

BOARD OF DIRECTORS COMMUNICATIONS WITH STAFF

The Board of Directors recognizes that discussion of educational issues is vital to the fulfillment of our mission. All members of the organization and larger community share a common and basic responsibility – the education and welfare of the children in the schools. The Board values communication about educational responsibilities and also recognizes that there must be a clear protocol in place to resolve specific issues for an efficient school system.

Board of Directors and Superintendent

The relationship of the Board of Directors and the superintendent can best be described as one of teamwork. They must function cooperatively as some of their functions are not readily separable. However, the primary functions are separable and should be clearly understood by each. The Board of Directors is the legislative body of the school unit. It exercises its mandated management of the schools through the formation of policies.

The superintendent is the executive officer of the Board of Directors and the chief administrative officer. The Board of Directors recognizes this and wishes to make this clear to all staff members and to all citizens.

All communications or reports to the Board of Directors, or to any sub-committee of the Board, from principals, supervisors, teachers, or other employees shall be submitted through the superintendent.

Board of Directors and Principals

The school principal has no direct administrative relations with the Board of Directors. Their relations to the Board are through the superintendent, for the Board of Directors recognizes that the superintendent is the person to whom it must look for professional leadership within the schools. A spirit of cooperation and mutual helpfulness must prevail between the superintendent and the principal if the best results are to be realized. For instance, the principal and the superintendent must cooperate in the selection of school staff because the principal is in the best position to know the kind of person needed for a particular type of service in the school. However, the principal must make recommendations to the superintendent and not to the Board of Directors. At all times the principal must remember that all matters which require Board action must be presented to the Board by the superintendent.

Board of Directors and Teachers

The relationship of the teacher to the Board of Directors is indirect. The teacher is directly responsible to the principal and through them to the superintendent, and then to the Board of Directors. However, this does not mean that the teacher does not have

access to the superintendent or to the Board. Conditions may arise when direct access may be obtained through established communication channels.

Cross Reference: BEDH – Public Participation at Board of Directors Meetings
 KE – Public Concerns and Complaints
 KEB – Complaints About School Personnel

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