

## **Internet and Electronic Mail User Agreement Form for Students**

**Student**

\_\_\_\_\_ School Year

### **Morgan County Schools Network (MCSNET)**

We are pleased to offer the students and staff of the Morgan County School District access to the District computer network for electronic mail and the Internet. To gain access to e-mail, and Internet, all students and staff must sign and return a user agreement. Students must have a parental/guardian permission form signed and returned to the school Principal and/or school technology coordinator.

Access to e-mail and the Internet will enable students/staff to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students and staff from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Morgan County Schools support and respect each family's right to decide whether or not to apply for access.

### **DISTRICT INTERNET AND E-MAIL RULES AND REGULATIONS**

Students and staff are responsible for good behavior on school computers and networks just as they are in the classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students and staff to conduct research and communicate with others. Access to network services is given to students and staff who agree to act in a considerate and responsible manner. Parent/guardian permission is required. Access is a privilege-not a right. Access entails responsibility.

Individual users of the District computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with District rules and regulations and will honor the agreements they have signed. Beyond the clarification of such rules and regulations, the District is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure the users are using the system responsibly. Users should not expect that files stored on District servers will always be private. Within reason, freedom of speech and access to information will be honored.

In compliance with state and federal regulations, a District proxy server has been installed. An effort has been made to block obscene and objectionable sites; however, due to the scope of the Internet, it is impossible to block all objectionable sites. Log files that show all Internet activity will be stored and will be reviewed periodically by school and central office staff.

**Internet and Electronic Mail User Agreement Form for Students****DISTRICT INTERNET AND E-MAIL RULES AND REGULATIONS (CONTINUED)**

As outlined in Board policy and procedures and in the Student Handbook and Code of Conduct, Students/Staff do have rights and responsibilities, copies of which are available in school offices and these rights and responsibilities will be adhered to. However, the following will not be permitted on the MCSNET, Internet or when using e-mail:

- Violating State and Federal legal requirements addressing student and employee rights to privacy, including unauthorized disclosure, use and dissemination of personal information.
- Sending or displaying offensive messages or pictures, including those that involve:
  - Swearing, vulgarities, or other inappropriate languages; or
  - Harassing or intimidating communications.
- Using another person's login ID/password;
- Messages relating to or in support of illegal activities;
- Trespassing in another's folders, work or files;
- Intentionally wasting limited resources, including downloading of freeware or shareware programs;
- Employing the network or e-mail for commercial purposes or financial gain;
- Violating copyright laws, including illegal copying of commercial software and/or other protected material;
- Any form of bullying is strictly prohibited including: attacking others;
- Damaging computers, computer systems or computer networks;
- Attempting to log in as a system administrator, change/view equipment settings, or scan network;
- Intentionally infecting a computer or network with a virus program;
- Giving another user your password;
- Using multi-user games on the network;
- Monopolizing the networks by such things as running large programs and applications or sending massive amounts of mail to others;
- Allowing a non-authorized user to use your account; and
- Attempting to bypass proxy or other security.

Anyone violating these rules and regulations of the Morgan County Board of Education may have their account suspended or revoked by the school administration and the school technology coordinator (system administrator) as well as other disciplinary or legal action.

**NOTE: FEDERAL LAW REQUIRES THE DISTRICT TO MONITOR ONLINE ACTIVITIES OF MINORS.**

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\_\_\_\_\_ School Year

**STUDENT USER CONTRACT**

**Directions:**

After reading the Terms and Conditions for Use of MCSNET Contract, please read and fill out the appropriate portion of the following contract completely and legibly. Your signature is required to open an Internet or an e-mail account.

First Name \_\_\_\_\_ Middle Initial \_\_\_\_ Last Name \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_ Internet account through MSCNET \_\_\_\_\_ E-mail

**Parent or Guardian**

As the parent or guardian of this student, I have read the Terms and Conditions for Use of MCSNET Internet access and/or e-mail. I understand that this access is designed for educational purposes and the Morgan County School District will not condone access to controversial material. However, I also recognize it is impossible for MCS to restrict access to all controversial materials, and I will not hold them responsible for materials this student may acquire on the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for the student named above and certify that the information contained on this form is correct.

**CONSENT FOR USE**

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

Parent or Guardian's Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Daytime phone number \_\_\_\_\_ Evening phone number \_\_\_\_\_

**Student**

I have read the MCSNET Terms and Conditions. I understand and will abide by the stated Terms and Conditions for MCSNET. I further understand that a violation of the rules and regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action.

Student's name (Please print) \_\_\_\_\_

Student's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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