

May 9, 2022  
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, May 9, 2022, at Franklin Elementary School, 1501 Figuers Drive, Franklin. A link to the recording may be found at <https://www.youtube.com/watch?v=AJc5MMEB-TU> .

The following members were present: Chair Robert Blair, Vice Chair Allena Bell, Treasurer Robin Newman, Secretary Kevin Townsel, Tim Stillings and Alicia Barker.

*Others present were:* Dr. David Snowden, Dr. Mary Decker, Dr. David Esslinger, Mark Anderson, Amy Fisher, Celby Glass, Lisa Chatman, Susannah Gentry, Carol Riordan, Dr. Cheryl Robey, Dr. Pax Wiemers, Dr. Lee Kirkpatrick, Chip Sternenber, Jeremy Maxwell, Summer Carlton, Sam Vega, principals, other district leadership team members and community.

There was a reception to honor the Classified Employees of the Year beginning at 6:00.

## **I. MEETING CALLED TO ORDER**

The meeting was called to order at 6:32.

## **II. PLEDGE OF ALLEGIANCE**

Franklin Elementary School Principal Mrs. Anne Riley welcomed those in attendance and led the Pledge of Allegiance. Chair Robert Blair called for a moment of silence before being seated.

## **III. RECOGNITIONS/GOOD NEWS**

- FSSD Student Artists of the Month** – Honored were Zac McCain (MES) – September 2021; June Sexton (LES) – October 2021; Roslyn Romaniuk (JES) – November 2021; Audrey Baer (PGES) – December 2021; Ena Sherwood (PGES) – January 2022; Thomas Alibrandi (FMS) – February 2022; Bostic Marass (FES) – March 2022; Emma Adams (PGMS) – April 2022; and Lydia McCutchan (FIS) – May 2022. These student artists had art displayed on the Employee Birthday cards throughout the months that they were featured. Artists were recognized by the TN General Assembly on behalf of the Williamson Legislative body with a proclamation, presented by Senator Jack Johnson. Thank you to Sonic for their community partnership in giving each of the artists a \$15 gift card to Sonic.
- Recognitions** – FIS student Lydia McCutchan (Angie Tisdale’s class) was recognized for the project she led to benefit the FSSD Therapy Dog Program; FMS 8<sup>th</sup> grade student Elisa Marlo was selected to participate in the 2021-22 Mid-State Honor Band, also the Middle School Gold Band at MTSU on January 6-8; PGMS students John Rybiski, Millicent Furlong and Yiming Huang, and FMS students Ellie Lukasiak, Evey Monge, Anika Gupta, Emilene Boshears, Audrey Burrell and Graen Comer represented FSSD in the Williamson County Honor Orchestra under direction of Mickey Rybiski and Julia Culp; FMS 8<sup>th</sup> graders Leif Muiznieks, Kieriana Roan, Raaga Tipirneni and Bradley Vilendrer represented FSSD in the Williamson

County Middle School Honor Band; FMS band teacher Mark Garey, who was presented with the TN Bandmaster's Sweepstakes Award, alongside former FMS band teacher Carole Grooms at the TN Music Educators Convention in Nashville.

3. **Classified Employees of the Year** – District Classified Employee of the Year was Camille Schleup (FES parapro). Department and School Level Winners: Sheila Albert, R.N. (FIS nurse); Amanda Brackeen (JES parapro); John Cougan (Transportation); Krystal Etheridge (LES parapro); Ali Foster (PGMS parapro); Prisca Hill (PGES parent liaison); Bob Kraus (Maintenance/Landscaping); Faith Maxwell (CO/Annex T&L secretary); Diane Price (FMS/FIS parent liaison and district translator); Rob Ratcliff (MES custodian). First Horizon Bank sponsored the classified employee of the year monetary awards. Mr. Joe Walker, Williamson County President and Commercial Banking Manager of First Horizon was on hand to present checks for the Classified Employees of the Year.

#### IV. PUBLIC INPUT

No one from the audience addressed the Board during this portion of the meeting.

#### V. REPORTS / PRESENTATIONS / DISCUSSIONS

1. **Teaching and Learning Spotlight** – “Assistant Principals’ (Aps’) Cohort – Dr. Aimee Butler, Dr. Amanda Potts and Dr. April Carrigan shared their experiences and knowledge gained through this cohort group. More information is presented in the Summary of T&L Activity for May (on file).
2. **Construction Report** – Presented by Dr. Esslinger (report on file). As a portion of the report was the baseball field update, and it was clarified by Dr. Snowden that FSSD will have priority scheduling of the ball fields, after which the City of Franklin may schedule.

#### VI. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion** to approve the Board Agenda as presented. Alicia Barker **seconded** the motion, which **carried 6-0**.

#### VII. APPROVAL OF CONSENT AGENDA

Tim Stillings made a **motion** to approve the Consent Agenda as presented. Alicia Barker **seconded** the motion, which **carried 6-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated April 11, 2022**
2. **Minutes of Special Called Meeting dated April 18, 2022**
3. **Minutes of Budget Work Session dated April 18, 2022**
4. **Director of Schools Official Statutory Bond**
5. **Bids: Food & Culinary Services – PGS and FIS Equipment**
6. **Budget Amendments**

## VIII. BUSINESS BEFORE THE BOARD

1. **Declaration of Surplus Property, 1406 Cannon Street – Central Office Annex Building** – Moving toward sale of the property at 1406 Cannon Street, the Real Estate Committee recommends declaring the building at 1406 Cannon Street surplus. There are no further plans to utilize this building for school district use. With declaration of the building as surplus, plans may move forward to have the building demolished in preparation of readying the property for sale. This consideration is only involving the building itself and not the land. The administration recommended approval.

Tim Stillings made a **motion** to approve 1406 Canon Street Central Office Annex Building as surplus. Allena Bell seconded the motion. By roll call vote the **motion passed 6-0**.

2. **Sixteenth Amendment to Tax Anticipation Revolving Loan Agreement** – Presented prior to the meeting are the Sixteenth Amendment to Tax Anticipation Revolving Loan Agreement as well as the Amended and Restated General Purpose Fund Tax Anticipation Revolving Promissory Note for a \$6,000,000 unsecured line of credit with a 2-year maturity. The administration recommended approval.

Allena Bell made a **motion** to approve the Amended and Restated General Purpose Fund Tax Anticipation Revolving Promissory Note in the amount of \$6,000,000 dated May 9, 2022 and the Sixteenth Amendment to Tax Anticipation Revolving Loan Agreement as presented. Robin Newman **seconded** the motion. By roll call vote the **motion passed 6-0**.

3. **Lot/Land Purchase and Sale Agreement - 221 Fairgrounds Street** – Presented for consideration was a contract with DeFatta Custom Homes LLC to purchase the lot at 221 Fairgrounds Street, described in the deeds book as Lot 1, Plat Book P67, Page 58, for the amount of \$459,000. Contingent on Board approval, if approved this sale would have a closing date of May 20, 2022. The administration and Real Estate Committee recommended approval.

Robin Newman made a **motion** to approve the lot/land purchase and sale agreement as described on the contract. Alicia Barker seconded the motion **seconded** the motion. By roll call vote the **motion passed 6-0**.

4. **Phase 1A Guaranteed Maximum Price** – Mr. John Strack, EVP of Operations for Nabholz, Blake Osteen, Senior Project Manager, and Mr. Steve Griffin, Wold-HFR Design Principal and Director of the General Architecture Division were on hand for this item. Phase IA GMP including the estimated cost of work and the Contractor's fee for this phase is \$1,866,681. Presented is Amendment No. 1 and accompanying documents for your review. Mr. Stillings reminded the Board that the GMP lists the price of "up to" the amount and "not to exceed"; Mr. Strack noted that Nabholz would make every effort to come in under budget and ahead of schedule. The GMP has a contingency added in, and the money not used would be rolled to the next phase. The administration recommended approval.

Robin Newman made a **motion** to approve the Phase 1A Guaranteed Maximum Price as presented in Amendment No. 1 pursuant to the Contract Agreement, AIA 133 & AIA 201 dated June 16, 2021 in the amount of \$1,866,681. Alicia Barker **seconded** the motion. By roll call vote the **motion passed 6-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

- **District Retirement Celebration – May 5** – Held at Freedom Intermediate School, the Retirement Celebration began with a reception to honor our retirees, then moved to the theatre with the program. Dr. Snowden thanked the Board members that were able to attend the event. Next year the retirement celebration will be held at the new Performing Arts Center.
- **PAC and PGS Gym Grand Openings** – Events will be held on May 20. The new PGS gym will be celebrated at 10:00 that morning. The grand opening of the PAC will begin at 3:30 in front of the PAC, after which tours will be available. Along with invited special guests, district personnel and community are invited to attend.
- **FSSD Teacher and Staff Appreciation – May 9-13** – On behalf of the Board of Education, Dr. Snowden delivered treat baskets to each school and department, to help make our personnel feel extra special and thank them for all they do.
- **Director of Schools 2022-23 Performance Goals Work Session** – This work session will be held on Thursday, **May 12** at the Teacher Center, beginning at 5:30.
- **Budget Process FY 2022-23** – Our next meeting scheduled for **May 16** will focus on Revenue and Personnel, with the third work session **June 20** reviewing the cumulative impact of the budget work from the first two sessions and facilitation of the possible completion of the budget process for the coming year.
- **Memorial Day – May 30** – All offices will be closed.
- **Summer Learning Camps – May 31 – June 23** – Most of the Teaching and Staff positions have been filled and we are now in the process of hiring Substitute Teachers through the Human Resources Department for this camp. Final preparations are being made for this second year of the camps and we look forward to providing an exceptional experience for those students who attend. The camps will be held at Poplar Grove School.
- **Young Scholars Institute – Weeks of June 6-10 and 13-17** - Registration is ongoing for the 2022 camp for “independent and highly motivated students” who have completed 1<sup>st</sup> through 8<sup>th</sup> grade. At this time we have 394 Junior Scholars attending and 156 Senior Scholars Attending. The camp will be hosted at Freedom Intermediate.
- **Summer Feeding Program** – In our 13<sup>th</sup> year of our Summer Feeding Program, our Summer Learning Camps, YSI, MAC, Franklin Housing Authority, Boys & Girls Club, FSSD Story Bus and Gentry Educational Foundation will all be included. **May 31 to June 30**, there will be meal pick up at PGS and LES on Fridays from 11:00-12:30. These meal pickups are in addition to our meal delivery on the same routes as last summer. Each child can receive a breakfast and lunch daily; in addition, on Fridays each child will receive breakfast and lunch for the weekend. As of June 30, due to the expiration of USDA COVID waivers, we will not be able to provide multiple meals at one time. PGS will then become an open site where children may walk in and be served breakfast and lunch at posted meal times. Meal delivery will continue on our regular routes and times for a child’s lunch only.

If Congress grants USDA the authority to extend the waivers after June 30 our plans will be revised to serve additional meals. Lastly, through a grant from No Kid Hungry, Alexis Ketterman will be an Ambassador with the program from May 23- July 30, working with all aspects of our program as well as a few special projects. For more information about Summer food service or routes, please contact our Food & Culinary Services Department.

- **District Volunteer of the Year** – The School Volunteer Selection Committee selected Mrs. Shay Hall from Poplar Grove Elementary on behalf of the Board. We are fortunate to have many dedicated volunteers within our district and it was a difficult decision. Mrs. Hall will represent our district for consideration of the TSBA Volunteer Recognition Award.

**X. UPDATES**

**Teaching & Learning** – Dr. Mary Decker, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics Report for May 2022

**Finance & Administration** – David Esslinger, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report April/May 2022
- Investment Report
- Revenue and Expenditure Reports
- Sales Tax Revenue Comparison Report for May

**XI. ANNOUNCEMENTS**


- Tax collections were up 25.3% from last year and 6.6% year to date from last year. The ADA adjustment compared 2020-21 as 7.703% of the students in the county and 2021-22 as 6.227% of the students in the county. This and other factors contribute to a \$2.3 million adjustment to our revenue.
- Mr. Stillings passed along a thank you to the Board members for participating in a recent luncheon fundraiser by One Gen Away.

**XII. ADJOURNMENT**

Chair Blair adjourned the meeting at 7:34 p.m.

  
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Robert Blair, Chair                      6/13/22  
Date

ATTEST:

  
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Kevin Townsel, Secretary              6/13/22  
Date