



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.        **23-24 Ellis School Roof Replacement**

DATE:         September 19, 2022

RE:            **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 1st floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing



## **ADDENDUM ONE**

Project No.: **21-092**

Date: **September 19, 2022**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **REROOFING PROJECT AT  
ELLIS ELEMENTARY SCHOOL FOR  
ROCKFORD PUBLIC SCHOOL DISTRICT #205  
ROCKFORD, ILLINOIS**

Bids Due: **2:00PM, THURSDAY, SEPTEMBER 29, 2022**

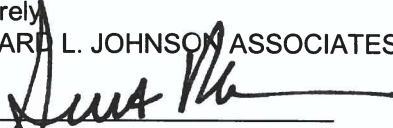
From: **ARCHITECT: RICHARD L. JOHNSON ASSOCIATES, INC.  
4703 CHARLES STREET  
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely  
RICHARD L. JOHNSON ASSOCIATES, INC.

  
\_\_\_\_\_  
Scott R. Johnson, AIA, LEED AP

This Addendum consists of:  
Pages 1 thru 2.  
Pre-Bid Meeting Meeting Minutes - 2 pages.  
Pre-Bid Meeting Attendance Record – 1 page.  
Pre-Bid Conference Opening Statement – 1 page.

**NOTE:** Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

## **CHANGES to the PROJECT MANUAL**

### **1. GENERAL ITEMS**

- 1.1. See attached Pre-Bid Meeting Notes and attendance record.
- 1.2. The scheduled last day of school if no snow days are used is June 9, 2023. The last scheduled day if all snow days are used is June 16, 2023.
- 1.3. In the gymnasium, Contractor to use screws that have a length so they do not stick below the bottom surface of the metal roof deck.
- 1.4. The cover board can be adhered with a low rise foam applied in a ribbon format as recommended by the manufacturer. The contractor has the option to install the cover board using hot asphalt. However, this method can only be used during the summer months when students and staff are not in the school.

## **CHANGES to the DRAWINGS**

### **2. DRAWING T101**

- 2.1. Under unit Price Allowances, omit the paragraph "Contractor to include the cost of removing (1) 5' x 5' skylight and replacing with a new 5' x 5' skylight". All skylights are to be replaced under the base bid. If skylight curbs are raised higher, Contractor to provide sheet metal to cover the exposed wood on the inside of the school.

### **3. DRAWING A101**

- 3.1. Near the door access to the roof, there is an antenna with cmu blocks holding down the support frame. The roofer shall remove and re-install as required.
- 3.2. Masonry Repair Note 1 Clarification – The scope of work for this note is for all exterior concrete wall panels and exterior split face cmu walls.
- 3.3. Masonry Repair Note 3 – Omit the word "brick" in two locations and replace with "split face cmu".
- 3.4. Masonry Repair Note 4 – Omit "clouvers" and replace with "louvers".

**END ADDENDUM NUMBER 1**

**PRE-BID MEETING NOTES  
RPS No. 23-24  
RLJA No. 21-092  
RPS #205  
Reroofing Project at Ellis Elementary School**

**PRE-BID DATE & TIME: Friday, September 16, 2022 @ 10:00am**

**Items Discussed**

1. Meeting Sign-Up Sheet was passed around to attendees and the Pre-Bid Conference Opening Statement was read aloud.
2. Bids Due - Thursday, September 29, 2022 at 2:00pm at the Board of Education.
3. Work takes place at Ellis Elementary School.
4. There are no asbestos containing materials in the roof systems.
5. The materials used on the project are Tax Exempt.
6. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood, Director of Purchasing via email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).
7. 5% Security must accompany the Bid.
8. 100% Performance & Payment Bond will be required for the project.
9. The building permit will be obtained by the Owner/Architect thru the Regional Office of Education.
10. The project will be bid out to Contractors under the following bid packages:  
  
Base Bid: Reroofing Work at Ellis Elementary School  
There are no Alternate Bids for the project.
11. Any summer activities in the school will not affect the construction areas.
12. Unit Price 1: Remove, dispose and replace deteriorated, wet or unsuitable insulation bd ft  
Contractor to include the cost of removing 10,000 bd ft of deteriorated, wet or unsuitable insulation and replacing with new roof insulation under Base Bid.
13. Unit Price 2: Remove, dispose and replace deteriorated wood blocking bd ft

Contractor to include the cost of removing 1,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under Base Bid.

14. Unit Item 3: Tuckpoint defective mortar joints lf

Contractor to include the cost of tuckpointing 300 lf of mortar joints under Base Bid.

15. Unit Item 4: Do not remove and replace control joint in concrete wall panels lf

Contractor to include the deductive cost per linear foot to not replace the existing backer rod and sealant in selected control joints in the precast concrete wall panels if during construction it is decided that the sealant in some joints does not need to be replaced.

16. Contractors can tap off the existing building's electrical and water services for construction purposes.
17. Contractor to provide portable toilet facilities for the workers to use.
18. Construction meetings will be held during construction. General Contractor to run the meetings, take meeting notes and distribute.
19. All workers are required to complete the criminal background check. The online registry checks suffice for these summer projects.
20. The Contractor needs to have a designated foreman on site when work is taking place.
21. Mark the number of addendum you receive on the bid form.
22. Final cleaning on the exterior shall be by the Contractor.
23. Contractors can make site visits between 8:00am and 3:00pm. Contractors to check into the main office before going to the roof.
24. Contractor shall provide dumpsters as required for the project. Provide plywood under the load points of the dumpster. Coordinate location with the Owner.
25. Prevailing wages are required for this project.
26. There is some masonry repair work and masonry control joint replacement work at the school. Roofer will need to subcontract for this work.
27. Close out documents will be processed thru the Architect. The Owner requires one electronic copy on a flash drive and one hard copy.
28. Contractor shall coordinate all staging locations with the Owner
29. RPS will not publish budgets for the projects.

## **END OF MEETING NOTES**



PRE-BID MEETING SIGN-IN SHEET

IFB No. 23-24 Ellis School Roof Replacement

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Sandro Ignjatovic	RPS 205	501 7th St Rockford IL 61104	815-981-5101	Sandro.Ignjatovic@RPS205.com
2	Scott Johnson	PLSA	4703 CHARLES ST ROCKFORD	815-398-1231	SJOHNSON@PLSMILL.COM
3	Rick Lane	WEATHERGUARD ROOFING	345 REARER ELGIN, IL.	847-888-3008	SAV@WEATHERGUARDROOFING.NET
4	Edwin Carlson	Roofing Systems, Inc.	1825 Windsor Rd, Loves Park, IL 61111	815 664 9540	ROOF SYS @ AOL.COM
5	Dan Henshaw	Riddiford Roofing	2333 Hamilton Rd, Arlington Heights, IL 60009	724-419-0241	DAN@RIDDFORD.COM
6	PAUL NAJETA	McDeemed Roofing	1329 WEST HUNTERST. ROCKFORD	815-963-8158	McRoofing 11111111111111111111
7	MARK FABEL	" "			

## PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB No. 23-24 Ellis School Roof Replacement for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for September 29, 2022 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval October 11, 2022.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at [PurchasingDeptStaff@rps205.com](mailto:PurchasingDeptStaff@rps205.com). Last RFI will be accepted until September 21, 2022 at 12 pm. Last addendum will be issued by September 23, 2022 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Bonfire.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.