

**PILLAGER PUBLIC SCHOOLS ISD #116 - BOARD OF EDUCATION
RE-ORGANIZATIONAL/REGULAR SCHOOL BOARD MEETING**

Monday, January 11, 2021

CY20 Clerk/Treasurer Sara Nagel called the re-organizational/regular monthly meeting of the Pillager Board of Education to order on Monday, January 11, 2021 at 6:30 p.m. in the school media center. Other board members present were Becky Bennett, Steve Uban and newly-elected board members Brian Grimsley, Kassandra Nelson and Randy Posner. Also present was Superintendent Michael Malmberg, School Board Secretary Lori Blumke and interested staff.

First order of business was the Pledge of Allegiance
Cell Phone/Electronic Devices

Superintendent Michael Malmberg congratulated newly-elected board members Brian Grimsley, Kassandra Nelson and Randy Posner and affirmed their oath of office.

First part of the re-organizational meeting was election of officers:
CY20 Clerk/Treasurer Sara Nagel asked for nominations for the CY21 Chair position. Brian Grimsley nominated Sara Nagel. With no further nominations, CY20 Clerk/Treasurer stated three times: "Are there any other nominations for the CY21 Chair". With no further responses, Steve Uban moved; with a second from Kassandra Nelson to accept the one nominated, Sara Nagel. The motion passed unanimously.

CY21 Chair Sara Nagel asked for nominations for the CY21 Vice-Chair position. Sara Nagel nominated Brian Grimsley. Becky Bennett nominated Becky Bennett. CY21 Chair stated three times: "Are there any other nominations for the CY21 Vice-Chair". With no further responses, Chair Sara Nagel then asked for a vote for those in favor of Brian Grimsley. Voting for: Sara Nagel and Brian Grimsley. Then in favor of Becky Bennett. Voting for: Kassandra Nelson, Steve Uban, Randy Posner and Becky Bennett. Becky Bennett was elected CY21 Vice-Chair.

CY21 Chair Sara Nagel asked for nominations for the CY21 Clerk position. Sara Nagel nominated Steve Uban. With no further nominations, CY21 Chair Sara Nagel stated three times: "Are there any other nominations for the CY21 Clerk". With no further responses, Brian Grimsley moved; with a second from Becky Bennett to accept the one nominated, Steve Uban. The motion passed unanimously.

CY21 Chair Sara Nagel asked for nominations for the CY21 Treasurer position. Brian Grimsley nominated Brian Grimsley. With no further nominations, CY21 Chair Sara Nagel stated three times: "Are there any other nominations for the CY21 Treasurer". With no further responses, Becky Bennett moved; with a second from Steve Uban to accept the one nominated, Brian Grimsley. The motion passed unanimously.

CY21 Chair Sara Nagel appointed board members to the following committees and agency representatives based on board member input.

| <u>Committee</u> | <u>Chair</u> | <u>Assistant</u> |
|------------------|------------------|------------------|
| 1. Activities | Randy Posner | Becky Bennett |
| 2. Budget | Becky Bennett | Brian Grimsley |
| 3. Curriculum | Steve Uban | Kassandra Nelson |
| 4. Facilities | Brian Grimsley | Sara Nagel |
| 5. Personnel | Sara Nagel | Steve Uban |
| 6. Policy | Kassandra Nelson | Randy Posner |

Brian Grimsley moved; Steve Uban seconded to accept the above list of CY21 committee members. The motion passed unanimously.

Agency Representatives

1. MSHSL (Minnesota State High School League)-Randy Posner/Becky Bennett
2. MSBA (Minnesota School Boards Association)-Sara Nagel/Becky Bennett
3. Community Education Advisory Board-Randy Posner/Becky Bennett

4. Paul Bunyan Education Cooperative Joint Powers-Sara Nagel/Becky Bennett
5. Health and Wellness Committee-Kassandra Nelson
6. District Leadership Team-Steve Uban/Kassandra Nelson
7. LEA (Title One) Administrative Representative-Josh Smith

Brian Grimsley moved; Steve Uban seconded to accept the above list of CY21 Agency Representatives. The motion passed unanimously.

Kassandra Nelson moved; Steve Uban seconded to accept the regular school board meeting calendar for CY21 as presented changing the time to 6:00 PM from 5:30 PM. The motion passed unanimously. (The Pillager Board of Education regular meeting calendar is posted on the Pillager School website).

Steve Uban moved; Becky Bennett seconded to continue to keep bank depositories at Unity Bank. The motion passed unanimously.

Brian Grimsley moved; Becky Bennett seconded to authorize Superintendent Michael Malmberg and Business Manager Melissa Berry to invest the school funds as needed for CY21. The motion passed unanimously.

Steve Uban moved; Kassandra Nelson seconded to authorize Superintendent Michael Malmberg and Business Manager Melissa Berry to transfer funds electronically as needed for payroll purposes for CY21. The motion passed unanimously.

Brian Grimsley moved; Becky Bennett seconded to designate Superintendent Michael Malmberg as the Identified Official with Authority (IOWA) for Pillager Public Schools to authorize user access to the Minnesota Department of Education secure websites. The motion passed unanimously.

School Board Compensation – Presently Board Chair receives \$2,700.00 per year and Board members receive \$2,400.00 per year. Board members have the option of being paid \$50.00 per meeting for committee meetings and special meetings. Steve Uban moved; Brian Grimsley seconded to continue with current rate of pay. The motion passed unanimously.

Brian Grimsley moved; Kassandra Nelson seconded to use the Brainerd Daily Dispatch as the District's legal newspaper. The motion passed unanimously.

Steve Uban moved; Becky Bennett seconded to continue to use Robert's Rules of Order for conducting all official board meetings. The motion passed unanimously.

Becky Bennett moved; Kassandra Nelson seconded to authorize the Chair, Sara Nagel and Clerk, Steve Uban to sign the form for the Signature Plate that will be used for checks written by the district or other purposes. The motion passed unanimously.

Chair Sara Nagel opened the January regular monthly meeting by asking if there are any additions/deletions/changes to the agenda. Superintendent Malmberg requested to add under Curriculum - #2. 2020-21 school calendar change on March 15th, 2020 as a secondary student contact day – **ACTION**. Becky Bennett moved; Steve Uban seconded to accept the agenda with this addition. The motion passed unanimously.

Visitor's Comments: Jim Bentson addressed the school board and asked them to reconsider the decision made at the December meeting to not have girls and boys junior high basketball.

Brian Grimsley moved; Randy Posner seconded to accept the Consent Agenda with the following items:

- A. Minutes of December 21, 2020 Regular Board Meeting
- B. Cash Flow Including Investments
- C. Monthly Bills Paid: number 80136 through 80244
- D. Monthly Bills Paid – Student Activity Accounts: number 4096
- E. Donations:

The following donated to Husky PRIDE Incentives: Arns Construction, Full Fledged Distribution, Ameriprise- Luke Schumer, MMFCU- Nate Olson, Baxter

Insurance, Savage Family, Five Star Seamless, Nick's Tree Service, Ridgeline Manufacturing, Sportsman's Plumbing, Shingledecker Construction, Hummel Construction, Pine Country Plumbing, Randall State Bank, One Stop Services, Merami Looks- Amber Johnson, Randall Building Supplies, Target, Manion Truss, Mid-Minnesota Officials, Mike Paulus, Penmac, SCR, Kavanaugh's Resort, Diamond Industrial Cleaning Equipment and Lakes Area Dock and Lifts.

F. Personnel:

Hires

Conner Uselman, JH Girls Basketball Coach, effective 1/4/2021

Aaron Klein, JH Boys Basketball Coach, effective 1/4/2021

Claire Norlin, Long Term Substitute, effective 1/11/2021

Chad Koel, High School Musical Director, effective 1/11/2021

Resignations

Natalie Smieja, HS/MS Special Education, effective 1/8/2021

Leave of Absence

Judy Hauglie, 4th Grade Teacher, extended to 2/3/2021

The motion passed unanimously.

Distance Learning Update

Middle School Principal Wade Mortenson and High School Principal Jason Savage shared an update regarding Distance Learning and the hard work, patience and flexibility of the staff to manage different learning models. The investment in technology has paid off with very few issues. A few challenges have been attendance concerns, social emotional issues and maintaining relationships with students and families. Academic support/tutoring sessions have been set up and are available every evening, Monday through Thursday.

Technology and Robotics Update

Technology Integration Specialist Brent Zeise update the board that the school website has been upgraded to include a Pillager Technology Support page for teachers, students and families. Mr. Zeise is also the Robotics coach and reported that there are 12 students participating in the program this year and grants have been received from Sourcewell and NASA. Also new this year, the team has joined the Northern Minnesota Robotics Conference. Technology – computer equipment purchased through a grant from Cass County, staff ISTE certification, supporting families with Chromebook repairs and WiFi/internet connectivity.

Budget

Member Becky Bennett introduced the following resolution:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures, and

WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 116, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Brian Grimsley and upon vote being taken thereon, the following voted in favor thereof:

Randy Posner, Steve Uban, Becky Bennett, Cassandra Nelson, Brian Grimsley and Sara Nagel

And the following voted against the same: NONE

Where upon said resolution was declared duly passed and adopted.

Business Manager Missy Berry updated the board on Cass County grant dollars received, single audit completed for food service and current F/Y budget expenses update.

Personnel

Superintendent Malmberg reviewed with board members the process for receiving and reviewing proposals for Food Service Management. Two companies submitted proposals. After discussion, Steve Uban moved; Becky Bennett seconded to award the Food Service Management contract to A'viands for the 2021-2022 school year. The motion passed unanimously.

Brian Grimsley moved; Steve Uban seconded to approve the Pay Equity Implementation Report. The motion passed unanimously.

Curriculum

Director of Teaching and Learning Dave Olson reported on the roll out of the middle school SBR report cards, January 18th Staff In-Service schedule, STAR testing starts this week and run 2 weeks, Innovative Teacher Grants from Pillager Ed Foundation closed today and Science curriculum adoption. Steve Uban moved; Kassandra Nelson seconded to change the 2020-2021 calendar for March 15th, 2021 to be a secondary student contact day and keep elementary as a staff development day. The motion passed unanimously.

Facilities

Superintendent Malmberg gave an update on the building project and stated that the auditorium is still on track to be completed in mid-August and the west elementary addition will be ready for teachers to move into the middle of February.

Future Learning Model Plan and Discussion

Superintendent Malmberg reported that currently there are 2 staff members awaiting test results, one staff member back tomorrow after quarantine, no changes after the first week back from holiday break, and six families with positive cases in their household have quarantined 12 students but not from being at school. County numbers have declined so we will bring 3 grades (5th, 6th and 12th) back on January 19th in-person 4 days a week. Then 2 weeks later 3 more grades (7th, 8th and 9th) and two weeks after that 10th and 11th grade.

Superintendent Malmbergs' report included:

- Elementary conferences are January 18th 1-4 PM and January 21st 4-8 PM
- End of 1st semester is January 22nd
- McNeil Environmental contract
- Will receive additional ESSR II fund dollars
- Spring Musical – Chad Koel has accepted director position
- Starting today there will be extra support for student and families in the evening
- Working on Strategic Plan Update

With no further business to come before this meeting, Chair Sara Nagel called for a motion to adjourn. Brian Grimsley moved; Becky Bennett seconded and the motion passed unanimously. Meeting was adjourned at 8:00 p.m. Respectfully Submitted, School Board Secretary Lori Blumke