

**KINGMAN UNIFIED SCHOOL DISTRICT #20
GOVERNING BOARD MEETING MINUTES
AUGUST 9, 2022**

- 1) Meeting was called to order by President, Mr. Jacks, at 4:30 pm Action
- 2) The Pledge of Allegiance was said. Action
- 3) Roll Call - Mr. Roger Jacks, present; Dr. Charles Lucero, present; Ms. Jennifer Shumway, present; Mrs. Beth Weiser, present via Zoom. Action
- 4) Call to the Audience: None Discussion
- 5) Reports Discussion
 Superintendent: Dr. Gretchen Dorer:
 Reports from all the schools are that everything is going well for the beginning of the year. From August 9, 2021 to August 9, 2022, we are up approximately 300 students. The next step is to look at staff to student ratios. We are continuing to support those ratios at or below board approved level. We will look at each grade level at each school. If we have pockets of high numbers like last year, we will work with principals and then finance if there is a need.

SSC - this is our first year on contracted services. It has been a roller coaster of a ride. I meet with Neal Cathey every two weeks and each week with Bill McCarter.

I have asked for a comprehensive report. Keep principals updated and continue with curb appeal. I invited SSC to the September meeting to do a presentation in lieu of my board report.

Board Reports: None

- 6) Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Kingman Unified District Office, 3033 MacDonald Avenue. Any Board member may request an item be pulled off the agenda for further discussion. Action-Passed

A. Approve Minutes

July 19, 2022 Regular Board Meeting

B. Approve Vouchers

- 1. Payroll Vouchers: 1087-1090, 1000-1005, 1100, 2-6, 8, 64
- 2. KUSD Vouchers: 2139-2145, 2000-2005, 2007

Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.

C. Approve Personnel Hire Ratification list:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Addison	Clayton	Kingman High	Teacher	7/13/2022
Allen	Jenn	Manzanita	Bus/Classroom Monitor	08/02/2022
Alvidrez	Beatriz	Black Mountain	Clerk	07/11/2022
Bivins	Betty	Desert Willow	Teacher	7/13/2022
Blattner	Penny	Cerbat	Assistant Principal	7/1/2022
Blodgett	Sandy	Black Mountain	Teacher	07/18/2022
Bouffard	Bridget	Black Mountain	Speech Paraeducator	8/1/2022
Bresnahan	Robbi	Desert Willow	Bus/Classroom Monitor	7/13/2022
Bryson	Angela	Cerbat	Speech Paraeducator	7/25/2022
Carter	Blaze	Kingman High	Attendance Interventionist	7/18/2022
Cristler	Donald	KOLA	Teacher	7/13/2022

Dube	Lorraine	Transportation	Bus Driver	07/21/2022
Duggan	Shannon	Black Mountain	Teacher	07/26/2022
Farrand	Cathleen	Transportation	Bus Driver	07/21/2022
Frey	Barbara	Desert Willow	Teacher	07/18/2022
Goss	Miriam	District Office	Speech Language Pathology Assistant	07/18/2022
Gunnoe	Delanie	Lee Williams	Receptionist	07/05/2022
Hadden	Jay	Lee Williams	Teacher	08/03/2022
Hanes	Natalie	Manzanita	Attendance Interventionist	07/05/2022
Hill	Jim	Lee Williams	Dedicated ESSER Substitute Teacher	07/13/2022
Hurlburt	Steven	Little Explorers	Dedicated ESSER Substitute Teacher	07/19/2022
Hurlbut	Tia	Little Explorers	CDC Caregiver	07/25/2022
Keener	Jessica	Cerbat	Paraeducator I	07/18/2022
Lambert	Matthew	Lee Williams	Teacher	08/08/2022
Madruga	Graciela	Transportation	Bus Driver	07/18/2022
McCabe	David	Manzanita	Teacher on Assignment	07/25/2022
McLaughlin	Megan	Lee Williams	Dedicated ESSER Substitute Teacher	07/14/2022
McLenon	Tawnya	Hualapai	Teacher	07/13/2022
Miller	Kristi	Cerbat	Teacher	07/13/2022
Morris	Charlene	Manzanita	Dedicated ESSER Substitute Teacher	07/14/2022
Neagle	Kelli	Desert Willow	Paraeducator II	07/18/2022
Nevarez	Madison	Little Explorers	Bus/Classroom Monitor	07/18/2022
Partida	Jose	Kingman High	Dedicated ESSER Substitute Teacher	07/13/2022
Poole	Melissa	Cerbat	Dedicated ESSER Substitute Teacher	07/13/2022
Potter	Julene	Kingman High	Paraeducator IV/V	07/18/2022
Rather	Brenda	White Cliffs	Dedicated ESSER Substitute Teacher	07/20/2022
Riddle	Victoria	Desert Willow	Teacher	07/13/2022
Rushing	Katelyn	Little Explorers	Paraeducator IV/V	07/18/2022
Salas	Patricia	Little Explorers	Paraeducator IV/V	07/18/2022
Selleck	Teri	Cerbat	Paraeducator II	07/18/2022
Spohr	Kendall	Lee Williams	Teacher	07/13/2022
Sumagui	Leslie	Cerbat	Dedicated ESSER Substitute Teacher	07/13/2022
Sweet	Rachel	Little Explorers	Paraeducator IV/V	07/27/2022
Ware	Daijana	Kingman High	Teacher	07/13/2022
Warren	Kathy	Kingman Middle	Dedicated ESSER Substitute Teacher	08/01/2022
White	Jennifer	Manzanita	Dedicated ESSER Substitute Teacher	07/13/2022
Wilcox	Mitzi	Little Explorers	Attendance Interventionist	07/27/2022
Wruck	Jean	Mt. Tipton	Dedicated ESSER Substitute Teacher	07/13/2022
Yarrow	Kameo	Kingman High	Paraeducator II	07/25/2022

D. Approve Personnel Term/Leave Ratification List:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Anderson	William	Manzanita	Behavior Coach	7/11/2022
Arroyo	Anita	Kingman High	Bus/Classroom Monitor	7/15/2022

Barker	Wendy	Cerbat	Administrative Assistant	7/29/2022
Eads	Tori	Kingman High	Registrar	8/11/2022
Shields	David	Kingman High	Paraeducator IV/V	5/25/2022
Tsokas	Peggy	District Office	Elementary Counselor	8/1/2022
Warren	Lindsay	Transportation	Bus Driver	7/13/2022

E. Approve or ratify the requests for employee contract/work agreement adjustments for changes in position:

LAST NAME	FIRST NAME	SITE FROM	POSITION FROM	SITE TO	POSITION TO	DATE
Pinilla	Maegan	Lee Williams	Paraeducator II	Hualapai	Dedicated ESSER Substitute Teacher	7/13/2022
Salcedo	Leatrice	Manzanita	Opportunity Room Intervener	Manzanita	Behavior Coach	7/25/2022

F. Approve July 2022 Financials

G. Approve School Fundraisers (listed in board packet)

H. Approve out of state travel for Nick Juby and 10 KHS Boys Basketball team traveling to Mission Viejo from November 30 through December 3, 2022 to participate in the 2022 Diablo Inferno Basketball Tournament. This will be paid by club funds.

I. Ratify an increase of \$1,100 in contracted pay for John Tudehope reflecting a lane change on the salary schedule for completion of graduate-level credit hours.

J. Consideration and possible action to appoint Mr. Roger Jacks to represent Kingman Unified School District as the district delegate to the Arizona School Boards Association delegate assembly on September 10, 2022.

K. Approve Mr. Roger Jacks, Board President, travel to Arizona School Boards Association conference and delegate assembly from September 6-10, 2022.

L. Ratify the termination of Kyle Holliday, Paraeducator IV/V, for reasons stated in the confidential memorandum to the Governing Board.

Mr. Jacks - we need to correct one on the Personnel Hire Ratification List. Donald Cristler is at Lee Williams High School not PAC.

Motion to approve the consent agenda with the one correction was made by Dr. Lucero

Motion was seconded by Ms. Shumway

Motion to approve the consent agenda with the one correction passed in favor 4-0

- 7) First Reading, Change in Policy (ASBA) Policy Services Advisory Review
 Policy Advisory No. 716.....(New Policy) JLDAB — Referrals to Other Agencies
 (New Regulation) Regulation JLDAB-R — Referrals to Other Agencies
 (New Exhibit) Exhibit JLDAB-E --- Referrals to Other Agencies

Mrs. Shelley Oestmann - Our 1st revision to policy with services to behavior health for uninsured services.

- 8) Approve KHS Culinary Program and Student Store to continue using the ASPIN cooperative contract for food and supply purchases. Action-Passed

Ms. Mulhollen - Arizona School Partners in Nutrition (ASPIN) allows the KHS Culinary and Student Store to purchase through Shamrock Foods Company. Each group pays an annual maintenance fee (4%) based on the amount spent the previous fiscal year. The culinary program spent \$6,846, and the student stores total was \$4,810 during FY 22.

ASPIN was a big part of KUSD's cafeteria orders. The KHS groups joined in as part of the USD account. When the district switched over to Chartwells, ASPIN gave the district the option to continue ordering supplies. The district decided to pay the annual fee for the clubs. For the 2022/2023 school year the maintenance fee is \$466.27

Motion to approve KHS Culinary Program and Student Store to continue using the ASPIN cooperative contract for food and supply purchases was made by Ms. Shumway

Motion was seconded by Dr. Lucero

Motion to approve KHS Culinary Program and Student Store to continue using the ASPIN cooperative contract for food and supply purchases passed in favor 4-0

- 9) Approve vehicle use agreement between Hackberry School District and KUSD for the 2022-2023 school year, allowing them to operate a district bus for the transportation of their students in exchange for payment. Action-Passed

Ms. Mulhollen - This allows Hackberry School District to operate a District bus for the transportation of their students. This fits into the district's Communication and Collaboration strategy, as many of these students will ultimately be part of the Kingman Unified School District at one point in their educational careers.

The following guidelines are to be followed:

Hackberry is responsible for the costs associated with maintenance and repairs on the bus as well as procuring an insurance policy.

KUSD will also invoice Hackberry on a monthly basis for the use of the bus at \$70 per day for 145 days.

The bus may only be operated by Hackberry and the assigned driver.

Hackberry will immediately notify KUSD of an accident and they will be responsible for any costs incurred.

Motion to approve vehicle use agreement between Hackberry School District and KUSD for the 2022-2023 school year, allowing them to operate a district bus for the transportation of their students in exchange for payment was made by Dr. Lucero

Motion was seconded by Ms. Shumway

The Motion to approve vehicle use agreement between Hackberry School District and KUSD for the 2022-2023 school year, allowing them to operate a district bus for the transportation of their students in exchange for payment passed in favor 4-0

- 10) Approve to update Food Service Agreement through Arizona Department of Education to remove Ahron Sherman and previous Board President and replace with Colleen Mulhollen and Roger Jacks as authorized signers. Action-Passed

Ms. Mulhollen - I was notified by ADE the signers are out of date. This is to update the signers with ADE.

The motion to update Food Service Agreement through Arizona Department of Education to remove Ahron Sherman and previous Board President and replace with Colleen Mulhollen and Roger Jacks as authorized signers was made by Ms. Shumway

Motion was seconded by Dr. Lucero

The motion to approve to update Food Service Agreement through Arizona Department of Education to remove Ahron Sherman and previous Board President and replace with Colleen Mulhollen and Roger Jacks as authorized signers passed in favor 4-0

- 11) Approve new course for high school – Animal Systems Action-Passed
- Instructional Program: CTE
 - Course Credit: ½ Elective
 - Target Grade Level(s): 9th, 10th, 11th, 12th
 - Prerequisites: None

Mrs. Wolsey - This course supports the initiative to strengthen pathways at all grade levels.

Mr. Jacks - This is for grades 9 through 12?

Mrs. Wolsey - That is correct. It is an elective.

Mr. Jacks - One course that can be taken during any time?

Mrs. Wolsey - Yes, sir.

Motion to approve new course for high school – Animal Systems was made by Dr. Lucero

Motion was seconded by Ms. Shumway

Motion to approve new course for high school – Animal Systems passed in favor 4-0

**Ms. Carole Young, joined the meeting via Zoom at 4:43 pm

- 12) Approve Title IX stipend of \$5,100 for the 2022-2023 school year. Action-Passed

Dr. Dorner - Per statute on Title IX, we are to have a committee and a Title IX Compliance Officer which is Stacey Mayo.

Dr. Lucero - Where does the amount come from? Why is that the recommended amount?

Mrs. Moreschi - I worked with Mrs. Mayo on the amount of stipend regarding the amount of time she would need to work with this outside of her normal work hours.

Motion to approve Title IX stipend of \$5,100 for the 2022-2023 school year was made by Ms. Shumway

The motion was seconded by Dr. Lucero

The motion to approve Title IX stipend of \$5,100 for the 2022-2023 school year passed in favor 5-0

- 13) Discussion and possible action on private and/or non KUSD online school students participating in KUSD sports. Discussion

Dr. Dorner - I asked for this item to be placed on the agenda.

We may have families that may have been homeschooled in the past and registered with the Mohave County School Superintendent. They may now decide to attend Emmanuel Christian or Primeda or a private school.

Our current is by statute homeschooled may play at the school they are zoned in.

With the empowerment scholarship, it gets a little blurry. I feel we need to add it to our policies .

Maybe not action tonight but a committee to dive into it deeper. Maybe talk to our lawyer. I would suggest a parent, director, and any others interested.

Mr. Jacks - That sounds like a great idea.

Ms. Shumway - Do we have a way of knowing who has taken an empowerment scholarship?

Dr. Dorner - I don't have information on that. That may be something to look into with the County Superintendent.

Dr. Lucero - I volunteer to serve on the committee.

Dr. Dorner - I have a parent that is here tonight and I would invite her to be on the committee as well.

Mr. Jacks - sounds like we have our committee.

Dr. Dorner - we will report back in a month.

Mr. Arave - I think we should change it to activities, not just sports.

Dr. Dorner - That is a great idea. We can do the four A's.

- 14) Approval to move forward with building a structure on Kingman High School's campus for Team 60 Robotics Discussion

Dr. Dorner - We weren't sure if this was necessary. A few months back Jody Sheneman and the Team 60 Robotics club had been raising money, \$50,000, to look for a spot. The wheel has been moving. SSC was used as project manager, advice from an architect, and a volunteer committee was formed.

Mr. Ward - The Lingenfelter Center found a grant for almost \$200,000. They met last Friday for a feasibility study. We are ready to move on to the next stage.

Mr. Jacks -This is really exciting. It has been a long time coming.

- 15) Governing Board to discuss and may consider action to approve the Arizona School Boards Association's (ASBA) draft 2023 Political Agenda, and direct the District's delegate to the ASBA delegate assembly to represent the Board's determined position. Action-Passed

Mr. Jacks - All the board members have a copy of the proposed agenda. Taking last year's and marking this one up. For the most part it is just small changes. Brings items up to date that weren't as inclusive as a year ago. Everyone has taken a look at it. Are there any questions or thoughts?

Dr. Lucero - I agree with all the points as submitted.

Motion to approve the Arizona School Boards Association's (ASBA) draft 2023 Political Agenda was made by Dr. Lucero

Motion was seconded by Ms. Young

The motion to approve the Arizona School Boards Association's (ASBA) draft 2023 Political Agenda passed in favor 5-0

16) Approve Donations

Action-Passed

Kingman High School

- McKee Foods donated Little Debbie's snack to Mr. Hartnett's class.
- Hope City Church donated Beginning of the School Year – Welcome Back goodie bags for staff
- Gale Family donated school supplies
- Preston Investments donated \$1,000 to KHS Volleyball team

Desert Willow Elementary

- Felicia Tate donated 8 cases of Rinse Free Hand Sanitizer 500 ml
- Canyon Community Church donated 30 backpacks and miscellaneous supplies

Lee Williams High School

- Devault Electric LLC donated \$700 to boys basketball
- Preston Financial LLC donated \$7,000 for Ramsey Curriculum to be renewed for the 23/24, 24/25, and 25/26 school years.

District

- Hand Sanitizer was donated to be distributed to each site district wide

The motion to approve the listed donations was made by Ms. Shumway

The motion was seconded by Dr. Lucero

The motion to approve the listed donations passed in favor 5-0

17) Adjourn

Action

The motion to adjourn was made by Dr. Lucero

The motion was seconded by Ms. Shumway

The motion to adjourn passed in favor 5-0

Adjourned at 4:53 pm

Mr. Roger Jacks, President

Dr. Charles Lucero, Vice President