

California Montessori Project

Minutes of the Annual Meeting of the Governing Board

August 8, 2022

Meeting Information

- **Date:** Monday, August 8, 2022
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:**
 - <https://us02web.zoom.us/j/82971341078?pwd=eUhXOWhmUks2L3hrenRWMHpmelBpdz09>
 - Passcode: 25suYk
 - One tap mobile: US: 1 (669) 900-6833, 1 (253) 215-8782
Telephone: 1 (669) 900-6833, 1 (253) 215 8782, 1 (346) 248-7799, 1 (312) 626-6799, 1 (646) 558-8656
Webinar ID: 829 7134 1078; Passcode: 482573
International numbers available: <https://us02web.zoom.us/u/kdrz1Iys8S>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 6:00 pm

Board Member Names and Titles for Roll Call			
	Open - Business Representative 1	present	Renée Dall - Parent Representative, San Juan
	Open - Business Representative 2	present	Marwa Helmy - Parent Representative, Capitol
present	Tracey Weinstein - Charter Representative	present	Ric Reyes - Parent Representative, Elk Grove
present	Mickey Slamkowski - Montessori Representative	present	Jodi Mottashed - Parent Representative, Shingle Springs
present	Amber Busby - Community Representative		

Note: Marwa Helmy was present, and will be as present in the voice vote.

Closed Session:

- **Conference with Legal Counsel – Anticipated Litigation** (one case)
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) Government Code Section 54956.9
- **Conference with Legal Counsel – Existing Litigation** (two cases)
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of cases: (OAH Case No. 2022050787 and 2022060315)

Jodi Mottashed made a motion to move into closed session. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

Reconvene to Open Session:

Renée Dall made a motion to move into open session. Jodi Mottashed seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

Interim Chair Tracey Weinstein reported the Board reviewed the anticipated and existing litigation with legal counsel reporting the following:

- The Board approved a settlement of case number 2022050787 under 20 USC 1400.
- The Board approved a settlement of case number 2022060315 under 20 USC 1400.

Communication from the Public:

- **Public Comment:** The Board heard public comment from the following stakeholder/s:
 - Sara Keeler, CMP-Capitol, Open board positions, post-date, and requirements.
 - Renee Dall, Board Member, addressed the Board regarding the wall of fame and recognized long time employees who are exiting due to retirement or other employment.

Consent Items:

1. **Minutes from the Regular Governing Board Meeting of June 13, 2022** (Attachment #1)
2. **Network Math Specialist & Testing Coordinator Pay Scale** (Attachment #2)
3. **School Psychologist Pay Scale** (Attachment #3)
4. **Outdoor Educator & Network STEM Coordinator Pay Scale** (Attachment #4)
5. **TA/AA Pay Scale** (Attachment #5)
6. **Sunset TA Recruitment and Retention Committee**

Consent items #2, #3, #4, and #5 were pulled by Board Member Dall and placed under Action Items.

Renée Dall made a motion to approve the Consent Agenda. Jodi Mottashed seconded the motion. Voice vote taken: 4-ayes, 2-abstentions, 0-noes, 1-present. Motion carries.

Informational Items:

1. **Board Meeting Efficiency:** Interim Chair Tracey Weinstein addressed the Board regarding board meeting efficiency by adding time targets for agenda items/sections, as well as an adjournment target time.
2. **Campus Reports:** Board members reviewed Campus Reports as submitted.

Public Comment: The Board heard public comment from the following stakeholder/s:

- Sara Keeler, CMP-Capitol, regarding class sizes.

3. **Public Acknowledgement:**

Superintendent Barley acknowledged the following people/groups of people:

- Mary Percoski for her many years of service to CMP. She is retiring August 31st.
- Adam Childers, for his service as the Business Representative (2) on the Governing Board.
- Summer and 2022-2023 Club M Team for doing such a great job launching ELOP.
- The CMP-Staff who attended the Museum of Tolerance this summer
- The August In-Service presenters
- Montessori Overview Participants
- Teaching assistants rising into teacher roles this school year

4. **General Report from the CMP Superintendent:**

Superintendent Barley highlighted the Club M/Expanded Learning Opportunity Program at each site, the August In-Service at Sacramento State which focused on Diversity, Equity, and Inclusion, the CMP Math Committee, and CMP's reaccreditation with the American Montessori Society this school year. Some campus highlights were the cafeteria flooring at Carmichael, the gaga pit and updated staff lounge at Capitol, the new Club M space at Orangevale, and the campus work day at Shingle Springs.

5. **CAASPP Results:** Superintendent Barley shared the CMP CAASPP results with the Board.
6. **Campus Safety Plans:** Superintendent Barley shared the Campus Safety Plans with the Board. Highlights included campus safety staff and CMP's annual process, training, county and local district review/guidance, and safety engagement opportunities for stakeholders.
7. **Monthly Financial Update (Attachment #12):** Board Members reviewed the Monthly Financial Updates as presented by Sabrina Silver of EdTec.

Action Items:

1. **Approval of Oak River Insurance Company/ BHHC Insurance (Attachment #13)**
 - **Comment:** CMP has been with Oak River Insurance Company/ BHHC for workers compensation insurance for 10 years and has been pleased with the service.
 - **Recommendation:** The Board is requested to approve the 2022-2023 extension of our Oak River Insurance Company/ BHHC workers compensation insurance.

Jodi Mottashed made a motion to approve the 2022-2023 extension of our Oak River Insurance Company/ BHHC workers compensation insurance. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

2. Approval of Hanover Insurance (Attachment #14)

- **Comment:** CMP has previously been serviced by Hanover for property and liability insurance and was pleased with the service.
- **Recommendation:** The Board is requested to approve the 2022-2023 insurance agreement with Hanover.

Jodi Mottashed made a motion to approve the 2022-2023 insurance agreement with Hanover. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

3. Approval of Philadelphia Insurance (Attachment #15)

- **Comment:** Philadelphia offers clients transitioning to a new insurance provider the opportunity to purchase extended reporting period coverage for up to three years.
 - **Recommendation:** The Board is requested to approve the purchase of the three-year extended reporting period.

Jodi Mottashed made a motion to approve the purchase of the three-year extended reporting period. Amber Busby seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

4. Approval of Kinsale and Indian Harbor Insurance (Attachment #16)

- **Comment:** Kinsale and Indian Harbor Insurance Companies have provided CMP with a proposal for Educational Legal Liability Insurance.
- **Recommendation:** The Board is requested to approve the Kinsale and Indian Harbor Educational Legal Liability Insurance proposal.

Jodi Mottashed made a motion to approve the Kinsale and Indian Harbor Educational Legal Liability Insurance proposal. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

5. Approval of FY23 Consolidated Application for Funding for CMP-Capitol (Attachment #17)

- **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
- **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Capitol.

Jodi Mottashed made a motion to approve the FY23 Consolidated Application for Funding for CMP-Capitol. Amber Busby seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

6. Approval of FY23 Consolidated Application for Funding for CMP-Elk Grove (Attachment #18)

- **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
- **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Elk Grove.

Jodi Mottashed made a motion to approve the FY23 Consolidated Application for Funding for CMP-Elk Grove. Ric Reyes seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

7. Approval of FY23 Consolidated Application for Funding for CMP-San Juan (Attachment #19)

- **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.

- **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-San Juan.

Renée Dall made a motion to approve the FY23 Consolidated Application for Funding for CMP-San Juan. Jodi Mottashed seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

8. Approval of FY23 Consolidated Application for Funding for CMP-Shingle Springs (Attachment #20)

- **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
- **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Shingle Springs.

Jodi Mottashed made a motion to approve the FY23 Consolidated Application for Funding for CMP-Shingle Springs. Amber Busby seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

9. Governing Board Resolution 2022-2023.001 Annual Meetings (Attachment #21)

- **Comment:** SECTION 13. MEETINGS; ANNUAL MEETINGS of the CMP Bylaws state: "...The School Governance Board shall meet annually for the purpose of organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as may be specified and noticed by resolution of the School Governance Board."
- **Recommendation:** The Board is requested to approve Resolution 2022-2023.001 as presented.

Jodi Mottashed made a motion to approve Resolution 2022-2023.001 as presented. Rick Reyes seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

10. Election of Board Officers: Board to Elect the Chair of the Governing Board

- **Comment:** The Governing Board elects the Chairperson at the annual meeting.
- **Recommendation:** Members of the Governing Board are requested to elect a Chairperson.

Renée Dall made a motion to elect Tracey Weinstein as the Chair of the Governing Board. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

11. Election of Board Officers: Board to Elect the Vice-Chair of the Governing Board

- **Comment:** The Governing Board elects the Vice Chair at the annual meeting.
- **Recommendation:** Members of the Governing Board are requested to elect a Vice Chair.

Amber Busby made a motion to elect Mickey Slamkowski as the Vice-Chair of the Governing Board. Jodi Mottashed seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

12. Selection of Finance Committee

- **Comment:** The Governing Board selects a Finance Committee to assist the Superintendent in reviewing organizational finances.
- **Recommendation:** Members of the Governing Board are requested to select a Finance Committee.

Amber Busby made a motion to approve Tracey Weinstein, Jodi Mottashed, and Renée Dall to the Finance Committee. Ric Reyes seconded the motion. Voice vote taken: 4-ayes, 0-noes, 2 abstentions, 1 present. Motion carries.

13. Selection of Audit Committee

- **Comment:** Per CMP Policy, the Governing Board will select an Audit Committee to assist the Superintendent in reviewing the annual Audit.
- **Recommendation:** Members of the Governing Board are requested to select an Audit Committee.

Ric Reyes made a motion to approve Tracey Weinstein, Jodi Mottashed, and Renée Dall to the Audit Committee. Amber Busby seconded the motion. Voice vote taken: 4-ayes, 0-noes, 1 present, 2 abstentions. Motion carries.

14. Governing Board Finance Committee 2022-2023 Meeting Calendar (Attachment #22)

- **Comment:** A Governing Board Finance Committee 2022-2023 Meeting Calendar has been drafted, incorporating input from EdTec based on the State Budget deadlines and other various factors.
- **Recommendation:** The Board is requested to approve the Finance Committee Meeting Calendar as presented.

Jodi Mottashed made a motion to approve the Finance Committee Meeting Calendar as presented. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

15. Annual Approval of Authorization of CMP Staff Members as Confidential Designees for Matters Relative to Free and Reduced Lunch Data Collection

- Superintendent
- Director of Operations
- Director of Charter Compliance and Student Services
- Director of Program
- Director of Special Education
- Director of Data Management
- Data Management Coordinator
- Data Systems Analyst
- Student Services Coordinator
- Testing Coordinator
- Site Administrators (Principals and Deans of Students)
- AA Designees at Central Admin and the Campuses

Jodi Mottashed made a motion to approve the annual Authorization of the CMP Staff members as confidential designees for matters relative to Free and Reduced lunch data collection. Ric Reyes seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

16. CMP 2022-2023 COVID Safety Plan (Attachment #23)

- **Comment:** Consider and approve COVID Safety Plan for 2022-23 school year.
- **Recommendation:** The Board is requested to approve the 2022-2023 COVID Safety Plan as presented.

Jodi Mottashed made a motion to approve the 2022-2023 COVID Safety Plan as presented. Amber Busby seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

17. Governing Board Resolution 2022-2023.002 Safety Procedures for Board Meetings (Attachment # 24)

- **Comment:** The Resolution outlines CMP’s Safety Procedures for Board Meetings to align with its COVID Safety Plan and state and county guidelines.
- **Recommendation:** The Board is requested to approve Resolution 2022-2023.002, outlining Safety Procedures for Board Meetings.

Jodi Mottashed made a motion to approve Resolution 2022-2023.002 Safety Procedures for Board Meetings as presented. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

18. Approval of Aeries 2022-2023 Invoice (Attachment #25)

- **Comment:** CMP uses Aeries as its Student Information System. CMP has been using Aeries since 2003.
- **Recommendation:** The Board is requested to ratify the annual extension of the Aeries contract.

Renée Dall made a motion to ratify the annual extension of the Aeries contract. Jodi Mottashed seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

19. Montessori Project Foundation Appointments

- **Comment:** In accordance with the MPF Bylaws, the CMP-Governing Board appoints the Directors of the Montessori Project Foundation. The Montessori Project Foundation Directors have historically consisted of the Superintendent, Director of Program, Director of Operations, CMP-Board Chairperson, and the Principal at each California Montessori Project school site.

The Directors of the MPF Board are:

- Superintendent Brett Barley
 - Director of Program: Bernie Evangelista
 - Director of Operations: Joanne Ahola
 - Governing Board Chairperson
 - Principal, CMP-American River: Kathleen Merz
 - Principal, CMP-Capitol: Shannon Schmidt
 - Principal, CMP-Carmichael: Laurien Spiller
 - Principal, CMP-Elk Grove: Rebecca Marsolais
 - Principal, CMP-Shingle Springs: Sara Meece
 - Principal, CMP-Orangevale: Maria Ostendorf
- **Recommendation:** The Board is requested to approve the above listed Directors as officers of the MPF Board.

Amber Busby made a motion to approve the following directors of the MPF Board:

- Superintendent Brett Barley
- Director of Program: Bernie Evangelista
- Director of Operations: Joanne Ahola
- Governing Board Chairperson: Tracey Weinstein
- Principal, CMP-American River: Kathleen Merz
- Principal, CMP-Capitol: Shannon Schmidt
- Principal, CMP-Carmichael: Laurien Spiller
- Principal, CMP-Elk Grove: Rebecca Marsolais
- Principal, CMP-Shingle Springs: Sara Meece
- Principal, CMP-Orangevale: Maria Ostendorf

Jodi Mottashed seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

20. Network Math Specialist & Testing Coordinator Pay Scale (Attachment #2)

Jodi Mottashed made a motion to approve the Network Math Specialist & Testing Coordinator Pay Scale. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

21. School Psychologist Pay Scale (Attachment #3)

Jodi Mottashed made a motion to approve the School Psychologist Pay Scale. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

22. Outdoor Educator & Network STEM Coordinator Pay Scale (Attachment #4)

Jodi Mottashed made a motion to approve the Outdoor Educator & Network STEM Coordinator Pay Scale. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

23. TA/AA Pay Scale (Attachment #5)

Jodi Mottashed made a motion to approve the TA/AA Pay Scale. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members.

- Montessori Project Foundation Board to review most recent audit at its next meeting
- Update the Business Representative application submittal closing date to August 19th. Board Chair Tracey Weinstein will survey Board Members to gauge interest in developing Board Member desired skills and attributes for each position type.
- Budgeting for cost of living increases for staff
- Establishing the Superintendent Survey Committee
- Consideration of a Teacher Retention Committee
- Review of edits to the existing Board Bylaws
- Posting of Board Materials

Meeting Adjournment:

- **Recommendation:** The Board is requested to approve the adjournment of the August 8, 2022 annual Meeting of the California Montessori Project Governing Board.

Jodi Mottashed made a motion to adjourn the August 8, 2022 annual meeting of the Governing Board. Mickey Slamkowski seconded the motion. Voice vote taken: 6-ayes, 0-noes, 1 present. Motion carries.

Upcoming Governing Board Meetings:

- **2022-2023 School Year:** 9/12/22 (EG Hosting); 10/10/22 (SS Hosting); 11/5/22 (Retreat); 12/12/22 (AR Hosting); 1/9/23 (OR Hosting); 2/13/23; 3/13/23 (CAR Hosting); 4/17/23; 5/8/23 (CAP Hosting); 6/12/23

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.