



Professional Development Proposal

DATE:

PROJECT DETAILS

Project Name:

Proposed By:

PROJECT DESCRIPTION (What you want to do.)

PROJECT JUSTIFICATION (Why you want to do this.)

- A. WHAT MEASURES WILL YOU PUT IN PLACE TO DETERMINE WHETHER THIS PROJECT WAS A SUCCESS

- B. WHAT ARE THE SPECIFIC BENEFITS OF THIS PROPOSAL?

- C. WHO WILL PARTICIPATE?

TIMELINE

RESOURCE REQUIREMENTS, MATERIALS, AND COST

PROJECT SPONSOR'S SIGNATURE

PRINCIPAL'S SIGNATURE

RECOMMENDATION

- This proposal is approved

- This proposal is approved with questions

- This proposal is not approved, for these reasons:

CENTRAL OFFICE APPROVAL

SIGNATURE

DATE