

ADMINISTRATIVE REPORT

DATE: September 22, 2022
TOPIC: 5.6 – August 25, 2022 Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

August 25, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 25, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Louise Hinz, Simi Patnaik, Eric Tessmer and Sharon Van Leer. Pat Driscoll and Katie Schwartz were absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Simi Patnaik seconded by Eric Tessmer to approve an amended agenda, adding 7.3 Tentative Agreement with Kids Club Supervisors. All in favor, none opposed. Motion passed.
- 4.0 **Comments to the Board:** None.



- 5.0 **Consent Items:** It was moved by Louise Hinz, seconded by Melinda Dols to approve the consent agenda. All in favor, none opposed, motion carried.
- 5.1 Approval of Retirements, Resignations and Terminations
 - 5.2 Approval of Leaves of Absence
 - 5.3 Approval of New Employees/Change of Status
 - 5.4 Approval of Electronic Fund Transfers
 - 5.5 Approval of Resolution to Accept Gifts
 - 5.6 Approval of July 14, 2022 School Board Meeting Minutes
 - 5.7 Approval of August 11, 2022 School Board Meeting Minutes
 - 5.8 Approval of June Cash Disbursements
 - 5.9 Approval of July Cash Disbursements
 - 5.10 Approval of Student Teaching Agreement with the University of MN-OT
 - 5.11 Approval of Student Teaching Agreement with the University of WI-River Falls
 - 5.12 Approval of Extended Field Trips
 - 5.13 Approval of August 12, 2022 Emergency School Board Meeting
- 6.0 **Information Items:**
- 6.1 Fall Health and Safety Updates presented by Anna Braun, Director of Special Services and Tara Goebel, Health Services Coordinator. Ms. Goebel shared they will follow all CDC and MDH requirements and follow communicable disease protocols. There are no separate requirements related to COVID.
 - 6.2 Financial Update, presented by Dan Pyan, Director of Finance and Operations. He shared the current enrollment numbers and current budget forecast.
- 7.0 **Action Items:**
- 7.1 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Simi Patnaik, seconded by Louise Hinz to approve the changes. All in favor, none opposed, motion carried.
 - 7.2 Tentative Agreement with District Office Support Specialists, presented by Abby Baker, Director of Human Resources. It was moved by Melinda Dols, seconded by Louise Hinz to approve the agreement. All in favor, none opposed, motion carried.
 - 7.3 Tentative Agreement with Kids Club Supervisors, presented by Abby Baker, Director of

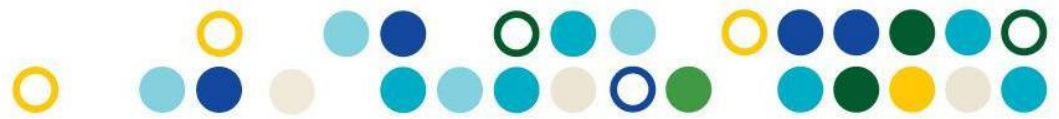


Human Resources. It was moved by Eric Tessmer, seconded by Simi Patnaik to approve the agreement. All in favor, none opposed, motion carried.

8.0 **Superintendent Report:** Superintendent Julie Nielsen reported on next steps for the Long Range Facility Plan, shortage in bus drivers, nutrition services food shortages and the start of the new school year for staff and students.

9.0 **Future Meeting Dates:**
 September 8, 2022 – School Board Workshop Meeting (DSC/6:00 p.m.)
 September 22, 2022 – School Board Business Meeting (DSC/6:00 p.m.)

10.0 **Adjournment:** The meeting adjourned at 6:47pm.



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