



NAPLES CLASSICAL ACADEMY
Minutes for Meeting of the Board of Directors
July 19th, 2022, at 6:00 P.M.
10270 Immokalee Rd. Naples, Florida 34120

Members in Attendance

- Mr. Matthew Mathias
- Mr. Derrick Ayers
- Mr. Timothy Hall
- Dr. Mark Russo
- Mr. Bill Truog

School Personnel in Attendance

- Mrs. Erika Donalds, Executive Director
- Mr. Garcia, Interim Principal
- Mr. Albert Cardenas, School Operations Manager

Members Absent

- Dr. Holly Miller

1. Call to Order – The meeting was called to order at 6:03 P.M. by Mr. Mathias.
2. Roll Call – Attendance was taken by Mr. Mathias
3. Community Comments
 - a. Dr. Ricia
 - b. Dr. Lawson
 - c. Ms. Seike
 - d. Ms. Hickman
 - e. Mr. Rook
4. Approval of Board Meeting Minutes: 6/14/22 Board Meeting, 6/14/22 Strategic Workshop
(vote) Motion made to approve the meeting minutes by Mr. Truog, seconded by Mr. Hall, vote: unanimous.
5. Chairman's Report – Mr. Mathias reserves comments for Old Business.
6. Treasurer's Report – Mr. Hall reviewed the Year End Balance Sheet and Income Statement. Mr. Hall recommends setting up an overnight investment account with Wells Fargo for excess cash.
Motion made by Mr. Hall, seconded by Mr. Truog.
Discussion: The Board questioned the cost of the additional account and sweep option. Optima will look into the associated fees and advise.
Motion amended to authorize the Treasurer to decide, based on the available options, whether a sweep should be added to the investment account. Vote: unanimous
7. Principal's Report – Mr. Garcia spoke about iReady and FSA test scores in comparison to District scores, student attendance, retention, and staff training. Mr. Garcia stated that upon students' return in August, culture and pillars of virtue will be addressed. Mr. Garcia further reported on ESE students, and the staff certification process.
8. School Operation Manager's Report – Mr. Cardenas reported on projects being done during the summer break including security camera installation, floors, painting, updated door

mechanism for fire safety, pressure washing of building and windows, safety training for staff and students including updated fire drill procedures and active shooter training, staff computer, and key distribution, working on new carline system, Pikmykid, and documenting all supplies orders received. New staff includes an RN for the Wellness Center, a Before and After Care Coordinator, and interviews for School Counselors next week. Mr. Cardenas also reported on enrollment and waitlist and a lottery took place today.

9. Optima Report – Mrs. Donalds addressed Mr. Ayers's question regarding achieving and benchmarks for an “A” school grade. Mrs. Donalds reported that Optima is holding their first ever conference in Tampa with Hillsdale training for new teachers, principals, and Optima staff training. Mrs. Donalds requested to move the Principal Evaluation to the September Board Meeting agenda. Mrs. Donalds reported on EOC exams and work being done to address this matter. Mrs. Donald's introduced Bob Stamp, Development Director.

Mr. Stamp gave a brief overview of his background and vision as he looks forward to working with the Optima organization.

10. Old Business

- a. Real Estate Update – Mr. Mathias shared a revised offer from the Celebree school. Mr. Mathias will ask the real estate agent to reach out to Community Church regarding their offer. Mr. Mathias has researched the water chamber concept to add usable land surface which proves to be very costly. Mr. Mathias is also having discussions with attorneys regarding releasing land in separate properties and the effect on the bond, and also about creating a Homeowners Association. Mrs. Donalds will work on the requested analysis of building expansion options.

11. New Business

- a. Board Term Renewals – Mr. Ayers and Mr. Mathias
Motion made by Mr. Hall to approve a second 3-year term for Mr. Ayers and Mr. Mathias, seconded by Mr. Truog, vote: unanimous
- b. Election of Officers – continue with same roles
Motion made by Mr. Mathias to renew the appointment of all Board Officers, seconded by Mr. Hall, vote: unanimous.
- c. Principal Evaluation – Mrs. Donalds requested to move this to the August agenda.
- d. Optima Evaluation – Mrs. Donald responded that all the feedback received are items already recognized to improve upon. We will continuously improve to serve the Board and the school to the highest standards.
- e. 2022-2023 Mental Health Assistance Allocation Plan (MHAAP) – (vote)
Motion to approve the 2022-2023 MHAAP as presented made by Mr. Hall, seconded by Mr. Truog, vote: unanimous

- f. 2022-2023 Code of Student Conduct – (vote)
Motion to approve the 2022-2023 Code of Student Conduct as presented made by Mr. Hall, seconded by Dr. Russo, vote: unanimous
 - g. 2022-2023 Student Progression Plan – (vote)
Motion made to approve the 2022-2023 Student Progression Plan made by Mr. Hall, seconded by Dr. Russo, vote: unanimous
 - h. 2022-2023 Crisis Response Plan – (vote)
Motion made to approve the 2022-2023 Crisis Response Plan made by Dr. Russo, seconded by Mr. Hall, vote: unanimous
 - i. Principal title change to Head of School – (vote)
Motion made to approve the Principal title change to Head of School made by Mr. Hall, seconded by Dr. Russo, vote: unanimous
 - j. 2022-2023 Board Meeting Schedule – (vote)
Motion made to approve the 2022-2023 Board Meeting Schedule as presented made by Mr. Hall, seconded by Dr. Russo, vote: unanimous
12. Policy Updates – (vote) Mr. Ayers requested that the policy letterhead be changed to show NCA vs. Optima. *Motion made by Mr. Ayers to approve all three policy updates 6200, 6400, and 6700, seconded by Mr. Truog, vote: unanimous*
- a. 6200 Compensation, Benefits, Dual Employment and Substitutes
 - b. 6400 Leaves
 - c. 6700 Travel and Entertainment Expenses
13. Board Comments
- a. Dr. Russo said now that a year is behind us and we have identified hurdles, he is looking forward to seeing improvements in the school grade and a more positive year. On his wish list is the retention of teachers, being paramount to retain those who are here and have a positive influence and do everything possible to foster this retention.
 - b. Mr. Ayers was saddened to hear the community comments but pleased that Mr. Garcia will be addressing virtue and culture at the beginning of the school year with a culture overview.
 - c. Mr. Truog feels we are in a much more favorable position now with experience gained during the past year. Thank you for the community comments, the Board takes these seriously as well as the corrective action done going forward.
 - d. Mr. Hall finds community comments to be very important by giving the Board members insight. He finds some of the comments troubling and regrets it happened here, but now we can respond in a meaningful way that is helpful. We are getting a sense of the school infrastructure and efforts made on teacher training and what Mr. Garcia is managing. He is excited for the next school year and the reappointment of the Chairman. We held the first Finance Committee Meeting with the intention to meet three times a year.

- e. Mr. Mathias compared to where we were last year just praying the construction would be completed in time for opening, and now we are focusing on the infrastructure and classical academics. He is happy that we are starting to hear more about academia, respect, and virtue. We need to continue to strive to build out this program to not only produce good students but good citizens. He is energized to hear more about this progress.
14. Adjournment - 7:49 p.m. ***Motion to adjourn made by Mr. Ayers, seconded by Dr. Russo, vote: unanimous.***

Next board meeting: Wednesday, August 24th, 2022 at 6:00 P.M.