



Volunteer Service and/or Field Experience Request

Career and Technical Education

Name: _____ Date: _____

Address: _____ Daytime Phone _____

City: _____ Emergency Phone _____

State: _____ Zip Code: _____ Email: _____

Please provide a picture ID (Driver's License), when submitting application.

Please check one:

Student Teacher Student Observer Student Intern Other _____

College Attending:

Requested Dates: From: _____ To: _____

Requested Days and Hours: _____

1. State your reasons for requesting to volunteer or have a field experience at this BOCES:

2. Provide information regarding your educational and employment background; including current employer if applicable:

3. Describe the skills, experience, service or talent you would like to share or perform:

4. List all current and past volunteer or field experience:

5. Indicate the program location and schedule you are requesting:

6. Describe any qualities, skills or abilities that you feel would make you a good volunteer or candidate for field experience:

7. How long can you commit to a volunteer role or fieldwork experience (please specify; one month, several months, one year) and how frequently (times per week, per month, per year):

8. Have you ever been convicted or pled guilty to any crime? _____
If yes, please explain:

I assure that all information is true and is subject to a complete background check. I agree to be fingerprinted for all volunteer work over five hours.

Signature

Date

TO BE COMPLETED BY ADMINISTRATOR OR TEAM LEADER

1. Who contacted or recommended this person on behalf of Orange-Ulster BOCES?

2. What is their title, position or relationship to our programs or to you?

3. Describe the program location, schedule and actual services or work to be provided:

4. Who will be responsible for the supervision of the volunteer?

Name

Position

Division/Program

Affiliation Agreement on file: Y N **Expiration date:** _____

Approved start date _____ **Approved end date** _____

Check One

_____ The individual named on the reverse side may serve as a temporary volunteer or fulfill field experience requirements in the manner and program described.

_____ The individual named on the reverse side may **not** serve as a temporary volunteer or fulfill field experience requirements in the manner and program as described.

Administrator/Team Leader

Date

Director

Date