

Pillager Public Schools – ISD #116
Pillager Board of Education Minutes

Regular School Board Meeting
September 20, 2021

Chair Sara Nagel called the regular monthly meeting of the Pillager Board of Education to order on Monday, September 20, 2021 at 6:00 p.m. in the school media center. Other members present were Becky Bennett, Brian Grimsley, Kassandra Nelson and Randy Posner. Also present was Superintendent Michael Malmberg, School Board Secretary Lori Blumke and interested staff. Absent was Steve Uban.

First order of business was the Pledge of Allegiance
Cell Phone/Electronic Devices

Sara Nagel began by asking if there are any additions/deletions/changes to the agenda. Kassandra Nelson moved; Becky Bennett seconded to accept the agenda as presented. The motion passed unanimously.

Visitor Comments: NONE

Becky Bennett moved; Brian Grimsley seconded to accept the Consent Agenda with the following items:

- A. Minutes of the August 16, 2021 Meeting
 - B. Minutes of the August 24, 2021 Special Meeting
 - C. Monthly Cash Flow Including Investments
 - D. Monthly Bills Paid #85121 – 85218, #85220 - 85252 and the electronic transfers
 - E. Monthly Bills Paid – Activity Accounts #4136 and 4137
 - F. Donations
 - Pine River State Bank – school supplies approximate value \$500.00
 - G. Personnel
 - Hires
 - Claire Norlin, Long-Term Substitute, effective 8/30/2021
 - David Peterson, Long-Term Substitute, effective 8/30/2021
 - Elgiere Frovarp, HR/Payroll, effective 8/31/2021
 - Resignations/Retirement
 - Dan Johnson, Weight Room Supervisor, effective 8/18/2021
- The motion passed unanimously.

Facilities Committee met Thursday, September 16, 2021

Committee Chair Brian Grimsley reported items discussed at this meeting were outside athletic complex updates to include bleacher replacement with crow’s nest on top and full glass enclosure; flipping the baseball field; and moving the track throwing area closer to the track. Also discussed was a financial update on the construction project from Nor-Son which is on track and scheduled to wrap up by the end of November; acoustic sound in the new woodshop; HVAC system upgrade for better efficiency and Youngbauer Landscape invoice.

Curriculum Committee

Director of Teaching and Learning Ryan Krominga provided a written report which included information regarding: ADSIS Intervention program update – families will be notified soon about the program; STAR Testing is now open and testing has begun for math – grades K-8 and reading – grades 2-8; Literacy Assessments will be utilized at the elementary level; Professional Development opportunities; and MCA results are now available on MDE website and will be presented to the school board next month.

Personnel Committee

Sara Nagel moved; Brian Grimsley seconded to approve to revise the contract for Kanyaphat Takoon from a .33 to .50 FTE to teach an additional College Algebra class because of class size numbers. The motion passed unanimously.

Sara Nagel moved; Brian Grimsley seconded to approve the long-term substitute contract for Noelle Bergerson. The motion passed unanimously.

Sara Nagel moved; Brian Grimsley seconded to approve the contract for part-time nurse three days per week to Rebecca Christensen. The motion passed unanimously.

Policy Committee

Kassandra Nelson moved; Becky Bennett seconded to accept changes to Policy #620 – Credit for Learning. The motion passed unanimously.

Budget Committee met Thursday, September 16, 2021

Committee Chair Becky Bennett reviewed that discussed at this meeting was the Preliminary Certification of 2021 Payable 2022 Levy which represents the maximum amounts and will result in a reduction of about 3.7%. Member Becky Bennett introduced the following resolution and moved its adoption:

CERTIFICATION OF PROPOSED TAX LEVY RESOLUTION ADOPTING 2021 PAYABLE 2022 PROPERTY TAX LEVY

Minnesota Statute requires each school district to certify its proposed levy to the county auditor(s) and MDE by September 30, 2021. Adoption of the proposed levy requires School Board action. The recommended proposed levy represents the MAXIMUM amounts that the District is permitted to certify since our final certified levy may be lower but cannot be higher than the certified proposed levy. This gives us the most flexibility in levy planning.

BE IT RESOLVED by the School Board of Independent School District No.116 that the proposed 2021 Payable 2022 property tax levy be adopted for the MAXIMUM amount, and further, that the School Board Clerk is authorized to sign the document used to certify the proposed property tax levy to the county auditors and the Minnesota Department of Education.

The motion for the adoption of the foregoing resolution was duly seconded by Member Brian Grimsley and whereupon said resolution was unanimously passed and adopted.

Business Manager Missy Berry reviewed highlight of the revised 2021-2022 Budget for a net change of \$186,045 to the positive. The Budget book is available on the school's website.

Becky Bennett moved; Brian Grimsley seconded to approve the 1st revision to the 2021-2022 Budget. The motion passed unanimously.

Chair Becky Bennett added that updates regarding ESSER Funds, Audit approval in October and Governor Walz's decision to help schools with declining pupil aid from last year were also discussed.

Chair Sara Nagel reported that Pillager school was voted 2021 Best School of the Brainerd Lakes Area by the Brainerd Dispatch. Superintendent Malmberg congratulated the staff on this accomplishment for all the things they do.

Superintendent Malmberg reviewed current enrollment numbers K-12 at 1252 students.

Superintendent Malmberg informed the board that administration has put together a COVID-19 Guidance Plan and reviewed the mitigation strategies. This plan is broken down by building and is a work in progress as the plan may change as COVID-19 cases change.

Thank you to the following business that have supported Pillager School with and throughout the construction process:

Widseth Smith Nolting

Nor-Son

K Johnson Construction

Haataja Construction

Lundberg Plumbing

Thelen Heating

Youngbauer Landscaping

Holden Electric

Mad Dog Interiors

Fransog Decorating

Heartland Glass

Jonathan Barnes

Herzog Roofing

Superintendent Malmberg's report:

- Handed out Homecoming activities flyer
- A'viands will provide a coffee and smoothie bar by the end of the month

- Blood Donation at the Pillager Community Center on October 13th
- CTC Center/lighting training began this past week
- A'viands is starting to see food supply chain issues
- Declining enrollment aid should be distributed in October
- More information regarding federal vaccination/testing mandate to come in October
- Shared MREA conference information – Pillager school band will be performing at the banquet
- Thank you to Shana Nguyen for her quick response in provided medical assistance to a student in need
- Cass County Truancy survey results

With no further business to come before this meeting Randy Posner moved; Cassandra Nelson seconded to adjourn at 6:56 p.m. The motion passed unanimously. Respectfully Submitted, School Board Secretary Lori Blumke