

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

7:00 p.m., June 21, 2022

Date of Approval: Tuesday, August 23, 2022

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA on June 21, 2022. The meeting convened at 7:01 pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Ben Berger, Pam Greenblatt, Marilyn Henkelman, Frances Hoover, Mandy Kennedy, Zach Oberfield, Judy Owen, Alice Turbiville, Lauren White, Head of School/CEO Akosua Watts and Don Delson, Trustee Emeritus. Absent:, Dion Lewis, Ian Wilcox. All in attendance participated via video call.

Public Comments: No comment. Members of the present public: Chris Hanlon, Executive Director, CCSA Foundation.

Approval of Minutes

- The Board reviewed and adopted the minutes of the May 17, 2022 meeting of the Chester Charter Scholars Academy Board of Trustees.
 - Motion – Marilyn Henkelman
 - Second – Ben Berger
 - Ayes: 8 Nays: 0 Absent: 2

President's Report

Barbara Klock (President)

- New Board Members
 - Current members introduced themselves to new members Lauren White and Zach Oberfield.
- Officer Appointments for the 2022-2023 school year:
 - President, Don Delson
 - Vice President, Pam Greenblatt
 - Treasurer, Alice Turbiville
 - Secretary, Frances Hoover
 - Ayes: 8 Nays: 0 Absent: 2

- Board Committee Chairs for 2022-2023 SY:
 - Alice Turbiville, Finance Committee
 - Judy Owen, Nominating & Governance Committee
 - Marilyn Henkelman, Education Committee
 - Mandy Kennedy, Facilities & Safety Committee
 - Ayes: 8 Nays: 0 Absent: 2

CCSA Foundation Update, Chris Hanlon, Executive Director CCSA Foundation

- Preparing to send out a final email for the year with pictures from graduation.

Committee Reports

Finance Committee, Alice Turbiville (Committee Chair)

- Resolutions
 - Lease Reimbursement Resolution
 - Motion – Marilyn Henkelman
 - Second – Mandy Kennedy
 - Ayes: 8 Nays: 0 Absent: 2
 - Fund Balance Resolution
 - Motion - Marilyn Henkelman
 - Second - Barbara
 - Ayes: 8 Nays: 0 Absent: 2
 - Facilities Change Order Resolution
 - Motion: Judy Owen
 - Second: Marilyn Henkelman
 - Ayes: 8 Nays: 0 Absent: 2
- 2021-2022 Budget
 - Ending with \$1.7M surplus due to an increase in enrollment and the receipt of several federal government grants.
- 2022-2023 Budget
 - Revenues
 - An increase of 24 students is assumed; budgeting for 120 special education students, which accounts for 17% of enrollment.
 - ESSER II grant will be replaced by the ARP grant.
 - CCSA Foundation contribution is expected to be a flat \$600,000.
 - Total Revenues projection is up by approximately 4% (\$607,000).
 - Expenses
 - Contracted services project to go up by 20%.
 - Supplies projected to go up by %20.
 - Site expenditures will go down.
 - Insurance renewal rate will go up by \$35,000.
 - \$250,000 placeholder for Strategic Planning.
 - Personnel Costs

- Overall increase of 8% (\$576,000), which includes health benefits and insurance.
- Retention bonus for returning staff is a total of \$104,000.
- Leadership Group will receive one-time salary increase of \$4,000 per person.
- Regular salary increases are 5% of total salary budget.
- Two new positions: Special Ed teacher (\$54,000 plus benefits); Director of Athletics and Character Programs (\$86,000 plus benefits).
- Motion to approve the budget - Judy Owen
- Second - Marilyn Henkelman

▪ Ayes: 8 Nays: 0 Absent: 2

Education Committee, Marilyn Henkelman (Committee Chair)

- Reviewed how the war in Ukraine is being addressed in the classroom through Social Studies.
- Overview of PSSA scores, which were discouraging but there are other ways to talk about accomplishments.
- The Foundation is planning a Career Fair and the committee will support those efforts.

Nominating and Governance, Judy Owen (Committee Chair)

- New board member
 - Summarized Bill Cumby's experience and put forward his candidacy.
 - Don Delson and Judy Owen provided overview of their relationship with Bill Cumby.
 - Vote for Bill Cumby to join the board.
- Ayes: 7 Nays: 1 Absent: 2
- Reminded members to complete the Board Governance Survey.
 - Strategic Plan will be distributed in July.

School Report, Akosua Watts (Head of School/CEO)

- Reviewed the 2021-2022 School Year
 - 96% of seniors graduated on time, final two seniors will pursue credit recovery over the summer.
 - Provided details of senior plans post-graduation.
 - Overall Attendance Rate was 84%.
- Reviewed Math Instruction and Intervention
 - Provided context of Global Strategy Stage (GLoSS) assessments as well as end of year growth – all students in K-5 had 1.4% growth.
- PSSA ELA results
 - Percent of Proficient/Advanced improved by 11.5 percentage points.
 - Improvement for all grade groups from 2021 to 2022.
 - Overall improvement in Text Dependent Analysis response.
- Shared Testing Goals and Themes for 2022-2023
- Reviewed the 2022-2033 School Calendar
 - Replaced full/half professional development days with 6 asynchronous days.
 - Motion to approve the calendar - Judy Owen

- Second - Marilyn Henkleman
 - Ayes: 8 Nays: 0 Absent: 2

- All members thanked Barbara Klock for her tenure as CCSA Board President.

Adjournment: The meeting adjourned at 8:42 p.m.

Date of Next Schedule Public Board Meeting: August 23, 2022, at 7:00 p.m.