



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, August 18, 2022

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 pm (Zoom Call)

Prepared by: Bob Gorham (Interim Secretary for Board)

Board Members in Attendance: Tom Anderson, Sharon Smith, Dr. Camela Ford (joined late), Bob Gorham, Bill Jackson

Board Members Not in Attendance: Kasi Eagle, Mario Stoilovich (resigned prior to meeting)

Others: Dr. Paul Bryant, (Head of Schools), Phyllis Rahilly (Finance/HR Manager), Sarah Grafton (Principal), Michael Harris (Facilities), Katy Ridenour (Consultant), Erika Lawrence (New potential Board Member)

(18 attendees per Zoom roster)

Call to Order 6:30 pm – Tom Anderson, presiding in absence of Kasi Eagle)

CIS Mission and Values –Read by Tom Anderson

Grade Level Service Project Report – Omitted

Secretary Report - Bob Gorham- Minutes of June Board meeting submitted to Board prior to meeting for review. No changes noted by members. Bob Gorham motioned to dispense reading of minutes, 2nd by Sharon Smith. Minutes accepted by Board. To be posted on CIS Website as directed to Ms. Rahilly.

Facilities Committee Report – (Presented by Tom Anderson, Chair)

- Committee Met on August 9th.
- Soccer Field near completion.
- Dry Pond Inspection.
- Landscaping Contract up for renewal and review.
- Cleaning Contract out for bid. (more discussion to come in closed session).
- Bidding landscaping contract.
- Associated costs of drainage.
- Gym Floors discussed.

Finance Committee Report - (Presented by Tom Anderson, Chair)

- Good financial standing over all.
- Revenue starting to flow in to school now.

- Internal reporting at end of First Quarter for better planning.
- RDC Review of bonds. Bonds are up for refinancing. Should be able to see reduction in interest on bonds. Could give \$ for current spending.
- Refer to new business for recommending Task Force on bond funding for Dr. Bryant.
- ADM numbers will require adjustment to budget.

Curriculum Committee Report – (Presented by Dr. Camela Ford)

- No Report - Meeting to be scheduled with Dr. Bryant and staff

Head of School Report –Dr. Paul Bryant (Report submitted to BOD- reference for details)

- Shared screen with attendees of new pictures for start of school.
- Purchased new desks with ESSR funds.
- New Smart Boards coming.
- Reviewed Enrollments – Current enrollment 797. Viewed attrition due to multi-child families leaving school.
- No COVID cases on campus. Mask optional still in effect.
- Community Partnership Update – Cabarrus Arts Council. Cabby Kidz for bus service.
- After School Grant for Math Tutoring.
- **Referred to Ms. Rahilly regarding Finance and Personnel reporting.** \$7.8 Million budget – 9 new hires coming on-board.
- EC Audit to be reported on.
- 80% of teachers licensed vs. 60% last year.
- Moldova Partnership.
- Charter Renewal letter.

Principal's Report – Sarah Grafton (Report submitted as part of HOS Report to BOD)

- Test Results discussed
- Goal to be on Professional Development Plans.
- Purchased Dashboard for Student Achievement
- Teachers excited and good to be back in school.
- New Assistant Principal Boyd George hired for Middle School – Good first impressions.

Teachers Rep Report –(Report Submitted)

- Omitted for Month.

PTSO Report – Euneca

- Ms. Thacker replacement being sought, New PTSO Board members being recruited
- Meeting being sought with Dr. Bryant

Old Business –

Review of Updated School Policy Manual from June Meeting- . Moved by Bob Gorham, 2nd by Sharon Smith to move as Old Business item for September Board Meeting or as to be determined by the Board. Further review is expected.

New Business

Approve Title 1 Assurances -Motioned by Bob Gorham, 2nd by Sharon Smith. Passed unanimously by BOD.

Approve new signs for school as recommended by Dr. Bryant – Sharon Smith moved for Board to accept recommendation, 2nd by Bob Gorham. Accepted unanimously by Board.

Approval of Dr. Bryant on work agreements – Moved to accept by Sharon Smith, 2nd by Bob Gorham. Accepted unanimously by Board.

Acceptance of New Board Member Erika Lawrence. – Motion by Sharon Smith, 2nd by Bob Gorham. Accepted unanimously by Board.

Moved to allow Dr. Bryant to pull together task on Bond Funding options. – Motion by Bob Gorham, 2nd by Bill Jackson. Accepted unanimously by Board.

Open Comments - 3 minutes per person – No Comments presented during meeting

7:20 p.m. – Moved to Closed Session -Motion by Sharon Smith, 2nd by Bob Gorham

7:20 p.m.– 8:58 pm– Board went into Closed Session.

8:58 p.m. – Board re-adjourned. Called to Order by Tom Anderson.

New Board Member Erika Lawrence joined closed session discussion.

Board approved discussion items on motion regarding cleaning service contract. Motions made by Dr. Ford, 2nd by Sharon Smith. Approved by members present.

8:58 p.m. - No further business discussed. Motion to adjourn by Dr. Ford, 2nd by Bob Gorham. No objections.

Meeting adjourned @ 9:00 pm