



ISH SCHOOL FEES 2022-2023

International School of Hellerup (ISH) is a not-for-profit educational institution that is recognised by and subject to Danish law and receives a subsidy from the Danish State, however, the school relies on the monthly school fees to cover operating expenses.

In order for you to receive the subsidized school fees, we require your child's/children's CPR or CDR number to be actively registered in the municipality you live in. This is due latest by September 1st. The school requires the CPR/CDR number in order to adjust the fees. Please contact our Admission Officer as soon as you have it. Without the CPR/CDR number, the school will not receive a state subsidy for your child and therefore you will be charged the non-subsidized fees.

Fees Overview Students starting between August 15th and September 5th, 2022			
Grades	Monthly Programme Fee	Additional Mandatory Monthly Fees	Months payable*
Without CPR number (any grade)	DKK 5.000,- per month		August - July
Pre-Kindergarten 3 - 4 Kindergarten with Birth Year 2017	DKK 5,000,- until we start receiving subsidies for the student from the coummune (this usually takes 1-2 months). Once we get the subsidies, the fee is DKK 4.280,- per month.	DKK 550, - per month Lunch fees (August-June only)	August- July
Kindergarten (Birth Year 2016) and PYP 1 - 5	DKK 3.055,- per month		August- July
MYP (MYP 1 - 5)	DKK 3.220,- per month		August- July
DP 1	DKK 3.390,- per month	DKK 300,- per month IB Fees	August- July
DP 2	DKK 3.390,- per month	DKK 300,- per month IB Fees (March)	August - June

*this also applies to families that have declined re-enrollment for the following school year.

Fees Overview Students starting after September 5th, 2022			
Grades	Monthly Programme Fee	Additional Mandatory Monthly Fees	Months payable*
Without CPR number (any grade)	DKK 5.000,- per month		August - July
Pre-Kindergarten 3 - 4 Kindergarten with Birth Year 2017	DKK 5,000,- until we start receiving subsidies for the student from the coummune. Once we get the subsidies, the fee is DKK 4.280,- per month.	DKK 550, - per month Lunch fees (August - June)	August-July
Kindergarten with Birth Year 2016, PYP 1 - 5 and MYP 1- 4.	DKK 5.000,- per month		August-July
MYP 5			
MYP 5 students starting before 15th October (with CPR No)	DKK 3,220,- per month		August-July
MYP 5 students starting after 15th October	DKK 5.000,- per month		November-December
	DKK 3,220,- per month		January - July
MYP 5 students starting after January	DKK 5.000,- per month		January - July
DP 1			
DP 1 students starting before 5th December (with CPR No)	DKK 3.390,- per month	DKK 300,- per month IB Fees	August - July

DP 1 students starting before 5th December (without CPR No)	DKK 5.000,- per month	DKK 300,- per month	August - July
DP 1 students starting after 5th December	DKK 5.000,- per month	DKK 300,- per month IB Fees	December - July

*this also applies to families that have declined re-enrollment for the upcoming school year

More information can be found under the following pages.

- [Pre-K 3-4 and Kindergarten related fees: page 7](#)
- [PYP Related Fees: page 10](#)
- [MYP Related Fees: page 13](#)
- [DP Related Fees: page 17](#)

Admissions Fee

We charge a non-refundable admissions fee of 2,000 DKK per child, to be paid at the time of application.

School Deposit Fee

The school deposit is a one-off refundable deposit which is payable for all students upon being accepted at the International School of Hellerup according to the list below.

Child 1: 8,000 DKK

Child 2: 7,000 DKK (total deposit fee for two children at ISH is 15,000 DKK)

Child 3: 4,500 DKK (total deposit fee for three or more children at ISH is 19,500 DKK)

Child 4 and up: no additional deposit

Please see the [Withdrawal Policy](#) and [Re-Enrollment](#) sections in this document for terms and conditions regarding the refund of the school deposit.

Withdrawal Policy

The school deposit will be refunded if a withdrawal form ([available for download here](#)) is submitted with 3 months notice. Parents who fail to give sufficient notice will be charged school fees based on the date when the withdrawal form is submitted. If submitted by the 15th day of the month, school fees will be charged for that month and two subsequent months. If submitted on the 16th day of the month or later, school fees will be charged for the month when notice was given and three subsequent months. If necessary, the school deposit will be kept and used to cover some of the three months payment. Please note that the withdrawal rules during the re-enrollment period (from March to August) are different - please see the [Re-Enrollment section](#) for more information.

Please note that the school deposit will not be refunded if you decide to withdraw your child before his or hers first day of school - the deposit is only refunded if your child has started school at ISH and you have notified the school that he or she is leaving three months prior to the student's last day at the school.

Sibling Discount

Child 2: 350 DKK per month

Child 3: 650 DKK per month

Child 4: 1,150 DKK per month

Payment Policies

The International School of Hellerup is a not-for-profit private school that is recognised by and subject to Danish law and receives a subsidy from the Danish State, however, the school relies on the monthly school fees to cover operating expenses. Therefore it is very important that school fees are paid on time. Furthermore, according to auditing regulation and the provisions of the Ministry of Education, we cannot have debts of student payments, and hence we cannot keep a place in school for students who are not paid for.

In order to achieve fair treatment, we operate by the following policy at ISH:

1. You must sign up for Direct Debit – the form can be found in Administration as well as online. If not signing up, there is a monthly administration fee of 500kr. This will be added with your November invoice. In order to avoid these fees, you can make a quarterly payment.
2. Payments must be made by the fifth of the month and in advance.
3. If a monthly invoice is not paid by the date due, ISH will send out a 1st reminder with the additional of 100 DKK late fee. The debt has to be paid within the next 10 days.
4. If the amount due is not received by the due date as stated in the 1st reminder, a 2nd reminder will be sent 10 days after the first reminder with another late fee of 100 DKK.
5. Should the amount due as stated in the 2nd reminder not be paid on time, the family will get the 3rd and last reminder. The 3rd reminder will be the last one. If it will be ignored your case will be sent to INKASSO and the child(ren) won't be able to attend the school until payment is fully received.
6. The parents must respond to the reminders from the school, so that an action plan can be made.

If parents delay payments more than 3 times and don't respond to the reminders, the child will be considered as withdrawn from school. OR If payment is still not received by the specified date, your place will be suspended and your child/children will not be able to attend the school until payment in full is received.

Re-Enrollment

During Re-Enrollment (March until August) the withdrawal rules differ. If you have outstanding school fees, you will not be able to re-enroll your child/children for the new school year.

- If you decline Re-Enrollment for the end of the term, your deposit will be deducted with the July School Fees and we will refund you the remaining amount or send you a final invoice.
- If you accept Re-Enrollment and change your mind until the end of May, you will **forfeit your deposit**.
- If you accept Re-Enrollment and change your mind after June first until end August, you will **forfeit your deposit plus you will be charged 3 months of school fees**.

July Fees

Our school programme fee and the LSS fee are paid for all months of the year, including July. If a family withdraws during the re-enrollment on due time, the July fees will be deducted from the school deposit.

LSS

Learning Support Services are offered to students who require additional assistance in order to meet curriculum standards. LSS is accessible only after an evaluation process. The cost of LSS will vary, depending on the assistance required. The moderate service begins at DKK 3,000. Please note that this fee is also charged in July. If you have declined Re-Enrollment for the upcoming school year, this fee will be charged as well.

PTA Fee

The school charges an annual Parent Teacher Association (PTA) fee of 250 DKK per family, which is used to fund PTA initiatives and events throughout the year. This fee is deducted each school year in September. Families joining the school mid-term will be charged the PTA fee when their child(ren) starts school.

Materials Fee

An annual Materials Fee of DKK 400 per child is charged. This fee is deducted each school year in September. Please note that the materials fee will still be charged even if you start later in the school year.

Administration Fees

Administration Fee: The school fees are to be paid through PBS (automatic betalingservice). You can find more information about how to set up PBS on the [school website](#). If the PBS is not running automatically after 3 months, you will be charged 500kr every month on top of the regular school fees. If you need any assistance, please contact the school at 70 20 63 68 or enquire about the

procedure at the school reception.

Late Fee

Late fee: Should the school fees be paid after the 11th of the month, you will be charged an additional DKK 100. This late fee will be added to your invoice the following month.

Optional/Supplementary Fees

Lunch Fee

A lunch service is available for all students from Pre-Kindergarten to DP2. The lunch fee is DKK 550 per month. The subscription is for 11 months excluding July. The lunch fee for August is reduced to 275 DKK. To sign up, please use the lunch sign up sheet which is published here: <https://www.ish.dk/lunch>. To cancel your subscription, please use the lunch sign out form which is linked from the same page. Please note that if you cancel your child's lunch subscription you are required to pay the lunch fee for the running month + 1 month.

The lunch fee is added to the monthly programme fees. It is charged from August until June. The subscription fee is calculated based on the number of school days in a year and divided into a monthly rate. Therefore it is a flat rate each month, including months with school holidays such as August, October, December, February and April. Parents of students who are not enrolled in the school lunch service will be charged 50 DKK if the student forgets to bring lunch to school. You can find more information about the school lunch programme and lunch fee [here](#).

Electives and Extra-Curricular Programme

We offer a wide range of electives and extracurricular activities for students in the Primary School and Middle School. Please see our [Electives](#) page for more information and prices. The fees are paid directly to the activity teacher.

Invoices

You may choose additional services such as the ASCP or Lunch Service. If the invoice has been sent out, then the amount will be added to your invoice a month after you have selected the service.

Outstanding School Fees

All outstanding school fees will be added to the next months' invoice. If the school fees are outstanding for 3 months, your child's place in the school will no longer be secure. Should this happen your details will be sent to the money collector Danskeinkasso. You will be liable for all costs related to this process.

PRE-KINDERGARTEN & KINDERGARTEN RELATED FEES



Pre-K 3-4 and Kindergarten Related Fees

Subsidized School Fees

Pre-Kindergarten and Kindergarten students with Birth Year 2017, 2018, 2019 :

The CPR number and registered address (as stated on the yellow Health Insurance Card, "Sundhedskort") must be provided to the school as soon as possible. The school fees will be DKK 5,000,- per month until the municipality has confirmed. Students with the above mentioned Birth Years are considered in the Danish law as Børnehave klasse and we can apply for the state funding on a monthly basis.

The school can apply for the school fee funding (always the 1st of the month). The school fees will remain at 5,000kr until we get it confirmed by the municipality . Once we receive the subsidies, your upcoming invoices will be adjusted. Invoices cannot retroactively be changed.

Important:

Please make sure that you sign out your child from your former day care (Børnehave). In case the student is not signed out, the school fee invoice will remain 5,000kr until we get the confirmation from the municipality.

All parents living in Copenhagen municipality (Københavns Kommune) need to read and send us the filled out form and the documentation to info@ish.dk. **If the Copenhagen municipality does not accept the student for the integration law, the school fees remain DKK 5,000 for the whole school year.**

- [Guidelines for accepting Pre-K students living in Copenhagen Municipality](#)
- [Application form \(for Pre-K families living in Copenhagen municipality only\)](#)

If you move to a new municipality you need to inform the school office immediately so that we can apply for the school funding from this new commune.

Additional Reduction

You can apply for parent subsidies in your municipality (Pladsanvisning).

- Økonomisk Friplads tilskud (depending on the household income)
- Søskende Rabat (Sibling Discount)

Parents need to contact their local municipality or kommune directly to enquire about the subsidies available. Please note that subsidies differ from kommune to kommune and that although there is no deadline for the applications we urge you to apply as soon as you can after your child has been enrolled. Subsidy grants will be paid directly to the school and will retroactively be reduced from the school fees.

Lunch

Lunch Service is mandatory in Pre-Kindergarten. . You can find more information about the school lunch programme and lunch fee [here](#).

Holiday Care

Please see the school calendar in regards to the holidays. The holiday care is included in the programme fees only for Pre-Kindergarten. For Kindergarten students please see below in the PYP section.

After School Care Programme (ASCP)

The After School Care Programme (ASCP) is included in the programme fees for Pre-Kindergarten classes (Pre-K 3, Pre-K 4). For Kindergarten students, please see below in the PYP section.

Class Fund/Klassekasse

The class fund/Klassekasse is collected by the class parent representative at the beginning of the school year. The amount to be collected is determined by the class parent representative after a discussion with the teacher and other parents in the class during the first class meeting of the school year. The class fund money can be used for special activities, gifts, and arrangements within the class.

Class Activity Fee

This is a fee that is paid yearly. This fee is to be used for class field trips and any other event/activities that are related to teaching and learning. The fee is 300dkk per year/per student.

PYP RELATED FEES



PYP Related Fees

New students starting **before** September 5th

If we do not have your child/children's CPR number before the summer break, your first invoice will be issued with 5,000kr.

If we receive your child's CPR number before September 5th, your invoice will be retroactively adjusted to the subsidized fees DKK 3,055.

If we receive your child's CPR after September 5th, the school fees will remain DKK 5,000 until the end of the school year.

Students starting **after** September 5th with or without CPR Number

The school fees remain DKK 5,000 until the end of the school year in July due to the fact that the school can only apply once a year for school funding for the student.

Class Fund/Klassekasse

The class fund/Klassekasse is collected by the class parent representative at the beginning of the school year. The amount to be collected is determined by the class parent representative after a discussion with the teacher and other parents in the class during the first class meeting of the school year. The class fund money is to be used for special activities, field trips, gifts, and arrangements within the class.

PYP LSS

Learning Support Services are offered to students who require additional assistance in order to meet curriculum standards. LSS is accessible only after an evaluation process. The cost of LSS will vary, depending on the assistance required. The moderate service begins at DKK 3,000. Please note that this fee is also charged in July. If you have declined Re-Enrollment for the upcoming school year, this fee will be charged as well.

PYP Therapy Services

For students needing behavioral, social and emotional support we have a therapist onsite to help. Additionally, we offer speech and occupational therapy services for students with articulation, communication and sensory/ motor difficulties. These services are secured after an evaluation which indicates the areas of need. Both the evaluation and the therapy services are provided at an additional cost.

- Assessment for Speech and occupational therapy costs DKK 4,000.
- Speech, occupational therapy, behavioral and achievement assessment cost DKK 4,000 each.
- Therapy services will be billed DKK 1,800 per month. This fee is calculated for the whole school year which means during school holidays, the same amount will be charged. If we are unable to provide the service on any given week, we will inform you of the date we will make the session up. If the student is absent in school, the session will not be made up.

After School Care Programme (ASCP) Options and Fees

An After School Care Program is offered for students in Pre-Kindergarten to PYP 4. Fees include all daily activities and a small snack. There are two fee options for the ASCP:

1. Full ASCP (this service includes: morning club and ASCP full time until 5 pm): 1600 DKK per month
2. Limited ASCP (this service includes: morning club and ASCP limited until 3.30 pm): 700 DKK per month.

The ASCP fee is billed monthly for 11 months of the year, from August until June. Families will not be charged for the month of July. If your child is attending Pre-K, the ASCP fee is included in the monthly school fee.

ASCP Late Fees

In the unfortunate event that something occurs and you are late collecting your child, please call the ASCP. Please note that if you are late more than once a month, a fee of DKK 200 will be charged to your account every time that you are late for your pick-up.

Holiday Enrichments Camps and Care

During school holidays, students have an option to enroll in our CARE Programme. The applicable holidays include the October -, Winter -, February - and Summer Breaks. Please note that we usually run a special Summer Programme during July and August which includes both a Summer CARE Programme and a Summer CAMP Programme with varied activities.

The cost for the CARE programme is DKK 1500 per week and the cost for the Summer camp is DKK 1700 per week which is not included in the regular school fees. Summer Programme registration and payment happens through Clubs Buddy system where you have to pay by credit card. For the other weeks of care, you will be able to sign up with a form shared on the weekly news. You will be charged through the school fee invoice 1 or 2 months after the care.

Please note that if you have registered your child for a CARE/CAMP programme week, you will be billed for the full week even if your child is not able to come to attend all days of that CARE/CAMP programme week.

Parent Subsidies (Fripladstilskud - depending on household income)

Parents can apply for subsidies for Kindergarten (Birth Year 2016 and older) up to PYP 5. The application form will be attached on the weekly Newsletter to parents and emailed via Toddle. Printed copies of the forms will be available at the school reception from the first day of school. Completed forms are due in August (**no later than 1st September**). Subsidy grants will be evaluated

by the Ministry in December and if approved, the money will be paid directly to the school. We will then deduct the subsidy amount from the school fees from **January/February to June**.

Transport Subsidy (For PYP1 to MYP4)

If you live more than 5 km away from Hellerup campus, you can apply by sending a mail to info@ish.dk with students' names and addresses. The school will receive the subsidies late December and deduct the allowed amount on the January/February invoice.

MYP RELATED FEES



MYP Related Fees

School fees MYP1-4

New students starting **before** September 5th

If we do not have your child/children's CPR number before the summer break, your first invoice will be issued with 5,000kr.

If we receive your child's CPR number before September 5th, your invoice will be retroactively adjusted to the subsidized fees DKK 3,055.

If we receive your child's CPR after September 5th, the school fees will remain DKK 5,000 until the end of the school year in July.

Students starting **after** September 5th with or without CPR Number

The school fees remain DKK 5,000 until the end of the school year in July due to the fact that the school can only apply once a year for school funding for the student.

School Fees MYP5

New students starting **before** October 15th

If we do not have your child/children's CPR number before the summer break, your first invoice will be issued with 5,000kr.

If we receive your child's CPR between August and October 15th, your invoice will be retroactively adjusted to the subsidized fees DKK 3,220.

New students starting **before** October 15th without CPR Number

If we receive your child's CPR after October 15th, the school fees will remain DKK 5,000 until December.

New students starting **between** October 15th and December 31st with or without CPR Number

The school fees will be DKK 5,000 until December.

New students starting **in January** with CPR Number

The school fees will be the subsidized school fees DKK 3,220.

New students starting **in January** without CPR Number

The school fees will be DKK 5,000 until the end of the school year.

Tutors MYP

We have tutors who assist our students with different subjects. Please contact the Senior School Principal in order to arrange a meeting with a tutor and to inquire about the costs. Tutor fees are directly paid to the Tutor.

MYP Orientation Week

The cost of the orientation week varies and will depend on the orientation week selected by the class. The costs are usually between DKK 500 and DKK 1400 per orientation week. These fees are due in September. You get detailed information from the advisory teacher in August. The orientation week is mandatory for all students.

MYP Core Week

The Core Week take place in spring term. The MYP Core Week is mandatory for all students and is a required part of the curriculum. The total amount varies depending on the grade level (which ranges between DKK 2,000 and DKK 6,000). Depending on the amount, there will be installments. You will get more information from the advisory teachers on due time. Please kindly note that the cost of the trip is **non refundable**.

MYP Math Competitions

Our MYP students can participate in Math Competitions. The cost varies depending on the destination and will be communicated by the Math Teacher in due time.

MYP 5 Personal Project

Students of MYP5 who start after the 20th of October have to pay DKK 150 as a registration fee to IB for the personal project. This will be charged with the next invoice.

Parent Subsidies MYP1-4 (Fripladstilskud - depending on household income)

Parents can apply for subsidies from the Ministry of Education. The application form will be attached on the weekly Newsletter to parents and emailed via Toddle. Printed copies of the forms will be available at the school reception from the first day of school. Completed forms are due in August (**no later than 1st September**). Subsidy grants will be evaluated by the Ministry in December and if approved, the money will be paid directly to the school. We will then deduct the subsidy amount from the school fees from **January/February to June**.

Parent Subsidies MYP5 (Fripladstilskud - depending on household income)

You can apply for the subsidy in September/October. We will announce the procedure in the weekly Newsletter. The subsidy will be deducted from the school fees by the end of the school year (May/June).

Transport Subsidy MYP1-4

If you live more than 5 km away from Hellerup campus, you can apply by sending a mail to info@ish.dk with students' names and addresses. The school will receive the subsidies late December and deduct the allowed amount on the January/February invoice.

Transport Subsidy (Ungdomskort) MYP 5

The students can apply for Ungdomskort on www.ungdomskort.dk by using their nemID. The cost for the card is DKK 300 per month and covers the transport in the capital region.

DP RELATED FEES



DP Related Fees

School Fees DP1

New students starting **before** December 5th

If we do not have your child/children's CPR number before the summer break, your first invoice will be issued with 5,000kr.

If we receive your child's CPR before December 5th, your invoice will be retroactively adjusted to the subsidized fees DKK 3,390.

Students starting **after** December 5th

If we receive your child's CPR after December 5th, the school fees will remain DKK 5,000 until the end of the school year in July.

IB Fees

DP Students are registered with the IB for the Diploma Programme. Please note that the DP is a two year programme and an IB Fee of DKK 300 per month will be charged until the end of DP2. Although the DP fee includes the costs for both of the years, it is to be noted that should the student leave the school before the two-year programme is completed, they will not get a refund in part or in full. If the student starts after the academic year has begun, they will be charged retroactively for the IB fees.

Tutors DP

We have tutors who assist our students with different subjects. Please contact the Senior School Principal in order to arrange a meeting with a tutor and to inquire about the costs. Tutor fees are directly paid to the Tutor.

DP CAS Trips

The CAS trip is an excursion to a foreign destination identified each year. It is not mandatory for DP Students to attend however the experience is recommended. Costs vary depending on the destination selected. Costs of the CAS trip will be communicated in due time.

DP Pamoja fees

Pamoja Online Courses are available for subjects that are not formally offered at ISH. These are approximately 1220 Euro (9100 DKK) per course, per year. These expenses are charged in two installments during November and December each year. For the exact pricing, please see the Pamoja website: <https://pamojaeducation.com/ib-diploma>

DP Pamoja Late Registration Fee

DP Students who start after 1 September will need to pay 400 USD (DKK 2500) to be able to register in the IB even if they transfer from another school. This will be charged with the coming monthly fees.

Parent Subsidies DP (Fripladstilskud - depending on household income)

You can apply for the subsidy in September/October. We will announce the procedure in the weekly Newsletter. The subsidy will be deducted from the school fees by the end of the school year (May/June).

Ungdomskort

The students can apply for Ungdomskort on www.ungdomskort.dk by using their nemID. The cost for the card is DKK 300 per month and cover the transport in the capital region.

SU – Educational Support

Students **over** 18 can apply for SU (Economical support for education)

One month before turning 18, students can apply for SU. The student needs a NemID to logon to www.borger.dk or www.su.dk and apply digitally.

- If not a Danish citizen, there will be an additional part to fill to apply to be equalized. Residency permit or copy of passport or the like is needed as documentation.
- The student needs to have a NemKonto – check with your bank (bank account needs to be connected to cpr number)
- If students are living by themselves, and not with parents they need to prove it.