 22 - December 9, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (HS, Phys Ed)
- Himmelberger, Leah - California University of PA, Course #7570: Cardiovascular & Flexibility Training in Group Fitness Exercise; August 22 - December 9, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Phys Ed)
- Rivera-Moore, Abe - Millersville University, Course #610: Theory and Organizational Behavior; August 22 - December 11, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 4)

**In-Service Tuition Reimbursement Requests - Masters Plus**

- Bresnahan, Erik - Liberty University, Course #601: Professional Development in the Middle Grades; August 22 - October 14, 2022; 3 credits; tuition \$825; no reimbursement (Middle School, Social Studies)
- Cusano, Andrew - West Chester University, Course #512: Advanced Instrumental Conducting; August 29 - December 17, 2022; 2 credits; tuition \$1,032; no reimbursement (High School, Music)

- Dunkle, Michael - Albright College, Course #700: Creativity & Innovation in Oxford; August 1 - 6, 2022; 3 credits; tuition \$1,480; reimbursement \$1,480 (High School, Physics/Phys Ed)
- Faust, Katie - University of Massachusetts Global, Course #9024: Responsive Classroom Level II; June 20 - December 27, 2022; 3 credits; tuition \$240; no reimbursement (Brecknock, Kindergarten)
- Rowlands, Brianna - University of Laverne, Course #717E: Creating a Google Apps Classroom; August 15 - 31, 2022; 3 credits; tuition \$405; no reimbursement (High School, FCS)

Total: \$9,220

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Mr. Steve Murray gave a presentation on the High School's A-TSI Plan for the 2022-2023 school year.

Motion by Roby and second by Palanage to Approve the **High School A-TSI** (Additional Targeted Support Improvement) Plan for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Roby and second by Adams to Approve a Request for **Waiver of Policy #126 - Class Size**, for the following 2022-2023 High School courses (requesting to run with less than 15 students enrolled):

AP Chemistry	12 students
AP Calculus BC	7 students
AP Physics II	5 students
AP Capstone Research	5 students
AP Art & Design	12 students
Music Production II	10 students
Music Theory I	8 students
Bus/Entrepreneurship Sem	11 students
Principles of Technology II	12 students

**MOTION CARRIED.**

Motion by Roby and second by Friedlander to Approve an **Agreement with the United Way of Berks County** for the District's continued participation in the **Ready.Set.Read!** initiative at the Brecknock, Cumru and Mifflin Park buildings; three-year term covers from July 1, 2022 through June 30, 2025, as presented

**MOTION CARRIED.**

Motion by Roby and second by Adams to Approve the following **Agreements with the Berks County Intermediate Unit**, effective for the 2022-2023 school year:

- **Title I Agreement**: the BCIU will provide remedial reading instructional services, in accordance with the Title I Reading Program, at the non-public schools listed, as presented
- **Title II Agreement**: the BCIU will provide Every Student Succeeds Act (ESSA) Preparing, Training & Recruiting High-Quality Teachers, Leaders and School Leader services to staff at John Paul II and LaSalle Academy, as presented
- **Title IV, Part A Agreement**: the BCIU will provide Every Student Succeeds Act (ESSA) Student Support & Academic Enrichment services to staff at John Paul II and LaSalle Academy, as presented

**MOTION CARRIED.**

#### **PUPIL SERVICES**

Motion by Palange and second by Roby to Approve the following agenda items collectively:

- Request of James Millisock and Mariam Salama to **complete their senior year** at Governor Mifflin, as per Policy #202
- Approve the Governor Mifflin **Special Education Plan** for the three-year term covering July 1, 2022 through June 30, 2025, as presented
- Approve a **Settlement Agreement & Release for Student #803735**, as presented
- Approve a **Settlement Agreement & Release for Student #803715**, as presented
- Approve **Agreements with New Story** to provide special education services during the 2022-2023 school year for Student #10661, Student #810030, Student #820713 and Student #820775; tuition rate is \$405/day per student, as presented

- Approve a **Renewal Agreement with Maxim Healthcare Staffing** to provide 1:1 Nursing services for one student at John Paul II Center for the 2022-2023 school year; rate is \$60/hour, as presented
  - Approve a **Settlement Agreement & Release for Student #806066**, as presented
- MOTION CARRIED.**

### **ATHLETIC/CO-CURRICULAR**

Mr. John Guiseppe, Assistant Athletic Director, gave a presentation to the Board on the Athletic Leadership Academy.

Motion by Adams and second by Palange to Approve the Requests of **Ashley Anders and Akilah Hoxter to serve Athletic Training internships** during Fall, 2022; 320 hours total, beginning August 15, 2022, as required by Alvernia University's course of study; J Greene and Tara Davis, Athletic Trainers, to serve as Mentors

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Buildings & Grounds Use Requests**

AFSCME

AFSCME Meetings  
GMIS Cafeteria (Pool side)  
Monthly, on the third Thursday of the month  
7:00pm - 9:30pm  
No Charge

Brecknock PTO

Book Fair  
Brecknock Gym  
8-15-22 - 8-18-22; 5:30pm - 8:30pm  
No Charge

Brecknock PTO

Movie Night Event  
Brecknock Grounds & Soccer Field  
9-16-22; 4:30pm - 9:00pm  
No Charge

Brecknock PTO

Gingerbread Night Event  
Brecknock Cafeteria  
12-02-22; 5:30pm - 9:00pm  
No Charge



Cumru Township	Cumru Township Council Meeting GMIS Cafeteria 9-12-22; 6:00pm - 10:00pm No Charge
Cumru PTO	Fall Fest Cumru Grounds, Cafeteria & Gym 10-15-22; 11:00am - 2:00pm No Charge
Elementary Wrestling Club	Elementary Wrestling Orientation High School Cafeteria 11-03-22; 7:00pm - 8:00pm No Charge
Mustang Movers	Mustang Movers After-School Club Mifflin Park Grounds Thursdays, 9-15-22 - 11-03-22; 3:45pm - 5:00pm No Charge
Mustang Movers	Mustang Movers After-School Club Cumru Grounds, Pavilion & Gym Thursdays, 9-15-22 - 11-03-22; 3:45pm - 5:00pm No Charge
Mustang Movers	Mustang Movers After-School Club Brecknock Grounds & Soccer Field Thursdays, 9-15-22 - 11-03-22; 3:45pm - 5:00pm No Charge
Mustang Movers	Mustang Movers Celebration Mifflin Park Cafe & Grounds 11-10-22; 4:30pm - 5:30pm No Charge

Reading United Over 40

Over 40 Soccer Games  
Multipurpose Field  
Sunday Evenings (4 times between 9/11 and 11/06)  
Dates & times assigned by Athletic Director  
Rental Fees apply

Service Learning Club

Blood Drives  
High School Main Gym  
10-20-22, 12-19-22, 2-27-23, 4-25-23; 5:00am - 3:00pm  
No Charge

Service Learning Club

Homelessness Awareness Sleepover  
High School Grounds  
2-21-23 - 2-22-23; 2:30pm - 7:15am  
No Charge

Service Learning Club

Halloween Party  
High School Cafeteria  
10-27-22; 2:30pm - 9:00pm  
No Charge

**MOTION CARRIED.**

Prior to Adjournment, Mr. Pannafino took a moment to commend Mifflin grad Nick Singleton for his participation in the Gatorade Youth Clinic event held on July 30th, during which time he spoke to young athletes.

Mrs. Worley asked if the elementary Life Skills program was being moved from Cumru to Brecknock. Mr. McKay and Mr. Argentati both confirmed this to be the case, effective for the start of the 2022-2023 school year.

Motion by Adams and second by Palange to **Adjourn the Meeting** at 8:12pm.



Sharon L. Patton  
Board Recording Secretary