

DEER PARK COMMUNITY CITY BOARD OF EDUCATION
MINUTES OF THE ORGANIZATIONAL & REGULAR MEETINGS

JANUARY 2, 2018

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DEER PARK COMMUNITY CITY BOARD OF EDUCATION
MINUTES OF THE ORGANIZATIONAL & REGULAR MEETINGS

January 2, 2018

The Deer Park Community City Board of Education, Cincinnati, Ohio met in organizational and regular session, pursuant to the rules, in the Professional Development Center, 4131 Matson Avenue, Cincinnati, Ohio on Tuesday, January 2, 2018, at 6:53 P.M.

ROLL CALL

Present – Bosse, Godwin, Huster, Kellums, Downey
Absent – None

OATH OF OFFICE OF A NEW BOARD MEMBER

The Oath of Office was administered to the newly elected board member, Mr. Dan Downey by the Treasurer.

APPROVAL OF MEETING AGENDA

No. 1-18 Mrs. Kellums moved, seconded by Mr. Godwin, to approve the Meeting Agenda, of the organizational meeting of January 2, 2018.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays – None

Motion carried unanimously.

OATH OF OFFICE OF RE-ELECTED BOARD MEMBERS

The Oath of Office was administered to the re-elected board members, Mrs. Peggy Bosse, Mr. Paul Godwin, and Mrs. Karen Kellums by the Treasurer.

ELECTION OF PRESIDENT

No. 2-18 Mrs. Huster moved, seconded by Mrs. Kellums, to nominate Mrs. Peggy Bosse as President of the Deer Park Board of Education for the year 2018.

Upon the motion, the nominations were closed, and a roll call vote resulted in the election of Mrs. Peggy Bosse as President.

ELECTION OF VICE PRESIDENT

- No. 3-18 Mrs. Huster moved, seconded by Mrs. Bosse, to nominate Mrs. Karen Kellums as Vice President of the Deer Park Board of Education for the year 2018.

Upon the motion, the nominations were closed, and a roll call vote resulted in the election of Mrs. Karen Kellums as Vice President.

DATE, TIME, AND PLACE FOR THE YEAR 2018 MEETINGS

- No. 4-18 Mrs. Huster moved, seconded by Mr. Godwin, to designate the attached schedule of dates, and times, in the Professional Development Center, 4131 Matson Avenue, Cincinnati, Ohio, as dates, times, and place to hold regular and Board Development meetings, during the year 2018, commencing January 23, 2018. It is also noted that some of the scheduled meetings may be cancelled or the dates of such meetings changed.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

APPOINTMENT OF PUBLIC RECORDS REPRESENTATIVE/DESIGNEE

- No. 5-18 Mrs. Huster moved, seconded by Mr. Godwin, to appoint Mrs. Peggy Bosse as the Public Records Representative and Mrs. Melissa Harner as designee for the Deer Park Board of Education for the year 2018.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

DESIGNATION OF SUPERINTENDENT COMMITTEES

- No. 6-18 Mr. Godwin moved, seconded by Mrs. Kellums, to designate the following committees as a Superintendent Committees:

<u>Committee</u>	<u>Board Representative</u>	<u>Board Representative</u>
Buildings and Grounds	Paul Godwin	Karen Kellums
Communications	Karen Kellums	Dan Downey
Curriculum and Instruction	Peggy Bosse	Chris Huster
Finance	Peggy Bosse	Dan Downey
Policy	Paul Godwin	Chris Huster

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

No. 7-18

APPOINTMENT OF COMMITTEE CHAIRPERSONS

The President appointed Board Members to chair committees for the year 2018 as follows:

<u>Committee</u>	<u>Chairperson</u>	<u>Vice Chairperson</u>
Finance & Audit/Insurance	Peggy Bosse	Dan Downey

<u>OSBA Liaisons</u>	<u>Designee</u>	<u>Alternate</u>
Legislative Liaison to OSBA	Chris Huster	Paul Godwin
Student Achievement Liaison to OSBA	Chris Huster	Paul Godwin

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays – None

Motion carried unanimously.

RESOLUTION ESTABLISHING A SERVICE FUND

No. 8-18

Mr. Godwin moved, seconded by Mrs. Kellums, to establish a Service Fund for members of the Board of Education or their designated representatives to attend professional meetings and/or conferences in performance of their duties as representatives of the school district, pursuant to Section 3315.15 O.R.C.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

APPOINTMENT OF APPEALS OFFICER/DESIGNEE

No. 9-18

Mrs. Kellums moved, seconded by Mr. Godwin, to appoint Mr. Jay Phillips, Superintendent, as the District's student expulsion appeals officer of the Deer Park Board of Education for calendar year 2018.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

REGULAR SESSION

(Began Immediately Following the Organizational Meeting at 7:06pm)

APPROVAL OF MEETING AGENDA

- No. 10-18 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the Meeting Agenda, of the regular meeting of January 2, 2018.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays – None

Motion carried unanimously.

APPROVAL OF MINUTES

- No. 11-18 Mrs. Kellums moved, seconded by Mrs. Huster, to approve the minutes of the regular meeting with addendum of December 13, 2017.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

TREASURER'S FINANCIAL REPORT

- No. 12-18 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the Treasurer's financial report for the month of November, 2017.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

ADOPTION OF 2018-2019 TAX BUDGET

- No. 13-18 Mrs. Kellums moved, seconded by Mr. Godwin, to adopt a tax budget for the period July 1, 2018 through June 30, 2019, as presented and direct the Treasurer to file the budget with the County Auditor for consideration by the Hamilton County Budget Commission.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

**RESOLUTION REQUESTING THE COUNTY AUDITOR TO
MAKE ADVANCE PAYMENTS OF TAXES**

- No. 14-18 Mrs. Huster moved, seconded by Mr. Godwin, to adopt a resolution, a copy of which becomes part of these minutes, requesting the auditor and treasurer of Hamilton County to advance payments of property taxes collected for Deer Park Community City School District, for 2018.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

CONFIRM PURCHASE REQUISITION

- No. 15-18 Mrs. Kellums moved, seconded by Mr. Godwin, to approve the following confirmed purchase requisition:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Invoice Date</u>
Ohio Bureau of Worker's Comp	Installment for 01/01/2018 – 01/01/2019	\$43,152.00	11/24/17

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, Downey
Nays – None

Motion carried unanimously.

**ACCEPTANCE OF RESOLUTION APPROVING AUTHORIZED
SIGNER**

- No. 16-18 Mrs. Huster moved, seconded by Mrs. Kellums, to adopt a resolution, a copy of which becomes part of these minutes, requesting that Treasurer Melissa A. Harner be approved as signatory required for the disbursement of district funds.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

RENEWAL OF OSBA MEMBERSHIP

- No. 17-18 Mrs. Kellums moved, seconded by Mrs. Huster, to approve renewing the District's membership with the Ohio School Boards Association for the calendar year 2018, at an annual fee of \$5,444.00.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

APPROVAL OF OVERNIGHT FIELD TRIP

No. 18-18 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following overnight field trip through Discovery Tours:

Washington, DC - 8th Grade – Wednesday, April 25th thru Saturday, April 28th, 2018.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays – None

Motion carried unanimously.

ACCEPTANCE OF DONATIONS

No. 19-18 Mrs. Huster moved, seconded by Mrs. Kellums, to accept the following donations:

\$2,160.00 towards Communiserve.

\$10,000.00 towards Deer Park Families in need.

\$250 in proceeds to the general fund from DPBA Chili Cook Off.

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, Downey
Nays – None

Motion carried unanimously.

EMPLOYMENT OF STAFF

No. 20-18 Mr. Godwin moved, seconded by Mrs. Kellums, to employ a staff member as follows for the 2017-18 school year:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Amount</u>
Nicholas Huster	Building Substitute – Amity Elementary	01/03/17	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Kellums, Downey
Nays – None
Abstain - Huster

Motion carried.

The Board of Education commented on the fact that Tom Reno has returned to work and he is very much appreciated here. Also, a thank you to the Amity teachers for their patience with the construction and remodel work that continues.

EXECUTIVE SESSION

No. 21-18 Mrs. Kellums moved, seconded by Mr. Godwin, to go into executive session at 7:43 PM to consider the employment of a public employee or official.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, Downey
Nays - None

Motion carried unanimously.

RECONVENE

The Board reconvened at 10:16 PM with all members who answered roll call at the beginning of the meeting present.

ADJOURNMENT

No. 22-18 Mrs. Huster moved, seconded by Mr. Godwin, to adjourn the meeting at 10:16 P.M.

Motion carried unanimously.