



MALVERN ST JAMES

Girls' School

MSJ Minis – Nursery Terms & Conditions

- The Nursery Terms & Conditions should be read in conjunction with the School's Admissions Policy and the School Parent Contract.
- All funded hours are free of charge.
- All 3 and 4 year olds can access 15 free hours of childcare starting on 1st January, 1st April and 1st September following their 3rd birthday and ending the term that they turn 5.
- Funded hours can be taken Monday to Friday from 08.00 to 15.30. Pupils are required to attend for the full day.
- The School accepts childcare vouchers and tax-free childcare payments.
- An additional 15 hours funding (equating to a maximum 30 hours) is available to eligible families.
- A family can access solely the 15 hours or 30 hours and not have to pay for additional hours.
- Pupils eligible for Early Years Pupil Premium (EYPP) funding receive additional support to cover the costs of trips, uniform and the compulsory daily lunch charge.
- A minimum commitment of two days per week is recommended
- While we try to be accommodating to family needs, priority will be given to full-time pupils.
- A completed and signed registration form is required to reserve a place.
- We require parents to complete a general medical form to support your child's welfare in line with our statutory and safeguarding responsibilities to care for your child's needs.
- A refundable £100 deposit is required to secure a place and will be refunded on completion of the pupil's first term.
- Any non-funded hours plus the daily compulsory charge for hot lunches and snacks will be charged termly in advance.
- Additional charging such as for trips will be charged termly in arrears.
- Invoices are payable in advance within seven days of the start of each term.
- Lunches and snacks are charged at £3.00 per day.
- Uniform is purchased through School Blazer, the School's uniform provider. Non branded items can be bought independently of School Blazer. MSJ Mini's – nursery class are only required to purchase the Pre-Prep PE uniform, however, have the option to purchase any other items of Pre-Prep Uniform.
- Consumables such as nappies and sun cream should be provided by parent/guardian.
- There is a late collection charge of £15 per 15 minutes after 18:00.
- Parents wishing to withdraw their child or reduce their sessions will be required to give a full term's notice in writing to the Headmistress via headspa@malvernstjames.co.uk; otherwise, a full term's fees in lieu of notice are payable.