



REQUEST FOR GRANT

1. Name of requestor: _____
2. Name of grant: _____
3. Describe the goal(s) of the grant: _____
4. Grant submission deadline: _____ Grant cycle end: _____
5. Anticipated amount of grant funding: _____
6. How will the funds be used: _____

7. Break down of budget:

<u>DESCRIPTION OF ITEM</u>	<u>COST</u>

Requestor understands that if the grant is awarded, the funding should be sent to the SCSC central office for management. The requestor must utilize the SCSC requisition process and monitor the budget with assistance from the SCSC grant specialist. It is the requestor's responsibility to make sure that the requirements of the grant are upheld.

*Please attach a copy of the proposal with this request. If awarded, please forward all paperwork to the SCSC grant specialist.

Signature of Requestor: _____ Date: _____

Signature of Principal: _____ Date: _____

Signature of Superintendent: _____ Date: _____

Date of Board Approval: _____