

DEER PARK COMMUNITY CITY BOARD OF EDUCATION

MINUTES OF THE REGULAR MEETING

JUNE 8, 2016

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DEER PARK COMMUNITY CITY BOARD OF EDUCATION

MINUTES OF THE REGULAR MEETING

June 8, 2016

The Deer Park Community City Board of Education, Cincinnati, Ohio met in regular session, pursuant to the rules, in the Professional Development Center, 4131 Matson Avenue, Cincinnati, Ohio on Wednesday, June 8, 2016, at 7:00 P.M.

ROLL CALL

Present – Bosse, Kellums, Godwin, Huster, and Morrissey

Absent – None

ACCEPTANCE OF DONATION

No. 138-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to accept the following donation:

\$1,593.82 from the Senior Class of 2016 for improvements to the Junior/Senior High School baseball and softball fields.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey

Nays – None

Motion carried unanimously.

APPROVAL OF MINUTES

No. 139-16 Mr. Godwin moved, seconded by Mrs. Morrissey, to approve the minutes of the regular meeting of May 18, 2016.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey

Nays – None

Motion carried unanimously.

APPROVAL OF MINUTES

No. 140-16 Mrs. Morrissey moved, seconded by Mr. Godwin, to approve the minutes of the special meeting of May 31, 2016.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey

Nays – None

Motion carried unanimously.

INTER-FUND ADVANCES

- No. 141-16 Mrs. Kellums moved, seconded by Mrs. Morrissey, to approve advances from general fund to other funds as needed to clear deficit balances at the end of the fiscal year.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

INTER-FUND TRANSFERS

- No. 142-16 Mrs. Huster moved, seconded by Mrs. Kellums, to approve a transfer from general fund to athletics up to \$15,000.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

AUTHORIZE TREASURER TO INVEST

- No. 143-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to authorize the Treasurer to invest interim deposits as follows:

Star Ohio		
5/20/16	Withdrawal	\$800,000

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROPRIATION ACCOUNTS ADJUSTMENT

- No. 144-16 Mrs. Morrissey moved, seconded by Mr. Godwin, to approve the following appropriation accounts adjustment:

Deer Park Community City Schools				
Appropriation Account Adjustment				
Fund	Current Approved	Adjustment	New Approp	Category
001	15,900,494.00	-	15,900,494.00	
	15,900,494.00	-	15,900,494.00	General Fund
018	78,991.50	3,935.00	82,926.50	
019	1,129.02		1,129.02	
300	150,555.06		150,555.06	
401	51,234.94	0.23	51,235.17	
451	5,400.00		5,400.00	
461	6,000.00		6,000.00	
466	105,378.10		105,378.10	
506	-		-	
516	380,988.89		380,988.89	
524	4,000.00		4,000.00	
551	4,000.00		4,000.00	
572	391,114.09		391,114.09	
587	8,093.85		8,093.85	
590	43,773.21		43,773.21	
598	1,512,048.37		1,512,048.37	
	2,742,707.03	3,935.23	2,746,642.26	Special Revenue
002	-	-	-	
	-	-	-	Debt Service
003	1,224,963.29	635,372.59	1,860,335.88	
004	-	-	-	
450	-	-	-	
	1,224,963.29	635,372.59	1,860,335.88	Capital Projects
006	532,863.00	-	532,863.00	
009	1,000.00	-	1,000.00	
	533,863.00	-	533,863.00	Enterprise Funds
007	4,600.00		4,600.00	
	4,600.00	-	4,600.00	Fiduciary Funds
022	5,000.00		5,000.00	
200	26,373.65	325.00	26,698.65	
	31,373.65	325.00	31,698.65	Agency Funds
	20,438,000.97	639,632.82	21,077,633.79	Grand Total

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

TEMPORARY APPROPRIATIONS MEASURE

No. 145-16 Mrs. Morrissey moved, seconded by Mr. Godwin, to approve the following temporary appropriations measure for the 2016-2017 school year:

WHEREAS it is desired to postpone the passage of the Annual Appropriations Resolution until an Amended Official Certificate of Estimated Resources for the year beginning July 1, 2016 is received from the County Budget Commission, and to pass a temporary resolution for meeting the ordinary expenses of this school district until the effective date of the Annual Appropriations Resolution; and

WHEREAS Section 5705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be passed to meet ordinary expenses until not later than October 1 of the current fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Deer Park Community City School District of Hamilton County that to provide for the current expenses and other expenditures of said Board for the period July 1, 2016 until the effective date of the Annual Appropriations Resolution for the fiscal year ending June 30, 2017 the following sums be, and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

Deer Park Community City Schools		
Temporary Appropriation - 2016/2017		
Fund	Amount	Category
001	15,900,494.00	
	15,900,494.00	General Fund

018	82,926.50	
019	1,129.02	
300	150,555.06	
401	51,235.17	
451	5,400.00	
461	6,000.00	
466	105,378.10	
516	380,988.89	
524	4,000.00	
551	4,000.00	
572	391,114.09	
587	8,093.85	
590	43,773.21	
598	1,512,048.37	
	2,746,642.26	Special Revenue
002	-	
	-	Debt Service
003	1,860,335.88	
	1,860,335.88	Capital Projects
006	532,863.00	
009	1,000.00	
	533,863.00	Enterprise Funds
007	4,600.00	
	4,600.00	Fiduciary Funds
022	5,000.00	
200	26,698.65	
	31,698.65	Agency Funds
	21,077,633.79	Grand Total

BE IT RESOLVED, that this Board of Education as authorized by Sections 3313.18 and 3313.20 of the Ohio Revised Code hereby dispenses with the adoption during the 2017 fiscal year of resolutions:

- a. Authorizing the purchase of property, except real estate.
- b. Authorizing payment of debts or claims, the salaries of superintendent, teachers, and other employees.
- c. Approving warrants for the payment of any claim from school funds.

d. Approving attendance of the treasurer, superintendent, or designates at professional meetings.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

RESOLUTION AMENDING PICKUP PLAN

No. 146-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to adopt a resolution, a copy of which becomes part of these minutes, amending the administrative employee pickup plan (originally adopted 6/18/03 per resolution #134-03).

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

RESOLUTION AMENDING PICKUP PLAN

No. 147-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to adopt a resolution, a copy of which becomes part of these minutes, amending the executive director pickup plan (originally adopted 1/15/14 per resolution #28-14).

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

**RESOLUTION AUTHORIZING A PUBLIC ANNOUNCEMENT
REQUESTING STATEMENTS OF QUALIFICATIONS FOR
CONSTRUCTION MANAGER AT RISK SERVICES FOR A CAPITAL
FACILITIES PROJECT; ESTABLISHING CRITERIA FOR SELECTION;
AND FORMING AN EVALUATION COMMITTEE**

No. 148-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to adopt a resolution, a copy of which becomes part of these minutes, authorizing a public announcement requesting statements of qualifications for construction manager at risk services for a capital facilities project; establishing criteria for selection; and forming an evaluation committee.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

SPECIAL NEEDS BOARD RESOLUTION

- No. 149-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to adopt a resolution, a copy of which becomes part of these minutes, declaring Deer Park to be a special needs district, applying for consent to submit a bond issue in the principal amount not to exceed \$25,000,000 to the electors at the November 8, 2016 election.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

RESOLUTION REQUESTING FISCAL OFFICER TO CERTIFY MAXIMUM MATURITY OF BONDS

- No. 150-16 Mr. Godwin moved, seconded by Mrs. Morrissey, to adopt a resolution, a copy of which becomes part of these minutes, requesting the district's fiscal officer to certify to the board the estimated life of the improvements, assets, and/or property to be made and/or acquired with the proceeds of the sale of the bonds referred to in the preambles here of the maximum maturity of said bonds as provided in section 133.20 of the Ohio Revised Code.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

RESOLUTION DECLARING THE NECESSITY OF ISSUING BONDS AND SUBMITTING THE QUESTION TO THE ELECTORS OF THE SCHOOL DISTRICT

- No. 151-16 Mrs. Kellums moved, seconded by Mrs. Morrissey, to adopt a resolution, a copy of which becomes part of these minutes, declaring the necessity of issuing bonds and submitting the question to the community of the Deer Park Community City School District.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF AMITY, HOLMES, AND JUNIOR/SENIOR HIGH SCHOOL HANDBOOKS FOR THE 2016-2017 SCHOOL YEAR

- No. 152-16 Mrs. Kellums moved, seconded by Mrs. Morrissey, to approve the Amity, Holmes, and Junior/Senior High School handbooks for the 2016-2017 school year, as presented.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF MIDWEST ACCESSIBILITY CONTRACT

- No. 153-16 Mrs. Huster moved, seconded by Mrs. Morrissey, to approve a contract with Midwest Accessibility for the installation of a wheelchair lift at Amity Elementary.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

ACCEPTANCE OF A RESIGNATION

- No. 154-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to accept the resignation of the following employee:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Debbie	Sander	Director of Special Education	Personal	7/5/16

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

EMPLOYMENT OF CERTIFIED STAFF

- No. 155-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to employ certified staff as follows:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Effective</u>
Taylor	Brown	Teacher	8/10/16
Chris	Temar	Long Term Substitute Teaching Contract	2016-2017 school year

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

CHANGE OF ASSIGNMENT

No. 156-16 Mrs. Huster moved, seconded by Mrs. Kellums, to approve the following change of assignment:

<u>First Name</u>	<u>Last Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Dave	Bergan	Elementary Principal	Director of Student Services	8/10/16

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

AMEND ADMINSTRATOR CONTRACTS

No. 157-16 Mr. Godwin moved, seconded by Mrs. Kellums, to approve amending Administrator contracts as attached.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

AMEND EFFECTIVE DATE FOR 2015-2016 CONTRACT ADDENDUMS

No. 158-16 Mr. Godwin moved, seconded by Mrs. Huster, to approve the following amendment to the effective dates for 2015-2016 contract addendums:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>From Date</u>	<u>To Date</u>
Tom	Wright	Facilities Supervisor	8/1/15	7/1/15
Donna	Kelley	Payroll Officer	8/1/15	7/1/15

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENT FOR THE 2015-2016 SCHOOL YEAR

- No. 159-16 Mrs. Huster moved, seconded by Mrs. Morrissey, to approve a one-time stipend payment as follows:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
Matt	Suddendorf	Cooperating Teacher

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENT FOR THE 2015-2016 SCHOOL YEAR

- No. 160-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to approve a one-time stipend payment as follows:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
Larry	Kozlowski	Interim Athletic Director

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF AMENDED ONE-TIME STIPEND PAYMENT FOR THE 2015-2016 SCHOOL YEAR

- No. 161-16 Mrs. Morrissey moved, seconded by Mrs. Huster, to amend a one-time stipend payment as follows:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
Sara	Godwin	Cooperating Teacher

ROLL CALL: Ayes – Bosse, Huster, Kellums, and Morrissey
Nays – None
Abstain – Godwin

Motion carried.

APPROVAL OF ONE-TIME STIPEND PAYMENT FOR THE 2015-2016 SCHOOL YEAR

- No. 162-16 Mrs. Morrissey moved, seconded by Mr. Godwin, to approve one-time stipend payments for the K-2 interactive science program for the following:

<u>First Name</u>	<u>Last Name</u>	<u>Amount</u>
Kristen	Huesman	\$21.97/hour up to 7 hours
Brenda	Livingston	\$21.97/hour up to 7 hours
Michelle	Lemmon	\$21.97/hour up to 7 hours
Danicia	Schedit	\$21.97/hour up to 7 hours
Cheryl	Walsh	\$21.97/hour up to 7 hours
Laury	McGahan	\$21.97/hour up to 7 hours
Sara	Hermanson	\$21.97/hour up to 7 hours
Jackie	Baker	\$21.97/hour up to 7 hours
Rita	Stahley	\$21.97/hour up to 7 hours
Christy	Murnahan	\$21.97/hour up to 7 hours
Pam	Heidel	\$21.97/hour up to 7 hours

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENT FOR THE 2015-2016 SCHOOL YEAR

- No. 163-16 Mrs. Morrissey moved, seconded by Mr. Godwin, to approve one-time stipend payments for Thriving Learning Communities curriculum planning for the following:

<u>First Name</u>	<u>Last Name</u>	<u>Amount</u>
Kelly	Weisenborn	Not to exceed \$150
Kelsey	Folkert	Not to exceed \$150
Melissa	McNutt	Not to exceed \$150
Sonnet	Surber	Not to exceed \$150
Jason	Spelic	Not to exceed \$150
Katie	Brown	Not to exceed \$150

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF SUPPLEMENTAL CONTRACTS FOR THE 2016-2017 SCHOOL YEAR

No. 164-16 Mrs. Morrissey moved, seconded by Mrs. Kellums, to approve the following supplemental contracts for the 2016-2017 school year:

<u>First Name</u>	<u>Last Name</u>	<u>Category</u>	<u>Position</u>
Matt	Suddendorf	A1	Instrumental Music Director – High School
Greg	Tabar	A2	Basketball Girls Varsity Coach
Amy	Mueller	A3	Drama/Technical Director – High School
Valerie	Tabar	A4	Soccer Girls Varsity Coach
James	Gross	A5	Baseball Varsity Coach
Jason	Sparks*	A5	Football Varsity Assistant Coach
Joe	Wehrle	A5	Soccer Boys Varsity Coach
Lauren	Olson	A5	Volleyball Varsity Coach
Tom	Focke	B1	Basketball Girls Reserve Coach
Callen	Martin	B2	Track Girls Varsity Coach
Greg	Tabar	B4	Soccer Girls Assistant Coach
Sean	Maher	B5	Tennis Girls Coach
Matt	Seeman	C1	Baseball Varsity Assistant Coach
Valerie	Tabar	C1	Basketball Girls Freshman Coach
Gary	Bosse*	C1	Soccer Boys Reserve Coach
Kelsey	Wood	C1	Volleyball Reserve Coach
Alex	Moore*	C2	Baseball Reserve Coach
Brenda	Livingston	C2	Color Guard/Dance Teach Coach (Split)
Eric	Ihlendorf	C2	Cross Country Coach
Brian	Davison	C3	Track Boys Junior High Coach
Kelly	Weisenborn	C3	Track Girls Junior High Coach
Kelsey	Blackburn	C4	Cheerleader Varsity Coach - Basketball
Kelsey	Blackburn	C4	Cheerleader Varsity Coach – Football
Chad	Kraus	C4	Soccer Boys Assistant Coach
Kelsey	Wood	C5	Track Girls Assistant Coach

Tim	Hubbard	D1	Communiserve Advisor – High School
Jake	Preston	D1	Drama Assistant Coach
Joe	Vetter	D1	Instrumental Music Assistant Director – High School
Joe	Vetter	D1	Instrumental Music Extracurricular – Elementary/Junior High
Sara	Godwin	D1	Newspaper Advisor – High School
Kelsey	Folkert	D1	Varsity Volleyball Assistant Coach
Ruthann	Bannick*	D2	Class Advisor – Juniors (Including Prom)
Brian	Davison	D2	Cross Country Coach – Junior High Boys
Heather	Butt	D2	Tennis Assistant Coach (Pilot)
Sarah	Klunk*	D4	Cheerleader Reserve Coach – Basketball
Sarah	Klunk*	D4	Cheerleader Reserve Coach – Football
Jason	Spelic	D4	Counselor-Curriculum Lead (Pilot) (Split)
Corrie	Madden	D4	Counselor-Curriculum Lead (Pilot) (Split)
Jeff	Benjamin	E1	Chess Club – Junior/Senior High School
Beth	Ehrhardt	E2	ABC Readers

*PAC Pending

ROLL CALL: Ayes – Huster, Kellums, and Morrissey
Nays – None
Abstain – Bosse, Godwin

Motion carried.

ACCEPTANCE OF A DONATION

No. 165-16 Mr. Godwin moved, seconded by Mrs. Kellums, to accept the following donation:

\$4,000 from IBM for support of the eMentoring program.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF STUDENT WORKERS

- No. 166-16 Mrs. Huster moved, seconded by Mrs. Morrissey, to approve student workers as follows for the summer of 2016:

<u>First Name</u>	<u>Last Name</u>	<u>Effective</u>	<u>Amount</u>
Jane	Davidson	6/8/16	Minimum wage up to 6 hours per day
Jacob	Shreves	6/8/16	Minimum wage up to 6 hours per day

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF EXTENDED SCHOOL YEAR HOME INSTRUCTORS

- No. 167-16 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following extended school year home instructors:

<u>First Name</u>	<u>Last Name</u>	<u>Number of Hours</u>	<u>Amount</u>
Brian	Davison	Up to 20 hours per week for 2 weeks	Hourly supplemental rate
Megan	Idoine	Substitute as needed; not to exceed 20 hours per week for 2 weeks	Hourly supplemental rate

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

APPROVAL OF SUPPLEMENTAL CONTRACTS FOR THE 2016-2017 SCHOOL YEAR

- No. 168-16 Mrs. Morrissey moved, seconded by Mrs. Huster, to approve the following supplemental contracts for the 2016-2017 school year:

<u>First Name</u>	<u>Last Name</u>	<u>Category</u>	<u>Position</u>
Donna	Beiting	E1	Local Professional Development Board (LPDB)
Kristen	Breig	E1	Local Professional Development Board (LPDB)
Tracy	Smith	E1	Local Professional Development Board (LPDB)
Jen	Taylor	E1	Local Professional Development Board (LPDB)

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

EXECUTIVE SESSION

No. 169-16 Mr. Godwin moved, seconded by Mrs. Kellums, to go into executive session at 8:00 P.M., to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of certain public employees.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, and Morrissey
Nays – None

Motion carried unanimously.

RECONVENE

The Board reconvened at 9:25 P.M. with all members who answered roll call at the beginning of the meeting present.

ADJOURNMENT

No. 170-16 Mr. Godwin moved, seconded by Mrs. Kellums, to adjourn the meeting at 9:26 P.M.

Motion carried unanimously.