

MINUTES OF AUGUST 8, 2022 REGULAR MEETING – 6:00 P.M.
CHOCTAW/NICOMA PARK BOARD OF EDUCATION

Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting

Administration Office Board Room, 12880 N.E. 10th, Choctaw, OK 73020

Elizabeth Parker, President, called the meeting to order at 6:00 p.m. President Parker called roll to establish the following members present: Pamela Matherly, Vice President, Daryl Crusoe, Clerk, and Janice Modisette, Assistant Clerk. James Alsup, Member was absent.

Ms. Parker called for consideration and approval of the agenda. Mr. Crusoe moved and Mrs. Modisette seconded to approve the agenda. The vote was unanimous.

Ms. Matherly moved and Mrs. Modisette seconded to approve the July 11, 2022 board meeting minutes. The vote was unanimous.

Prior to ACT comments, Board President Elizabeth Parker thanked Ambra Smith and the ACT members for the wonderful luncheon provided for support employees. Ms. Smith stated that the ACT has been very busy preparing for the new school year. She stated that negotiations were finished last week and today the ACT sponsored the back to school luncheon for support employees. She added that tomorrow they will be providing breakfast for all new teachers and all teachers will report on Wednesday. She stated that ACT is doing something new this year and providing lunch for all ACT members during the district-wide professional development meeting on Thursday. Ms. Smith stated that many of our schools are hosting open houses on August 12th and everyone is looking forward to a great school year.

There were no comments from the floor regarding agenda items.

Superintendent Reid gave the following report:

- We welcomed back all site principals, site secretaries, and counselors last week.....they are busy preparing for what will be an exciting and rewarding year. New to district teacher's orientation is tomorrow at CMS. All teachers report to their sites on Wednesday and we will host a district-wide professional development at the PAC on Thursday.
- From the early projections, it does look like our enrollment will be up in most places. We will monitor class sizes and look to add staff as needed. The trick is finding a qualified person as I'm sure everyone is aware of the dire teacher shortage in our state.
- All of our athletic and fine arts fall programs have been working hard throughout the summer. They either have begun their season/contests or will shortly.
- Michael James and the administrative negotiations team met with both ACT and CNPSEC, and negotiations went well. Both groups will take their tentative agreement to their respective members for a vote. We hope to have the board approval and signature at the September Board meeting. I would like to thank the leadership teams for both groups for always working with the admin team. CNP negotiations continue to display a mutual respect between each other and a compromise is usually reached.
- Superintendent Reid stated that he would like to commend each of our site administrators and directors. This group of individuals provides the dynamic leadership that helps set CNP apart from other districts. Our administrators and teachers form a partnership that provides a top notch, well rounded education for every child in CNP.
- Lastly, Superintendent Reid stated that he would also like to publicly thank Anita Johnson. She has been working with everyone in regards to the transfer portal. There are a lot of misconceptions as to what the new law allows and doesn't allow, and Anita has been excellent working with all inquiries.

The following bond and security update were given by Todd Dilbeck. Mr. Dilbeck reported that Governor Stitt gave out a mandate for schools and in the executive order there was 3 things: 1). A School Risk and Vulnerability Assessment; 2). Behavioral Threat Assessment and Management 3). The Rave Panic Button. On July 12th, a representative from Oklahoma Safe Schools came out and did an assessment on the outside of all of our campuses. She will come back at the end of August/first of September and then do a walk through with her team while all of our students and staff members are here. All of our principals will be notified when they will be visiting their campus. The Behavioral Threat Assessment is not due until July 1, 2023. That same group will be doing the training for education professionals. The RAVE Panic button was given to all of our administrators. It should be downloaded by now and they have done a great job of getting this information to their staff. As you remember, this is not mandatory by everyone but it is highly suggested for all of our employees as it is for the safety of our children and teachers. We are instituting Safe School Check ID on all of our campuses which will be a kiosk at all of our sites. A visitor will come in and swipe their ID and it

will perform a background check to see if they can come in. This is a big deal and step up for our safety. Bond update: Metco drilling came out on Wednesday, July 20th. They visited three of our campuses: CHS (McCharen Center), Choctaw Elementary and Choctaw Middle School. We had a furniture review on July 20th. The furniture has been selected as far as styles and the principals will then select what they want for their buildings. The high school athletic facilities and McCharen Center review will be held on August 4th.

There were no comments from board members.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve a resolution to appoint the superintendent to act as Impact Aid Representative for the school district. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to authorize Kelli Hosford as district designee to sign all current year expenditure reports, disbursements and cash receipts filed with the Oklahoma Department of Education for purpose and objectives set forth in the terms and conditions of IDEA Consolidated Application. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to authorize Dr. JeanAnn Gaona as district designee to sign all current year expenditure reports, disbursements and cash receipts filed with the Oklahoma Department of Education for purpose and objectives set forth in the terms and conditions of Federal Awards Consolidated Application, Titles I-A, II-A, IV, and VI. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the 2022-23 accreditation status for the CNP School District. The vote was unanimous.

Kevin Berry, Chief Financial Officer stated that he has some pretty good news. We received the official numbers from our auditor regarding our fund balances. General fund balance is \$2.63 million which is highest we have ever had in this district. Building fund \$132,590 which is the highest since he has been here and Child Nutrition has a balance of \$617,000 which is very good. It is usually in the \$40,000 - \$50,000 range. Again, this is in part to the federal programs that we received. Last year, the lower fund balance was due to the federal funds we received and didn't get reimbursed for the purchases prior to the end of the fiscal year. Most of the reimbursements have been received which allows for the higher fund balances. Mr. Berry stated that he is starting the budget process. We received our initial state aid and it was over \$17,000,000. That is pretty high for the beginning of the year. We are still waiting on the big piece of the puzzle for the budget and that is the property valuations. Once this information is received, Mr. Berry will prepare and present the Estimate of Needs to the board at the September board meeting. Finally, the Child Nutrition Department is working through some issues with the State Department regarding some rules and regulations that has to do with our meal planning.

Mrs. Modisette moved and seconded by Mr. Crusoe to approve encumbrances. Approved were the following: Fund 11 – #'s 206 -283 - \$133,512.32; Fund 21 – #'s 51-78 - \$194,174.68; Fund 22 - #'s 58– 61 - \$69,290.00; Fund 31 - #1 - \$2,442.00; Fund 33 - # 1 - \$14,982.71; Fund 37 - #'s 1-3 - \$31,473.95; and Fund 86 -# 6-8 \$65,660.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the fourth year of a five-year lease agreement between Choctaw-Nicoma Park Schools and Life Christian Academy for lease of the old Nicoma Park Elementary . The vote was unanimous.

Kelli Hosford, Assistant Superintendent of Student Services stated that we are excited to welcome back our kiddos, parents and staff under the student service's umbrella. Mrs. Hosford stated that she will be holding meetings on Friday with all of our certified special services staff. There is a lot that has changed with the State Department of Education and stated that they will be talking about these things. On Monday, Mrs. Hosford stated that she will be meeting with all of our paraprofessionals and she is very excited because she has put together Choctaw-Nicoma Park's first Paraprofessional Manual. Additionally, Mrs. Hosford stated that we have certain guidelines and trainings that will go along with that. Mrs. Hosford stated that the Student Services theme this year is "Elevate" which stands for encouraging learners everywhere and valuing all types of extraordinary. Mrs. Hosford reported that we have shirts put together for this. Mrs. Hosford stated that we will also be having monthly Elevate training meetings and will be addressing all of the changes that have taken place with the policy and procedures manual and also just updating them to give an education on how to write a more effective notice and other district forms. The biggest news is that the State adopted a new policy and procedures manual for special education. The state board of education voted it in last week and they put it in to affect immediately. Mrs. Hosford stated that there are some changes and we have a lot of training to do along with this adoption. Mrs. Hosford closed stating that she is very excited to conduct interviews on Monday for a Behavior Interventionist position who will assist with behaviors and helping teachers in the classroom with students who may be having behavior issues and this employee will also help with other requirements that must be done.

Ms. Matherly moved, seconded by Mr. Crusoe to approve an Interagency Agreement for Special Services between Kickapoo Head Start and the Choctaw-Nicoma Park School District for the 2022-23 school year. The vote was unanimous.

Dr. JeanAnn Gaona, Deputy Superintendent of Student Affairs, reported that besides the obvious excitement we have for teachers returning on Tuesday, there are two exceptional things she would like to highlight from the Academic Affairs Department. On Thursday, all of our certified faculty and paraprofessionals will receive six hours of professional development from Ruby Payne, a nationally recognized speaker who has done extensive research focused upon poverty and its impact on the classroom. Thursday's training is entitled "Emotional Poverty in All Demographics: How to Reduce Anger, Anxiety, and Violence in the Classroom". Dr. Gaona stated that she has given each board member a book. She added that we are excited to partner with EOC Tech and Life Christian who are both serving students within our community. Dr. Gaona added that teachers will also receive their laptop backpack which finally arrives this summer. Dr. Gaona added that the second item involves a new 24/7 tutoring program which we plan to make available to students in the upcoming school year. This contract will be brought to the September board meeting for approval. Paper provides real time tutoring in English, Spanish, French and Mandarin in all subject areas. This is of great need for many of our students. While we are always aware of our Spanish speaking student at CMS who only speaks Mandarin. Dr. Gaona stated she will provide more information at the next board meeting, but she does believe that this will close the gap of learning for many of our students who did not have access to tutoring services for various reasons before this school year.

Ms. Modisette moved, seconded by Mr. Crusoe to approve Choctaw High School Alternative Education's State Deregulation Plan for the 2022-23 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the 2022-23 school year for the Choctaw High School Alternative Education Program to be based on hours instead of days. The vote was unanimous.

The next board agenda regarding the Consortium Agreement with Eastern Oklahoma County Technology Center was tabled.

Mr. Crusoe moved, seconded by Mrs. Modisette to approve the following for adjunct certification: James Garfield – Oklahoma History; Lindsey Archer – Language Arts; Matt Crowder – Drama/Debate; Tyler Rapp – Biology; Edwin Tillinger – Botany; Torey Noel – P.E. Brendan Kane – Geography; Susan Wessel – General Music; and Brittany Farthing – Elementary Education. The vote was unanimous.

Mrs. Modisette moved, seconded by Mrs. Matherly, to approve the consent agenda. The vote was unanimous.

At 7:32 p.m., Mrs. Modisette moved, seconded by Ms. Matherly to meeting in executive session. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the following certified recommendations: Delores Maly, effective 7/1/22, Jose Nava, effective 7/8/22; Aurora Burdette, effective 7/19/22; Megan Kardatze, effective 7/19/22 and Isaac Landrith, effective 8/1/22. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly, to approve the following certified resignations: Russell Arms, effective 6/30/22; Deborah Perkins, effective 6/30/22; and Rebecca Drydol-Brandon, effective 7/26/22. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the following support recommendations: Julie Lee, effective 8/1/22; Shelby Willis, effective 8/11/22; Sarah Thomas, effective 8/13/22; Valerie Boren, effective 8/1/22; Hannah Robison, effective 9/12/22; Stephanie Taylor, effective 8/11/22; Rosalia Lira, effective 8/11/22; Krystal Henderson, effective 8/11/22; Brittany Hendrix, effective 8/15/22; Johnna Morris, effective 8/11/22 and Diane Cote, effective 8/11/22. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the following support resignations: Amanda Hurst, effective 7/1/22; Sandy Michelle Neil, effective 7/1/22; Caroline Grice, effective 6/30/22; Jamie Good, effective 6/30/22, Keri Perkins, effective 6/30/22; Jordyn Hall, effective 6/30/22; Gina Erwin, effective 8/12/22; Marcia Smith, effective 6/30/22 and Taylor Moinian, effective 7/1/22. The vote was unanimous.

There being no further new business, at 7:35 p.m. a motion was made by Mrs. Modisette and seconded by Ms. Matherly to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

Elizabeth Parker, President

Pamela Matherly, Vice President

Daryl Crusoe, Clerk

Janice Modisette, Asst. Clerk

Don Alsup, Member