



# Friends' Central School

## **Friends' Central School Overview**

Friends' Central School is an independent, coeducational Quaker day school founded in 1845 and serving approximately 815 students in Nursery through grade 12. Located in the Philadelphia suburbs, the School has two campuses. The Middle & Upper Schools are located just outside of West Philadelphia in Wynnewood, and the Lower School is on our Old Gulph Road campus in the heart of Wynnewood. The exceptional faculty at Friends' Central offers a curriculum that cultivates the intellectual, spiritual, and ethical growth of our students. Our pedagogy is grounded in continuing revelation, reflection, integrity, and a willingness to accept responsibility. From Nursery to grade 12, our students participate in a process designed to foster creative, critical, and flexible thinking, along with compassion. As they transform from playful children to skilled, self-possessed teenagers, they are always intellectually curious and engaged thinkers. Friends' Central prepares graduates to succeed in college and in life.

## **Experienced Painter/General Maintenance**

Friends' Central School seeks a full-time, 12-month Experienced Painter and General Maintenance worker. The position reports to the Director of Facilities. Primary responsibilities will include painting projects at the City Avenue and Lower School campuses but will also include general maintenance projects on an as-needed basis.

### **Responsibilities Include:**

- Apply coatings to interior and exterior surfaces including, but not exclusive of walls, floors, doors, cabinets, roofs, metal structures
- Properly prep the surface by mechanically removing loose debris or cleaning with approved solvents; fill in surface imperfections to create a uniform surface by using putty, caulk, plaster or wood filler
- Use appropriate protection measures (drop cloths, tape, plastic sheeting) to ensure surrounding areas are not contaminated by paint or other materials
- Erect scaffolding, movable and immovable staging, and various rigging to gain access to difficult areas; move furniture and equipment as necessary
- Remove fixtures such as pictures, doorknobs, lamps, and electric switch covers prior to painting
- Clean up all equipment and surrounding workspace
- Work on ladders or scaffolds to reach high surfaces
- Assist with snow removal across campus walks and parking lots; snow removal is required prior to the start of the school and workday, which requires work outside of regular work hours
- Assist with traffic control at the start and end of each school day

- Assist with the set-up and breakdown for special events
- Assist with landscaping and maintenance projects on an as-needed basis
- Safely and effectively operate small machinery and vehicles (golf carts, mowers, trimmers, turf aerators, blowers, and tractors)
- Participate in scheduled department meetings
- Actively promote a workplace culture of mutual respect, and cooperative relationships with staff
- Perform additional job-related duties as assigned

### **Qualifications**

- High School diploma, GED or equivalent
- At least two years of experience as a professional painter; additional experience in mechanical, electrical, and plumbing preferred
- Must be reliable, hardworking, motivated, and able to work well alone and with others
- Valid driver's license with driving record acceptable to FCS standards
- Requires frequent standing, walking, stooping, kneeling, crouching, and working on ladders and scaffolding
- Requires the ability to lift, move, carry, maneuver, push, or pull items weighing at least 50 pounds on a regular basis

Interested applicants should send a resume, cover letter and three professional references to [careers@friendscentral.org](mailto:careers@friendscentral.org).

*Currently, Friends' Central requires COVID-19 vaccines for all faculty, staff, and students. There will be limited exemptions for medical or religious reasons.*

*Friends' Central School seeks candidates with a commitment to fostering an inclusive learning community who will address issues of diversity, as well as enhance the Philosophy of Inclusivity and Awareness articulated in our [Diversity Statement](#).*