

-CERTIFIED PERSONNEL-**Holidays**

Certified employees shall be paid for four (4) holidays which shall be designated in the official school calendar. These are part of the school year required by state law.¹

CONTRACTED DAYS

Employees shall work the days specified in their contracts. Use of noncontract days must be approved in advance by the Superintendent or the Superintendent's designee. Noncontract days shall not accumulate.

VACATIONS

Full calendar year (fifty-three (53) or more extended days for one position), certified personnel hired prior to July 1, 2009 shall be eligible for annual vacation days. Based on the length of service in the District, only those employees under contract for and being granted vacation days in the 2009-2010 school year shall be eligible for annual vacation days, with pay, as follows:

Length of Service	Number of Days Annually
first year to fifteen (15) years	ten (10) days, not to be used during the first six (6) months of full-time employment.
fifteen (15) years or more of service	fifteen (15) days

No vacation days shall be awarded to new employees hired after April 1, 2010.

A "new" applicant is any applicant who is hired but who is not employed by the District at the time of hire or any current employee who is hired into, transferred into, or promoted into a position for these benefits are no longer available.

Certified employees who utilize their full vacation days but do not complete ten (10) months of service will be subject to repay the Board for one (1) day per month up to ten (10) months of used but unearned vacation days. Use of vacation days must be approved, in advance, by the Superintendent or the Superintendent's designee. Unused vacation days shall not accumulate and must be utilized during the year earned.

REFERENCES:

¹KRS 158.070
 KRS 160.291
 KRS 161.220
KRS 161
.540 KRS 2.1
 JOKRS 2.190

Adopted/Amended: 6/25/2010
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