



JUNIPERO SERRA HIGH SCHOOL

TRANSCRIPT RELEASE FORM

To the applicant's parent / guardian:

Junipero Serra High School requires your son's official transcript which includes 2 complete years of grades. Some schools require that you complete this release form before they will share confidential information about your son with another school. This form does not need to be submitted to Junipero Serra High School, only to your son's current school.

Please complete this form and return it to the office of your son's current school. Transcripts should be directly submitted to Serra High School by your son's current school. They can be emailed to admissions@serrahs.com, or mailed to: Serra High School, Attn: Admissions Office, 451 W. 20th Ave, San Mateo, CA 94403

Under Federal Law, The Family and Educational Rights and Privacy Act, parents or legal guardians must authorize the release of school records.

Student Name: _____

Current School: _____

I authorize the release of school records including an official transcript of all grades for the past two years as well as the results of academic testing regarding the above-named applicant to Junipero Serra High School. In authorizing this release, I acknowledge that I waive my right to read any confidential records.

Signature of the student's parent / legal guardian: _____

Print name: _____ Date: _____

To the student's current school registrar: Please email this student's official transcript including first trimester / semester grades for the current year as soon as they are available, to admissions@serrahs.com. Also, please send the final transcript at the conclusion of the school year.

Thank you for your assistance.

Elizabeth Agler
Director of Admissions
admissions@serrahs.com

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