



# Deer Park Community City Schools

*Deer Park Schools - "Achieving Excellence Together"*

## Enrollment Requirements

- Complete on-line registration at <https://deerpark-oh.finalforms.com> or go to [www.deerparkcityschools.org](http://www.deerparkcityschools.org) and click on Final Forms to register.
- Please bring in Proof of Residency (see attached list for your review)
- Child(ren) Birth Certificate
- Valid Photo ID of Parent/Guardian
  1. Driver's License or a State photo ID **OR**
  2. Passport
- **Divorce/Custodial Documentation (if applicable)**

Certified court order allocating parental rights and responsibilities, or other documents allocating custody or guardianship. Documents are required to be provided to the school district for enrollment. If a divorce or guardianship situation exists, we must have a certified full copy of the order or decree. This is per State of Ohio Law (ORC 3313.672) and the Missing Children's Act.

**One (1) of the following must be provided if a there is a custody or guardianship situation:**

  - a. **Certified court order or decree** issued as the result of divorce, alimony, annulment, or dissolution of marriage.
  - b. **Custody Proceedings documentation (certified from Court)** to be completed. A child may enroll for a period of sixty (60) calendar days, on a sworn statement of an adult resident of the district that they have initiated legal proceedings for the custody of the student.
  - c. **Students who reside with a Legal Guardian (certified from Court documentation)** to be completed.
- **Immunization Records**

Immunization records must be provided to the school district within fourteen (14) days of enrollment. After that time, the student may not attend school until written proof is received.
- **Current IEP or 504 Plan (if applicable)**
- **Dentist Report and Physical Examination Forms will need to be provided**
- **A Completed Authorization for Release of Records**