



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

September 15, 2022 – 4:30 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/87479668758>

Meeting ID: 874 7966 8758

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

MODIFIED MEETING PROCEDURES AS PER EXECUTIVE ORDER N-15-21

Executive Order N-29-20, adopted in March of 2020, suspended various procedures under the Ralph M. Brown Act governing “Brown Act Committee” meetings due to the COVID-19 global pandemic. Pursuant to the later Executive Order N-08-21, those suspended provisions were to continue until September 30, 2021. On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 into law, which gave local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.). AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances: 1) State or local officials have imposed or recommended measures to promote social distancing; 2) the board holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; 3) the board holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
2. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers should rename their Zoom profile with their real name to expedite this process.
6. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- D. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the August 18, 2022 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

1. **Finance Committee:** *Sarah Ananta, Maria Patrón (FPC); Kristine Khachian, Donald Ausherman (SMBCCS); Jennifer Hines (FCLA); Dominica Chong (STEM)*
Budget, Facilities and Safety Council: *Martin Penner (FACS)*
2. **Instruction Committee:** *Brianna Ellis, Jackie Penner (FPC); Carmen Solis, Bunny Wolfer (SMBCCS); Yesenia Fuentes (FCLA); Elisa Vallejo (STEM)*
Curriculum and Assessment Council: *Christopher Torres (FACS)*
3. **Personnel Committee:** *Karen Knapp, Judy Lee (FPC); Marie Kirakossian, Megan Rol (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)*
Human Resource and Personnel Council: *Leanna Hendrix (FACS)*
4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); Evelia Manzo, Aaron Veals (SMBCCS); Brennan Mack (FCLA); Melissa Katchen (STEM)*
School-Community Relations Council: *Tony Peña (FACS)*

- a. School Site Council: (FACS); (FPC); (SMBCCS); (FCLA/STEM)
- b. English Learner Advisory Committee: (FACS); (FPC); (SMBCCS); (FCLA/STEM)

C. Financial Business Manager's Report:

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2022-2023 budgets for all sites.

D. Directors' Reports

- 1. Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda
- 2. Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz
- 3. Fenton Primary Center (FPC) – Mr. Richard Parra
- 4. Fenton STEM Academy (STEM) – Mrs. Jennifer Miller
- 5. Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller

E. Chief Operating Officer's Report – Mr. Jason Gonzalez

F. Chief Executive Officer's Report – Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

- A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

IV. ITEMS SCHEDULED FOR ACTION

- A. Recommendation to approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy
- B. Recommendation to approve the revised Youth Suicide Prevention Policy

- C. [Recommendation to approve conference attendance for selected FCPS staff during the 2022-2023 school year](#)
- D. [Recommendation to approve the Expanded Learning Budget for the 2022-2023 school year](#)
- E. [Recommendation to approve new Lead Teacher Stipends for Transitional Kindergarten and a Primary Lead Teacher at Fenton Avenue Charter School](#)

V. [ITEMS SCHEDULED FOR INFORMATION](#)

- A. [Update on FCPS OPEB Trust](#)
- B. [LCAP Update and Instructional Report](#)
- C. [Acceleration Program Update](#)
- D. [Budget Update - Looking Forward](#)

VI. **ANNOUNCEMENTS**

VII. **FUTURE MEETINGS**

October 27, 2022
December 1, 2022
January 26, 2023
March 2, 2023
April 13, 2023
May 18, 2023
June 15, 2023

VIII. **ADJOURNMENT**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, October 27, 2022 at 4:30 pm via Zoom.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

August 18, 2022

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, August 18, 2022, at 4:30 p.m. via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:45 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Walter Wallace, *Community Representative*

Board Members Not Present

Daniel Laughlin, *Parent Representative*

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Bergand **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the July 21, 2022 Regular Meeting (Item I.D.) were approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Public Hearing - Sufficiency of Instructional Materials - Education Code Section 60119

A notice of public hearing regarding *California Education Code* 60119, Sufficiency of Instructional Materials, was posted on the Fenton website beginning on August 4, 2022. Interested parties were invited to sign up for comment via the Google Survey sign-up link (<https://bit.ly/2wDdxrM>) or to join via Zoom meeting (<https://us02web.zoom.us/j/87479668758>, meeting ID 874 7966 8758). *No requests for public comment were received.*

C. Committee/Council Reports

Committee and Council reports for meetings conducted since the official start of the 2022-2023 school year will be posted in the September agenda.

D. Financial Business Manager's Report

Erik Okazaki, Associate Client Manager and Colleague to Kristin Dietz, Vice President of EdTec and Financial Business Manager of the FCPS, presented the Unaudited Actual Reports for June 30, 2022 (*See Item IV.C.*) and an update on the 2022-2023 budget forecast, which will be presented in more detail at the September board meeting.

E. Directors' Reports

Directors' reports will resume in September.

F. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

G. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

B. Recommendation to approve final staff rosters and employee contracts for FACS, SMBCCS, FPC, STEM and FCLA for the 2022-2023 school year

- C. **Recommendation to approve 2022-2023 Parent Involvement Policies for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy and FCPS Student Handbook**
- D. **Recommendation to approve 2022-2023 Consolidated Application Certification of Assurances Statement and Application for Categorical Programs for FACS, FPC, SMBCCS, STEM and FCLA**

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., B., C., and D.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve Resolution #51: Sufficiency of Instructional Materials

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Resolution #51: Sufficiency of Instructional Materials (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

B. Recommendation to approve slate of directors and officers for the FCPS Foundation Board of Directors for 2022-2023

On **MOTION** of Carrie Wagner, **SECONDED** by Erin Studer and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the slate of directors and officers for the FCPS Foundation Board of Directors for the 2022-2023 school year (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to receive June 30, 2022 Unaudited Actual Reports for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to receive the June 30, 2022 Unaudited Actual Reports for Fenton Avenue Charter School, Fenton Primary Center,

Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Jed Wallace, **SECONDED** by Erin Studer and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.D.) was approved as presented. *Specific expenditures approved:*

The Help Group: \$56,734
(Non-public school services for a SMBCCS student.)

STAR of CA LLC: *Cost is estimated to total well in excess of the \$40,000 CEO limit for the 2022-2023 school year for behavioral and psychological services.*
(Hourly rate ranges from \$66.10 to \$121.64 per hour.)

Total Education Solutions: *Estimated to total more than \$40,000 CEO limit for the 2022-2023 school year.*
(Variety of services provided across the five Fenton schools including Adapted Physical Education, Assistive Technology, Counseling, Language and Speech, Nursing, Occupational Therapy, Physical Therapy, School Psychology, and Specialized Academic Instruction. Costs ranging from \$52 to \$135 per hour.)

The Biggest One, Inc. (dba TSUL Restaurant): \$52,100.88
(Kitchen equipment for SMBCCS including convection oven, gas connector hose kits, reach-in refrigerator, milk cooler, and reach-in freezer.)

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve Acceleration Stipends to recognize staff efforts to launch the Acceleration Program across the Fenton schools during the 2022-2023 school year

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Acceleration Stipends to recognize staff efforts to launch the Acceleration Program across the Fenton schools

during the 2022-2023 school year (Item IV.E.) was approved as presented. *Total estimated cost: \$1,471,950, with an additional \$150,000 to \$200,000 for statutory benefits. ESSER II One-Time funds will be used to cover costs of this stipend for all full-time and part-time staff.*

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on OPEB Trust

B. Acceleration Program

C. Expanded Learning Opportunities Program (ELO-P)

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, September 15, 2022 at 4:30 p.m. via Zoom.

VII. ADJOURNMENT

The meeting was adjourned at 6:06 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee

June 6, 2022

A meeting of the Finance Committee was held on June 6, 2022 at 7:19 AM in the Hands-on Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Jennifer Hines, Chair

The Finance Committee meeting was called to order at 7:19 AM by Chair, Jennifer Hines

Roll Call: Nikole Mae De La Rosa, Secretary

Finance Committee Members Present: Jennifer Miller, Jennifer Hines, Fong Chau, Kaitlynn Silva, Nikole De La Rosa, Alexis Sheppard

Non-committee Members: Jennifer Pimentel, Dominica Yasuda, Bianca Bell-Reed, Crisinda Ismail

Members Excused: Romelia Lagunas, Cecilia Quijano, Christian Fuentes, Mauricio Mena

Additions/Corrections to the Agenda: There were no additions or corrections to the agenda.

Approval of Minutes: Jennifer Hines, Chairperson

Item #1 **Minutes from the March 22, 2022 meeting of the Fenton Leadership Finance Committee** (*Motion to Approve*)

On **MOTION** of Fong Chau, **SECONDED** by Jennifer Hines, and **CARRIED**, the minutes from the March 22, 2022 meeting of the Finance Committee were approved as submitted.

Item #2 **Any persons desiring to address the Fenton Leadership Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item # 3 **2021-2022 Budget Update (LCAP 2, AMO 2)** - Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller shared the updated budget discussed at the Board of Directors meeting on May 19, 2022. FCLA is going to end the year in the positive at \$60,000 for operating income. The 22 - 23 budget will be approved at the next board meeting on June 16, 2022. Mrs. Miller shared with the committee that the budget for substitutes was significantly higher than projected. These costs are attributed to a number of factors, especially COVID-related absences. Budget changes are made monthly as Mrs. Miller meets with EdTec to review spending trends and projections. With all these components in mind, FCLA is still in the positive. The Fenton organization remains secure in finances with a significant amount of reserves. Mrs. Miller described the one-time funds as having contributed to a positive operating income. Mrs. Miller re-shared EdTec's presentation that highlighted the differences in operating income with and without the one-time funding.

Item # 4 **Enrollment for 2022-2023 (LCAP 2 AMO 3) - Jennifer Miller, FCLA/STEM Director** *(Informational Item)*

Mrs. Miller presented enrollment predictions for the 2022 - 2022 school year. The predictions included a slight increase in student enrollment for both transitional kindergarten and kindergarten. The number of students are projected to become more stable as students move on to the next grade level. Mrs. Miller described the enrollment forecast as conservative due to a variety of unknown factors. The office will remain open through the summer to receive enrollment packets.

Item # 5 **Expanded Learning Opportunities Program (ELO-P) Budget (LCAP 2 AMO) - Jennifer Miller, FCLA/STEM Director** *(Informational Item)*

Mrs. Miller presented an update on the Expanded Learning budget, which will account for before and after school learning opportunities. The total funds for the ELO-P budget is currently \$324,000 with \$133,309 being carried over for the 2022 - 2023 school year for FCLA. From the budget, \$236,000 will be used for FCLA students to be able to enroll in the Think Together program.

Mrs. Miller explained that the distribution of the ELO-P funds for the 2022 - 2023 school year will include the following: field trips (10%), Think Together programming (30%), direct services by Fenton staff (40%), vendors for teaching (15%), and assemblies (5%). These expenditures will take place before and after school hours.

Announcements: None

Next Regular Meeting: TBD

The next meeting of the Fenton Leadership Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Kaitlynn Silva, **SECONDED** by Nikole De La Rosa, and **CARRIED**, the Fenton Leadership Finance Committee adjourned at 7:57 AM.

Minutes respectfully submitted by: Nikole De La Rosa and Kaitlynn Silva, Secretaries

FENTON CHARTER PUBLIC SCHOOLS

Fenton Primary Center

Unapproved Minutes of the Finance and Safety Committee

September 2, 2022

A meeting of the Finance and Safety Committee was held on September 2, 2022, at 7:17 a.m. in Room 201 of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Sarah Ananta called the meeting to order at 7:17 a.m.

Roll Call: Mia Martinez, Secretary

Members Present: Sarah Ananta, Maria Patron, Celina Calvillo, Mia Martinez, Annie Yi, Rosa Benkovic, Richard Parra, Sirui Thomassian, and Wendy Kaufman.

Members Excused: Abigail Jackson and Lorena Reyes

Members Absent: None

Additions/Corrections to the Agenda: Sarah Ananta, Co-Chair

The following item was added to the agenda.

Item #8 WASC (Western Association of Schools and Colleges) Focus Groups (LCAP 1, AMO 1-6) - Richard Parra, FPC Director (*Informational Item*)

Approval of Minutes from May 26, 2022: Maria Patron, Co-Chair

Item #1 Minutes from the May 26, 2022 meeting of the Finance and Safety Committee (*Motion to Approve*)

On **MOTION** of Richard Parra, **SECONDED** by Sirui Thomassian and **CARRIED**, the minutes of the Finance and Safety Committee of May 26, 2022 were approved as submitted.

Presentations from the Public: Maria Patron, Co-Chair

Item #2 Any person(s) desiring to address the Finance and Safety Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Instruction Committee Secretaries (LCAP 2, AMO 2) - Richard Parra, FPC Director (*Motion to Approve*)**

On **MOTION** of Richard Parra, **SECONDED** by Sarah Ananta and **CARRIED**, Mia Martinez and Celina Calvillo were approved as Finance and Safety Committee Secretaries.

Item #4 **2022-2023 Budget Update: (LCAP 2, AMO 2) - Richard Parra, FPC Director (*Informational Item*)**

The director, Richard Parra, shared that the budget is currently balanced with the help of one-time-monies or ESSER (Elementary and Secondary School Emergency Relief Fund) II and III. ESSER I monies were fully spent last school year. ESSER II money, roughly \$940,000 will all be used this year, as required, and will help with balancing the budget. ESSER III money is expected to be roughly \$2 million. Currently we are using \$789,000 from ESSER III to balance this year's budget.

Item #5 **Enrollment Update: (LCAP 2, AMO 3) - Richard Parra, FPC Director (*Informational Item*)**

The director, Richard Parra, shared the current enrollment is 522 students. Fenton Primary Center projected opening enrollment to be 550. The entire Fenton Primary Center staff continues to work on increasing enrollment. Mr. Parra asked for all teachers to continue advocating to current parents that their friends and relatives.

Item #6 **The Great Shakeout October 20, 2022 (LCAP 3, AMO 6) - Richard Parra, FPC Director (*Informational Item*)**

The director, Richard Parra, reported that Fenton Primary Center will participate in the Great Shakeout on October 20, 2022. The Committee chairs, Sarah Ananta and Maria Patron, will work with the director, Richard Parra to inventory the emergency bins in Area 6 on the playground.

Item #7 **Facilities Update (LCAP 3, Goal 5) - Richard Parra, Director (*Informational Item*)**

The director, Richard Parra, informed the committee on how the facilities budget is used to keep the Fenton Primary Center facilities clean and functioning well. This might be impacted by lower enrollment in future years. The upgrading of the school technology has been on our list for improvements the past few years. With COVID, things were delayed. We are hoping the technology systems such as projectors, voice amplification systems, and document cameras can be upgraded this year. We are currently asking for bids on a small outdoor gate to be placed on the Outdoor Classroom.

Item #8 **WASC Focus Groups (LCAP 1, AMO 1-6) - Richard Parra, FPC Director (*Informational Item*)**

Mr. Parra explained the WASC Focus Groups. We will be looking at each committee as a participant in the WASC self-study. A review of responsibilities will be shared at Wednesday's staff meetings.

Announcements: None

Next Regular Meeting: TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Finance and Safety Committee Meeting of September 2, 2022, was adjourned at 7:47 a.m.

Minutes respectfully submitted by: Mia Martinez, Committee Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

Thursday September 7, 2022

Call to Order: Kristine Khachian and Donald Ausherman, Co-Chairs

Roll Call: Kristine Khachian, Co-Chair

Finance Committee Members Present: Holly Putnam, Donald Ausherman, Kristine Khachian, Emily Aaronson, Jordan Jones, Jennifer Nishimoto, Richard Castro, Patience Reinicke, Aleeya Culhane, Walter Gomez, Cary Rabinowitz

Excused Members: Isabella Rodriguez and Erick Lazo

Members Absent: N/A

Non-committee Members Present: Beth Henschel, Nicole Langlois, Johana Juarez

Additions/Corrections to the Agenda: Kristine Khachian and Donald Ausherman, Co-Chairs

Approval of Minutes: Kristine Khachian and Donald Ausherman, Co-Chairs

Item #1 **Approval of Minutes from the May 12, 2022 meeting of the Finance Committee,** Kristine Khachian and Donald Ausherman, Co-Chairs (*Motion to Approve*)

On **MOTION** of Jennifer Nishimoto, **SECONDED** by Holly Putnam, and **CARRIED**, the minutes of the Finance Committee Meeting on May 12, 2022 were approved as submitted.

Presentations from the Public: Kristine Khachian and Donald Ausherman, Co-Chairs

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no old business.

New Business:

Item #3 **Selection of Finance Committee Secretaries,** Kristine Khachian and Donald Ausherman, Co-Chairs

Emily Aaronson volunteered to share the role of the Finance Committee Secretary. This topic will be revisited at the next Finance Committee Meeting.

Item #4 **Enrollment Update (LCAP Goal 3) - Cary Rabinowitz, Director** *(Informational Item)*

Our enrollment is currently a little more than 772 students and we are still accepting enrollment packets. The decrease in enrollment has slowed down. During the pandemic we lost about 6% of our enrollment and prior to that we were losing about 25-30 students per year. A contributing factor is the increase in the TK enrollment. At this time, we have 45 TK students and one in lower special day class. With the increase in enrollment, a third TK class is going to open with 17-18 students per class. Additionally, if our lower special day class continues to grow, we plan to split that class. We are working with Head Start and may have them on campus starting in December. SMBCCS ADA (Average Daily Attendance) is above the target of 98.5% within the Fenton Organization.

Item #5 **Facilities Update (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director** *(Informational Item)*

Thank you to the staff for utilizing the Maintenance Log which keeps the requests organized and allows administrators to monitor the requests. There is also a Fenton maintenance log that is being utilized by administrators to complete different tasks such as painting jobs or door locks. If you have any issues regardless of how minor they are please document it in the log. The AC in the main office has been giving some challenges and is being addressed by the AC company, Ontario Refrigeration. The fourth-grade wing is experiencing condensation in their classrooms which may be due to an issue with the sensor in the rooms. The gates required new latches and chains which have been replaced by the maintenance team.

Item #6 **Review of Financials (LCAP Goal 3) - Cary Rabinowitz, Director** *(Informational Item)*

Presently, we have a large operating income. The COVID funding has to be used this year otherwise it will need to be reported to the state. Additionally, the money has to be utilized on specific items. Our budget is based on our ADA of 98.5%.

Item #7 **Local Control Accountability Plan (LCAP Goal 1-3), Cary Rabinowitz, Director** *(Informational Item)*

SMBCCS develops its own LCAP. It used to be more state and region controlled, however now it's more local and allows schools to develop their own plan. Each Fenton school has to submit their own LCAP. There are three goals: student achievement, engagement and basic conditions of learning. This is critiqued when we submit our charter petition.

Item #8 **FCPS Guidelines for Attending Conference and Workshops (LCAP Goal 3, AMO 2) - Cary Rabinowitz, Director** *(Informational Item)*

There will be several conferences and workshops staff members will be attending this school year. When attending the conferences and/or workshops, bring back agendas and/or artifacts from the location to confirm attendance. If you stay overnight for a conference, it must be approved in advance by your administrator.

Item #9 **FCPS Employee Reimbursement Policy,** Cary Rabinowitz, Director
(Informational Item)

Staff have 60 days to be reimbursed for anything they've purchased such as furniture, materials for curriculum, items for their classrooms, etc. If you need anything extra, please check in with administration first before you make any purchase. It is preferred that the school makes a purchase instead of an individual staff member.

Announcements: None

Next Regular Meeting: Wednesday, October 19, 2022

Adjournment:

On **MOTION** of Walter Gomez, **SECONDED** by Jennifer Nishimoto and **CARRIED**, the Finance Committee adjourned at 7:54 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee Meeting

September 8, 2022

A meeting of the Finance Committee was held on Thursday, September 8, 2022 at 7:24 AM in the Hands on Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Jennifer Hines, Chair

The Finance Committee meeting was called to order at 7:24 AM by Chair, Jennifer Hines.

Roll Call: Jennifer Hines, Chair

Finance Committee Members Present: Jennifer Hines, Fong Chau, Nikole De La Rosa, Sabrina Gonzalez, Alexis Sheppard, Jennifer Miller, Cecilia Quijano

Non-committee Members: Dominica Chong, Bianca Bell-Reed, Christian Fuentes, Crisinda Ismail, Leticia Padilla Parra, Jennifer Pimentel

Members Excused: Jose Felix, Romelia Lagunas

Additions/Corrections to the Agenda: Jennifer Hines, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Jennifer Hines, Chair

Item #1 **Minutes from the June 6, 2022 Meeting of the Finance Committee** (*Motion to Approve*)

On **MOTION** of Fong Chau, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jennifer Hines, Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item # 3 Selection of Committee Secretary Jennifer Hines, Chair *(Motion to Approve)*

Jennifer Hines asked for FCLA members who would volunteer for the secretary position for the Finance Committee for the 2022 - 2023 school year. Fong Chau and Nikole De La Rosa volunteered for the position.

On **MOTION** of Fong Chau, **SECONDED** by Nikole De La Rosa and **CARRIED**, the secretaries were approved.

Item # 4 Enrollment Update, (LCAP 2, AMO 3) - Jennifer Miller, Director
(Informational Item)

Jennifer Miller provided information on enrollment for the beginning of the 2022 - 2023 school year. Fenton Charter Leadership Academy has 314 students as of today. The school is experiencing an influx in TK students and students from neighboring schools seeking an alternative learning environment. Fenton Charter Leadership Academy has a total of 16 teachers and class sizes are about 21 students each.

Item # 5 Budget Update, (LCAP 2, AMO 3) - Jennifer Miller, Director *(Informational Item)*

Jennifer Miller shared that the Academies is dedicated to building reserves while reducing costs during the 22-23 school year. After meeting with EdTec, Dr. Riddick, and Mr. Gonzalez, the school was able to move some after school staffing costs to ELOP funds, which reduced the amount the school needs from ESSER II and III during the 22-23 school year. Mrs. Miller reported that funding for both schools is based on ADA and student population demographics, such as those receiving free/reduced lunch and English Language Learners. The Academies Free and Reduced rate is around 78% and English Learner rate is around 15-20%. Mrs. Miller shared that our goal this year is to stabilize enrollment, reduce costs, and build reserves for future needs.

Item #6 Independent Study Guidance for the 2022-2023 School Year, (LCAP 2, AMO 3) - Jennifer Miller, Director *(Informational Item)*

Jennifer Miller reported that the target ADA (Average Daily Attendance) is 98.5% for the 2022 - 2023 school year for both Fenton STEM and Fenton Leadership Academy. Mrs. Miller emphasized the importance of all staff to reach the target ADA and reviewed the guidelines from Rolando Gutierrez and David Riddick for Independent Study contracts to help with teachers' ADA. Mrs. Miller reviewed school-wide incentives for teachers and students which includes monthly attendance banners, brag tags, and a prize menu (for teachers). The average ADA for Fenton STEM Academy is approximately 98.5%. The average ADA for Fenton Leadership Academy is approximately 98.3%.

Item #7 Emergency Drills for 2022-2023, (LCAP 2, AMO 3) Cecilia Quijano, Assistant Director *(Informational Item)*

Cecilia Quijano, explained the Fenton STEM Academy and Fenton Leadership Academy Emergency Drills schedule and procedures for the 2022 - 2023 school year. These drills and procedures are conducted for compliance and as such, the schools will conduct drills and review procedures once a month for fire and earthquake drills. Staff can access more information on the FCLA/STEM shared google drive which was also shared with staff members on Wednesday, September 7th during the staff meeting. The link includes informational items such as the emergency line up map, a schedule of drills

for the 2022 - 2023 school year, and the inter-correspondence earthquake and fire drills memo for this current school year. The first fire drill of the school year will take place on Thursday, September 8th at 8:30 AM and will replace the previously scheduled Friday, September 23rd.

Announcements:

There will be a fire drill scheduled on Thursday, September 8, 2022 at 8:30 AM. The duration is expected to be between 10 - 30 minutes. This will replace the Sept. 23, 2022 fire drill.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Nikole De La Rosa, **SECONDED** by Fong Chau, and **CARRIED**, the Finance Committee adjourned at 8:00 AM.

Minutes respectfully submitted by: Nikole De La Rosa and Fong Chau, Secretaries

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Finance Committee

September 8, 2022

A meeting of the Finance Committee was held on Thursday, September 8, 2022 at 7:24 a.m. in the Hands-on Lab at the Fenton STEM Academy, 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Dominica Chong, Chairperson

The STEM Finance Committee meeting was called to order at 7:24 a.m. by Chair, Dominica Chong.

Roll Call: Dominica Chong, Chairperson

Members Present: Dominica Chong, Bianca Bell-Reed, Leticia Padilla-Parra, Crisinda Ismail, Christian Fuentes, Jennifer Miller, Cecilia Quijano

Excused Members: Romelia Lagunas,

Non-Committee Members Present: Nikole De La Rosa, Fong Chau, Jennifer Hines, Sabrina Gonzalez, Alexis Sheppard, Jennifer Pimentel

Additions/Corrections to the Agenda: None

Approval of Minutes: Dominica Chong, Chairperson

Item #1 **Minutes from the June 6, 2022 meeting of the Fenton STEM Finance Committee** (*Motion to Approve*)

On **MOTION** of Crisinda Ismail, **SECONDED** by Bianca Bell-Reed, and **CARRIED**, the minutes from the June 6, 2022 meeting of the Finance Committee were approved as submitted.

Presentations from the Public:

Item #2 **Any persons desiring to address the Fenton STEM Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary, Dominica Chong, Chair** (*Motion to Approve*)

Mrs. Miller asked for volunteers to fill the secretary position for the Finance Committee for the 2022 – 2023 school year. Crisinda Ismail volunteered to return as secretary for the committee.

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Jennifer Miller, and **CARRIED**, the selection of Crisinda Ismail as committee secretary has been approved.

Item #4 **Enrollment Update, (LCAP 2, AMO 3) - Jennifer Miller, FCLA/STEM Director**
(Informational Item)

Mrs. Miller presented the committee with an enrollment update. Our enrollment has increased from the previous 294 students to 301. Mrs. Miller acknowledged the teachers' hard work and dedication as the primary reason for students enrolling in our school. She mentioned her continuous monitoring of student enrollment and reporting to EdTec. Currently, there is an influx of TK students enrolling. We are hopeful that enrollment may continue to increase.

Item #5 **Budget Update, (LCAP 2, AMO 3)** Jennifer Miller, FCLA/STEM Director
(Informational Item)

Mrs. Miller shared the current budget for the 2022-2023 school year. After meeting with EdTec, Dr. Riddick and Mr. Gonzalez, we were able to use some of the ELOP funds to cover after school staffing costs, which, in turn, reduced the amount the school needs from ESSER II and III. Mrs. Miller reported that funding for the Academies is based on ADA and student population demographics such as those receiving free and reduced lunch, whose rate is around 78%, as well as English Language Learners, whose rate is around 15-20%. Mrs. Miller further reiterated the need to stabilize enrollment, reduce spending, and continue to build reserves for future needs and expenses.

Item #6 **Independent Study Guidance for the 2022-2023 School Year, (LCAP 2, AMO 3) - Jennifer Miller, FCLA/STEM Director (*Informational Item*)**

Mrs. Miller reported current ADA (Average Daily Attendance) percentages for the 2022-2023 school year for the Academies and emphasized the importance of maintaining the target rate of 98.5% ADA. She encouraged teachers to continue to monitor current attendance trends and to complete Independent Studies. Mrs. Miller reviewed the memo from Mr. Gutierrez and Dr. Riddick, which outlined the guidelines for Independent Study contracts established to help teachers with ADA. Additionally, Mrs. Miller shared strategies that teachers have used in the past that have been effective in maintaining high attendance rates. In an effort to motivate teachers to strive for high attendance rates, Mrs. Miller shared a prize menu containing incentives such as gift cards, extra psychomotor, lunch provided by the admin team, to name a few. School-wide incentives for students will continue to be monthly attendance banners and brag tags. The average ADA for Fenton STEM Academy is approximately 98.7%

Item #7 **Emergency Drills for 2022-2023, (LCAP 2, AMO 3) - Cecilia Quijano,**
Assistant Director (*Informational Item*)

Mrs. Quijano shared the emergency drills and procedures for the 2022-2023 school year. She explained that these drills and procedures are conducted in compliance with pertinent laws. Mrs. Quijano stated that we will conduct drills and review emergency procedures once a month for both fire and earthquake. A shared drive folder titled “Emergency Drills & Resources” is accessible to all staff through links that were shared and presented to all during our Staff Meeting held on Wednesday, September 7th. Included

in the shared drive folder are links to the following: emergency line up map, a schedule of drills for the 2022-2023 school year, and the Earthquake and Fire Drills Memo '22-23. The new date for the first Fire Drill is scheduled for Thursday, September 8 at 8:30 am and will replace the previously scheduled date, September 23. All scheduled drills have been placed in the monthly calendar and will also be included in the weekly bulletin as each drill approaches.

Announcements:

There will be a fire drill scheduled for Thursday, September 8, 2022 at 8:30 a.m. The duration is expected to be between 10-30 minutes.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Crisinda Ismail, **SECONDED** by Bianca Bell-Reed, and **CARRIED**, the Finance Committee adjourned at 8:00 a.m.

Minutes respectfully submitted by: Crisinda Ismail, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Instruction Committee

August 31, 2022

Call to Order: Carmen Solis and Bunny Wolfer, Co-Chairs

The Instruction Committee meeting was called to order at 7:17am by Co-chairs, Carmen Solis and Bunny Wolfer.

Roll Call: Bunny Wolfer, Co-Chair

Members present: Diana Ramos, Jennifer Flynn, Jocelyn Condo, Bunny Wolfer, Zoe Weiss, Ariana Gomez, Sandra Hernandez, Carmen Solis, Tidarart Lot, Jennifer Allen, Amanda Hill, Grisel Benn, Cary Rabinowitz, Nicole Langlois

Non-Members in Attendance: Janet Reyes, Walter Gomez

Additions/Corrections to the Agenda: Carmen Solis and Bunny Wolfer, Co-Chairs

Approval of Minutes: Carmen Solis and Bunny Wolfer, Co-Chairs

Item #1 **Minutes from the May 11, 2022 meeting of the Instruction Committee** (*Motion to Approve*)

On **MOTION** of Sandra Hernandez, **SECONDED** by Grisel Benn, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Carmen Solis, Co-Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Instruction Committee Secretaries,** Carmen Solis. Co-Chair
(*Motion to Approve*)

Zoe Weiss and Jennifer Flynn volunteered to serve as the Instruction Committee Secretaries for the 2022-2023 school year.

On **MOTION** of Amanda Hill, **SECONDED** by Grisel Benn, and **CARRIED**, the secretaries were approved.

Item #4 Review of Curriculum and Instructional Materials (LCAP Goal 3, AMO 3) -
Walter Gomez, Assistant Director *(Informational Item)*

Walter Gomez shared that all instructional materials for the 2022-2023 school year have been ordered. This includes curriculum materials, as well as supplemental materials requested by grade levels. Some of the supplemental materials are as follows: Studies Weekly, Ironbox, Starfall, Secret Stories, and Heggerty. Teachers should have also received new posters for close reading, CUBES, and RACER. Teacher should reach out to Walter with any materials requests.

Item #5 Initial ELPAC (English Language Proficiency Assessments for California)
Assessments (LCAP Goal 3, AMO 3) - Walter Gomez, Assistant Director
(Informational Item)

SMBCCS has begun initial ELPAC testing. These students are required to be tested within the first 30 days of school. Thank you to the kindergarten teachers for facilitating and proctoring these tests!

Item #6 iReady Beginning of Year Diagnostic (LCAP Goal 2) - Cary Rabinowitz
Director *(Informational Item)*

iReady testing has begun at SMBCCS. As of August 31st, 72% of students have completed the reading diagnostic and 68% have completed the math diagnostic. WIN time placements will be based on iReady data, so it is important that these diagnostics are complete and the data is accurate. Teachers should be mindful of using best practices for proctoring while administering the assessment. The iReady window closes on September 9th. Once diagnostics are completed, teachers should be making sure that students are striving to complete 45 minutes of math and reading on iReady each week.

Item #7 Expanded Learning Opportunities Program (ELOP) (LCAP Goal 2) - Cary
Rabinowitz, Director *(Informational Item)*

The first tier of ELOP has begun at SMBCCS. This tier is facilitated by Ready Set Go, Think Together, and LAs Best. During tier 2, the school will introduce vendors such as Jazz Empowers, Gabriella Dance, and Science of Sport. Teacher led clubs will begin in tier 3, which starts on October 3rd.

Item #8 Accelerated Instructional Model: “What I Need” (W.I. N.) (LCAP Goal 1,
AMO 1-2) - Sandy Hernández and Carmen Solis, Acceleration Specialists
(Informational Item)

The Acceleration Specialists shared that they plan to spend the first 6 weeks of school analyzing end of year data from 2021-2022 and the beginning of year iReady diagnostics. As they roll out the new program, they plan to focus on tier 3 instruction, primarily students who are 3 or more grade levels behind. They are also working with the SPED team and will be coming to grade level meetings to discuss their rollout plan.

Item #9 Independent Study Options for Students (LCAP Goal) - Cary
Rabinowitz, Director *(Informational Item)*

The target attendance marker for the 2022-2023 school year is 98.5. Teachers will receive ADA reports each month. Attendance percentage is a huge driver for school funds and will be a strong focus for this year. Thank you to Juan Vasquez for the independent study spreadsheet. Independent studies can be collected until 9:30am.

Announcements: Mr. Rabinowitz mentioned adding Lead Teacher planning days throughout the year.

Next Regular Meeting: **October 12, 2022**

Adjournment:

On **MOTION** of Sandra Hernandez, **SECONDED** by Grisel Benn, and **CARRIED**, the Instruction Committee was adjourned at 7:49am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

September 2, 2022

A meeting of the Instruction Committee was held on Friday, September 2, 2022 at 7:22 am in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Elisa Vallejo, Chairperson

The Instruction Committee Meeting was called to order at 7:22 am by Chairperson, Elisa Vallejo.

Roll Call: Elisa Vallejo, Chairperson

Members Present: Elisa Vallejo, Krista Casanova, Alyssa Cutting, Lillia Padilla-Zuniga, Jennifer Pimentel, Alejandra Muñoz, Jennifer Miller

Members Excused: Elizabeth Marquez, Joanna Tepper, Virginia Palma

Non-committee Members: Melissa Andrade, Stephanie Garcia, Martha May, Mikki Raxlin, Yessenia Fuentes, Cecilia Quijano

Additions/Corrections to the Agenda: Elisa Vallejo, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from: Elisa Vallejo, Chairperson

Item #1 **Minutes from the June 1, 2022 meeting of the Instruction Committee** (*Motion to Approve*)

On **MOTION** of Krista Casanova, **SECONDED** by Alyssa Cutting, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chairperson

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

Item #3 **Selection of Committee Secretary**, Elisa Vallejo, Chair (*Motion to Approve*)

Volunteers for a committee secretary were requested. Krista Casanova expressed her willingness and interest at accepting the position of committee secretary.

On **MOTION** of Krista Casanova, **SECONDED** by Alyssa Cutting, and **CARRIED**, the selection of Krista Casanova as Instruction Committee Secretary was approved.

Item #4	2022-2023 Initial ELPAC (English Language Proficiency Assessments for California) Assessments (LCAP Goal 1, AMO 3-4) - Jennifer Pimentel, Assistant Director (<i>Informational Item</i>)
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Mrs. Pimentel described the process of administering the initial ELPAC to incoming students. When students enroll for the first time in a California public school, parents or guardians complete a Home Language Survey as part of the enrollment process. If the answers indicate that a student's first language is anything other than English, they are labeled as "To Be Determined" (TBD). These students are then administered the Initial ELPAC within the first 30 days of the beginning of the school year. Ms. Palma and Ms. Pimentel began administering the Initial ELPAC beginning the week of August 22nd. Six students from Fenton STEM Academy were given this initial assessment. The test was computer-based for all sections with Kinder taking the writing section using a paper and pencil. The student responses have been recorded in the Data Entry Interface (DEI) and with the Teacher Hand Scoring System (THSS) where test proctors are responsible for scoring the writing sections grades 3-6. Once results are returned, students will be labeled as either English Learner (EL) or Initial Fluent English Proficient (IFEP). For teachers with students who took the Initial ELPAC, parents will be notified of results in the coming weeks. Mrs. Pimentel wanted to extend gratitude to Ms. Palma for her assistance in administering the Initial ELPAC.

Item #5 **Reclassification of English Learners (LCAP Goal 1, AMO 3-4) - Jennifer Pimentel, Assistant Director** *(Informational Item)*

Mrs. Pimentel informed the committee that all students who are English Learners (EL) take the Summative ELPAC each spring. When students demonstrate proficiency in English, they may reclassify. Reclassification is the process whereby a student is reclassified from English Learner (EL) status to Reclassified Fluent English Proficient (RFEP) status. In order to qualify for reclassification, students must earn a perfect 4 on the ELPAC assessment, receive a teacher's recommendation based on the student's curriculum mastery (3s or better on the report card), and parent opinion. Students must also score in the 41st percentile or above on the iReady assessment, a 3 or 4 on the SBAC (Smarter Balanced Assessment Consortium) or receive a comparable score on a publisher's test as their peers. For STEM, 17 out of 63 (26.98%) students qualified to reclassify. Mrs. Pimentel offered a special thank you to all teachers for their assistance in reclassifying students the last two weeks of school before summer break.

Item #6 **2021-2022 CAASPP (California Assessment of Student Performance and Progress) Outcomes (LCAP Goal 1, AMO 1-2) - Jennifer Miller, Director**
(Informational Item)

Jennifer Miller shared the data from the school's CAASPP assessments completed during our 2022 school year. Although data from the entire state of California is not yet available, the data from our authorizing district has been made available for comparative analysis. Students at Fenton STEM Academy showed a passage rate of 49% in English Language Arts and a passage rate of 40% in Mathematics. The passage rates are comparable if not better than the authorizing district scores. Mrs. Miller reminded the committee that this was the first CAASPP test administered after the global pandemic. In order to continue improving student outcomes on our CAASPP assessments, Fenton

STEM Academy has adopted a new math curriculum, utilized PLC (Professional Learning Communities) strategies to optimize collaboration and sharing of best practices, and continued alignment throughout our grade levels.

Item #7 **i-Ready BOY (Beginning of Year) Implementation (LCAP Goal 1, AMO 1-2)**
- Jennifer Miller, Director (*Informational Item*)

Jennifer Miller updated the committee on the progress of proctoring our beginning of the year iReady assessments. Mrs. Miller spoke of the importance of this initial data and encouraged teachers to monitor and use their best judgment when administering these assessments. As of our meeting held on September 2nd, 80% of students had completed the reading diagnostic and 72% of students had completed the math diagnostic. Transitional Kindergarten and Kindergarten will begin assessing students at a later date to allow the students time to adjust to their new settings. The window to administer the iReady assessment is August 22nd, 2022 to September 9th, 2022. Completing the assessment during this window will ensure adequate time to assess the data and plan for next steps during goal setting meetings. Goal setting meetings will be held September 20th through September 30th.

Item #8 **Professional Learning Community (PLC) Action Plan (LCAP Goal 1, AMO 1-2)**
- Elisa Vallejo, Acceleration Specialist (*Informational Item*)

Ms. Vallejo explained in detail the ongoing use of the Professional Learning Community Action Plan being utilized by all five schools. Using knowledge from the PLC conference in Sacramento in July 2022, as well as the book “Learning by Doing”, the FCPS Guiding Coalition has put together FCLA and STEM’s first quarter Professional Learning Communities (PLC) Action Plan. The plan is based on three ideas that drive the work of a PLC: a focus on learning, a culture of collaboration and collective responsibility, and results orientation. The action builds in time for teams to build shared knowledge on team formation, and the 4 critical questions of the PLC process. All staff participated in a beginning of year training on the Professional Learning Communities process and have worked together to define consensus. Over the next 2 weeks, teams will build their team foundation, establishing their purpose, characteristics, and collective commitments. They will build shared knowledge on creating a results orientation culture with SMART (Specific; Measurable; Achievable; Relevant; Time-Bound) goals by reading Chapter 4 in the Learn by Doing Book. On September 19, we will have a half day PLC work day to give teams time to develop short term and long term SMART goals. In October, staff will be given time to read Chapter 5 in Learning by Doing and on October 26th, there will be a PLC work day to allow teams to begin working on Essential Standards Learning Targets and Collaborating on best data driven practices.

Item #9 **Expanded Learning Opportunities Program (ELOP) Update (LCAP Goal 1, AMO 1-2)**
- Alex Muñoz, Expanded Learning Coordinator (*Informational Item*)

Ms. Muñoz shared with the committee that our Expanded Learning Opportunities Program (ELOP) is gearing up for successful implementation. [The Fenton Academies Expanded Learning website](#) went live on Tuesday, September 30th, allowing families to sign up for Session 1 of our partner programs. For this first session, we are partnering with B.E.A.R. for Youth, Los Angeles School of Music, and Parker-Anderson Enrichment. Students will be able to enroll in a variety of clubs including music and dance classes, cooking class, Spanish Immersion, and Anime & Cartooning. The majority of these clubs are already at full capacity, but sign-ups officially close on Tuesday, September 6th. Confirmation letters will be sent home by Thursday, September 8th, and the first week of classes is scheduled for September 12th. This first 8-week session will run until the week of October 31st (with make-up classes scheduled the following week). Sign-Ups for Teacher-Led Clubs will go live by September 9th and will be due by

September 19th. Confirmation letters will be sent home later that same week, and clubs will officially start the week of October 3rd, and will run until December 9th. The tentative hourly compensation for teachers is \$50, but will be finalized soon, pending budget discussions. Teachers and families will be continuously surveyed to gain their input for upcoming sessions, assess the effectiveness of the program, and ensure a successful year ahead!

Item #10 **SPARK Psychomotor Training (LCAP Goal 1, AMO 1-2) - Alex Muñoz,**
Expanded Learning Coordinator (*Informational Item*)

Ms. Muñoz has been meeting with our psychomotor aides to provide trainings for our psychomotor program. The first week of school, psychomotor aides discussed topics pertaining to the daily schedule, classroom management strategies, and ways to support students. During the week of August 22nd, psychomotor coaches provided a “Welcome to Psychomotor” orientation for students. Coaches reviewed expectations for psychomotor, as well as the importance of physical fitness. This year, the Fenton Academies purchased an updated version of the previously used SPARK Psychomotor program for both K-2 and 3-6. This curriculum comes with a year-long pacing plan, as well as sequenced lessons for coaches to use. Ms. Muñoz has created a year-long pacing plan for coaches to follow and will continue to meet with coaches during their planning periods to provide support and guidance on running an effective psychomotor program. Furthermore, we are planning to have a SPARK trainer come on site during the week of November 14th to provide a more thorough training for our coaches. This time frame was chosen, as there would be no psychomotor due to parent conferences and therefore, coaches would be able to attend.

Next Regular Meeting: TBD

Announcements

Mrs. Miller announced to the committee that a student from Mission College has requested to observe our educators to complete their observation hours. Teachers who are willing to allow this student to observe their class may email Mrs. Miller to express their interest.

Adjournment:

On **MOTION** of Krista Casanova, **SECONDED** by Alyssa Cutting and **CARRIED**, the Instruction Committee meeting adjourned at 8:01 a.m.

Minutes respectfully submitted by: Krista Casanova

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

September 2, 2022

A meeting of the Instruction Committee was held on Friday, September 2, 2022, at 7:20 am in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, Ca 91352

Call to Order: Yesenia Fuentes, Chairperson

The Instruction Committee Meeting was called to order at 7:20 am by Mrs. Fuentes.

Roll Call: Yesenia Fuentes, Chairperson

Members Present: Yesenia Fuentes, Melissa Andrade, Stephanie Garcia, Martha May, Mikki Raxlin, Jennifer Miller, Jennifer Pimentel, Alejandra Muñoz

Members Excused: Susana Orozco

Non-committee Members: Elisa Vallejo, Krista Casanova, Alyssa Cutting, Lilia Padilla-Zuniga, Cecilia Quijano

Additions/Corrections to the Agenda: Yesenia Fuentes, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from June 1, 2022: Yesenia Fuentes, Chairperson

Item #1 **Minutes from the June 1, 2022 meeting of the Instruction Committee.**
(Motion to Approve)

On **MOTION** Stephanie Garcia, **SECONDED** by Mikki Raxlin, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Yesenia Fuentes, Chairperson

There were no presentations from the public.

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary, Yesenia Fuentes, Chair** (*Motion to Approve*)

Stephanie Garcia and Martha May volunteered to be committee secretaries.

On **MOTION** of Martha May, **SECONDED** by Mikki Raxlin, and **CARRIED**, the selection of Stephanie Garcia and Martha May as Instruction Committee Secretaries was approved.

Item #4 **2022-2023 Initial ELPAC (English Language Proficiency Assessments for California) Assessments (LCAP Goal 1, AMO 3-4)** - Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel shared that when students enroll for the first time in a California public school, parents/guardians complete a Home Language Survey as part of the enrollment process. If the parent/guardian indicates that a student's first language is anything other than English, they are labeled as "To Be Determined" (TBD). These students then take the Initial ELPAC within the first 30 days of the school year. Ms. Palma and Mrs. Pimentel began administering the Initial ELPAC during the week of August 22nd. They tested 12 students from FCLA. The test was computer-based for all sections with Kinder taking the writing section by paper/pencil. All student responses have been recorded in the Data Entry Interface (DEI) and with the Teacher Hand Scoring System (THSS) where proctors are responsible for scoring the writing sections for all students in grades 3-6. Once results come in, students will be labeled as either an English Learner (EL) or Initial Fluent English Proficient (IFEP). For teachers with students who took the Initial ELPAC, parent notification of results will be distributed in the coming weeks. Mrs. Pimentel expressed her appreciation for Ms. Palma's assistance in administering the Initial ELPAC.

Item #5 **Reclassification of English Learners (LCAP Goal 1, AMO 3-4)** - Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel stated that all students who are English Learners (EL) take the Summative ELPAC each spring. When students demonstrate proficiency in English, they may reclassify. Reclassification is the process whereby a student is reclassified from English Learner (EL) status to Reclassified Fluent English Proficient (RFEP) status. To qualify for reclassification, students must earn a perfect 4 on the ELPAC assessment, receive a teacher's recommendation based on the student's curriculum mastery (3s or better on the report card), and parent opinion. Students must also score in the 41st percentile or above on the iReady assessment, a 3 or 4 on the SBAC (Smarter Balanced Assessment Consortium), or receive a comparable score on a publisher's test as their peers. For FCLA, 13 out of 71 (18.31%) students qualified to reclassify.

Item #6 **2021-2022 CAASPP (California Assessment of Student Performance and Progress) Outcomes (LCAP Goal 1, AMO 1-2)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller shared the data for the 2022-2023 school year CAASPP assessments. Although data from the entire state of California is not yet available, the data from our authorizing district has been made available for comparative analysis. Students from FCLA showed a passage rate of 37% in English Language Arts and a passage rate of 29% in Mathematics. The passage rates are comparable to the authorizing district scores. Mrs. Miller reminded the committee that this was the first CAASPP test administered after the global pandemic. Looking forward, our area of focus will be mathematics. FCLA

has adopted iReady Mathematics as its new math program, grade levels are having PLC (Professional Learning Communities) meetings to optimize collaboration, share best practices, and analyze data.

Item #7 **i-Ready BOY (Beginning of Year) Implementation (LCAP Goal 1, AMO 1-2)**
- Jennifer Miller, Director (*Informational Item*)

Mrs. Miller updated the committee on the beginning of the year iReady assessments. She stated the importance of this initial data and encouraged teachers to monitor and use their best judgment when administering these assessments. As of September 2nd, 80% of students had completed the reading diagnostic and 72% of students had completed the math diagnostic. Transitional Kindergarten and Kindergarten will begin assessing students at a later date. The window to administer the iReady assessment is from August 22nd, 2022 to September 9th, 2022.

Item #8 **Professional Learning Community (PLC) Action Plan (LCAP Goal 1, AMO 1-2)**
- Elisa Vallejo, Acceleration Specialist (*Informational Item*)

Mrs. Vallejo stated that the Academies will be using what was learned from the PLC conference in Sacramento as well as the book, “Learning by Doing” to put together the FCPS Guiding Coalition first quarter Professional Learning Action Plan. The plan is based on the three big ideas that drive the work of the PLC: a focus on learning, a culture of collaboration and collective responsibility, and a results orientation. The action builds in time for teams to build shared knowledge on team formation, and the 4 critical questions of the PLC process. All staff have already received a beginning of year training on the Professional Learning Communities process and have worked together to define consensus. Over the next two weeks, teams will build their team foundation, establishing their purpose, characteristics, and collective commitments. They will build shared knowledge on creating a results-orientated culture with SMART (Specific; Measurable; Achievable; Relevant; Time-Bound) goals by reading Chapter 4 in the Learn by Doing book. On September 19, we will have a half-day PLC work day to give teams time to develop short-term and long-term SMART goals. In October, staff will read Chapter 5 in Learn by Doing, and on October 26th, there will be a PLC work day to allow teams to begin working on Essential Standards Learning Targets and Collaborating on best data-driven practices.

Item #9 **Expanded Learning Update (LCAP Goal 1, AMO 1-2)** - Alex Muñoz,
Expanded Learning Coordinator (*Informational Item*)

Ms. Muñoz shared with the committee that our Expanded Learning Opportunities Program is gearing up for successful implementation! [The Fenton Academies Expanded Learning website](#) went live on Tuesday, September 30th, allowing families to sign up for Session 1 of our partner programs. For this first session, we are partnering with B.E.A.R. for Youth, Los Angeles School of Music, and Parker-Anderson Enrichment. Students will be able to enroll in a variety of clubs including music and dance classes, cooking classes, Spanish Immersion, and Anime & Cartooning. The majority of these clubs are already at full capacity, but sign-ups officially close on Tuesday, September 6th. Confirmation letters will be sent home by Thursday, September 8th, and the first week of classes is scheduled for September 12th. This first 8-week session will run until the week of October 31st (with make-up classes scheduled the following week). Sign-Ups for Teacher-Led Clubs will go live by September 9th and will be due by September 19th. Confirmation letters will be sent home later that same week, and clubs will officially start the week of October 3rd and will run until December 9th. The tentative hourly compensation for teachers is \$50 but will be finalized soon, pending budget discussions. Teachers and families will be continuously surveyed to gain their input for upcoming sessions, assess the effectiveness of the program, and ensure a successful year ahead!

Item #10**SPARK Psychomotor Training** (LCAP Goal 1, AMO 1-2) - Alex Muñoz,
Expanded Learning Coordinator (*Informational Item*)

Ms. Muñoz has been meeting with our psychomotor aides to provide training for our psychomotor program. During the first week of school, we discussed topics about the daily schedule, classroom management strategies, and ways to support students. During the week of August 22nd, psychomotor coaches provided a “Welcome to Psychomotor” orientation for students. Coaches reviewed expectations for psychomotor, as well as the importance of physical fitness. This year, the Fenton Academies purchased an updated version of the previously used SPARK Psychomotor program for both K-2 and 3-6. This curriculum comes with a year-long pacing plan, as well as sequenced lessons for coaches to use. Ms. Muñoz has created a [year-long pacing](#) plan for coaches to follow and will continue to meet with coaches during their planning periods to provide support and guidance on running an effective psychomotor program. Furthermore, we are planning to have a SPARK trainer come on-site during the week of November 14th to provide more thorough training for our coaches. This time frame was chosen as there would be no psychomotor due to parent conferences and therefore coaches would be able to attend.

Next Regular Meeting: **TBD**

Announcements:

Mrs. Miller announced to the Instruction Committee that a student from Mission College has requested to observe a classroom in order to complete her observation hours. Teachers willing to host this student should email Mrs. Miller.

Adjournment:

On **MOTION** of Martha May, **SECONDED** by Mikki Raxlin, the Instruction Committee meeting adjourned at 8:01 am.

Minutes respectfully submitted by: Martha May

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

September 6, 2022

A meeting of the Curriculum and Assessment Council was held on Tuesday, September 6th, 2022, at 7:16 am on Zoom at Fenton Avenue Charter School at 11828 Gain Street Lakeview Terrace, CA 91342.

Call to Order: Christopher Torres, Chairperson

The Curriculum and Assessment Council Meeting was called to order at 7:16 am by Chairperson, Christopher Torres.

Roll Call: Robin McNutt

Members Present: Patricia Aparicio, Myriam Arechiga, Barbara Ausherman, Monica Castañeda, Emily Gillmore, Hayley Martin, Robin McNutt, Lorena Sanchez, Christopher Torres, Tiffany Walker, Rebecca Williamson

Members Absent: N/A

Non-Members Present: Juan Gomez

Members Excused: Paige Piper

Additions/Corrections to the Agenda: Christopher Torres, Chairperson

Item #10 **Primary Curriculum (LCAP Goal 1, AMO 2) - Monica Castaneda, FACS Director** (*Informational Item*)

Item #1 **Minutes from the June 7th, 2022 meeting of the Curriculum and Assessment Council** (*Motion to Approve*)

On **MOTION** of Rebecca Williamson, **SECONDED** by Barbara Ausherman, and **CARRIED**, the Minutes of the Curriculum and Assessment Council Meeting of June 7th, 2022, were approved as submitted.

Presentations from the Public: Christopher Torres-Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Selection of Committee Secretary (LCAP Goal 2, AMO 2) – Christopher Torres, Committee Chair (*Motion to Approve*)

Mr. Torres proposed the selection of the council secretary. Robin McNutt expressed interest in continuing to serve as the council's secretary for the 2022-2023 school year.

On **MOTION** of Myriam Arechiga, **SECONDED** by Tiffany Walker, and **CARRIED**, Robin McNutt was approved as the Curriculum & Assessment Secretary.

Item #4 BOY iReady Diagnostic Assessments (LCAP Goal 1, AMO 5) – Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda shared that the BOY (Beginning of Year) i-Ready Diagnostic is nearly completed by all Fenton Avenue students, with 89 % completed in Reading and 83% in Math completed. The diagnostic window closes Friday September 9th, but kindergarten has two extra weeks, as they needed time to settle in and develop school day routines. The diagnostic data is to be used for Goal Setting meetings coming up. Ms. Castañeda will have family reports printed, which will then be shared with families. Teachers are having data chats with students about their progress and placement. Ms. Castañeda acknowledged the growth of i-Ready scores from last school year. She indicated that there is still a MyPath Instructional Minutes goal of 45 minutes in each subject, reading and math, to begin next week. Students that are out with COVID are exceptions, and the administration team will support classroom teachers to discuss progression of the diagnostic overall.

Item #5 RTI (Response to Intervention) (LCAP Goal 1, AMO 2) - Robin McNutt, Acceleration Specialist (*Informational Item*)

Mrs. McNutt shared an update about the GLOW (RTI) program. Per the i-Ready historical and current data, there is a Tier 3 focus in phonics. Mrs. McNutt plans to begin to roll out a pseudo/initial Acceleration Model with these students in this first Benchmark Advance unit with 70% of the time for phonics instruction and 30% of the time on essential standards skills for upcoming lessons. This model will allow for students to begin developing skills practice in the coming lessons. This provides students with the opportunity to develop confidence and competence in grade-level content.

Item #6 Initial ELPAC (English Language Proficiency Assessments for California) (LCAP Goal 1, AMO 4) - Juan Gomez, Administrative Coordinator (*Informational Item*)

Ms. Ramos has been assisting Mr. Gomez with the administration of the Initial ELPAC assessments for new students who indicated another language other than English on their enrollment application. As of today, there are 16 students who have been tested, mostly all TK or Kindergarten students. Score reports and EL (English Learner) designation letters have been sent home to families. Rosetta Stone will be utilized for new to the country students to help support their English language development.

Item #7 WASC (Western Association of Schools and Colleges) (LCAP Goal 1, AMO 2 - Monica Castaneda, Director (*Informational Item*)

Five self-study focus groups (1 per category) have been created for WASC. Next week, substitutes will be provided each day for each group of staff members to allow for the group to begin working up their WASC self-study reports in preparation for the visit in March.

Item #8 **CAASPP (California Assessment of Student Performance and Progress) Outcomes (LCAP Goal 1, AMO 2) - Monica Castaneda, Director** (*Informational Item*)

Ms. Castañeda shared that LAUSD SBAC (Smarter Balanced Assessments Consortium) scores have been released and are relatively comparable to those of FCPS. As a school, FACS has worked hard to increase proficiency during the pandemic from 40% in 2019 to 42% in 2022 in ELA, and a slight decrease in Math from 33% in 2019 to 32 % in 2022. LAUSD reported 42% in ELA and 29% in Math. This data represents an overall decline in proficiency, from 44% to 42% in ELA, and 33% to 29% in math. Ms. Castañeda anticipates that i-Ready lessons can help continue our trend of growth if FACS remains consistent with meeting i-Ready minutes of 45 minutes a week for both ELA and math.

Item #9 **BOY Goal Setting Meetings (LCAP Goal 1, AMO 2) - Monica Castaneda, FACS Director** (*Informational Item*)

Goal-setting meetings will begin taking place in two weeks, starting September 19th. Ms. Castañeda expressed the change to the length of these meetings, from 30 to 45 minutes. The 45-minute meetings will allow teachers to review last year's student data and this year's data. This will help teachers to plan small group instruction and to develop a plan of action in providing core instruction. Schedules will be shared out next week.

Item #10 **Primary Curriculum (LCAP Goal 1, AMO 2) - Monica Castaneda, FACS Director** (*Informational Item*)

Ms. Castaneda shared that additional curriculum was purchased for primary grades, TK-2, aside from Benchmark and Ready Math. The curriculum purchased includes Heggerty and Secret Stories, as well as a subscription to ESGI.

Announcements:

Next Regular Meeting: Tuesday, October 11th, 2022

Adjournment:

By order of **GENERAL CONSENSUS**, the Curriculum and Assessment Council Meeting was adjourned at 7:41.

**FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School**

Unapproved Minutes of the Personnel Committee

Tuesday August 30, 2022

A meeting of the Personnel Committee was held on Tuesday, August 30, 2022 at 7:15 a.m. in the auditorium of Santa Monica Blvd. Community Charter School.

Call to Order: Marie Kirakossian and Megan Rol, Co-Chairs

The Personnel Meeting was called to order at 7:19 a.m. by Co-Chair, Megan Rol

Roll Call: Marie Kirakossian and Megan Rol, Co-Chairs

Members Present: Megan Rol, Marie Kirakossian, Emily Harper, Tiene Hauck, Gabriela Arroyo, Angela Boyd, Amanda Dodson, Laura Gerow, Sarah Zeleznick, Cary Rabinowitz, and Walter Gomez

Members Excused: Kevin Kasir, Fabiola Vega, and Beth Henschel

Members Absent: Shanjana Hossain

Guests: Nicole Langlois

Additions/Corrections to the Agenda: Marie Kirakossian and Megan Rol, Co-Chairs

There were no additions or corrections to the Agenda.

Approval of Minutes: Marie Kirakossian and Megan Rol, Co-Chairs

Item #1 **Approval of Minutes from the June 1, 2022 meeting of the Personnel Committee - Marie Kirakossian and Megan Rol, Co-Chairs** (*Motion to Approve*)

On **MOTION** of Tiene Hauck, **SECONDED** by Gabriela Arroyo, and **CARRIED**, the Minutes of the SMBCCS Personnel Committee Meeting of June 1, 2022, were approved as submitted.

Presentations from the Public: Marie Kirakossian and Megan Rol, Co-Chairs

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no old business.

New Business:

Item #3 Selection of Personnel Committee Secretaries, Megan Rol, and Marie Kirakossian, Committee Chairs (*Motion to Approve*)

On **MOTION** of Gabriela Arroyo, **SECONDED** by Laura Gerow, and **CARRIED**, the appointment of Emily Harper and Angela Boyd as Personnel Committee Co-Secretaries was approved as submitted.

Item #4 2022-2023 Updated SMBCCS Staff Roster, Enrollment and Hiring Updates (LCAP Goal 3) - Cary Rabinowitz, Director & Nicole Langlois, Administrative Coordinator (*Information Item*)

Enrollment has decreased since the 2016-2017 school year with larger decreases during the pandemic. Surrounding schools have had enrollment challenges as well. Our percentage decrease is lower than surrounding schools due to our overall higher enrollment. At over 770 students, we are almost even with last year's September total. Due to continued increasing enrollment in TK, we will be opening a third TK classroom. There are currently 6 students on the waitlist for TK. This is great for enrollment looking ahead. We are looking at splitting lower SDC into two classes this year as well, depending on continued enrollment in our current lower SDC classroom. In addition, we are working with Head Start to potentially bring preschool back to SMBCCS. We appreciate everyone's flexibility and willingness to shift to make this happen. Interviews are taking place for paraprofessional staff. We are looking to hire special education TAs, yard supervision staff, and general education TAs in line with our current Board-approved norms.

Item #5 Year 1-2 Probationary Teacher Formal Observations (LCAP Goal 3, AMO 1-2) - Cary Rabinowitz, Director (*Information Item*)

Formal observations for first and second year staff will start October 2nd. There will be a pre-observation and post-observation meeting. Teachers are encouraged to seek out leads, staff, and admin to support with preparing the lesson. Their lessons for fall and spring will be either ELA or Math, and they may choose which subject to teach for their first observation. Mr. Rabinowitz encouraged a balanced methodology of engagement during lessons with teachers using various tools in their lessons. This includes, but should not be limited to, the use of technology. We are looking forward to observing. We wish good luck to 1st and 2nd year teachers.

Item #6 Professional Goal Setting Meetings (LCAP Goal 3, AMO 1-2) - Cary Rabinowitz, Director (*Information Item*)

All teachers and regular staff will participate in professional goal setting meetings. During these meetings, we will review data, general professionalism, and the responsibilities of staff. Focus students will also be identified and collaboration will take place with Ms. Hernandez and Ms. Solis. We will work to set individualized goals for the year. Meetings will take place starting Sept 27th. There will be a roving substitute to cover teachers during meetings instead of holding them during iLab time.

Item #7 Childcare Careers: The Education Team Substitute Agency (LCAP Goal 3) - Cary Rabinowitz, Director (*Information Item*)

There is a new substitute agency that has been approved for use. Onboarding for this company is different from Scoot. You will need to call the agency directly to onboard with them. The priority list for booking a substitute is as follows: Scoot, Cross Country, and then The Education Team.

Item #8**Expanded Learning Opportunities Program Staffing (LCAP Goal 1) - Cary Rabinowitz, Director (*Information Item*)**

The new ELOP program will happen over 4 periods. The 1st period will take place in the morning, and the 2nd - 4th periods will be after school. Teachers are asked to hold programs during the second period from 2:45-3:45 pm. The last two periods (3rd and 4th) are being filled by outside vendors. Teachers may be asked to support other periods based on need. Contact Ms. Luna if you are interested in providing classes for ELOP. Last year's rate for ELOP hours was \$75 per hour. The board has discussed a range of \$50-\$75 per hour for ELOP hours. The hourly rate for ELOP has not been approved by the board yet. Staff may work up to 8 hours a day, which means that a maximum of 2 hours of ELOP (before school and/or after school) per day may be taught.

Announcements: none

Next Regular Meeting: The next Personnel Committee meeting will be held on October 11, 2022

Adjournment:

On **MOTION** of Laura Gerow, **SECONDED** by Angela Boyd and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:44 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

September 6, 2022

A meeting of the Personnel Committee was held on Tuesday, September 6, 2022 at 7:20 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

Roll Call: Priscilla Gentry, Chair

The Personnel Committee meeting was called to order at 7:20 a.m. by Chair, Priscilla Gentry.

Personnel Committee Members Present: Jennifer Miller, Jennifer Pimentel, Priscilla Gentry, Deborah Allan, Ana Soto Gutierrez, and Julie Nguyen.

Excused Members: Cedric Ramirez, Kelley Christenson

Non-Committee Members: Kate Marrelli, Cecilia Quijano, Loren Caballero, Veronica McCaughin, and Lindsey Western.

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

Approval of Minutes from May 31, 2022: Priscilla Gentry, Chair

Item #1 **Minutes from the May 31, 2022 meeting of the Personnel Committee** (*Motion to Approve*)

On **MOTION** of Julie Nguyen, **SECONDED** by Ana Soto Gutierrez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary,** Priscilla Gentry, Chair (*Motion to Approve*)

Mrs. Miller asked for volunteers to fill the secretary position for the Personnel Committee for the 2022 – 2023 school year. Mrs. Julie Nguyen volunteered to return as secretary for the committee.

On **MOTION** of Ana Soto Gutierrez, **SECONDED** by Julie Nguyen, and **CARRIED**, the selection of Julie Nguyen as committee secretary has been approved.

Item #4 **Paraprofessional Staffing Update (LCAP Goal 3)** - Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano informed the committee that an updated TA Roster list was provided to all Lead Teachers, TK/K through 6th grade. She is excited to announce that both TK classes will now have a full-day aide. The new roster also reflects the change of one 6th grade TA to support Kindergarten. Mrs. Quijano shared that there is a need for after school supervision for the Expanded Learning Opportunity Program from 2:00 to 5:30 p.m. There is currently a hiring pause, but Mrs. Quijano and Ms. Muñoz look forward to interviewing more potential afternoon staff once hiring can resume.

Item #5 **Updated Staff Roster (LCAP Goal 3)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller shared that effective September 6th, there are now only three 6th grade classes. Ms. Stanley is going to return to long-term subbing. Her class has been split into the other 6th grade classes. Mrs. Miller predicts that this will likely work out for the next school year having three 6th grade teachers.

Item #6 **Probationary Teacher Formal Observation Lessons (LCAP Goal 3)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller announced that the probationary teacher observations will take place from October 3rd to December 9th. Mrs. Miller shared the list of all probationary staff with the Lead Teachers. There are 12 probationary teachers and they will all need to complete two formal observations this year. The probationary teachers will meet with their respective Lead Teachers to review their lesson plans prior to their observation. They also have the option to reach out to Ms. Christenson or Mrs. Fuentes (TOSAs) or Mrs. Ferri (Instructional Coach). The first semester observations will focus on ELA and the second semester focus is Math. As there are many probationary teachers, Mrs. Miller plans to go over the lesson basics with the probationary staff. In summary: hook must be short and follow an EDI Model which encompasses direct instruction & modeling of examples with anchor charts and supports, followed by guided instruction to monitor if students are ready, and then the lesson is wrapped up with independent work.

Item #7 **Professional Goal Setting Conferences (LCAP Goal 3)** - Jennifer Miller, Director, (*Informational Item*)

Mrs. Miller informed the committee that beginning-of-year goal setting meetings will take place over four days: Monday, September 26th, Wednesday, September 28th, Thursday, September 29th, and Friday, September 30th. There will be a rotating substitute teacher on all four days to cover classes while teachers are at their meeting. Mrs. Miller shared that topics during the beginning of year goal setting meeting includes discussing areas to celebrate, the evaluation cycle, and goals for the new year. Mrs. Miller pointed out that Friday's meetings will end at the 10:50 time slot. The link to sign up will be shared with the staff in an email with the upcoming staff meeting slideshow.

Announcements:

There are no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Julie Nguyen, **SECONDED** by Ana Soto Gutierrez, and **CARRIED**, the Personnel Committee was adjourned at 7:39 a.m.

Minutes respectfully submitted by: Julie Nguyen

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

September 6, 2022

A meeting of the Personnel Committee was held on Tuesday, September 6, 2022 at 7:15 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

The Personnel Committee meeting was called to order at 7:18 a.m. by Chair, Kate Marrelli.

Roll Call: Kate Marrelli

Personnel Committee Members Present: Kate Marrelli, Veronica McCaughin, Jennifer Miller, Loren Caballero, Lindsey Western, Jennifer Pimentel

Excused Members: Abigail Gillmore, Cedric Ramirez

Non-Committee Members: Deborah Allan, Priscilla Gentry, Julie Nguyen, Ana Soto Gutierrez, Cecilia Quijano

Additions/Corrections to the Agenda: Kate Marrelli, Chair

None

Approval of Minutes from May 31, 2022: Kate Marrelli, Chair

Item #1 Minutes from the May 31, 2022 meeting of the Personnel Committee (*Motion to Approve*)

On **MOTION** of Lindsey Western, **SECONDED** by Veronica McCaughin, and **CARRIED**, the minutes were approved as corrected.

Presentations from the Public: Kate Marrelli, Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary, Kate Marrelli, Chair** (*Motion to Approve*)

Kate Marrelli presented the need for a volunteer to serve as Committee Secretary. Loren Caballero volunteered to serve as the Personnel Committee Secretary for the 2022-2023 school year.

On **MOTION** of Veronica McCaughin, **SECONDED** by Lindsey Western, and **CARRIED**, the selection of Loren Caballero as Personnel Committee secretary was approved unanimously.

Item #4 **Paraprofessional Staffing Update (LCAP Goal 3) - Cecilia Quijano, Assistant Director** (*Informational Item*)

Mrs. Quijano presented the committee with an update on paraprofessional staffing. Mrs. Quijano has shared the updated grade level TA assignment list with all lead teachers. To help with supervision of the youngest students on campus, the TK class will now have a classroom TA, as well as a supervision aid to assist with the last hour of each day for extra support.

There is currently one classroom TA for each grade level from first grade to fifth grade. Adjustments will continue to be made to the sixth grade TA schedule to ensure support where needed. The academies will continue to hire for after school supervision to assist and support the ELO-P once the hiring pause has been lifted.

Item #5 **Updated Staff Roster (LCAP Goal 3) - Jennifer Miller, Director** (*Informational Item*)

Mrs. Miller presented information regarding the updated staff roster for the 2022-2023 school year. Currently, the roster reflects the consolidation of one of the 6th grade STEM classes. Mrs. Miller informed the committee that the need for only three 6th grade classes will likely continue to be the case next year due to natural matriculation, and smaller class sizes in FCLA 5th grade.

Item #6 **Probationary Teacher Formal Observation Lessons (LCAP Goal 3 - Jennifer Miller, Director** (*Informational Item*)

Mrs. Miller informed the committee on information regarding probationary teacher formal observations. Mrs. Miller will send the sign-up link to probationary teachers in the upcoming week. Observation lessons will run from October 3rd through December 9th. FCLA has 5 probationary teachers this year. The first observation is focused on ELA and the second is focused on math. Probationary teachers should reach out to their respective Lead Teachers to go over their lesson plans before their formal observations. Our instructional coach, Mrs. Castellana Ferri, as well as our TOSAs, Ms. Christenson and Mrs. Fuentes, are available to support teachers in this process, as well.

During the observation Mrs. Miller will be looking to make sure that the EDI Model is being implemented, and that the lesson includes direct instruction, modeling, anchor charts, and guided instruction, which is then followed by independent work.

Item #7 **Professional Goal Setting Conferences (LCAP Goal 3) - Jennifer Miller, Director** (*Informational Item*)

Mrs. Miller presented the committee with information regarding the beginning of the year goal setting meetings. Teachers can sign up for a 30-minute meeting with Mrs. Miller on the week of September 26th -30th, with the exception of Tuesday, September 27th. The link to sign up for a conference will be shared with staff at the next staff meeting. A rotating substitute will be present to cover a teacher's class while they are at their meeting. During this meeting the discussion will include celebration, the evaluation cycle, and teacher goals for the rest of the school year.

Announcements:

There are no announcements.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Loren Caballero, **SECONDED** by Lindsey Western, and **CARRIED**, the Personnel Committee was adjourned at 7:39 a.m.

Minutes respectfully submitted by: Loren Caballero

FENTON CHARTER PUBLIC SCHOOLS

Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Committee

September 7, 2022

A meeting of the Human Resource and Personnel Committee was held on Wednesday, September 7, 2022 at 7:15 A.M., in the Conference Room at Fenton Avenue Charter School 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Leanna Hendrix, Chair

Roll Call: Leanna Hendrix, Chair

The Personnel Committee meeting was called to order at 7:17 a.m. by Chair, Leanna Hendrix.

Personnel Committee Members Present: Lizette Adkisson, Barbara Aragón, Feather Gentry, Monet Hendricks, Leanna Hendrix, Jann Manorothkul, Bernite Oandasan, Karen Scarf, Elsie Torres, Monica Castaneda, Juan Gomez, Paige Piper

Excused Members: Lillian De La Torre, Katherine Sheppard

Non-Committee Members:

Additions/Corrections to the Agenda: Leanna Hendrix, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from June 8, 2022: Leanna Hendrix, Chair

Item #1 **Minutes from the June 8, 2022 meeting of the Human Resource and Personnel Committee** (*Motion to Approve*)

On **MOTION** of Barbara Aragón, **SECONDED** by Lizette Adkisson, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Leanna Hendrix, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Council Secretary, Leanna Hendrix, Chair** (*Motion to Approve*)

Mrs. Hendrix asked for volunteers to fill the secretary position for the council for the 2022 – 2023 school year. Ms. Feather Gentry and Ms. Bernite Oandasan both volunteered to serve as secretaries for the council.

On **MOTION** of Lizette Adkisson, **SECONDED** by Juan Gomez, and **CARRIED**, the selection of Feather Gentry and Bernite Oandasan as council secretaries has been approved.

Item #4 **Updated Roster (LCAP Goal 3, AMO 1) - Monica Castaneda, Director** (*Informational Item*)

Ms. Castaneda shared that FACS is now fully staffed with teachers. One fourth grade position was left unfilled and the decision was made to split the students across the remaining classes. Currently, one long-term substitute is in place while Mrs. Asadurian remains on leave. Hayley Martin was hired the first week of August to fill the last open 5th grade position. A new maintenance and custodial staff member was hired this past week, Maximiliano Solorio. Adam Alvarado will be shifting back into a full-time security position once the new custodial staff member is fully trained. Additionally, discussion has occurred around hiring a part-time custodian to clean rooms used for the ELOP program. This staffing will be connected to ELOP funds. FACS is currently utilizing Scoot aides to primarily fill the adult aide positions. All staff rosters are available in the staff drive.

Item #5 **Staffing Norms (LCAP Goal 3, AMO 1) - Monica Castaneda, Director** (*Informational Item*)

Ms. Castaneda shared that while we are working to move back towards pre-COVID board approved norms, we are not quite there yet. FCPS board-approved staffing norms (approved in 2019) were shared for reference. Changes made due to COVID included smaller class sizes and the subsequent hiring of additional staff. Teacher aide numbers will be further clarified based on current numbers/needs while also addressing the assignments of adult assistants. The number of adult aides has increased with the number of students coming in this year from FPC. All other positions reviewed are on track for current staffing expectations. Ms. Castaneda acknowledged Mr. Gomez and Ms. Piper for their efforts addressing aide staffing needs. She shared that we are approximately \$327,000 above the norm, but on par with the other sites within our organization. Administration is proactively addressing this area based on long-term budget planning to ensure we are able to sustain staffing as emergency funds related to COVID expire and ease our way into the scale down. Based on the current plan with staffing, we have saved 44% of the total above approved funds. Ms. Castaneda encouraged staff to attend the board meeting next week as Dr. Riddick will be speaking on this topic.

Item #6 **Professional Goal Setting Meetings (LCAP Goal 1, AMO 2) - Monica Castaneda, Director** (*Informational Item*)

Goal-setting meetings will begin taking place in two weeks, starting September 19th. Ms. Castañeda expressed the change to the length of these meetings, from 30 to 45 minutes. The 45-minute meetings will allow teachers to review last year's student data and this year's data. This will help teachers to plan small group instruction and to develop a plan of action in providing core instruction. Schedules will be shared out next week.

Announcements:

There are no announcements.

Next Regular Meeting:

October 12, 2022

Adjournment:

On **MOTION** of Barbara Aragon, **SECONDED** by Juan Gomez and **CARRIED**, the Personnel Committee was adjourned at 7:46 A.M.

Minutes respectfully submitted by: Feather Gentry

**FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy**

Unapproved Minutes of the Parent Advocacy Committee

September 1, 2022

A meeting of the Parent Advocacy Committee was held on Thursday, September 1, 2022 at 7:32 am.

Call to Order: Brennan Mack, Chair

Roll Call: Brennan Mack, Chair

Parent Advocacy Committee Members Present: Bridget Badro, Brennan Mack, Kalea Wright, Adriana Baez, Jennifer Miller, Cecilia Quijano

Non-committee Members: Sofia Carias, Melissa Katchen, Jennifer Pimentel, Deanna Weiss, Kelli Thompson

Members Excused: Raquel Contreras, Alejandra Munoz, Siranush Akopyan

Additions/Corrections to the Agenda: Brennan Mack, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from June 2, 2022: Brennan Mack, Chair

Item #1 **Minutes from the June 2, 2022 meeting of the Parent Advocacy Committee**
(Motion to Approve)

On **MOTION** of Bridget Badro **SECONDED** by Brennan Mack and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Brennan Mack, Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary, (LCAP 2, AMO 1-2) - Brennan Mack, Chair**
(Motion to Approve)

Brennan Mack presented the need for a volunteer to serve as Committee Secretary. Bridget Badro volunteered to serve as the Parent Advocacy Committee Secretary for the 2022-2023 school year.

On **MOTION** of Cecilia Quijano **SECONDED** by Jennifer Miller and **CARRIED**, the selection of Bridget Badro as Parent Advocacy secretary was approved unanimously.

Item #4 **Parent Orientation Meetings, (LCAP 2, AMO 1-2) - Jennifer Miller, Director**
(Informational Item)

Mrs. Miller wanted to thank all grade levels for their wonderful presentations during parent orientation. Parent orientation took place for TK-6th grade. They began on Monday, August 22 and concluded on Wednesday, August 31. Their purpose is to provide parents with information on schoolwide updates, as well as an opportunity to hear directly from the grade level team. Families were provided copies of the presentations and were given opportunities to ask questions.

Item #5 **School Site Council, (LCAP 2, AMO 1-2) - Jennifer Miller, Director**
(Informational Item)

Mrs. Miller shared with the committee information about the School Site Council (SSC). SSC is specifically tasked to look at the school's instructional program. Fenton Academies have successfully had SSC for three years. SSC is a subcommittee of the Parent Advocacy Committee. There needs to be a minimum of 10 members (1 principal or his/her designee, 1 other school personnel, 3 classroom teachers, and 5 parent/community members). We currently have a membership directory. However, Mrs. Miller will reach out to the parent members to confirm their availability and interest in continuing to be on SSC. A memo was sent out to staff members with important dates and deadlines. A staff meeting to review the SSC process will take place on Wednesday, September 7. Staff will also receive nomination forms that day. Nominations will be due on Wednesday, September 14. Ballots will be distributed on Friday, September 16 and will be due the following Friday, September 23. The SSC members will be publicly announced on Friday, September 30. The first meeting of the SSC will take place on Tuesday, October 4 at 3:00 pm.

Item #6 **English Learner Advisory Council, (LCAP Goal 2, AMO 1-2) - Jennifer Miller, Director**
(Informational Item)

Mrs. Miller informed the committee about the English Learner Advisory Council (ELAC). ELAC is a subcommittee of the Parent Advocacy Committee. Its primary responsibility is to advise the Director and staff in the development of the English Learner Master Plan, assist in developments of schoolwide needs assessments, inform parents of the importance of attendance, and assist with the school's annual language census. The percentage of English Learners enrolled has an effect on the minimum number of members needed for ELAC. Members will serve 1-2 terms and meet 5 to 7 times during the school year. Mrs. Miller provided staff with a timeline of important dates and deadlines. Staff will be informed of ELAC requirements on Wednesday, September 7. Nomination forms will be sent to staff and parents on Monday, October 3 and due the following Monday, October 10. Staff and parent background information is due Tuesday, October 17 and ballots will be distributed the following day. Ballots will be due on Friday, October 28. The members will be publicly announced on Friday, November 4. The first ELAC meeting will take place on Tuesday, November 8.

Item #7 **Attendance/Engagement Incentives for 2022-2023, (LCAP 2, AMO 2) - Jennifer Pimentel, Assistant Director**
(Informational Item)

Mrs. Pimentel shared with the committee the attendance incentives for the school year. We will continue to provide school incentives as we have in the past. Students with perfect attendance both in-seat and with Independent Studies will earn a brag tag. It will be given on the day of the spirit day assembly. The students will also earn free dress that day. The class with the highest ADA (Average Daily Attendance) within their grade level will be awarded the attendance banner which can be displayed on their door for the month. Students who have perfect attendance, including Independent Studies, from August until December and from January until June will be recognized at the semester awards assembly with an attendance pin and certificate. Students who have perfect attendance for the entire school year will earn an attendance medal. Mrs. Pimentel shared that she does appreciate staff for completing Independent Studies as they can be a lot of work. Since the requirement for notification has been updated to 9:30 am for the day of absence, we hope to be able to capture more Independent Studies this year. The administration team is brainstorming ways to recognize teachers who earn the highest ADA for the month for their efforts.

Item #8 **Lifetouch Picture Day, (LCAP 2, AMO 2) - Cecilia Quijano, Assistant Director**
(Informational Item)

Mrs. Quijano shared with the committee the upcoming dates for picture day for students and staff members. STEM picture day will take place on Monday, September 26. Retakes will take place on Friday, November 4. FCLA picture day will take place on Friday, September 30. Retakes will take place on Tuesday, November 8. Flyers will be distributed to students and families prior to picture day.

Item #9 **Fall Parent Night Meeting, (LCAP 2, AMO 2) - Cecilia Quijano, Assistant Director**
(Informational Item)

Mrs. Quijano shared with the committee about the upcoming parent night. This will take place on Wednesday, September 21 at 5:00 pm. The meeting will be held via zoom. The meeting provides families with detailed school-wide updates. Alejandra Muñoz will be there to present information on our Expanded Learning Program. All staff members are welcome to join. If any staff members would like to speak and share at the meeting, please reach out to the administration team.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Bridget Badro **SECONDED** by Kalea Wright and **CARRIED**, the Parent Advocacy Committee adjourned at 7:54 AM.

Minutes respectfully submitted by: Bridget Badro, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee Meeting

September 1, 2022

A meeting of the Parent Advocacy Committee was held on Thursday, September 1, 2022 at 7:30am in the Hands-On-Lab

Call to Order: Melissa Katchen, Chair

The Parent Advocacy Committee meeting was called to order at 7:30am by Chair, Melissa Katchen

Roll Call: Melissa Katchen, Chair

Parent Advocacy Committee Members Present: Sofia Carias, Melissa Katchen, Deanna Weiss, Jennifer Miller, Cecilia Quijano

Non-committee Members: Bridget Badro, Adriana Baez, Brennan Mack, Kalea Wright, Jennifer Pimentel

Members Excused: Tony Peña, Kelli Thompson, Alex Muñoz

Additions/Corrections to the Agenda: Melissa Katchen, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Melissa Katchen, Chair

Item #1 **Minutes from the June 2, 2022 Meeting of the Parent Advocacy Committee**
(Motion to Approve)

On **MOTION** of Cecilia Quijano **SECONDED** by Melissa Katchen and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Melissa Katchen, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary, Melissa Katchen, Chair** (*Motion to Approve*)

Volunteers for committee secretary were requested, and Sofia Carias expressed interest. She will hold the position for the 2022-2023 academic year.

On **MOTION** of Jennifer Miller **SECONDED** by Deanna Weiss and **CARRIED**, Sofia Carias was approved as the Parent Advocacy Committee Secretary.

Item #4 **Parent Orientation Meetings (LCAP 2, AMO 1-2)** - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller presented information to the committee on the Parent Orientation Meetings. These meetings were held August 22, 2022 - August 31, 2022. There was one meeting per each grade level dedicated to their own grade. Each meeting ran for about 60-90 minutes. Meetings were well attended with almost 100% attendance at each meeting. This parent participation demonstrated how effective virtual meetings are, which may not have been possible if held in-person. Parents greatly appreciated learning about school wide expectations and updates for the year. Parents were also provided a copy of the presentation and the question and answer session.

Item #5 **School Site Council (SSC) (LCAP 2, AMO 1-2)** - Jennifer Miller, Director (*Informational Item*)

The Fenton schools will continue with School Site Council (SSC) meetings during the 2022-2023 school year as a subcommittee of the Parent Advocacy Committee. The minimum number of SSC members at an elementary school is a total of ten (10) (e.g., 1 principal or his or her designee, 1 other school personnel, 3 classroom teachers, and 5 parent/community members). The number of parents and/or community members and pupil members selected must equal the number of school members selected. School Site Council members serve a 1- year or 2-year term and meet 3 to 5 times during the school year.

Below is a timeline to establish the required members for the School Site Council (SSC):

- 9/7 Staff Meeting to Review SSC Process. SSC Nomination Form sent to Staff.
- 9/14 SSC Nomination Form Due. Nominees are asked if they accept the nomination.
- 9/16 SSC Ballots Distributed
- 9/23 SSC Ballots Due
- 9/30 SSC Members are Publicly Announced
- 10/4 SSC Meeting @3pm (First Official SSC Meeting of the 2022-2023 School Year)

Item #6 **English Learner Advisory Committee (ELAC) (LCAP Goal 2, AMO 1-2)** - Jennifer Miller, Director (*Informational Item*)

The Fenton schools will conduct English Language Advisory Committee (ELAC) meetings in the 2022-2023 school year as a subcommittee of the Parent Advocacy Committee. The English Language Advisory Committee is responsible for advising the Director and staff in the development of the English Learner Master Plan, assisting in the development of a schoolwide needs assessment, informing parents of the importance of regular school attendance, and assisting with the school's annual language census. The minimum number of ELAC members at an elementary school is dependent upon the number of English Learners enrolled. The percentage of parents on the ELAC team must be at least the same as the

percentage of English Learners at the school. English Learner Advisory Committee members serve a 1- or 2-year term and meet 5 to 7 times during the school year.

Below is a timeline to establish the required members for the English Learner Advisory Committee (ELAC). Each Fenton school will need to establish their own ELAC. The following dates are guidelines and may be adjusted to meet the needs of each school:

- 9/7 Inform Staff of Upcoming ELAC Requirement
- 10/3 ELAC Nomination Form sent to Staff/Parents
- 10/10 ELAC Nomination Form Due. Nominees are asked if they accept the nomination.
- 10/17 Parent/Staff Background Information Due for ELAC Voting Ballot
- 10/18 ELAC Ballots Distributed
- 10/28 ELAC Ballots Due
- 11/4 ELAC Votes are Finalized and members are asked to join ELAC
- ELAC Members are Publicly Announced
- 11/8 ELAC Meeting (First Official ELAC Meeting of the 2022-2023 School Year)

Item #7 **Attendance/Engagement Incentives, (LCAP 2, AMO 2)** - Jennifer Pimentel, Assistant Director (*Informational Item*)

We will continue with providing school-wide attendance incentives as we have in the past. Students who have perfect attendance, both in-seat and with Independent Studies, will earn free dress day and brag tags during that month's Spirit Assembly. We will also continue to award the class that has the highest ADA (Average Daily Attendance) within their grade level with an attendance banner to display on their door for the month. Students who have perfect attendance including Independent Studies from August until December and from January until June will be recognized at the semester award assembly with an attendance pin and certificate. Students with perfect attendance for the entire year will be recognized with an attendance medal.

There are new changes to the notification time: parent(s)/guardian(s) have until 9:30 a.m. the day of the absence to notify the student's teacher of an absence. This will allow for many more Independent Studies than in the past. The administration team appreciates the hard work teachers will have to put in to create Independent Study contracts and are brainstorming ways to recognize teachers who earn the highest ADA for the month for their efforts.

Item #8 **Lifetouch Picture Day, (LCAP 2, AMO 2)** - Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano shared with the committee the dates for picture day for students and staff members. Each school will have a separate date. STEM picture day will take place on Monday, September 26, and retakes will take place on Friday, November 4. FCLA picture day will take place on Friday, September 30, and retakes will take place on Tuesday, November 8. Flyers will be distributed to students and families prior to picture day.

Item #9 **Fall Parent Night Meeting,** Cecilia Quijano, Assistant Director (*Informational Item*)

The Fall Parent Night Meeting is an opportunity for parents who are not able to attend morning meetings to be provided with detailed school wide updates and information. It will take place on Wednesday,

September 21, 2022 via Zoom, at 5:00pm. Flyers will be sent home and an invitation to parents and the community will be sent out via ClassDojo.

Announcements:

None

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Cecilia Quijano **SECONDED** by Deanna Weiss and **CARRIED**, the Parent Advocacy Committee adjourned at 7:54am.

Minutes respectfully submitted by: Sofia Carias, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

September 1, 2022

A meeting of the Parent Advocacy Committee was held on September 1, 2022, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Coco Salazar, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Coco Salazar, Lisa Morales, Diana Lucas, Jennifer Daugherty, Magaly Ponce, Gloria Rangel, Richard Parra, Sirui Thomassian, Wendy Kaufman

Members Excused: Paola Ramirez, Tony Peña, Jessi Tello

Members Absent: Krystal Rodriguez

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

The following corrections were made to the agenda.

Item #4 **Hispanic Heritage Month (LCAP 2, AMO 2)** - Bridget Ruiz, FPC Parent Advocacy Committee Co-Chair

Item was changed from *Informational Item* to *Motion to Approve*.

Item #8 **Attendance/ADA (Average Daily Attendance) Incentives, (LCAP 2, AMO 3)** - Richard Parra, FPC Director (*Informational Item*)

Item #8 was presented by Sirui Thomassian, FPC Assistant Director.

Item #9 **Education Through Music Performances, (LCAP 1, AMO 1)** - Richard Parra, FPC Director

Item #8 was changed from *Motion to Approve* to *Informational Item*.

The following items were added to the agenda.

Item #10 **WASC (Western Association of Schools and Colleges) Accreditation Update, (LCAP 3, AMO 1-6)** - Richard Parra, FPC Director (*Informational Item*)

Item #11 Kindergarten T-Shirt Fundraiser, (LCAP 2, AMO 2) - Coco Salazar, FPC Kindergarten Lead Teacher (*Motion to Approve*)

Approval of Minutes from May 27, 2022: Bridget Ruiz, Co-Chair

Item #1 Minutes from the May 27, 2022 meeting of the Parent Advocacy Committee (*Motion to Approve*)

On **MOTION** of Lisa Morales, **SECONDED** by Richard Parra, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of May 27, 2022, were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Enrollment/Social Media (LCAP 2, AMO 1) - Richard Parra, FPC Director (*Informational Item*)

Fenton Primary Center's current enrollment is at 522. Enrollment in previous years has usually increased at this time, once all schools have returned to school. That being said, we are hopeful that we might see an influx of 10 – 20 newly-enrolled students within the next month. It is also likely that we may see severe cases enroll when parents find that other schools can't support their child's educational needs.

Fenton Primary Center will continue to publicize enrollment on Instagram and Class Dojo. Large banners have been purchased and are displayed at the front of the school with our Instagram QR code. Families and followers will be encouraged to spread the word that there are still openings in all grade levels.

Item #4 Hispanic Heritage Month (LCAP 2, AMO 2) - Bridget Ruiz, FPC Parent Advocacy Committee Co-Chair (*Motion to Approve*)

Fenton Primary Center will join in celebrating Hispanic Heritage Month from September 15 to October 15. Hispanic Heritage month decorations have been purchased along with flags of Hispanic countries to decorate the school. Staff and teachers will be asked to sign up to decorate their door to represent a Hispanic country. A Google Doc will be shared for teachers and staff to sign up.

The daily announcement will include showcasing a Hispanic American and their contribution(s) to the history, culture, and achievements of the United States. It was also suggested that the Communication Leads work with students who can report on some of these Hispanic Americans. Students can dress up as a famous Hispanic American and speak about the contributions this person has made.

ELOP has scheduled two after school assemblies in the MPR through The Music Center to celebrate Hispanic Heritage Month. On September 27, there will be a presentation by *¡Fandango! With Los Cambalache*, which is a group from East Los Angeles that plays a style of music that originated on the Gulf Coast of Mexico.

On October 13, there will be a presentation by *Ballet Folclórico Do Brazil*, who will share dances and music that express the rich blend of African, Portuguese and indigenous influences.

On **MOTION** of Coco Salazar, **SECONDED** by Sirui Thomassian, and **CARRIED**, the **Hispanic Heritage Month Activities** have been approved.

Item #5 **World's Finest Chocolate Fundraiser (LCAP 2, AMO 1)** - Gurpreet Gill, FPC Parent Advocacy Committee Co-Chair (*Motion to Approve*)

The World's Finest Chocolate Fundraiser will run from September 15 to September 27. The chocolate boxes will be sold at \$2 per box, CASH ONLY. The teacher with the top daily chocolate sales will receive a Starbucks Gift Card. The overall top selling class will receive a McDonald's Happy Meal party.

On **MOTION** of Bridget Ruiz, **SECONDED** by Lisa Morales, and **CARRIED**, the **World's Finest Chocolate Fundraiser** has been approved.

Item #6 **September Parent Night Meeting (LCAP 1, AMO 1)** - Bridget Ruiz, FPC Parent Advocacy Committee Co-Chair (*Informational Item*)

The September Parent Night Meeting will be held on Thursday, September 22, 2022 at 5:00 p.m. via Zoom. All students whose parents attend will receive a Free Dress coupon. The digital Save the Date flier will be sent on Wednesday, September 14th, with a reminder to follow the day before the meeting, on September 21st.

Along with updates and other school information that will be presented, the committee suggested having presentations on the following programs:

- E.L.O.P. by Expanded Learning Coordinator, Mr. Jessi Tello
- ELPAC by Assistant Director, Mrs. Sirui Thomassian
- Education Through Music, Los Angeles (ETM-LA) by Music Teacher, Mrs. Barbara Filichia
- Acceleration Program (B.E.E. Time) by Acceleration Specialist, Mrs. Michelle "Shelley" Shaghoian
- Communications Program by Communications Leads, Mrs. Jennifer Daugherty and Mrs. Krystal Rodriguez

Item #7 **Spirit Days in September (LCAP 2, AMO 1)** - Coco Salazar, FPC Kindergarten Lead Teacher (*Motion to Approve*)

Students will be invited to participate in the following national holidays during the month of September:

- September 9 - National Teddy Bear Day – Students and staff will be invited to bring a teddy bear to school.

- September 19 – Talk Like a Pirate Day – Students and staff will be invited to dress up as a pirate and talk like a pirate.
- September 20 - Pepperoni Pizza Day – School Nutrition Plus will be asked to serve Pepperoni Pizza on that day.

On **MOTION** of Diana Lucas, **SECONDED** by Magaly Ponce, and **CARRIED**, the **Spirit Days in September** were approved.

Item #8 **Attendance/ADA (Average Daily Attendance) Incentives, (LCAP 2, AMO 3) -**
Sirui Thomassian, FPC Assistant Director (*Informational Item*)

The Student Attendance Policy and Protocols memo has been emailed to all teachers.

Attendance incentives will be awarded to students in the following ways:

- Monthly Brag Tags will be awarded to **students** who have perfect attendance for the month (including Independent Studies) on the dates specified in the FPC calendar.
- Monthly Free Dress will be awarded to **students** who have perfect attendance for the month (including Independent Studies) on the dates specified in the FPC calendar.
- Semester Attendance Pins will be awarded to students that demonstrate perfect in-seat attendance and no more than *five* tardies for the semester.
- Perfect Attendance Medallion will be awarded to students that demonstrate perfect in-seat attendance and no more than *ten* tardies for the entire school year.

It was also suggested that the Perfect Attendance poster be brought back so that teachers can display it in front of their classrooms when their class has perfect attendance. A digital flier will also be shared to post on Class Story when classes have perfect in-seat attendance.

The attendance board in front of the nurse's office will also be set up to showcase all classes' monthly attendance rate. There was discussion about bringing back the incentives for teachers who attain the highest ADA each month. If there is a tie with the updated Independent Study policy, the tie can be broken by the in-seat attendance.

Item #9 **Education Through Music Performances, (LCAP 1, AMO 1) - Richard Parra,**
FPC Director (*Informational Item*)

Education Through Music Los Angeles (ETM-LA) will once again provide music classes to all students this school year. Former FPC Music Teacher, Barbara Filichia, will return as FPC's music teacher through ETM-LA. ETM-LA will provide music instruction on a weekly basis. As part of the program, every class is expected to do a live performance.

Administration will get clarification as to how many and when these performances will take place. Administration will check if they will be grade level based, like last year, or if we will return to a sign-up format, where teachers will sign up to perform for specific events.

Item #10 **WASC (Western Association of Schools and Colleges) Accreditation Update,**
(LCAP 3, AMO 1-6) - Richard Parra, FPC Director (*Informational Item*)

In order to continue to prepare for our WASC accreditation, focus groups will be created based on the different sections. Each section can be divided into our four governing committees. There is also a

parent subcommittee requirement. A flier will be sent out to recruit approximately 15 parents to participate in the parent focus group. This will also be shared at the Parent Night Meeting.

Item #11 Kindergarten T-shirt Fundraiser, (LCAP 2, AMO 2) - Coco Salazar, FPC Kindergarten Lead Teacher (*Motion to Approve*)

Kindergarten has requested to hold a T-shirt Fundraiser through the month of September. All funds will go towards payment for a field trip to watch a live performance of “*Shrek the Musical*”. The Fenton Primary Center shirts in red, white, and blue will be sold at \$10 each. Order forms will be sent out on Tuesday, September 6. Orders will be taken through September 13, with an expected delivery of September 28.

On **MOTION** of Bridget Ruiz, **SECONDED** by Lisa Morales, and **CARRIED**, the **Kindergarten T-shirt Fundraiser** has been approved.

Announcements:

Staff was commended on a great visit by CEO, Dr. Riddick, COO, Jason Gonzalez, Instructional Coach, Mrs. Castellana Ferri, and T.O.S.A.s, Kelly Christenson and Yesenia Fuentes, on August 26, 2022.

The Academies’ TK teacher and Assistant Director, Mrs. Cecilia Quijano, will be visiting our TK classrooms on Wednesday, September 7.

Next Regular Meeting: Thursday, September 22, 2022 at 5:00 p.m. via Zoom

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:57 a.m.

Minutes respectfully submitted by: Coco Salazar

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

September 6, 2022

Call to Order: Evelia Manzo, Co-Chair

A meeting of the Parent Advocacy Committee was held on September 6, 2022 at 7:20 a.m. in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Aaron Veals, Co-Chair

Members Present: David Levinson, Christian Hidalgo, Sandra Campos, Lisa DeFrancesco, Evelia Manzo, Christy Namkung, Aaron Veals, Shae Ortega Padilla, Alexis Ribakoff, Cary Rabinowitz, Walter Gomez

Absent: Johana Juarez

Excused Members: Jazmin Luna, Xareni Robledo

Non-Committee Members Present: Nicole Langlois

Additions/Corrections to the Agenda: None

Approval of Minutes: Evelia Manzo, Co-Chair

Item #1 **Approval of Minutes from the May 17, 2022 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

On **MOTION** of Sandra Campos, **SECONDED** by Cary Rabinowitz, and **CARRIED**, the minutes from the May 17, 2022 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Parent Advocacy Committee Secretaries**, Evelia Manzo and Aaron Veals, Committee Co-Chairs (*Motion to Approve*)

The selection of Parent Advocacy Committee Secretaries was tabled until the next meeting.

Item #4 **Student Council Update**, David Levinson, 6th Grade Teacher (*Informational Item*)

Mr. Levinson presented information regarding the Student Council. Prospective representatives are currently in the process of being selected for their positions on the council. The first Student Council meeting of the school year will be held on Tuesday, September 20th, prior to the first Student of the Month assembly.

Item #5 **Parent Center Update**, Johana Juarez, Parent Center Director (*Informational Item*)

The Parent Center update was tabled until the next meeting.

Item #6 **SMBCCS Local Control Accountability Plan (LCAP)**, Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz gave an overview of the SMBCCS Local Control Accountability Plan (LCAP), which allows schools to have more decision-making power over where funding goes. The LCAP for Santa Monica Boulevard Community Charter School consists of three goals in support of positive student outcomes, and each goal contains annual measurable objectives within them. The first goal is based on student achievement. The second goal is to increase meaningful and purposeful student, teacher, and parent engagement. The third goal is to provide a basic and nurturing condition for all learners. Updates on our LCAP are provided regularly at every board meeting.

Item #7 **Fenton Code of Conduct and Civility Policy (LCAP Goal 2, AMO 1-2)** - Cary Rabinowitz, Director (*Information Item*)

Mr. Rabinowitz reviewed the Fenton Code of Conduct and Civility Policy. The policy provides guidance for visitors and students regarding appropriate behavior on campus. The Code of Conduct is posted in the main office as well as on the school website.

Item #8 **Fenton Student Handbook (LCAP Goal 2, AMO 1-2)** - Cary Rabinowitz, Director (*Information Item*)

Mr. Rabinowitz discussed the Fenton Student Handbook, which was given to students to send home for review with parents during the first week of school. It provides information on important school policies, such as the Homework Policy, Dress Code, and Rules of Student Behavior. Teachers are reminded to send the Student Handbook out to their students if they haven't done so already, and to collect the signed documents acknowledging agreement to the policies.

Item #9 **FCPS Internet Safety Policy, (LCAP Goal 3, AMO 6)** - Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz outlined the FCPS Internet Safety Policy, which requires that security measures are in place to protect students from access to inappropriate internet content. We take steps to promote the

safety and security of our students when using electronic communication, including the provision of age-appropriate training on the acceptable use of the internet. The policy lays out the following points:

1. Technology prevention measures (filters) are in place to prevent student access to inappropriate Internet content.
2. As required by the Children's Internet Protection Act (CIPA), visual depictions of material deemed obscene or child pornography, or to any materials deemed harmful to minors, are blocked.
3. FCPS takes steps to promote the safety and security of our students when using electronic mail and other forms of electronic communications.
4. FCPS has policies and protections in place to prevent the unauthorized disclosure of personally identifying student information.
5. Students receive age-appropriate training on acceptable use of the school's network and the Internet.

Item #10 **Fenton Wellness Policy, (LCAP Goal 2-3) - Cary Rabinowitz, Director**
(Informational Item)

Mr. Rabinowitz reviewed the Fenton Wellness Policy, which guides the kitchen and nutrition plan that we have in place for our students. Students are provided with a free and healthy breakfast and lunch every day. In addition, the Wellness Policy provides guidance on the types of foods that are encouraged and discouraged from being consumed by students during school hours. The Wellness Policy can be found on the school website.

Announcements:

Mr. Rabinowitz announced that fundraisers are required to be approved by the Parent Advocacy Committee, as well as the Finance Committee. This policy will be discussed in further detail at a future meeting.

Next Regular Meeting: Tuesday, October 18, 2022

Adjournment:

On **MOTION** of Walter Gomez, **SECONDED** by Christian Hidalgo, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:49 a.m.

Minutes respectfully submitted by: Aaron Veals and Evelia Manzo

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School-Community Relations Council

September 8, 2022

A meeting of the School-Community Relations Council was held on Thursday, September 8, 2022, at 7:15 a.m. at Fenton Avenue Charter School at 11828 Gain Street, Lakeview Terrace, CA 91342.

Call to Order: Tony Peña, Chair

The School-Community Relations Council Meeting was called to order at 7:15 a.m. by Chair, Tony Peña.

Roll Call: Tony Peña, Chair

Members Present: Tony Peña, Anna Flores, Christina Melkonian, Emily Waterbury, Andrea Cuba, Evelyn Neglia, Saul Ulloa, Tiffany Fisher, Ileana Venegas, Monica Castañeda, Juan Gomez

Members Excused: None

Members Absent:

Additions/Corrections to the Agenda: Evelyn Neglia, Chair

Additions/Corrections to the Agenda: Tony Peña, Chair

Approval of Minutes: Tony Peña, Chair

Item #1 **Minutes from the May 12, 2022 meeting of the School-Community Relations Council** *(Motion to Approve)*

On **MOTION** of Tiffany Fisher, **SECONDED** by Christina Melkonian, and **CARRIED**, the Minutes of the School-Community Relations Council Meeting of June 9, 2022 were approved as submitted.

Presentations from the Public: Tony Peña, Chair

Item #2 **Any persons desiring to address the School - Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Secretary** - Tony Peña, Committee Chair (*Motion to Approve*)

Tony Peña presented the secretaries. Chistina Melkonian and Tiffany Fisher will be tag teaming the secretary position again this year.

Item #4 **Big Smiles Dental** - Tony Peña, Committee Chair (*Informational Item*)

Tony Peña shared that Big Smiles Dental is coming to FACS on October 4, 2022. Applications have been sent out. The company will notify the parents and let them know if their child will be seen on that day. It will take place in the Family Center. Teachers will be notified when to send students. Applications are still being accepted.

Item #5 **Meet and Greet (LCAP Goal 2, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

Monica Castañeda shared that we had a great turn out for the Meet and Greet. The turn out exceeded our expectations. Our teachers did such a great job with making this fun and exciting. Parents were able to see the classrooms and the campus. We received a lot of positive feedback and parents were very happy that they were able to participate on that day.

Item #6 **Parent Orientations (LCAP Goal 2, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

Monica Castañeda shared Parent orientations started with the Admin portion that went for about 20-30 minutes. They went over expectations for the school year, drop off/pick up, attendance, uniforms, communication, etc. Everyone was flexible with the change from in-person to virtual.

Item #7 **BOY i-Ready Diagnostic Assessment (LCAP Goal 1, AMO 5)** - Monica Castaneda, Director (*Informational Item*)

Monica Castañeda shared that the BOY (Beginning of Year) i-Ready Diagnostic Assessment window closes this Friday, September 9, 2022. The data will be used for upcoming goal setting meetings which will be held the week of September 19, 2022. The completion rate is almost one hundred percent. There is a discrepancy when looking at the data: Kindergarten has not been tested yet. They will take the BOY i-Ready Diagnostic towards the end of September.

Item #8 **RTI (Response to Intervention) (LCAP Goal 1, AMO 2)** - Robin McNutt, Acceleration Specialist (*Informational Item*)

Robin McNutt presented that RTI (GLOW) started in the second week of school to give all students and staff time to get used to the new schedule. She is pulling out Tier 3 students and most of the needs are in phonics. Throughout all grade levels we see that students are testing in a Grade K/1. They are spending a chunk of time on the phonics, but they are starting to develop the skills needed for the Unit 1 Benchmark. Teachers are exposing them to vocabulary and those essential skills needed.

Item #9 **CAASPP (California Assessment of Student Performance and Progress) Outcomes (LCAP Goal 1, AMO 2)** - Monica Castañeda, Director (*Informational Item*)

Monica Castañeda presented CAASPP and iReady comparison numbers, which are in. We are hoping to see growth this year. Based on the data FACS is doing the same in ELA as LAUSD and performing higher in Math. We want to really recognize the staff as we have stayed higher even due to the pandemic.

Item #10 Expanded Learning Opportunities Program (ELOP) (LCAP Goal 2, AMO 2)
- Mercedes Cordoba Meeks, ELOP Coordinator (*Informational Item*)

Monica Casteneda presented for Mercedes Cordoba Meeks. Cub Scouts started with 25 enrolled students. 85 students total are starting next week. These classes include cheer, dance, ninja skills, and a field trip scheduled for the end of the month.

Item #11 Internet Safety Policy (LCAP Goal 2, AMO 2) - Monica Castañeda, Director
(*Informational Item*)

The Internet safety policy is presented on pages 40-41 of the FCPS Student Handbook. Technology prevention measures are in place. Visual descriptions of material deemed obscene or which are child pornography are blocked. FCPS takes steps to ensure security for students and an iPad use agreement that was sent home, as in past years.

Item #12 WASC (Western Association of Schools and Colleges) (LCAP Goal 1, AMO 2) - Monica Castañeda, Director
(*Informational Item*)

Monica Castañeda presented. We have formed our focus groups and are beginning meetings next week. Each day is focused on one area and subs for the teachers have been secured. We are comparing the WASC visit that happened in 2015 to current conditions, determining what we need to change and update.

Item #13 Average Daily Attendance (ADA) (LCAP 3, AMO 3) - Monica Castañeda, Director
(*Informational Item*)

Average Daily Attendance (ADA) increased to 98.5%. Our enrollment isn't as high as we were expecting: we are at 637 right now and our goal is 650. As we lose students, we are gaining other students. By October, we want to be at our 650 goal. The increased ADA will support our funding for the school overall. We will continue the school attendance rewards, monthly attendance assembly, class parties, and also teachers receiving a free lunch and a reserved parking spot for top attendance. In-seat attendance will decrease the amount of independent studies necessary. If a student is chronically absent, the problem needs to be brought to the attention of the administrative staff for further intervention.

Item #14 English Language Advisory Committee (LCAP Goal 2, AMO 2) - Monica Castañeda, Director
(*Informational Item*)

The council is looking for new nominations for parent representatives for ELAC. We are able to maintain some of our former members, but we are seeking more interested parents. This committee will meet 5-7 times during the school year. Nominations will be accepted beginning the end of September to the first meeting in October. This committee will work in conjunction with SCRC. The importance of English Language Development (ELD) and how we are implementing it here at the school will be stressed. We are hearing concerns from the ELL (English Language Learner) parents and students and these concerns will be addressed and resolved.

Item #15 **School Site Council (LCAP Goal 2, AMO 2) - Monica Castañeda, Director**
(Informational Item)

We need new members of this committee as a minimum of 10 members (principal, 3 classroom teachers, 1 school employee, and 5 parents) are required. Nominations are being received from the end of September to ensure readiness for the first meeting in October. This council will work in conjunction with the SCRC.

Announcements: **None**

Next Regular Meeting: October 13, 2022

Adjournment: None

*The School Site Councils at each site are currently being established for the 2022-2023 school year.
Minutes for these councils will be posted once meetings have been conducted.*

The English Learner Advisory Councils at each site are currently being established for the 2022-2023 school year. Minutes for these councils will be posted once meetings have been conducted.

II. C.

Financial Business Manager's Report
(See presentation slides)

II.D.

Directors' Reports

FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR'S REPORT

September 15, 2022

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.49%

Date	TK	K	1st	2nd	3rd	4th	5th	Total
9/9/2022	19	40	24	24	161	179	192	639

Fenton Avenue has been honored to welcome back students in grades Transitional Kindergarten to Second for the first time in 10 years. The primary classrooms at Fenton Avenue Charter School are at or near capacity. In response, Fenton Avenue has developed a waiting list for Kindergarten, First, and Second grades. We continue to enroll students daily, gradually increasing enrollment. Fenton Avenue actively engages with the community and strategizes student recruitment efforts.

FACS teachers have worked tirelessly since the beginning of the school year to meet the 98.5% average daily attendance threshold. Their efforts paid off as the monthly ADA for the first reporting period resulted in 98.49%. An abundance of Independent Studies needed to be completed throughout the month. The time and effort of the teachers are recognized and appreciated. The administration will continue to remind families about the importance of in-seat attendance in an attempt to lessen the amount of Independent Studies teachers will need to complete. Monthly Attendance Assemblies will continue this school year to recognize the class with the highest ADA for the reporting period. Incentives will continue to be given in an effort to increase daily attendance.

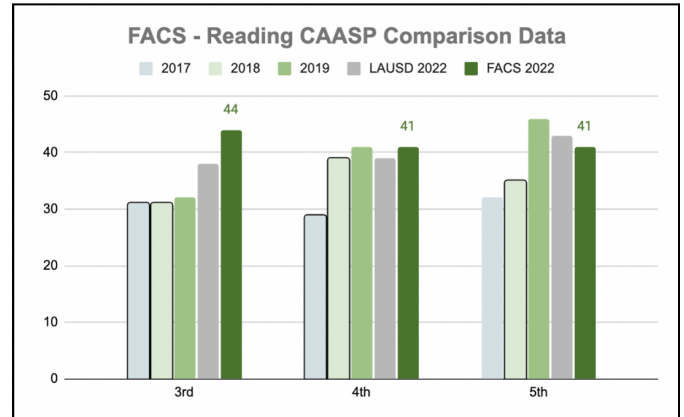
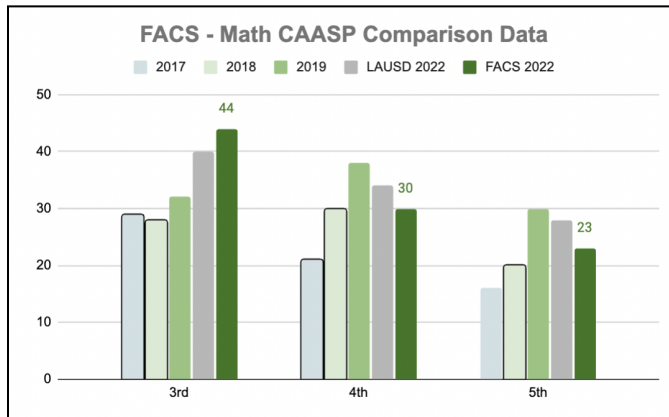
CURRICULUM AND INSTRUCTION

WASC Self-study 2022-2023

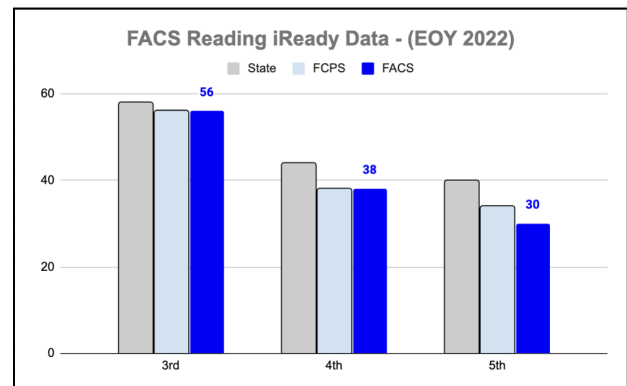
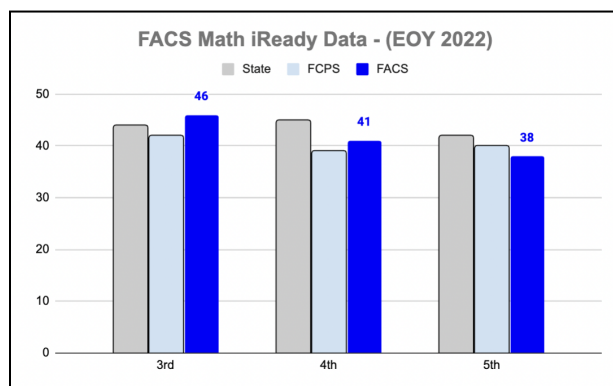
In anticipation of our March 2023 WASC visit, certificated and classified staff conducted a survey to indicate which WASC Focus Group they would like to participate: Organization, Curriculum, Learning and Teaching, Assessment and Accountability, or School Culture. The staff will meet periodically with their focus groups to identify areas of strength and areas for continuous school improvement within each focus area and complete the self-study. The team will then work together to identify and develop the Action Plan. Thank you to Mrs. Mercedes Cordoba Meeks, Mrs. Robin McNutt, Mrs. Barbara Ausherman, Ms. Christina Melkonian, and Ms. Monet Henricks for volunteering to lead a WASC Focus Group.

Schoolwide Data

Results of the 2021-2022 Smarter Balanced Assessments by Grade Level– Fenton Avenue Charter School has received the final results of the 2022 CAASPP assessments administered in May 2022. Overall, Fenton Avenue received a **41.76% in Reading** and **32.35% in Mathematics**. Fenton Avenue is thrilled with the Reading results across the grade levels, all being above or meeting the results of its authorizing district. An area of focus this year is Math in an effort to improve the scores achieved last year. With the new Math curriculum this year, FACS is hopeful that this year's results will be a reflection of the rigor seen throughout the Ready Math Program.



Results of the 2021-2022 Smarter Balanced Assessments by Grade Level: Fenton Avenue students participated in three i-Ready Diagnostic Assessments at the beginning, middle, and end of the 2021-2022 school year. FACS is proud of the growth made throughout the year. The results are attributed to the consistent use of i-Ready Personalized Instruction. Students completed 45 minutes of Personalized Instruction a week in both Reading and Math. This practice will be continued for the current school year. In the upcoming week, teachers will meet with Ms. Castañeda at their Goal-Setting Meetings to discuss the individual class performance for the beginning of the year i-Ready diagnostic, including areas of strength and growth.



PLC Implementation

Fenton Avenue Charter School has started the year with the goal of becoming a highly effective Professional Learning Community. Grade-level teams have been meeting with the FACS Acceleration Specialist, Mrs. Robin McNutt, to develop team norms to ensure that teams can effectively address the three big ideas and four essential questions that drive the PLC process. In the upcoming month, Fenton Avenue Charter School will continue to work on developing a PLC culture of learning amongst all staff.

HUMAN RESOURCE AND PERSONNEL

BOY Goal Setting Meetings

Beginning of Year Goal Setting Meetings are scheduled to take place from September 19, 2022, through September 30, 2022. At the goal-setting meetings, third, fourth, and fifth-grade teachers will meet with Ms. Castañeda to review 2022 CAASPP data, Spring end-of-year i-Ready data from June 2022, and their current beginning-of-year i-Ready diagnostic data. The goal-setting meetings for Primary Teachers will focus on analyzing initial beginning-of-year i-Ready data and ensuring student mastery of essential standards. Education Specialists will also meet with Ms. Castañeda to review their student's i-Ready and CAASPP performance and overall growth. The Meetings will also review each teacher's evaluation cycle and year-long professional goals.

Staffing Updates

Fenton Avenue Charter School has welcomed many new staff members this year. Hiring occurred well into the summer, but Fenton Avenue started the 2022-2023 school year with a complete staff roster. Fenton Avenue Charter School has welcomed four new classroom teachers: Mrs. Bernite Oandasan (TK), Ms. Feather Gentry (2nd), Ms. Elena Durghalli (5th), and Ms. Hayley Martin (5th).

Additionally, we have several new specialists, including Mrs. Monet Hendricks (School Psychologist), Ms. Illeana Venegas (School Psychologist Intern), and Mrs. Jann Manorothkul (Education Specialist).

Ms. Tania Casas was slated to be a fourth-grade teacher at Fenton Avenue Charter School but resigned over the summer. Upon Ms. Casas' resignation, the administration team reevaluated fourth-grade enrollment and dissolved one fourth-grade class. FACS currently has seven fourth-grade classes with an average 25:1 student-to-teacher ratio.

Lastly, Fenton Avenue welcomes Maximilliano Solorio to the position of full-time custodian. Maximiliano will work the afternoon shift, ensuring facilities are cleaned after each lunch period and that classrooms are cleaned at the end of each day. FACS is still actively looking for an after-school custodian to service the Expanded Learning programs.

Paraprofessional Orientation



On Tuesday, August 2, 2022, FACS Administrative Coordinators Juan Gomez and Paige Piper welcomed back the FACS paraprofessionals. Over the course of two days, all paraprofessionals reviewed their job roles and responsibilities, the PBIS matrix, previous SPARKS psychomotor training, and PLC expectations. The Administrative Coordinators continue to meet with the paraprofessionals regularly to ensure proper supervision and support of the students.

BUDGET, FACILITIES, AND SAFETY

Emergency Preparedness Plan 2022-2023

At the August 24, 2022 staff meeting, Fenton Avenue staff reviewed the emergency preparedness plan for the 2022-2023 school year. Staff read and discussed the emergency plan and reviewed emergency procedures. Fenton will continue to conduct its monthly fire drills and participate in the "Great Shake Out Drill" in October and lockdown drills.

Asphalt Project

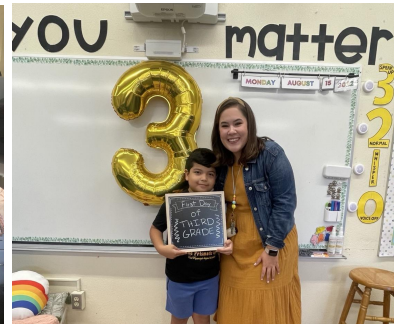
At the end of the 2021-2022 school year, the FCPS Board of Directors approved a budget of \$85,000 to complete the much-needed asphalt repair project on the FACS campus. Over three weeks in the summer, the asphalt was worked on to repair the large cracks that developed over time. The repairs are estimated to last five to seven years and included cold planing 15,600 square feet of existing asphalt, cleaning, applying tack coat, installing 2.5 inches of new asphalt to correct cracks up to 2 inches in depth, compacting new asphalt with a machine roller, and restriping the play areas.



SCHOOL-COMMUNITY RELATIONS

In-Person Meet and Greets

On August 15, 2022, Fenton Avenue hosted in-person “Meet and Greets” for the first time since August 2019! Each grade level invited families to visit the classroom for thirty minutes to meet the teacher, see the classroom, and quell any ‘first day jitters.’ At the meet and greet, families were also given a COVID-19 antigen test and asked to self-test before the first day of school. The Meet and Greets were exceptionally well attended, and parents expressed gratitude for visiting the campus and classrooms in person.



Virtual Parent Orientations

Although Fenton Avenue originally planned to host parent orientation in-person, parent orientations were held virtually due to a mid-August increase in COVID cases. Parent Orientations were held between August 29, 2022, and September 1, 2022. The orientation meetings consisted of two parts: a meeting with the school administration and a meeting with the classroom teacher. From 8:15 to 8:35, parents and guardians met with school administrators to review school-wide expectations and go over school updates. Then, from 8:35 to approximately 9:00, parents met with classroom teachers to discuss grade-level curriculum, classroom management plans, and classroom policies.

Expanded Learning Program

The Expanded Learning Program for the 2022-2023 school year officially starts on Monday, September 12, 2022. Expanded Learning Coordinator Mrs. Mercedes Cordoba Meeks has been working tirelessly to develop a meaningful Expanded Learning Program for the students attending Fenton Avenue. All Fenton Avenue scholars can attend enrichment classes by vendors such as Parker-Anderson Enrichment, ARC, Everybody Dance LA, and the Cub Scouts. Courses taught during this first session include Kids Cooking Academy, Rocket Science, Animal Invasion, Ninja Academy, and Tech Kids Game Design. Enrollment for these programs has been positive thus far.

Behavior Expectations Assemblies

Beginning August 22, 2022, Administrative Coordinators Juan Gomez and Paige Piper met with all students to review school-wide behavior expectations. The Behavior Expectations Assemblies occurred during one of the students' psychomotor periods during the week. Teachers attended the assemblies to align with their classroom expectations. At each assembly, the administrators reviewed the school rules (Be Safe, Be Responsible, Be Respectful, and Be a LIGHT). They discussed how proper implementation of these school rules would look in different areas of the campus using the PBIS Framework. Finally, students were excited to learn that the "Caught You Being a LIGHT" system of positive behavior recognition would continue this year with weekly raffle drawings.

Upcoming Events:

9/16- Minimum Day - PLC/Acceleration

9/19- BOY Goal Setting Meetings Begin

10/3- Probationary Teacher Observations Begin

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

September 15, 2022

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

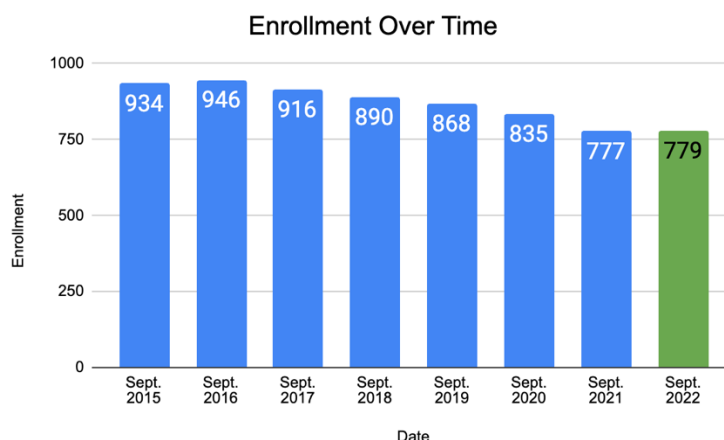
ENROLLMENT AND ATTENDANCE

August 16 – September 9 ADA - 98.70%

September 2021 ADA – 96.83%

September 2020 ADA – 93.05%

Date	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
Sept. 2022	51	96	87	121	124	109	111	80	779
<i>Sept. 2021</i>	<i>19</i>	<i>77</i>	<i>116</i>	<i>125</i>	<i>109</i>	<i>113</i>	<i>136</i>	<i>82</i>	<i>777</i>
<i>Sept. 2020</i>	<i>13</i>	<i>110</i>	<i>128</i>	<i>114</i>	<i>115</i>	<i>139</i>	<i>134</i>	<i>82</i>	<i>835</i>



Santa Monica begins the year with 779 students as of September 9, 2022. This is a slight increase from September 2021. Santa Monica's budget forecast was based on 762 students. We have surpassed that number by almost 20 students. This is the first year Santa Monica shows an increase in enrollment from one year to the next since September 2016.

Impact of TK Enrollment Extensions

A significant reason for the school's ability to stabilize enrollment is due to the State's and the Fenton Board's extension of the Transitional Kindergarten enrollment window.

School's receive funding for students turning 5 years-old from September 2nd to February 2nd in 2022-2023. This was extended by the State from December 2nd last year. The State's change allowed

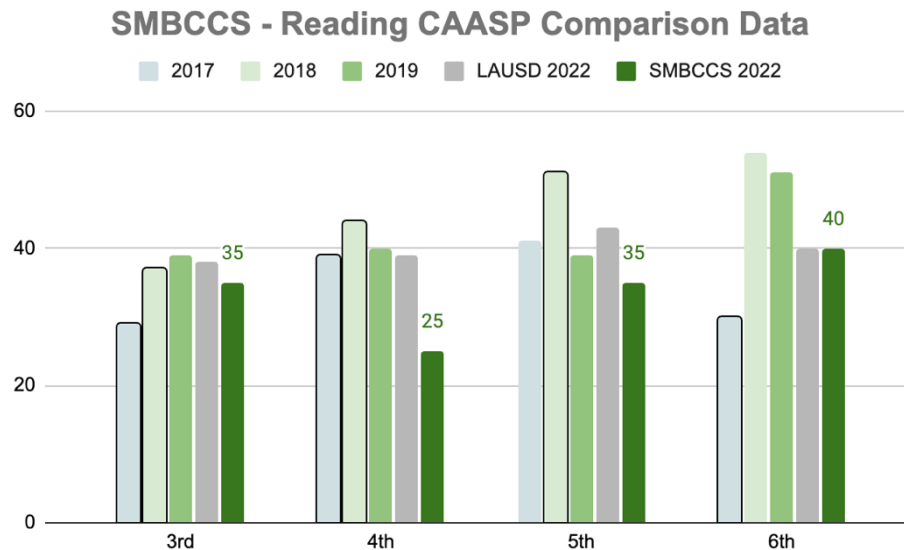
SMBCCS to enroll approximately 13 additional students this year. The Fenton Board's further extension that opened enrollment to all 4 year-old students through August 1, 2018 allowed SMBCCS to further enroll approximately 16 students.

Transitional Kindergarten Enrollment by Birthday		
Traditional TK Enrollment Window <i>September 2 – December 2</i>	2022-2023 State Extension <i>December 3 – February 2</i>	2022-2023 FCPS Board Extension <i>February 3 – August 1</i>
22	13	16

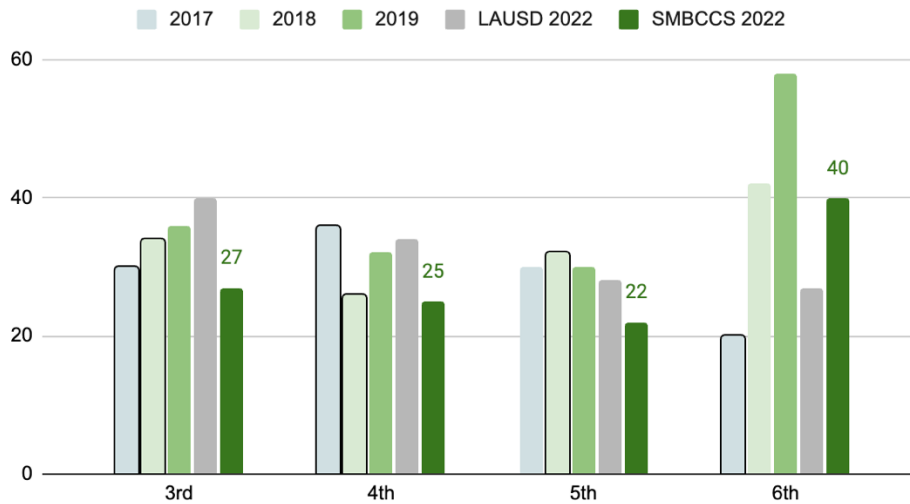
INSTRUCTION

2021-2022 CAASPP Summative Assessment Results

Santa Monica received State Assessment scores for the 2021-2022 school year. Grade levels had a challenging time post-pandemic meeting the level proficiency they had pre-pandemic. The number of students meeting or exceeding the standard in both Reading and Mathematics dropped 8 percentage points from 41.67% in Reading to 33% and from 36.50% in Mathematics to 28%.



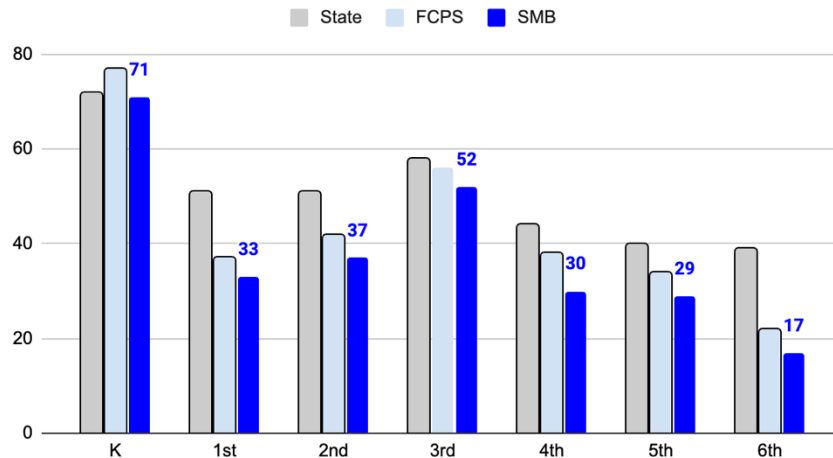
SMBCCS - Math CAASP Comparison Data



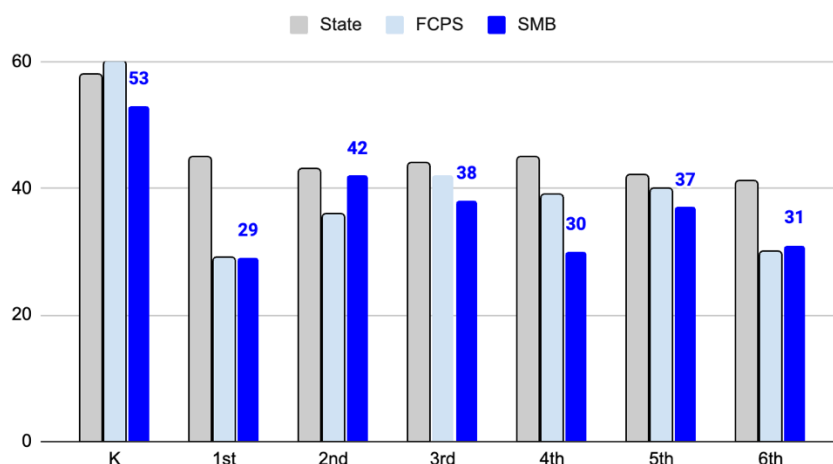
2022 End of Year iReady Diagnostic Assessments

Please see the bar graphs showing end of year diagnostic assessment data for SMBCCS. Although scores overall are lower than the state, we see an obvious correlation between iReady results and State Assessment results. 33% of students scored proficient on the iReady End of Year Reading Assessment matching the school's State Assessment result. 25% of students scored proficient on the iReady Math Assessment comparable to the State's 28%.

SMBCCS Reading iReady Data - (EOY 2022)



SMBCCS Math iReady Data - (EOY 2022)



Taking Action through a Focus on Learning, a Collaborative Culture, and a Results Orientation

Santa Monica Blvd. Community Charter School begins the 2022-2023 school year with a focus on not only what and how we will teach our students, but how we will know that they are learning and what we will do if they are not.

Since attending the RTI at Work and PLC at Work Conferences over the Summer, our Acceleration Specialists, Sandra Hernandez and Carmen Solis, have taken the lead in developing a system of instruction modeled after the three big ideas that drive professional learning communities 1) Focus on Learning; 2) Collaborative Culture; 3) Results Orientation. Its focus is to guarantee all students receive the support needed to learn at high levels.

Ms. Hernandez and Mrs. Solis began the year introducing our model, *W.I.N. Time* (“What I Need” Time) to all staff during Professional Development Day #3. W.I.N. time designates 3-5 blocks of time per week at each grade level when predetermined essential standards/foundational concepts can be taught, retaught, and/or extended upon as needed to students at varying tiers of knowledge and learning. Student data and evidence accumulated throughout the year via assessments like the iReady Diagnostics and other Common Formative Assessments will drive instructional decisions for acceleration specialists and grade level teachers and will target needs to ensure student growth.

Expanded Learning Opportunities Program (ELOP)

Santa Monica is excited to open Expanded Learning opportunities to students this school year. With the Leadership of Jazmin Luna, the school’s Expanded Learning Coordinator, Santa Monica has contracted with several organizations to create and provide a comprehensive program to students beginning Monday, September 12th. Our programs will bring a variety of new opportunities to students at the school including piano classes and Jazz band, Spanish Immersion classes and Sign Language. We will continue to partner with Everybody Dance! LA this year and a new partner, *Parker Anderson Enrichment* will introduce innovative and engaging classes like a Pre-Med and Architecture Academy and an Inventors Workshop.

SMBCCS continues to partner with Think Together and LA’s Best this year. Both programs will be embedded in ELOP programming with students and staff engaging in some of the activities mentioned. Teachers will also have an opportunity to run clubs before and after school as part of the program.

Science, Technology, Engineering, Art and Mathematics Focus

This year's STEAM Leads – Gaby Arroyo, Christy Namkung, and Jennifer Nishimoto will guide schoolwide STEAM programming through the scheduling of assemblies to expose students to varied aspects of STEAM education, organizing monthly STEAM events for students at all grade levels, and by supporting curriculum with embedding STEAM extensions and Literature, specifically through the TWIG curriculum.

Some events and activities already planned and in-the-works, include:

- October – Mad Science Assembly and Literature Integration
- November – Dance Assembly through the Music Center
 - Options include:
 - *Sakai Flamenco*
 - *Pacifico Dance Company*
 - *Futa Toro West African Dance Ensemble*
 - *Kayamanan Ng Lahi Philippine Folk Arts*
 - *Ballet Folklorico do Brasil*
- December – Computer Science Education Week
 - Hour of Code
 - Family Code Night
- January – Virtual Draw Along Assembly
- February – Diavolo Dance Company and Literature Integration (Engineering)
- March – Pi Day
- April – Earth Day Celebration; Schoolwide Art Contest
- May – Schoolwide Paper Airplane Challenge (Engineering) and Literature Integration

****See our STEAM Lead presentation [here](#)****

Initial ELPAC Assessments and Supporting our English Learner Population

Administrators and teachers have almost completed initial ELPAC assessments. Students have 30 days from their first day of school to take the initial ELPAC. There are 4 domains of the ELPAC: Listening, Speaking, Reading, and Writing. Three portions are taken online, and the writing portion is completed in a booklet and scored later. All information is uploaded into the ELPAC Data Entry Interface. There are approximately 100 students in these first 30 days at SMBCCS. Once all students have been tested, ELPAC levels will be placed in Infinite Campus so teachers can view their student data.

This year's ELD Focus Leads – Jennifer Flynn and Bunny Wolfer will provide supplemental supports throughout the year to teachers and information to families to assist in targeting the needs of English Learner students at the school.

Supports and initiatives will include:

- Informational and interactive parent meetings and workshops
- ELPAC Training and Guidance to Staff
- Classroom Observations and Model Lessons for New Teaching Staff on effective teaching practices

2021-2022 English Learner Reclassification

Santa Monica Boulevard Community Charter School has reclassified 13.23% (59 out of 446) of its English Learners from the 2021-2022 school year. Students eligible must receive a 4 on the ELPAC and must score in the 41st percentile or above on the iReady assessment. Students must also receive a 3 or 4

on the CAASPP Summative Assessment or receive a score on a publisher's assessment comparable to an English only peer. Thank you to Mr. Gomez for working with teachers to complete the reclassification process.

PERSONNEL

Staffing Updates and Changes for the 2022-2023 School Year

Santa Monica currently enrolls 37 classrooms from TK-6th grade. This includes 2 Special Day Classrooms. This year Jazmin Luna, Sandy Hernandez, and Carmen Solis have each moved out of the classroom to take on their new roles as Expanded Learning Coordinator and Acceleration Specialists. Jennifer Nishimoto and Gaby Arroyo continue in their roles as Instructional Technology Coaches and we've brought on Viviana Fonseca as a bilingual School Psychologist Intern.

We currently have a long-term substitute placed in our Lower Special Day Classroom, our third Transitional Kindergarten classroom, and in a second grade classroom temporarily while the teacher is on maternity leave.

A Few Updates on Potential Staffing and Classroom Adjustments:

- A third TK classroom was added on Monday, September 12th as we had reached capacity in our current classrooms.
- Our Lower Special Day Classroom is currently enrolled with 12 students. We are projecting this class to increase to 14-15. In which case, it is possible this classroom maybe split into two classrooms

Potential New On-Campus Lease/Partnership with The Foundation for Early Childhood Education/Head Start

Santa Monica's California State Preschool Program contract with the LAUSD expired on June 30, 2020. This caused the closure of the school's preschool program over the last two years.

During the Summer of 2021, we were contacted by Marcie Houchen, Executive Director at The Foundation of Early Childhood Education/Head Start in their search for a new facility to house their Toddler – 4 year-old program. The school is currently working closely with our legal advisors to develop a lease agreement. Thank you to Jason Gonzalez for his guidance as we navigate provisions within our Sole Occupancy Agreement and create an agreement and relationship that is mutually beneficial. If approved at all levels, the Early Childhood program at Santa Monica would be run entirely by The Foundation with an estimated start date of January 2023.

Once a lease is developed and approved, immediate next steps include:

- Licensing Application developed by the Foundation and submitted to the Community Care Licensing (CCL) Division of the California Department of Social Services
- Facility walkthroughs by the LA County of Education, City Fire Marshall and CCL

COMMUNITY RELATIONS

Media Arts Matter Expo 2022

Santa Monica partners with LA Promise Fund's "Arts Matter" initiative and Paramount Pictures to develop animation projects with select groups of students each year. This past year student's created mark-ups of toys tied to Paramount's Paw Patrol: The Movie released in 2021. These toys were

presented to representatives from Paramount Animation, Nickelodeon, and toy developers like [Spin Masters](#) in June 2022. Arts Matter held their first annual [Media Arts Matter Expo](#) at Plaza de la Raza at Lincoln Park on Wednesday, August 31st where our student's work was on display.

Connecting and Engaging with the Community

Santa Monica connects with the community through a variety of mediums. Teachers use the *Class Dojo* platform to message families, and post assignments and information. Administration is connected to families through classrooms and is able to post schoolwide information and updates that are frequently viewed by 500-600 users. The school frequently sends mass text messages to families in tandem with *Dojo* messages as well. Our *Instagram* and *Facebook* pages also serve as a great way for the school to distribute information and celebrate achievements. These platforms have allowed the school to not only link with families but promote the school and spark partnerships with surrounding businesses and community organizations.

Parent Orientations

Santa Monica teachers from each grade level welcomed families for a presentation on expectations for the year. Grade levels provided families information in differing ways. Some grade levels brought families to classrooms, while other grades presented a workshop-like presentation for families in the auditorium. Our teachers worked hard on their presentations and did an exceptional job.

Virtual Parent Information Session, August 29th

Administration held a parent information session for new and returning families on August 29th. The purpose of the meeting was to welcome families, provide policy information, and information on new initiatives for the year, such as our Expanded Learning Program.

Parent Forums and “Afternoon Coffee with the Principal”

Each month SMBCCS will host "Coffee with the Principal" to deliver school updates, offer a chance to collaborate, and answer parent questions. Our first Coffee with the Principal will take place on Tuesday, September 20. We will also be hosting monthly Parent Forums in partnership with the Parent Center, Saban Community Clinic, and various other organizations. Forums will be focused on unique and relevant topics to the community.

FACILITIES AND SAFETY

2022-2023 SMBCCS Emergency Plan

Santa Monica's Emergency Plan has been developed and includes a Crisis Intervention Support Network, Off-Site Responsibilities for identified staff, and a School Emergency Operations Grid with Search and Rescue Teams identified by Zone and Emergency Team Responsibilities. The Emergency Plan also includes a detailed description with procedures of each emergency drill conducted at the school including Lockdown, Fire, Drop Cover, and Hold, and Drop and Cover. Emergency Drills will be held every month. The school will also be contracting with the County of Education to provide Active Shooter training at the school this year.

New Year Facility Preparation

As is the case each year, our plant manager and custodial crew do an exceptional job deep cleaning each classroom. This includes waxing and buffing the floors and cleaning classroom carpets. The job requires all classroom furniture to be removed from the room and replaced after the job is complete. With over 40 classrooms, long hallways, and several offices, this is a very long process requiring the team to follow a tight and intricate schedule. Thank you to Richard Castro, Sandra Funez, Elvin Reyes,

Christopher Duarte and members of the FCPS Maintenance Team, Jovanni Llerenas, Oscar Zamora, Tony Zamora, and Juan Alvarez for their hard work preparing our campus for the new year.

Upcoming Events:

9/19	School Site Council/English Learner Advisory Council Members Announced
9/20	Coffee with the Director (8:30) FCPS Administrator Meeting (1:30) Student Council Meeting, Room 30 (12:50)
9/21	Young Storytellers, Auditorium (1:00)
9/26	FCPS Lead Teacher Meeting
9/26-9/30	Periodic Reports Disbursed to Families
9/27-9/30	Professional Goal Setting Meetings (Roving Substitute)
9/27	FCPS Administrator Meetings (1:30)

FENTON PRIMARY CENTER (FPC)

DIRECTOR'S REPORT

September 15, 2022

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

August 2022 Enrollment (TK-2):

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
82	124	155	163	524	99.2%	99.2%

June 2022 Ending Enrollment (TK-2):

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
66	182	188	198	634	91.7%	94.93%

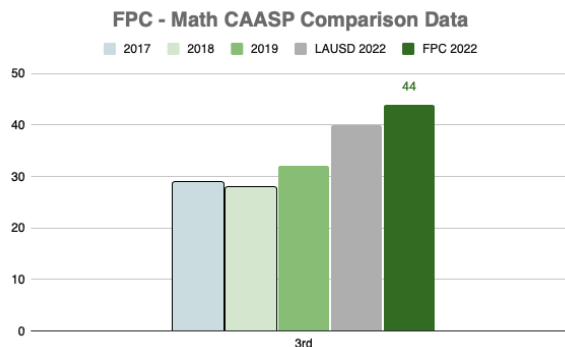
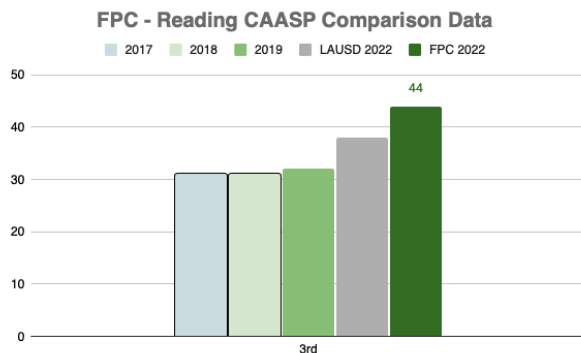
Enrollment and Recruitment

FPC continues to recruit students and increase enrollment for the 2022-2023 school year. The school is expecting an increase of kindergarten students in the next month. Historically, Fenton Primary Center typically enrolls between 10-20 students between September 1st and October 15th.

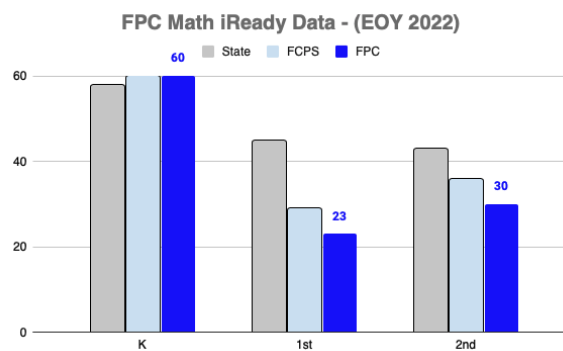
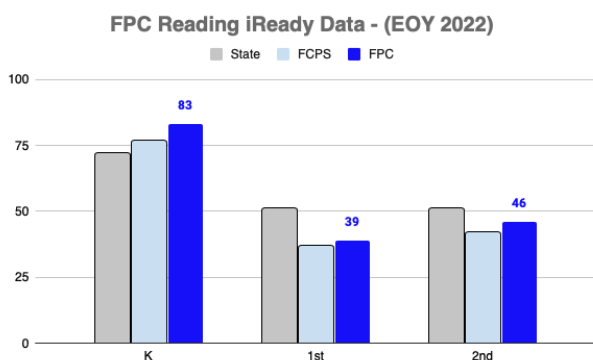
Instruction

Staff Roster: The current Fenton Primary Center staff roster lists classroom at an average of 19.1 students in kindergarten through second grade and 16 students in TK. These numbers were discussed during the budget preparations in the spring with the hopes that each classroom teacher would have at least 20 students in each of the kindergarten through second grade and 16 in each of the TK classrooms. Teachers have been made aware of the numbers with presentations on ADA, enrollment, and budget at all staff meetings.

CAASPP Comparison: The CAASPP results for 2021-2022 have been received and analyzed. Fenton Primary Center will be given a state score based on the performance of third graders from the school where the majority of 2nd graders attend as 3rd graders. Fenton Avenue Charter School receives over 90% of FPC second grade students. The 2022 FACS 3rd grade student SBAC scores, as well as previous years, along with a comparison to Los Angeles Unified School District, can be found in the chart below:



i-Ready End of Year Diagnostic Assessment: FPC completed the i-Ready Diagnostic assessment review for both Reading and Mathematics of the 2021-2022 school year. Below are graphs that indicate the overall results of for both subjects compared to the state and across the Fenton Charter Public Schools:



Acceleration and Multi-Tiered System of Support (MTSS): FPC is working on the implementation of the various components of the MTSS framework to help accelerate learning.

Efforts to Improve Academic Performance: As FPC continues to implement the above mentioned it is continuing its efforts to implement the Universal Design for Learning model and providing additional professional development to teachers. The school is also working on specific academic areas to improve reading. One critical area is phonics. Coco Salazar shared *Secret Stories*, a supplemental curriculum for phonics and phonemic awareness. All FPC teachers are now implementing *Secret Stories*. Brianna Ellis recommended *Heggerty* a 30-minute daily phonics curriculum and currently all teachers are implementing *Heggerty* in their classrooms.

Acceleration Program: FPC's acceleration specialist, Michelle Shaghoian has done an excellent job of preparing for the beginning of the school year. She prepared a 40-minute block of time for each grade level to provide direct service in reading to students. The school calls it "B.E.E. (Because Everyone Excels) Time". For the first 6 weeks of school, Mrs. Shaghoian has been working on fine tuning the schedule and working directly with tier 3 students. These students were identified by the end-of-year i-Ready diagnostic assessment in reading. During this time, Mrs. Shaghoian also coordinated a universal screener for every student to take called the Basic Phonics Skills Test III (BPST). This test will provide additional information on the foundational reading skills to assist in meeting our students' instructional needs.

Academic RTI: Academic Response to Intervention is being provided to all students. FPC teachers have been meeting weekly with Mrs. Shaghoian to prepare tiered academic intervention supports in the classroom. The school will continue to provide professional development refreshers with an emphasis on foundational skills in reading, Orton-Gillingham's multisensory approach, Thinking Maps, Explicit Direct

Instruction, and Kagan Strategies. Teachers are gathering necessary data through the universal screener BPST III, Educational Software for Guiding Instruction (ESGI), and performance on i-Ready and state adopted publisher's tests to help every student succeed in reading.

Professional Learning Communities (PLCs): FPC continues to implement the Professional Learning Community (PLC) model during all meetings. Specific grade levels are beginning to review performance data and determining specific areas of need and creating Specific, Measurable, Achievable, Relevant, and Time-bound (SMART) goals. The FCPS organization provided a full-day of PLC training on August 11, 2022. This was a general overview of PLCs with emphasis on implementation.

Behavior Positive Behavior Intervention and Support (PBIS): Fenton Primary Center continues to implement Positive Behavior Intervention and Support (PBIS). The school has worked diligently in providing students with positive models of behavior, using social emotional learning lessons from Mutt-i-grees. FPC behavior support team led by Mrs. Thomassian presented the school-wide expected behaviors to all students during the first two weeks of school. FPC continues to incentivize positive behavior such as providing awards for "Caught you Being Good" and "Buzzworthy Bees". The school continues to provide student behavior support provided by the following team; Wendy Kaufman (Assistant Director) Max Young (full-time Registered Behavior Technician), Paola Ramirez (School Counselor), Laura Vasquez (Data Entry Clerk), Gloria Rangel (School Psychologist), and three education specialists (Maria Cardenas, Gina Garcia, and Carla Carr). The team helps create behavior charts, tracking methods (restroom breaks and additional breaks), as well responding to severe behaviors. The school is also collecting and reviewing behavior data using documentation in our school's database, Infinite Campus, School-Wide Information System (SWIS), and most importantly a Google documentation process created by Mr. Young, in collaboration with the team.

Student Mental Health Support: Mrs. Rangel, School Psychologist, is providing support to the families that may need additional resources regarding mental health. The school continues to partner with Child Family Guidance Center to provide additional supports for students in need. CFGC is on campus one to two days a week and provides intake appointments with families and provides direct services to students.

ELPAC Initial Assessments: Sirui Thomassian, FPC's Assistant Director, Maria Reyes, compliance assistant, and select staff, have completed FPC's initial ELPAC testing. The team tested 63 students in the first 15 days of school!

Expanded Learning Opportunities Program (ELOP): FPC's ELOP Coordinator, Jessi Tello, has been overseeing and implementing Fenton Primary Center's expanded learning programs the past few weeks. FPC's main components of the ELOP program are Think Together After School, regular after school for 1st and 2nd Grade, and 3 to 6-week enrichment courses for students. For the enrichment courses, Mr. Tello has coordinated a theater group course, Lego Engineering course, and a creative art course. He has also coordinated two musical performances for all program participants. These performances are from the Music Center and are themed with the Hispanic Heritage Month. One will be on September 27 and is called "Los Cambalache" and the other performance will be on October 13 and will be the "Ballet Folclorico de Brazil".

All of the FPC enrichment classes will begin on Monday, September 12th and are expected to have about 300 students participate in all programs. That is 58% of the total enrollment of the school. FPC is expecting a larger participation percentage the following month.

Western Association of Schools and Colleges (WASC): Fenton Primary Center will have its WASC visit on January 30, 2023. The school's leadership team along with the focus groups are reviewing the self-study report that is due December 16, 2022. FPC will need board members, FCPS leadership, and

parents to participate. FPC will be sending an invitation in October with additional information of the WASC visit.

Personnel Compliance

Attendance and Independent Study: The FPC teachers have done an excellent job of following the revised guidelines and properly documenting attendance. FPC teachers are working diligently to record the day to day independent studies. The goal is for the school to have above 98.5% all year. The first month was recorded as 99.2%.

Staff Compliance Trainings: FPC staff were assigned six compliance trainings to be completed the first month of school. The following trainings were assigned; Mandated Reporting for Child Abuse, Bloodborne Pathogens, Sexual Harassment, Civil Rights training (required by National School Lunch Program), Suicide Prevention, and Cyber Security Basics training.

Facilities

Campus: FPC continues to maintain a clean, healthy, and safe school campus. Custodial staff are consistently disinfecting high touch areas and restrooms. Our custodial and facilities staff continue to maintain the campus by providing routine maintenance and making necessary improvements daily. The images below show the outdoor space that has been kept up-to-date. The school recently contracted to redo the epoxy on the patio leading to the playground.



Outdoor Classroom: FPC created an outdoor classroom with the vision of Sarah Ananta, TK teacher. TK and K classes have been enjoying the outdoor classroom. Students are getting an opportunity to paint, water play, build, and read in the classroom. Please see images below:



Parent Advocacy and Community Outreach

Parent Meet and Greet and Parent Orientation: FPC held its annual Meet and Greet with all TK and kindergarten parents on August 15th. Families enjoyed visiting the campus that day and getting to meet their child's teacher. Our first and second grade teachers helped with the meet and greet by partnering with TK and K teachers as well as helping with directing families to the correct area. All of the grade levels provided virtual orientations on August 17, 18, and 19. About 70% percent of FPC families attended the virtual orientation. Teachers have also done an excellent job of calling and connecting with parents via Dojo to maintain a positive home-school connection.

After School Support – Think Together: FPC's Think Together after-school program has begun the year with over 140 students participating. The program has been doing a great job of providing our students with extracurricular activities such as homework help, art, and other supports. They run from 2:00 p.m. to 6:00 p.m.

Upcoming Events:

September 12	1st Round of Enrichment Classes Begin
September 15	Hispanic Heritage Month Begins
September 16	World's Finest Chocolate Sales Begin
September 16	Shortened Day – Staff PD on PLC and Data Analysis
September 22	Parent Advocacy Night Meeting – 5 p.m.
September 23	Fire Safety Assemblies
September 30	Shortened Day – PD on Round 2 Acceleration Model
October 6	Shortened Day – PD on PLCs
October 7	Fall Break
October 20	Great Shakeout
October 21	Shortened Day – WASC Accreditation
October 27	FCPS Board Meeting

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

September 15, 2022

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
9/15/2022	20	20	40	44	44	68	42	24	302	98.68%	98.68%

Fenton STEM Academy has enrolled 13 additional students since opening on August 16, 2022 resulting in a total enrollment of **302** students. The majority of incoming students are those eligible for Transitional Kindergarten. The school is also experiencing an influx of students in neighboring districts/schools seeking an alternative learning experience.

Given the new guidance regarding students eligible for participation in Independent Studies, Fenton STEM Academy educators seek to maintain an Average Daily Attendance rate at or above 98.5%. The first month of school produced an ADA of **98.68%**. Thank you to the dedicated teaching staff for their tremendous efforts to reach this rate. A very special acknowledgement to Rolando Gutierrez for his continued guidance, support, and oversight. The school will continue to focus its efforts on increasing enrollment and ADA throughout the 2022-2023 school year. New this year will be the recognition of teacher ADA rates during our monthly Spirit Day assembly. Teachers with the highest rates for the month will be announced schoolwide, awarded with a certificate, and encouraged to identify a prize from the [Teacher ADA Prize Menu](#).

Instruction

Professional Learning Community (PLC) Implementation: The Fenton Academies have begun extensive work implementing our new PLC initiative. The FCLA/STEM Guiding Coalition has met consistently since mid August to develop and collaborate on the [Fenton Academies PLC Action Plan – Quarter 1](#). This detailed roll out plan includes an actionable guide to implementing the PLC process in our using the framework from [The Learning by Doing handbook](#). Teams at the Fenton Academies have been working on the following since August:

- Defining the teams' purposes, attributes, norms and collective commitments
- Building consensus, collaborative discussions, and student centered tasks
- Reviewing 21-22 End of Year data, 22-23 Beginning of Year data to prepare for development of grade level year long SMART goal planning to take place on September 19, 2022.

The FCLA/STEM Guiding Coalition meets often to review, discuss, and revise the various components of our school's action plan. Staff receive weekly professional development through staff meetings and grade levels are supported with the Acceleration Specialist (Elisa Vallejo) in attendance during weekly grade level PLC Collaboration meetings.

Thank you to Elisa Vallejo for her incredible leadership this past month. Elisa has been the driving force for our PLC vision and implementation. An additional thank you to Angie Ferri and the entire FCPS Acceleration Specialist team for their ongoing support. We look forward to continuing our progress with creating a successful Professional Learning Community.

Fenton Academies Staff learn how to “Build Consensus” during the August 24, 2022 Staff Meeting.

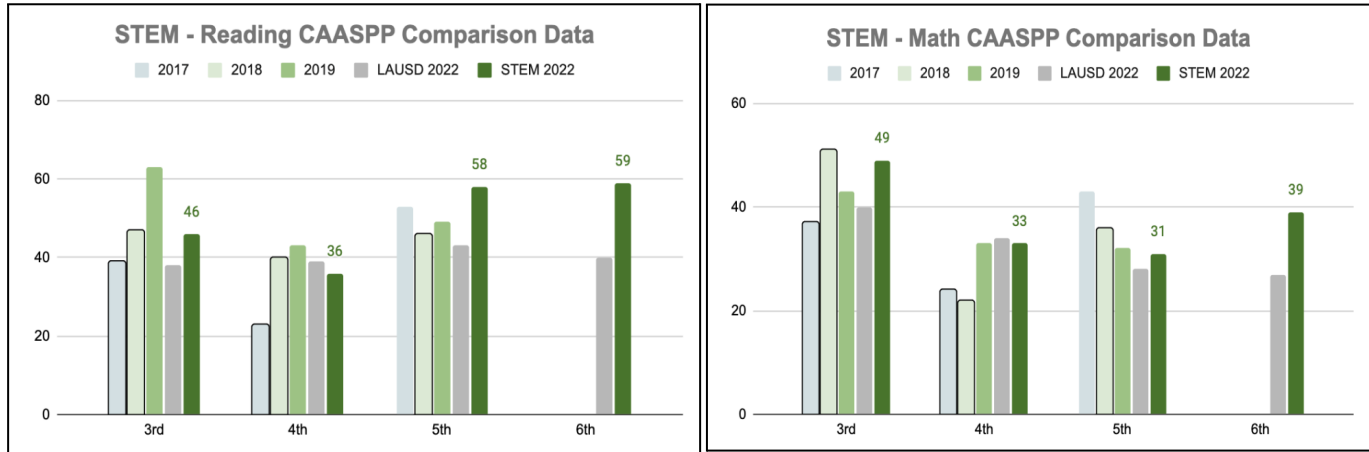


Acceleration/RTI Implementation: This past month, tier 3 supports for 2nd graders and 3rd graders at kindergarten level began with the Acceleration Specialist. The Acceleration Specialist, Elisa Vallejo, is primarily focusing on foundational skills but is also exposing the students to rich text and vocabulary from their first Language Arts core instruction unit. Lessons and objectives are targeted to current student needs and are based on i-Ready literacy task assessments. Mrs. Vallejo is using resources and curriculum from i-Ready, Secret Stories, Heggerty, Orton Gillingham, and Science of Reading routines. Groups remained flexible as beginning of year data arrived and groups were adjusted according to student need.

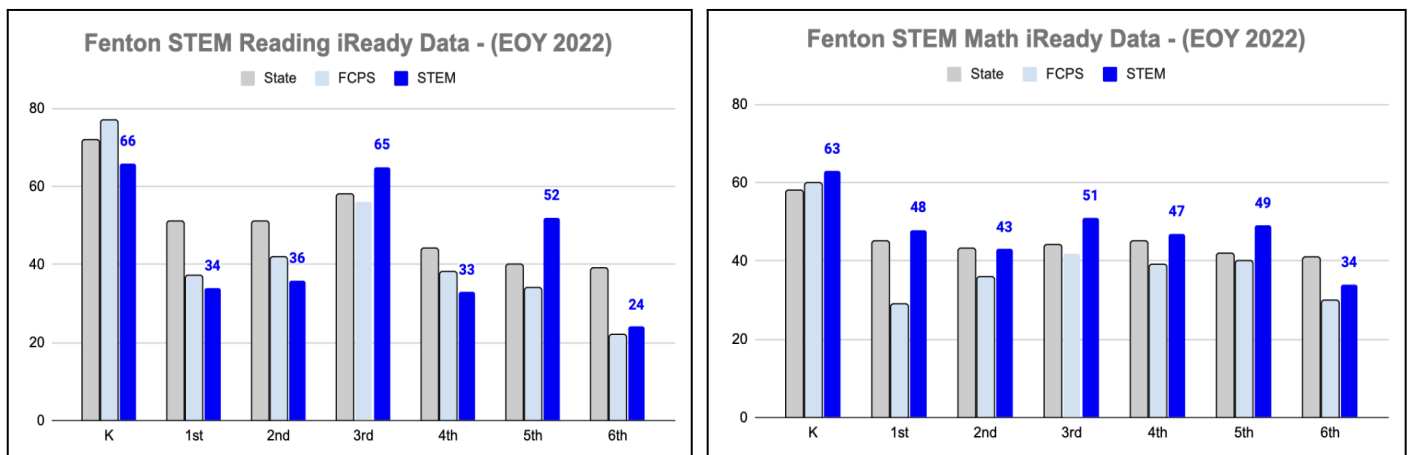
In addition, students are practicing a reading growth mindset and are participating in targeted goal setting. All resources being used have been shared with 2nd and 3rd grade teams, as well as all resource teachers. Mrs. Vallejo has been meeting with all grade levels as well as the Special Education team to discuss targeted learning and behavior supports for tier 3 students in the classroom. She has assisted with schedules and pacing for teams to ensure all students have access to core instruction. She has also begun pushing into classrooms to assist with lessons in a co-teaching format and to model student data goal setting. Next month, the teams will begin structuring their intervention groups, selecting essential skills for focus, and selecting curriculum and strategies to support the essential standards selected. Tier 2 intervention time, known as “AIM,” will begin for all students in grades 1-6 in October.

Schoolwide Data

Results of the 2021-2022 Smarter Balanced Assessments by Grade Level: – Fenton STEM Academy has received the final results of the 2022 CAASPP assessments administered in May 2022. Overall, the school received a **49% in Reading** and **40% in Mathematics**. When reviewing historical trends of each grade level, it is interesting to see Fenton STEM students have shown growth over time with current outcomes at a higher rate than the authorizing district. We look forward to analyzing our results and working towards setting higher benchmarks during the new school year, specifically in the area of mathematics. Identifying effective teaching practices and aligning instructional systems will continue to drive our work this year. The hard working staff of Fenton STEM Academy is to be commended for their dedication to improvement and desire to help students reach their full potential



Results of the 2021-2022 iReady End of Year Diagnostic Assessments by Grade Level: Fenton STEM Academy students participated in iReady Diagnostic Assessments for both Reading and Mathematics. Students in Transitional Kindergarten – 6th grade were tested across multiple domains in an effort to identify student growth and determine individualized goals. Students are demonstrating impressive growth with positive outcomes in comparison to the organization as a whole and students across the state of California. Educators will work closely with Mrs. Miller and Mrs. Vallejo to utilize this data for SMART goal planning in combination with BOY iReady and EOY CAASPP results.



Expanded Learning at the Fenton Academies: The Expanded Learning Program is off to an incredible start at the Fenton Academies. Our program consists of three components: Think Together After School Programming, After School Vendors, and FCLA/STEM Educators.

The Expanded Learning Coordinator: Ms. Munoz, has worked closely with Think Together to ensure they are at capacity, implementing quality instruction, and have systems in place to provide a safe learning environment. In addition, Ms. Munoz created the [The Fenton Academies Expanded Learning website](#) allowing families to sign up for Session 1 of our partner programs. For this first session, we are partnering with B.E.A.R. for Youth, Los Angeles School of Music, and Parker-Anderson Enrichment. Students will be able to enroll in a variety of clubs including: music and dance classes, cooking class, Spanish Immersion, and Anime & Cartooning. The majority of these clubs are at capacity, filling all possible spots within the first 24 hours. Students have been notified of enrollment and Ms. Muñoz continues to work to secure additional vendors to meet parent demand. This first 8-week session will run until the week of October 31st (with make-up classes scheduled the following week).

Sign-Ups for Teacher-Led Clubs are due by September 19th. Confirmation letters will be sent home later that same week, and clubs will officially start the week of October 3rd. Clubs will run until December 9th. Teachers and families will be continuously surveyed to gain their input for upcoming sessions, assess the effectiveness of the program, and ensure a successful year ahead.



STEM Focus for 2022-2023: Under the guidance and expertise of the STEM Focus Lead Teacher, Krista Casanova and the grade level lead teachers, Fenton STEM Academy has refined the STEM integrated focus for the 2022-2023 school year. Fenton STEM Academy students will continue to participate in monthly STEM challenges. These challenges are unique to each grade level and integrate current lessons from ELA/ELD Benchmark Advance, My Math, and Twig Science. Teachers will be provided digital resources for support as well as hands on materials through monthly materials distributions.

Grade level STEM challenges will continue to be showcased within the weekly parent newsletter. Fenton STEM Academy will continue to seek ways to integrate and promote a STEM infused approach through all distance learning lessons. Hands on learning continues to be an essential part of a well-balanced instructional program.

iReady Beginning of Year Assessments: The majority of K-6th grade students have completed their beginning of year iReady assessments for both reading and mathematics. Approximately 62% of students placed in Tiers 1 & 2, with 38% considered Tier 3 “at-risk” in the area of Reading. Approximately 61% of students placed in Tiers 1 & 2, with 40% considered Tier 3 “at-risk” in the area of Mathematics. Students are provided individualized lessons at their iReady level for ongoing intervention and learning acceleration. Staff will receive a more in depth training on analysis of student progress during the upcoming November 1st professional development day. During Goal Setting meetings, staff will meet one on one with the FCLA/STEM Director to review student data, set goals for targeted instruction, and discuss best practices.

ELPAC Initial Assessments: Fenton STEM Academy has completed all initial English Language Proficiency Assessments for California (ELPAC) for the 2022-2023 school year. Thank you to Jennifer

Pimentel and Virginia Palma for their assistance with ensuring all test administrators were properly trained, the testing material was organized and prepared, and testing was completed within required timelines. We look forward to analyzing the progress and growth of our English Learners once results are received.



Reclassification of English Learners: Fenton STEM Academy received results from the 2022 Summative ELPAC informing the school of students eligible for reclassification. Students eligible must receive a 4 on the ELPAC, and must also score in the 41st percentile or above on the iReady assessment, a 3 or 4 on the SBAC or receive a comparable score on a publisher's test as their peers. For STEM, 17 out of 63 (26.98%) students qualified to reclassify. Thank you to Mrs. Pimentel for working with teachers to complete the reclassification process.

SPARK Psychomotor Training: Thank you to Ms. Muñoz for her excellent support and training of our Psychomotor Aides. The first week of school, psychomotor aides discussed topics pertaining to the daily schedule, classroom management strategies, and ways to support students. During the week of August 22nd, psychomotor coaches provided a "Welcome to Psychomotor" orientation for students. Coaches reviewed expectations for psychomotor, as well as, the importance of physical fitness. This year, the Fenton Academies purchased an updated version of the previously used SPARK Psychomotor program for both K-2 and 3-6. This curriculum comes with a year-long pacing plan, as well as sequenced lessons for coaches to use. Ms. Muñoz has created a year-long pacing plan for coaches to follow and will continue to meet with coaches during their planning periods to provide support and guidance on running an effective psychomotor program. Furthermore, we are planning to have a SPARK trainer come on site during the week of November 14th to provide a more thorough training for our coaches.

Personnel

Probationary Teacher Professional Development Opportunities: Fenton probationary staff have had multiple opportunities for growth and development this past month. On September 1st-2nd, teachers were trained by Angie Castellana Ferri, Kelley Christenson, Yesenia Fuentes, and Rolando Gutierrez on instructional practices, Fenton policies, and Independent Studies. In addition, new teachers will be provided a full day of on site professional development, September 30th hosted by Jennifer Miller. The training will center on Effective Teaching/Explicit Direction Instruction and the formal observation lesson process.

Professional Goal Setting Meetings: Professional goal setting meetings will take place September 26th – 30th. These 30 minute meetings are used to review current iReady data, identify students for targeted instruction, access online resources and data reports, review the Evaluation Cycle, as well as set professional goals for the 2022-2023 school year. Historical trends indicate these opportunities to set targets for short term and long term goals have yielded positive results as demonstrated through publisher assessment and CAASPP outcomes

School Community

Virtual Annual Meet and Greet: Fenton STEM Academy held its annual Meet and Greet for new and returning families on Monday, August 15, 2022. Students were able to virtually tour the school and meet their teacher for the new school year. Parents expressed their appreciation for this "sneak peek" prior to the first day of school. This was a great event to build community and reduce anxiety for first day

worries. New transitional kindergarten and kindergarten students (photo of TK student) were provided an in person Ice Cream Social in place of the virtual event.

Virtual Parent Orientation Meetings: Fenton STEM Academy held parent orientation meetings for all grade levels within the first two weeks of school. These meetings were well attended and provided parents with an overview of the STEM instructional program and schoolwide updates. Parents had many positive things to say about the school and we look forward to more opportunities to provide parent involvement.

Spirit Day Assemblies: In an effort to promote school-wide attendance incentives and positive behavior, Fenton STEM Academy will hold a Spirit Day assembly on the second Friday of every month. The Spirit Day assembly consists of a schoolwide flag salute, school song, and attendance/behavior incentives. The class with the best monthly ADA at each grade level will be recognized during this assembly with the Perfect Attendance door banner. The banners will be displayed throughout the month. In addition, students with perfect attendance for the month will be eligible for monthly themed brag tags and free dress on selected days. Classes that have been recognized for the week with excellent behavior will be awarded the MPR VIP and shining star raffle prizes. The Spirit Day Assembly is a great way to build upon our school culture and promote a positive school environment. Thank you to Cecilia Quijano for her work in ensuring a positive school culture exists by assisting with these assemblies as well as other schoolwide initiatives.

School Site Council (SSC): Fenton STEM Academy will need to conduct School Site Council (SSC) meetings in the 2022-2023 school year as a subcommittee of the Parent Advocacy Committee/School Community Relations Council. School Site Council is responsible for approving federal funds and working together to review the school's instructional program. This council acts as an advisory committee to the Fenton Board of Directors and will meet throughout the year. Nominations were distributed for both staff and parents. Ballots and voting will occur in late September with the first official meeting planned for October 4th. Fenton STEM Academy looks forward to establishing this wonderful opportunity for stakeholder involvement and engagement.

English Learner Advisory Council (ELAC): The Fenton schools will need to conduct English Learner Advisory Committee (ELAC) meetings in the 2022-2023 school year as a subcommittee of the Parent Advocacy Committee/School Community Relations Council. The English Learner Advisory Committee is responsible for advising the Director and staff in the development of the English Learner Master Plan, assisting in the development of a schoolwide needs assessment, informing parents of the importance of regular school attendance, and assisting with the school's annual language census. Nominations will be distributed for both staff and parents during October. Ballots and voting will occur in late October with the first official meeting planned for November 8th. Fenton STEM Academy looks forward to establishing this wonderful opportunity for stakeholder involvement and engagement focused on the progress of our English Learners.

Annual Fall Parent Night Meeting: Fenton STEM Academy will hold its annual Fall Parent Night Meeting on Wednesday, September 21st. Topics will include an overview of student programs, progress, school policies, and opportunities for parent involvement. Discussion for future projects and plans for the Fenton Academies will also be presented.

The Fenton Academies staff continues to seek ways to reduce costs, increase revenue, provide high quality instruction, with strong engagement. Thank you to the Fenton Academies teaching and support staff for your relentless drive and passion!



Fenton Academies Staff show their excitement for the new school year with a group photo!

Upcoming Events:

9/19	Minimum Day - PLC Smart Goal Planning
9/26-30	Professional Goal Setting Meetings
9/21	Fall Parent Night Meeting (5:00pm)
9/30	Probationary Teacher PD Day
10/3	1st Semester Formal Observation Lessons Begin
10/14	Great CA Shake Out Drill (8:30am)
10/24-10/25	Acceleration Workshop (San Francisco)

FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

September 15, 2022

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
9/15/2022	18	36	40	40	41	45	52	44	316	98.17%	98.17%

Fenton Charter Leadership Academy has enrolled 10 additional students since opening on August 16, 2022 resulting in a total enrollment of **316** students. The majority of incoming students are those eligible for Transitional Kindergarten. The school is also experiencing an influx of students in neighboring districts/schools seeking an alternative learning experience.

Given the new guidance regarding students eligible for participation in Independent Studies, Fenton Charter Leadership Academy educators seek to maintain an Average Daily Attendance rate at or above 98.5%. The first month of school produced an ADA of **98.17%**. Thank you to the dedicated teaching staff for their tremendous efforts to reach this rate. A very special acknowledgement to Rolando Gutierrez for his continued guidance, support, and oversight. The school will continue to focus its efforts on increasing enrollment and ADA throughout the 2022-2023 school year. New this year will be the recognition of teacher ADA rates during our monthly Spirit Day assembly. Teachers with the highest rates for the month will be announced schoolwide, awarded with a certificate, and encouraged to identify a prize from the [Teacher ADA Prize Menu](#).

Instruction

Professional Learning Community (PLC) Implementation: The Fenton Academies have begun extensive work implementing our new PLC initiative. The FCLA/STEM Guiding Coalition has met consistently since mid August to develop and collaborate on the [Fenton Academies PLC Action Plan – Quarter 1](#). This detailed roll out plan includes an actionable guide to implementing the PLC process in our using the framework from [The Learning by Doing handbook](#). Teams at the Fenton Academies have been working on the following since August:

- Defining the teams' purposes, attributes, norms and collective commitments
- Building consensus, collaborative discussions, and student centered tasks
- Reviewing 21-22 End of Year data, 22-23 Beginning of Year data to prepare for development of grade level year long SMART goal planning to take place on September 19, 2022.

The FCLA/STEM Guiding Coalition meets often to review, discuss, and revise the various components of our school's action plan. Staff receive weekly professional development through staff meetings and grade levels are supported with the Acceleration Specialist (Elisa Vallejo) in attendance during weekly grade level PLC Collaboration meetings.

Thank you to Elisa Vallejo for her incredible leadership this past month. Elisa has been the driving force for our PLC vision and implementation. An additional thank you to Angie Ferri and the entire FCPS Acceleration Specialist team for their ongoing support. We look forward to continuing our progress with creating a successful Professional Learning Community.

Fenton Academies Staff learn how to “Build Consensus” during the August 24, 2022 Staff Meeting.

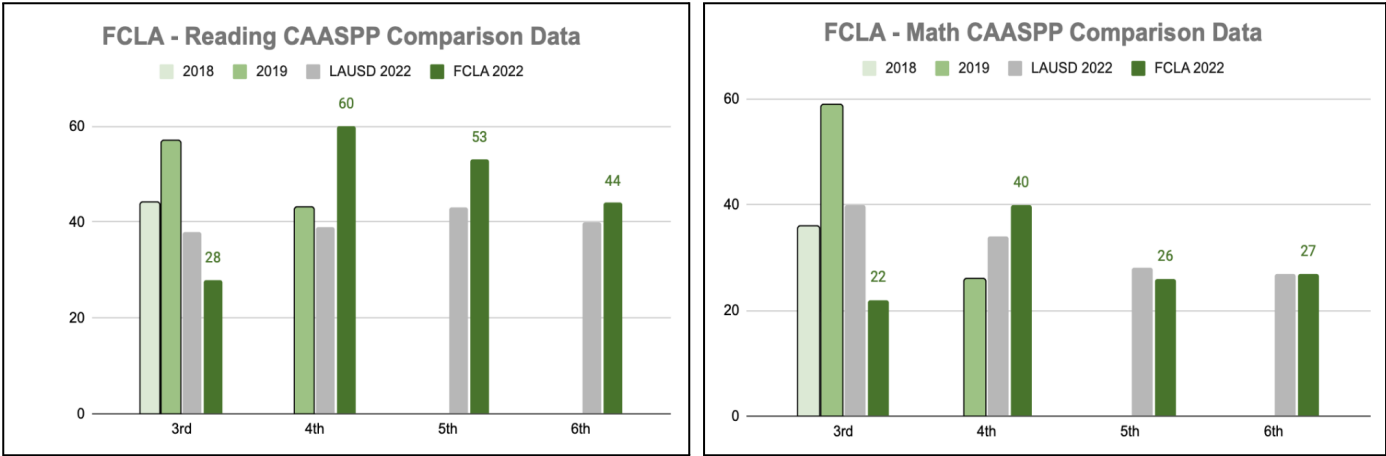


Acceleration/RTI Implementation: This past month, tier 3 supports for 2nd graders and 3rd graders at kindergarten level began with the Acceleration Specialist. The Acceleration Specialist, Elisa Vallejo, is primarily focusing on foundational skills but is also exposing the students to rich text and vocabulary from their first Language Arts core instruction unit. Lessons and objectives are targeted to current student need and are based on i-Ready literacy task assessments. Mrs. Vallejo is using resources and curriculum from i-Ready, Secret Stories, Heggerty, Orton Gillingham, and Science of Reading routines. Groups remained flexible as beginning of year data arrived and groups were adjusted according to student need.

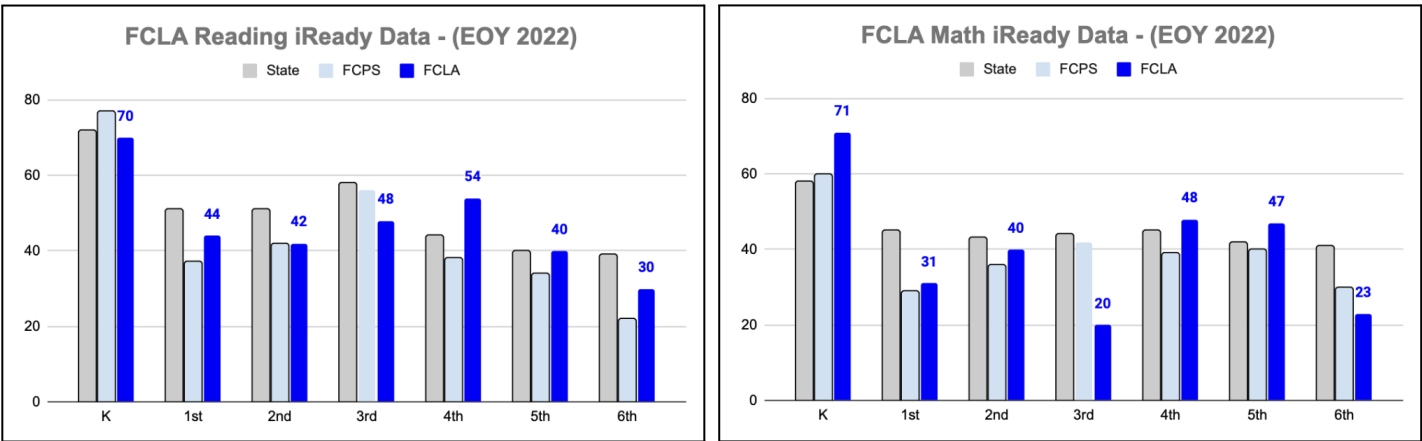
In addition, students are practicing a reading growth mindset and are participating in targeted goal setting. All resources being used have been shared with 2nd and 3rd grade teams, as well as all resource teachers. Mrs. Vallejo has been meeting with all grade levels as well as the Special Education team to discuss targeted learning and behavior supports for tier 3 students in the classroom. She has assisted with schedules and pacing for teams to ensure all students have access to core instruction. She has also begun pushing into classrooms to assist with lessons in a co-teaching format and to model student data goal setting. Next month, the teams will begin structuring their intervention groups, selecting essential skills for focus, and selecting curriculum and strategies to support the essential standards selected. Tier 2 intervention time, known as “AIM,” will begin for all students in grades 1-6 in October.

Schoolwide Data

Results of the 2021-2022 Smarter Balanced Assessments by Grade Level: – Fenton Charter Leadership Academy has received the final results of the 2022 CAASPP assessments administered in May 2022. Overall, the school received a **47% in Reading** and **29% in Mathematics**. When reviewing historical trends of each grade level, it is interesting to see Fenton Charter Leadership students have shown growth over time with current outcomes at a higher rate than the authorizing district. We look forward to analyzing our results and working towards setting higher benchmarks during the new school year, specifically in the area of mathematics. Identifying effective teaching practices and aligning instructional systems will continue to drive our work this year. The hard working staff of Fenton Charter Leadership Academy is to be commended for their dedication to improvement and desire to help students reach their full potential.



Results of the 2021-2022 iReady End of Year Diagnostic Assessments by Grade Level: Fenton Charter Leadership Academy students participated in iReady Diagnostic Assessments for both Reading and Mathematics. Students in Transitional Kindergarten – 6th grade were tested across multiple domains in an effort to identify student growth and determine individualized goals. Students are demonstrating impressive growth with positive outcomes in comparison to the organization as a whole and students across the state of California. Educators will work closely with Mrs. Miller and Mrs. Vallejo to utilize this data for SMART goal planning in combination with BOY iReady and EOY CAASPP results.



Expanded Learning at the Fenton Academies: The Expanded Learning Program is off to an incredible start at the Fenton Academies. Our program consists of three components: Think Together After School Programming, After School Vendors, and FCLA/STEM Educators.

The Expanded Learning Coordinator: Ms. Munoz, has worked closely with Think Together to ensure they are at capacity, implementing quality instruction, and have systems in place to provide a safe learning environment. In addition, Ms. Munoz created the [The Fenton Academies Expanded Learning website](#) allowing families to sign up for Session 1 of our partner programs. For this first session, we are partnering with B.E.A.R. for Youth, Los Angeles School of Music, and Parker-Anderson Enrichment. Students will be able to enroll in a variety of clubs including: music and dance classes, cooking class, Spanish Immersion, and Anime & Cartooning. The majority of these clubs are at capacity, filling all possible spots within the first 24 hours. Students have been notified of enrollment and Ms. Muñoz continues to work to secure additional vendors to meet parent demand. This first 8-week session will run until the week of October 31st (with make-up classes scheduled the following week).

Sign-Ups for Teacher-Led Clubs are due by September 19th. Confirmation letters will be sent home later that same week, and clubs will officially start the week of October 3rd. Clubs will run until December 9th. Teachers and families will be continuously surveyed to gain their input for upcoming sessions, assess the effectiveness of the program, and ensure a successful year ahead.

Leadership Focus for 2022-2023: Under the guidance and expertise of the FCLA Focus Lead Teacher, Mikki Raxlin and the grade level lead teachers, Fenton Charter Leadership Academy has refined the Leadership/SEL integrated focus for the 2022-2023 school year. Fenton Charter Leadership Academy students will continue to participate in yearlong Leader Study units. All students will have the opportunity to study multiple leaders throughout the 22-23 school year. Grade levels will discuss which leaders would be developmentally appropriate and connects to grade level content. Teachers will ensure there is enough content to conduct an in-depth study. This could include discussions, read-alouds, videos, drawings, journal reflections, crafts. Connecting the topic to other people and events is also encouraged.

Fenton Charter Leadership Academy will continue to seek ways to integrate and promote a Leadership infused approach through all distance learning lessons. Social emotional development and character building continues to be an essential part of a well-balanced instructional program.

iReady Beginning of Year Assessments: The majority of K-6th grade students have completed their beginning of year iReady assessments for both reading and mathematics. Approximately 65% of students placed in Tiers 1 & 2, with 35% considered Tier 3 “at-risk” in the area of Reading. Approximately 60% of students placed in Tiers 1 & 2, with 40% considered Tier 3 “at-risk” in the area of Mathematics. Students are provided individualized lessons at their iReady level for ongoing intervention and learning acceleration. Staff will receive a more in depth training on analysis of student progress during the upcoming November 1st professional development day. During Goal Setting meetings, staff will meet one on one with the FCLA/STEM Director to review student data, set goals for targeted instruction, and discuss best practices.

ELPAC Initial Assessments: Fenton Charter Leadership Academy has completed all initial English Language Proficiency Assessments for California (ELPAC) for the 2022-2023 school year. Thank you to Jennifer Pimentel and Virginia Palma for their assistance with ensuring all test administrators were properly trained, the testing material was organized and prepared, and testing was completed within required timelines. We look forward to analyzing the progress and growth of our English Learners once results are received.

Reclassification of English Learners: Fenton Charter Leadership Academy received results from the 2022 Summative ELPAC informing the school of students eligible for reclassification. Students eligible must receive a 4 on the ELPAC, and must also score in the 41st percentile or above on the iReady assessment, a 3 or 4 on the SBAC or receive a comparable score on a publisher's test as their peers. For FCLA, 13 out of 71 (18.31%) students qualified to reclassify. Thank you to Mrs. Pimentel for working with teachers to complete the reclassification process.



SPARK Psychomotor Training: Thank you to Ms. Muñoz for her excellent support and training of our Psychomotor Aides. The first week of school, psychomotor aides discussed topics pertaining to the daily schedule, classroom management strategies, and ways to support students. During the week of August 22nd, psychomotor coaches provided a “Welcome to Psychomotor” orientation for students. Coaches reviewed expectations for psychomotor, as well as, the importance of physical fitness. This year, the Fenton Academies purchased an updated

version of the previously used SPARK Psychomotor program for both K-2 and 3-6. This curriculum comes with a year-long pacing plan, as well as sequenced lessons for coaches to use. Ms. Muñoz has created a year-long pacing plan for coaches to follow and will continue to meet with coaches during their planning periods to provide support and guidance on running an effective psychomotor program. Furthermore, we are planning to have a SPARK trainer come on site during the week of November 14th to provide a more thorough training for our coaches.

Personnel

Probationary Teacher Professional Development Opportunities: Fenton probationary staff have had multiple opportunities for growth and development this past month. On September 1st-2nd, teachers were trained by Angie Castellana Ferri, Kelley Christenson, Yesenia Fuentes, and Rolando Gutierrez on instructional practices, Fenton policies, and Independent Studies. In addition, new teachers will be provided a full day of on site professional development, September 30th hosted by Jennifer Miller. The training will center on Effective Teaching/Explicit Direction Instruction and the formal observation lesson process.

Professional Goal Setting Meetings: Professional goal setting meetings will take place September 26th – 30th. These 30 minute meetings are used to review current iReady data, identify students for targeted instruction, access online resources and data reports, review the Evaluation Cycle, as well as set professional goals for the 2022-2023 school year. Historical trends indicate these opportunities to set targets for short term and long term goals have yielded positive results as demonstrated through publisher assessment and CAASPP outcomes

School Community

Virtual Annual Meet and Greet: Fenton Charter Leadership Academy held its annual Meet and Greet for new and returning families on Monday, August 15, 2022. Students were able to virtually tour the school and meet their teacher for the new school year. Parents expressed their appreciation for this “sneak peek” prior to the first day of school. This was a great event to build community and reduce anxiety for first day worries. New transitional kindergarten and kindergarten students (photo of TK student) were provided an in person Ice Cream Social in place of the virtual event.

Virtual Parent Orientation Meetings: Fenton Charter Leadership Academy held parent orientation meetings for all grade levels within the first two weeks of school. These meetings were well attended and provided parents with an overview of the Leadership/SEL (Social and Emotional Learning) instructional program and school-wide updates. Parents had many positive things to say about the school and we look forward to more opportunities to provide parent involvement.

Spirit Day Assemblies: In an effort to promote school-wide attendance incentives and positive behavior, Fenton Charter Leadership Academy will hold a Spirit Day assembly on the second Friday of every month. The Spirit Day assembly consists of a schoolwide flag salute, school song, and attendance/behavior incentives. The class with the best monthly ADA at each grade level will be recognized during this assembly with the Perfect Attendance door banner. The banners will be displayed throughout the month. In addition, students with perfect attendance for the month will be eligible for monthly themed brag tags and free dress on selected days. Classes that have been recognized for the week with excellent behavior will be awarded the MPR VIP and shining star raffle prizes. The Spirit Day Assembly is a great way to build upon our school culture and promote a positive school environment. Thank you to Cecilia Quijano for her work in ensuring a positive school culture exists by assisting with these assemblies as well as other school-wide initiatives.

School Site Council (SSC): Fenton Charter Leadership Academy will need to conduct School Site Council (SSC) meetings in the 2022-2023 school year as a subcommittee of the Parent Advocacy Committee/School Community Relations Council. School Site Council is responsible for approving federal funds and working together to review the school's instructional program. This council acts as an advisory committee to the Fenton Board of Directors and will meet throughout the year. Nominations were distributed for both staff and parents. Ballots and voting will occur in late September with the first official meeting planned for October 4th. Fenton Charter Leadership Academy looks forward to establishing this wonderful opportunity for stakeholder involvement and engagement.

English Learner Advisory Council (ELAC): The Fenton schools will need to conduct English Learner Advisory Committee (ELAC) meetings in the 2022-2023 school year as a subcommittee of the Parent Advocacy Committee/School Community Relations Council. The English Learner Advisory Committee is responsible for advising the Director and staff in the development of the English Learner Master Plan, assisting in the development of a schoolwide needs assessment, informing parents of the importance of regular school attendance, and assisting with the school's annual language census. Nominations will be distributed for both staff and parents during October. Ballots and voting will occur in late October with the first official meeting planned for November 8th. Fenton Charter Leadership Academy looks forward to establishing this wonderful opportunity for stakeholder involvement and engagement focused on the progress of our English Learners.

Annual Fall Parent Night Meeting: Fenton Charter Leadership Academy will hold its annual Fall Parent Night Meeting on Wednesday, September 21st. Topics will include an overview of student programs, progress, school policies, and opportunities for parent involvement. Discussion for future projects and plans for the Fenton Academies will also be presented.

The Fenton Academies staff continues to seek ways to reduce costs, increase revenue, provide high quality instruction, with strong engagement. Thank you to the Fenton Academies teaching and support staff for your relentless drive and passion!



Fenton Academies Staff show their excitement for the new school year with a group photo!

Upcoming Events:

9/19	Minimum Day - PLC Smart Goal Planning
9/26-30	Professional Goal Setting Meetings
9/21	Fall Parent Night Meeting (5:00pm)
9/30	Probationary Teacher PD Day
10/3	1st Semester Formal Observation Lessons Begin
10/14	Great CA Shake Out Drill (8:30am)
10/24-10/25	Acceleration Workshop (San Francisco)

II. E.

Chief Operating Officer's Report
(See presentation slides)

II. F.

Chief Executive Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

September 15, 2022

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [FCPS COVID-19 Testing Expense for 2021-2022](#); [COVID-19 Sick Pay](#); [Possible Lease with Head Start](#); [Forecast on 21-22 RFEP Rates](#);

FCPS COVID-19 Testing Expense for 2021-2022 [\(Back to Top\)](#)

On July 14, 2022, Fenton received a bill from Flow Health in the amount of \$649,275 for testing at FPC, SMBCCS, and FACS after the expiration of HRSA (3/22/2022). On August 30, 200, Fenton received a bill from Fulgent in the amount of \$220,770.

Location	Amount
FPC	\$238,260
SMBCCS	\$272,360
FACS	\$138,655
FCLA/STEM	\$220,770

Next Steps: For any test that was billed 1/1/2022 or later, the charge can be avoided if we are able to provide updated insurance information for the individual testing. Flow Health/Fulgent will use their insurance, in lieu of billing our school. Families and staff members that have not uploaded their insurance will be contacted to update their insurance for the 2021-2022 school year. However, part of our agreement with the testing providers is that they would assist with the collection of insurance. We will continue to work with our staff/families and vendors to obtain medical insurance information.

Fenton did receive ELC federal funding through LACOE to help offset the expense.

	Approximate # of staff/students uninsured	Available ELC Funding
FPC	406	\$73,338
SMBCCS	469	\$108,091
FACS	333	\$71,790
STEM/FCLA	445	\$84,963
Total	1652	\$338,183

COVID-19 Sick Pay ([Back to Top](#))

Fenton staff have two (2) types of COVID-19 Sick Pay.

COVID-19 Supplemental Paid Sick Leave (SPSL): Staff have an available total of ten (10) SPSL days through September 30, 2022 to care for themselves or a family member impacted by COVID-19. The Governor is expected to sign AB 152, which would extend COVID-19 Supplemental Paid Sick Leave (SPSL) to December 31, 2022 in alignment with [ETS](#) that expires the same day. AB 152 does not grant a new allotment of COVID-19 supplemental paid sick leave, but allows individuals to access SPSL if they have not already done so. Here is the [COVID-19 SPL](#) document from the state. COVID-19 days do not count against the In-Person stipend.

Cal-OSHA Exclusion Pay: "[Emergency Temporary Standards](#)" ETS allows for employees to receive up to 10 paid days (80 hours) if they contacted COVID-19 at work. This isn't tied to a school year and does not reset every school year. Unlike SPSL, this only applies to the employee impacted by COVID-19 from an exposure at work. California employees can access ETS through December 31, 2022.

Possible Lease with Head Start ([Back to Top](#))

Santa Monica Boulevard Community Charter School is in the final stages of a partnership with Foundation Head Start to operate a Preschool program on the SMBCCS campus. Previously, LAUSD operated a preschool program at SMBCCS. When LAUSD moved the PreK program away from SMBCCS, the facility number was closed and the site no longer held a license. Cary Rabinowitz confirmed this information with the Community Care Licensing and the Early Ed Department at LAUSD. In order for SMBCC to offer the community a preschool program, SMBCC would need to resubmit a new application. SMBCCS would like to partner with Foundation Head Start to offer the community a preschool program. The following is a timeline SMBCCS is considering:

August 2022: Lease Agreement between SMB and HeadStart (Considering no lease amount).

August - September 2022: Application to Community Care Licensing (CCL)

October - January 2022: Potential Opening of Program

The process will entail site walks by the Fire Marshall as well as CCL. Head Start would oversee the process of developing required indoor and outdoor maps and logistics for these visits and as part of the application process. The minimum lease for the program is 5 years. This is the minimum that Foundation Head Start would be interested in considering the work that goes into submitting the application, running the day to day, and seeing results of the program.

Forecast on 21-22 RFEP Rates ([Back to Top](#))

The following is an update on the forecasted 21-22 RFEP Rates for the Fenton Charter Public Schools. Administrators across the Fenton Charter Public Schools are currently reviewing the [FCPS Reclassification Policies Memo](#) from October 22, 2021 for Reclassification Criteria and the implementation of the Language Appraisal Team (LAT) if the Teacher Evaluation criteria is not met for students that meet the ELPAC overall score of 4 and other criteria.

The following is the most recent data on our reclassification rates for the 2021-2022 school year. Our administrators have done an excellent job increasing the number of students that are eligible for reclassification after the COVID-19 pandemic.

Reclassification Rates for 2021-2022 (Forecast)						
School	21-22 EL Numbers	#Reclassified 21-22	CURRENT-FCPS 21-22 RFEP #s	FCPS 20-21 RFEP #s	LAUSD 20-21 RFEP #s	State 20-21 RFEP #s
STEM	63	17	26.98%	0.00%	5.40%	6.90%
FCLA	71	13	18.31%	0.00%	5.40%	6.90%
FPC	259	45	17.37%	0.00%	5.40%	6.90%
FACS	160	37	23.13%	5.70%	5.40%	6.90%
SMBCCS	446	59	13.23%	4.60%	5.40%	6.90%

[EL Reclassification Rate - CDE](#)

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

BACKGROUND

On December 2, 2021, the Board approved Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e). Under Executive Order N-29-20, adopted in March of 2020, various procedures under the Ralph M. Brown Act governing “Brown Act Committee” meetings were suspended due to the COVID-19 global pandemic. Pursuant to a later Executive Order N-08-21, those suspended provisions were to continue until September 30, 2021. On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 (Rivas, R., D-Salinas) into law, which gives local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.).

AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances:

1. State or local officials have imposed or recommended measures to promote social distancing;
2. The board holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees;
3. The board holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 specifies that if a local legislative body determines it is entitled to use the exemptions afforded to it in this bill, then it must abide by the following requirements when conducting a public meeting:

- Notice the meeting and post agendas as the Brown Act requires;
- Allow the public to access the meeting and give notice for how the public can access the meeting and provide public comment;
- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet-based service option;
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body;
- Provide a public comment period where the public can address the legislative body directly and allow for public comment up until the period is closed;
- Prohibits limiting public comments to only those submitted in advance and specifies that the legislative body must provide an opportunity for the public to offer comment in real time;
- In the event of a disruption that prevents the public agency from broadcasting the meeting or prevents members of the public from offering public comment, the legislative body is prohibited from taking action on items appearing on the meeting agenda until public access to the meeting via the teleconferencing option is restored.

The teleconferencing flexibilities for local agencies under AB 361 sunset on January 1, 2024. This means that unless subsequent legislation extends the provisions of AB 361 for local agencies, they will expire on January 1, 2024, and that local agencies would be expected to follow all of the rigid Brown Act requirements regardless of an emergency beginning in 2024.

ANALYSIS

AB 361 stipulates that if the state of emergency remains active for more than 30 days, a local agency must make the following findings every 30 days by majority vote in order to continue utilizing the bill's teleconferencing provisions:

- The FCPS Board of Directors has reconsidered the circumstances of the state of emergency
- Any of the following circumstances exist:
 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 2. State or local officials continue to impose or recommend measures to promote social distancing.

In consideration of the state of emergency, the following circumstances continue to exist:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person.

2. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION

Given current health conditions, it is recommended that the Board of Directors approve teleconferencing provisions for continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21.

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

BACKGROUND

On September 27, 2018, Governor Brown signed into law Assembly Bill 1747 School Safety Plans. You will find [AB 1747](#) on the California Legislative Information web page. Key provisions of California *Education Code (EC)* include requiring local educational agencies (LEAs) and the California Department of Education (CDE) to include and post requirements for new content and procedures in the Comprehensive School Safety Plans (CSSPs), which have been implemented.

The law requires the California Department of Education (CDE) to develop and post on its website best practices for reviewing and approving school safety plans. In 2020–21 the CDE implemented a statewide survey of local educational agencies (LEAs), school safety administrators, and stakeholders to gather information on current practices, challenges, and resources to assist in developing this content. The state and federal guidance and resources below are provided to assist LEAs in reviewing and approving Comprehensive School Safety Plans (CSSPs). Guidance includes recommendations from the California State Auditor (CSA) Report 2016-136 School Violence Prevention. The CSA Report 2016-136 School Violence Prevention can be found on the [CSA's web page](#).

The California Constitution guarantees California children the right to attend public schools that are safe, secure, and peaceful. The CDE, public school districts, county offices of education (COEs), and schools and their personnel are responsible for creating learning environments that are safe and secure. First responders, community partners, and families play an essential role, as well. Schools must be prepared to respond to emergencies including natural and man-made hazards, and strive to prevent violence and behavior issues that undermine safety and security. CSSPs include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus and aspects of social, emotional, and physical safety for both youth and adults.

ANALYSIS

Attached are the current Comprehensive School Safety Plan (CSSPs) for the Fenton Charter Public Schools.

The following are required components for all Comprehensive School Safety Plan (CSSPs) for its schools operating kindergarten or grade one through twelve inclusive. *EC* Section 32281(a). The CSSP required components are on the [California Legislative Information web page](#).

All school safety plans must comply with the following:

- The school site council (SSC) or designated safety planning committee has specific responsibilities for their school. *EC* Section 32281(a).
- All staff must be trained on the CSSP *EC* Section 32280.
 - Updated school safety plans should be reviewed and practiced regularly by all certificated and classified staff and students, as appropriate.
- The SSC must write and develop the CSSP or may delegate this responsibility to a safety committee made up of principal/designee, teacher, parent of child who attends the school, classified employee, and others. *EC* Section 32281(b)(2).
 - The CDE recommends that committees include students, mental health specialists, nurses, athletic coaches, multilingual community liaisons, food staff and custodians, transportation specialists, local businesses and nonprofits, and/or other stakeholders.
- The SSC/safety planning committee must consult with a law enforcement agency, a fire department, and other first responders each year when updating the CSSP and notify each entity of any updates that occur during the year.
EC Section 32281(b)(3).
- The CSSP must include the following components: *EC* Section 32282(a).
 - Assessment of the current status of school crime or crimes at school-related functions.
 - Child abuse and neglect reporting procedures.
 - Disaster procedures, routine and emergency plans, and crisis response plan with adaptations for pupils with disabilities.
 - Use the Standardized Emergency Management System ([SEMS](#)) as detailed in the California Emergency Services Act 2015.
 - Earthquake emergency procedures.
 - Drop procedure practice must be held once each quarter in elementary; once each semester in secondary schools.
 - All staff are aware and trained.
 - Fire drills *EC* sections 32001–32004.
 - Each school site with two or more classrooms and 50 or more students is required to have a fire alarm system. The *EC* requires monthly fire drills for elementary and intermediate-level students, and twice-yearly fire drills for secondary students.
 - School building disaster plans for the following situations may include but are not limited to:
 - Bomb threat
 - Bioterrorism/hazardous materials
 - Earthquake
 - Flood
 - Power failure/blackout
 - Intruders/solicitors
 - Weapons/assault/hostage

- Explosion
 - Gas/fumes
- Procedures to allow a public agency, including American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during an emergency.
- Suspension/expulsion policies and procedures.
- Procedures to notify teachers of dangerous students.
- Discrimination and harassment policy that includes hate crime reporting procedures and policies.
- Schoolwide dress code if it exists, that includes prohibition of gang-related apparel.
- Procedures for safe ingress and egress of students, parents/guardians, and school employees to and from school site.
- Maintenance of a safe and orderly environment conducive to learning at the school.
- Rules and procedures on school discipline.
- Procedures for conducting tactical responses to criminal incidents, including individuals with guns on school campuses and at school-related functions.
 - Procedures to prepare for active shooters or other armed assailants based on specific needs.
- Consult, cooperate, and coordinate with other school site councils or safety planning committees, where practical.
- Schools must annually make available the CDE’s online training resources to address and prevent bullying and cyberbullying to certificated staff and all other school site employees who have regular interaction with pupils. *EC* Section 32283.5(c).
 - The CDE recommends including the school and district bullying/cyberbullying prevention policies and procedures in the CSSP.
- Present the safety plan goals with designated invitees at a public meeting at the school site to allow for public opinions before adopting the plan. *EC* Section 32288(b)(1).
 - This may occur as part of a regular parent meeting.
- Each school must review, update, and adopt its plan by March 1 every year. *EC* Section 32286.
 - Ensure the plan is properly implemented.
- Each school must forward the adopted plan to the school district or COE for approval. *EC* Section 32288.
 - The CDE recommends the plan be approved by the district or COE at the next board meeting after adoption or as soon as practical before October 15.

Each school district or COE must annually notify the CDE by October 15 of any schools that have not complied with requirements. *EC* Section 32288.

RECOMMENDATION

It is recommended that the Board of Directors approve the **approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**

Attachment: [Comprehensive School Safety Plans](#)



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve revised FCPS Youth Suicide Prevention Policy

BACKGROUND

California *Education Code (EC)* Section 215, as added by Assembly Bill 2246, (Chapter 642, Statutes of 2016) mandates that the Governing Board of any local educational agency (LEA) that serves pupils in grades seven to twelve, inclusive, adopt a policy on pupil suicide prevention, intervention, and postvention. The policy shall specifically address the needs of high-risk groups, including suicide awareness and prevention training for teachers, and ensure that a school employee acts within the authorization and scope of the employee's credential or license.

ANALYSIS

Although the Fenton schools do not serve pupils in grades seven and above, the severity and serious needs now seen in our schools has led to the recommendation to adopt a formal Youth Suicide Prevention Policy for the Fenton Charter Public Schools to ensure all employees are aware of and prepared to appropriately address this growing problem.

The Board of Directors approved a Youth Suicide Prevention Policy on December 2, 2021. This policy has been updated to reflect updated contacts and resources for staff, students and the greater community. Adoption of this policy includes the requirement that all employees are trained on youth suicide prevention.

RECOMMENDATION

It is recommended that the Board of Directors approve the revised FCPS Youth Suicide Prevention Policy.

Attachment: [FCPS Youth Suicide Prevention Policy](#)



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve conference attendance for selected FCPS staff during the 2022-2023 school year

BACKGROUND

Professional conferences are important events to ensure the Fenton Charter Public Schools remain current on best practices related to instruction, finances, operations, human resources and parent advocacy. In general, employees will be reimbursed for any actual expenses incurred up to the limit of the prevailing Federal Per Diem rate, while on school-related travel and per the terms of Fenton's Expense Reimbursement Policy. These expenses must be submitted on a Travel Reimbursement Request Form and require approval by the Director. If the Director is requesting reimbursement, the Chief Executive Officer or Chief Operating Officer or designee must approve the form.

ANALYSIS

The following are conferences approved by the Board on June 23, 2022 for the 2022-2023 school year along with three (3) additional conferences during the 2022-2023 school year.

2022-2023 In-Person Conferences (Approved June 23, 2022)

PLC at WorkTM Institute (*Solution Tree*)
July 13-15, 2022; Sacramento, CA
(Acceleration Specialists, Instructional Coach, CEO, Selected Administrators)

Administrator Leadership Training with Jeff Bills
July 26-27, 2022; Long Beach, CA
(Administrators, CEO, COO)

Accelerate to Educate: Overcoming Learning Loss Workshop (*Solution Tree*)
October 24-25, 2022; Sacramento, CA
(Acceleration Specialists, Instructional Coach)

2022-2023 In-Person Conferences (Additional Conferences)

PLC at Work™ Institute (*Solution Tree*)

November 2-4, 2022; Long Beach, CA

(Selected Administrators, General Education and Special Education Lead Teachers)

Yes We Can! An Unprecedented Opportunity to Improve Special Education Outcomes

Solution Tree Conference

November 7-8, 2022; Salt Lake City, Utah

(Special Education Coordinator, Selected Special Education Staff)

California IT in Education (CITE) Conference

November 29 through December 2, 2022; Long Beach, CA

(IT Manager, IT Specialists)

The Chief Executive Officer may invite other individuals (FCPS staff) to attend the above conferences and be reimbursed by Fenton as the appropriate need arises. Reimbursement is per the terms of Fenton's Expense Reimbursement Policy.

RECOMMENDATION

It is recommended that the Board of Directors approve conference attendance for selected FCPS staff during the 2022-2023 school year.

Attachment: [Conference Materials](#)



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve the Expanded Learning Budget for the 2022-2023 school year

BACKGROUND

The Expanded Learning Opportunities Program (ELO-P) provides funding for after school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. “Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

Commencing with the 2022-23 school year, LEAs with an unduplicated pupil percentage (UPP) of 80% or greater that receive the higher funding amount, shall offer to all pupils in classroom-based instructional programs in kindergarten and grades 1 to 6, inclusive, access to expanded learning opportunity programs, and shall ensure that access is provided to any pupil whose parent or guardian requests their placement in a program.

Expanded learning opportunity programs shall include all of the following:

- On school days and days on which school is taught for the purpose of meeting the 175-instructional-day offering, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine (9) hours of combined instructional time and expanded learning opportunities per instructional day;
- For at least 30 non-school days, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

An overview of the FCPS Expanded Learning program was presented to the Board as an informational items on August 18, 2022. Three big ideas are the driving reason for the Expanded Learning Coordinator positions. The ELO-P program is to be run inclusive of all After School activities - Consider it to be an “After School Academy”.

Big Idea #1 - **Increase Enrollment** in “Expanded learning” before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences.

Big Idea #2 - **Fiscal Responsibility** to ensure programs are sustainable and are an appropriate use of public funds.

Big Idea #3 - **Safe and Supportive** environments will be maintained to adopt, implement, and maintain at all times a comprehensive emergency plan, health and safety procedures, and Restorative Justice practices.

Out of the big ideas come a variety of questions to ensure compliance with our [Expanded Learning Opportunities Program Plans](#).

Big Ideas	Increase Enrollment	Fiscal Responsibility	Safe and Supportive
Driving Questions	Will this action/protocol increase enrollment? Target is to have at least 50% of the student population in Expanded Learning. <i>(Not a requirement but a target)</i>	ELO-P Budget Is this an appropriate and prudent use of funds? Has the item been market tested? Does the expenditure increase Expanded Learning for students?	Is the action safe?
Areas in Need for Tier I of Expanded Learning (Base) <i>Begins August 15th</i>	1. Students are able to attend school daily for nine (9) hours. 2. Additional 30 Days have been scheduled. 3. Promote the program.	Contract with “Think Together” to ensure compliance with nine (9) hours daily and additional 30 days.	Expanded Learning Coordinators are trained on safety protocols. Provide training for Think Together staff.
Areas in Need for Tier 2 of Expanded Learning (Supplemental) <i>Begins September 12th</i>	1. Use of Vendors to ensure workshops, field trips, and assemblies related to music and art.	1. System for Tracking Expenditures is in Place 2. Procedure for testing Fair Market Value of service	1. DOJ; TB, COVID-19 Vaccination. 2. System for verifying reputation of vendor 3. Emergency Protocols Provide training/orientation to vendors.

Areas in Need for Tier 3 of Expanded Learning (Supplemental) <i>Begins October 3rd</i>	1. Identify students interested in additional instructional/engagement activities with Fenton teachers. 2. Identify teachers interested in working with all students.	1. Establish Hourly Rate at Fair Market Value 2. Establish Class Size 3. System for tracking attendance 4. System for tracking hours 5. Create opportunities for input from staff	1. Attendance Tracking 2. Emergency Protocols Provide training/orientation to teachers to ensure they understand the appropriate procedures and protocols in terms of safety, pay rate, planning time, class size, attendance, and tracking hours.
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A recommendation was made to base the hourly rate for teachers working in the Expanded Learning program that is based on fair market value and is sustainable for the ELO-P Budget.

ANALYSIS

The following is an overview of the [ELO-P Budget for the 2022-2023](#) school year. This budget is based on the following assumptions to the budget overview.

	FPC	FACS	SMBCCS	STEM	FCLA
22-23 ELO-P Revenue	\$1,206,196	\$1,279,695	\$1,831,155	\$664,976	\$624,233
<i>Carryover from 21-22</i>	<i>\$314,270</i>	<i>\$442,657</i>	<i>\$608,182</i>	<i>\$187,165</i>	<i>\$183,551</i>
Expenses					
Think Together	\$161,568	\$107,712	\$165,440	\$124,080	\$331,104
<i>Planned - 30%</i>	<i>13.39%</i>	<i>8.42%</i>	<i>9.03%</i>	<i>18.66%</i>	<i>53.04%</i>
Fenton Services	\$717,035	\$357,494	\$472,454	\$221,343	\$206,589
<i>Planned - 40%</i>	<i>59.45%</i>	<i>27.94%</i>	<i>25.80%</i>	<i>33.29%</i>	<i>33.09%</i>
Total	\$878,603	\$465,206	\$637,894	\$345,423	\$537,693
<i>Planned - 70%</i>	<i>72.84%</i>	<i>36.35%</i>	<i>34.84%</i>	<i>51.95%</i>	<i>86.14%</i>

The FCPS goal is to spend roughly 30% of ELO-P funds on Base Services with Think Together. The FCPS goal for Fenton Services is 40%. The amount will vary based on the amount 21CCLC Base Funding and Summer School funds each school receives. This amount varies based on the Free/Reduced Meal (FRM) count of each school. Schools with lower FRM (STEM, FCLA) receive less 21CCLC Base Funding and Summer School funds and will need to spend more ELO-P funds to cover for base services. Base services in total are expected to be about 70% of the ELO-P budget.

The budget does not include the stipulated Carryover funds from last year (21-22). We would like to continue to place the carryover funds into the 23-24 school year. However, we do have them if we need to use them this year.

Think Together

This section is a rough estimate based on input from Think Together. The "Think Together" tab reveals a rough estimate of extra services for 30 additional days.

	FPC	FACS	SMBCCS	STEM	FCLA
# of Program Leads	4.5	3	5	3	3
(1:20) Adult - Student	90	60	100	75	60
5 Hour Rate Per Hour	\$35	\$35	\$35	\$35	\$35
# of 5 Hour Days	9	9	9	9	9
5 Hour Total	\$28,512	\$19,008	\$31,680	\$23,760	\$19,008
9 Hour Rate Per Hour	\$70	\$70	\$70	\$70	\$70
# of 9 Hour Days	21	21	19	19	19
9 Hour Total	\$133,056	\$88,704	\$133,760	\$100,320	\$80,256
Total	\$161,568	\$107,712	\$165,440	\$124,080	\$99,264
<i>Estimate of "Potential" 21CCLC Base Funding through Think Together to Offset 30 Additional Day expense</i>	\$184,404	\$179,190	\$206,792	\$0	\$0
184 Days					
	FPC	FACS	SMBCCS	STEM	FCLA
# of Program Leads					5
(1:20) Adult - Student					90
Rate Per Hour					\$63
# of 4 Hour Days					184
TOTAL - 184 Days	\$0	\$0	\$0	\$0	\$231,840
TOTAL	\$161,568	\$107,712	\$165,440	\$124,080	\$331,104

ELOP funds directed to Think Together may be reduced dramatically for FPC, FACS, and SMBCCS as they have a combination of 21CCLC Base Funding and Summer School funds that will likely pay a significant portion of the extra days and supplant the need to use ELOP funds. However, STEM and FCLA do not have these additional funds for summer school so they will need to use ELOP funds to cover the extra days. FCLA will need to pay roughly \$231K just to operate 184 days of after school programming. Think Together is working on providing a final budget and MOU for the extra services with the inclusion of the 21CCLC Base Funding and Summer School funds. This budget does not include the ability to supplant ELOP funds with 21CCLC Base Funding and Summer School funds for FPC, FACS, and SMBCCS.

Fenton Services

This budget factors in a \$75 an hour rate for Fenton teachers. The hourly rate is actually based on the average student rate among all of our outside vendors. The average per student hourly rate by outside vendors is \$10.21 an hour. At \$75 per hour, our Fenton staff hourly student rate is about \$10.31. Technically, it is about \$.10 cents higher, but the math is a little easier at \$75 and is what we paid last year. This rate is based on a class minimum size of 10 students per class at 8 sessions a week with two hours of planning/prep time built in. We did the math on this to be true to your original request to see if it is affordable and if the rate is comparable to our outside vendors. (See the hourly rate per student below).

Vendors (Enrichment)	# of Classes	# of Sessions Per Week	# of Students	Per Student Hourly Rate	Hourly Rate w/ Materials & Prep	Number of Weeks	Weekly Rate	Current Calculation	Projected Funds	Availi Fun
Example: Fenton Club (FTE)	36	8	360	\$10.31	\$103.12	28	\$29,699	\$831,560	\$831,600	\$4
FPC										
<i>Imagine Learning</i>										
Parker Anderson	2	2	40	\$12.50	\$250.00	3	\$1,000	\$3,000		
<i>Science Center</i>	2	2	40	\$11.50	\$230.00	3	\$920	\$2,760		
Total								\$5,760	\$169,471	\$163,
FACS										
ARC	8	1	160	\$11.81	\$236.13	10	\$1,889	\$18,890		
DIY Girls	1	1	100	\$3.00	\$300.00	10	\$300	\$3,000		
Everybody Dance LA	6	1	90	\$4.67	\$70.00	30	\$420	\$12,600		
Parker Anderson (AM)	20	1	400	\$8.75	\$175.00	8	\$3,500	\$28,000		
Parker Anderson (PM)	20	1	400	\$12.50	\$250.00	8	\$5,000	\$40,000		
Total								\$102,490	\$477,966	\$375,
SMBCCS										
Everybody Dance LA	9	1	111	\$3.57	\$44.00	30	\$396	\$11,880		
<i>Great Knights Chess</i>	4	2	80	\$2.35	\$47	8	\$376	\$3,008		
Jazz Empowers	3	1.5	40	\$28.65	\$382.00	21	\$1,719	\$36,099		
Parker Anderson (AM)	6	1	120	\$8.75	\$175.00	8	\$1,050	\$8,400		
Parker Anderson (PM)	16	1	320	\$12.50	\$250.00	8	\$4,000	\$32,000		
	4	1	60	\$17.47	\$262	32	\$1,048	\$33,536		
Total								\$124,923	\$732,462	\$607,
STEM/FCLA										
BEAR	6	2	240	\$4.48	\$179.00	8	\$2,148	\$17,184		
LA School of Music	2	2	24	\$8.33	\$100.00	8	\$400	\$3,200		
Parker Anderson	6	2	120	\$12.50	\$250.00	4	\$3,000	\$12,000		
Total								\$32,384	\$234,355	\$201,
STEM Total							82.29%	\$26.648	\$192.843	

The second tab "Fenton Services" breaks down the hourly rate for teachers. The FTE represents an estimated FTE (Full Time Equivalency). The FTE represents a teacher that works eight (8) hours. Examples of full time equivalency include 1 teacher working the maximum 8 hours a week. This could also include a combination of teachers that work up to 8 hours a week such as two teachers working 4 hours.

If a school has a higher FTE than budgeted, we can modify the budget by reducing the number of hours staff can work. We already reduced the number of weeks from 32 to 28 weeks to make the total amount comparable to the total amount we previously budgeted over the summer.

Fenton Services					
	FPC	FACS	SMBCCS	STEM	FCLA
# of Teachers (FTE)	16	5	7	4	4
# of Hours per Week	10	10	10	10	10
Rate Per Hour	\$75	\$75	\$75	\$75	\$75
Total Per Week	\$12,000	\$3,750	\$5,250	\$3,000	\$3,000
Number of Weeks	28	28	28	28	28
Total Direct Services	\$336,000	\$105,000	\$147,000	\$84,000	\$84,000
Materials (10%)	\$33,600	\$10,500	\$14,700	\$8,400	\$8,400
Total Support Staff	\$162,435	\$141,994	\$155,754	\$81,443	\$66,689
Summer School	\$160,000	\$75,000	\$130,000	\$35,000	\$35,000
Professional Development	\$12,500	\$12,500	\$12,500	\$6,250	\$6,250
Marketing	\$12,500	\$12,500	\$12,500	\$6,250	\$6,250
TOTAL	\$717,035	\$357,494	\$472,454	\$221,343	\$206,589

Fenton teachers would work with students for a maximum of eight (8) hours a week and receive one (1) hour of planning time for every four (4) hours worked. The maximum number they would receive is 10 hours a week at \$75 an hour. If teachers worked 28 weeks, they could earn up to \$21K for the year. This amount does not include how much they could earn during summer school.

Vendors, Assemblies, Field Trips

Currently, the Expanded Learning Coordinators have not planned many of the vendors and assemblies. They will all schedule at least one assembly and at least one field trip this month to build their capacity and mental memory on the nuances of these events. The Expanded Learning Coordinators want to test out the quality of the programs assigned over the next couple of weeks before making long term commitments.

Quality Control to Ensure Effectiveness of Program

To ensure a high quality program, Expanded Learning Coordinators will engage in qualitative and quantitative mechanisms to ensure a viable and thriving program.

Qualitative

Expanded Learning Coordinators will conduct classroom visits of ELO-P Vendors and Fenton staff providing ELO-P services to ensure students receive vibrant instructional and/or engaging activities. Expanded Learning Coordinators will ensure vendors/staff receive training on safety protocols and a safe environment is established. Students and parents will take part in surveys to obtain feedback on engagement and overall satisfaction.

Quantitative

Expanded Learning Coordinators will monitor student attendance in classes offered to measure effectiveness and review data obtained from stakeholder surveys. Students participating in ELO-P programs will be observed to measure the impact of ELO-P services during the general education setting. Staff attendance and ability to engage in general education professional responsibilities will be observed to ensure ELO-P involvement does not have a negative impact on the general/special education day program.

Portfolio to Market Fenton Staff Services

Fenton staff participating in the ELO-P program will work with Expanded Learning Coordinators and Directors to create a marketing tool for awareness on expanded learning opportunities.

Compliance and Vendor Requirements

Before allowing a vendor to participate in the Expanded Learning program on any campus, the following items must be collected from the vendor, and submitted to the FCPS Business Office:

- **W-9 form:** Since the vendors are not Fenton employees, we are required to report any wages earned by the vendor to the IRS.
- **Vendor certification:** This form ensures that all vendors have recent negative TB results, and are cleared by their own FBI/DOJ background check.
- **Insurance Requirements:**
 - Commercial general liability with minimum limits of \$2,000,000 per occurrence and \$4,000,000 in aggregate.
 - Additional insured endorsement naming Fenton Charter Public Schools, its trustees, officers, employees, agents, volunteers, and representatives as additional insured.

- Waiver of subrogation stating that that carrier waives its right to subrogate against Fenton Charter Public Schools, its trustees, officers, employees, agents, volunteers, and representatives” must be included.
 - *Automobile Liability Insurance: Required only if their employees will be driving or parking on Charter School property; Automobile Liability Insurance in the minimum amount of \$1,000,000 per accident for bodily injury and property damage covering any auto, including all vehicles that are owned, non-owned, hired, and personal injury protection. If VENDOR has no owned autos the policy may be limited to cover hired and non-owned autos only.*
 - Workers' Compensation Insurance: Coverage must be at least as broad as that which is required by the State of California, with Statutory Limits and Employer’s Liability Insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
- **Signed MOU:** A Memorandum of Understanding (MOU) describes and defines the broad outlines of an agreement between Fenton and our vendors.
 - **COVID-19 Vaccination:** The attached COVID-19 vaccination compliance certification must be filled out and signed by all vendors providing in-person services at any Fenton campus. Vendors are required to be fully vaccinated.
 - For efficiency and compliance reasons, we recommend working with established vendors only instead of individuals.

Submission of Invoices

Vendors must send all invoices to smanzo@fentoncharter.net. They can also be mailed directly to the FCPS Business Office at 8928 Sunland Blvd. Suite B., Sun Valley, 91352 (Attention: Stacey Manzo). Fenton is Net 30 and will issue payment within 30 days of receiving an invoice. Fenton will put reasonable effort to pay vendors as soon as possible, but we cannot issue payment immediately.

- A purchase order must be created before the service is provided. Office managers can create a P.O. for ELO-P activities.
- Purchase orders must be accompanied with a quote. A quote and an invoice are different documents; a quote allows a purchase order to be created., whereas an invoice allows the vendor to get paid.

Expanded Learning Hiring Protocols

Classified Staff hired exclusively for the Expanded Learning program must be used to maximize student learning and engagement. ELO-P staff must be trained in alignment with all procedures and protocols of the general/special education day program. The following procedures apply to new hires for the ELO-P program.

- PERS/STRS restriction: An applicant that 1) is currently participating in or 2) previously participated in STRS/PERS defined cannot be employed in the expanded learning program. Basically, once an applicant has earned this benefit, future employers are required to continue providing this benefit.
- Age restriction: applicants must be 18 years of age at the time of interview.

- Notify the business office if the applicant is ELOP at the time of hire. If an employee is split between ELOP and another fund, provide a percentage of ELOP work done. If providing a percentage, we will also need the “time accounting for multi funded personnel form” filled out monthly for each individual.
- Employees are not officially hired until they are processed.

RECOMMENDATION

It is recommended that the Board of Directors approve the Expanded Learning Budget for the 2022-2023 school year.

Attachment: [Expanded Learning Budget for the 2022-2023 school year](#)



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve new Lead Teacher Stipends for Transitional Kindergarten and a Primary Lead Teacher at Fenton Avenue Charter School

BACKGROUND

The Board of Directors approved the following Lead Teacher stipends on June 23, 2022.

	<i>FACS</i>	<i>SMBCCS</i>	<i>FPC</i>	<i>STEM</i>	<i>FCLA</i>
<i>Lead Teachers</i> <i>\$5,000 per grade level, TK/K-5 and Special Education; \$2,500 if shared</i> <i>\$2,500 for 6th grade</i>	<i>3rd grade:</i> Christopher Torres <i>4th grade:</i> Barbara Ausherman and Rebecca Williamson <i>5th grade:</i> Lorena Sanchez <i>Special Ed.:</i> Myriam Arechiga	<i>TK/K:</i> Amanda Hill and Diana Ramos <i>1st grade:</i> Tida Lot and Megan Stevenson <i>2nd grade:</i> Jocelyn Condo and Evelia Manzo <i>3rd grade:</i> Zoe Weiss <i>4th grade:</i> Ariana Gomez <i>5th grade:</i> VACANT <i>6th grade:</i> Grisel Benn <i>Special Ed.:</i> Jennifer Allen and Angela Boyd	<i>TK/K:</i> Coco Salazar <i>1st grade:</i> Laura Holmes and Lisa Ibarra <i>2nd grade:</i> Nitima Angus and Jackie Penner <i>Special Ed.:</i> Maria Cardenas	<i>TK/K:</i> Priscilla Gentry <i>1st grade:</i> Veronica Palazzola <i>2nd grade:</i> Kate Hetu <i>3rd grade:</i> Lilia Padilla Zúñiga <i>4th grade:</i> Elizabeth Marquez <i>5th grade:</i> Joanna Tepper <i>6th grade:</i> Martha May <i>Special Ed.:</i> TBD	

ANALYSIS

Primary Lead Teacher - Fenton Avenue Charter School (FACS)

FACS has enrolled over a hundred (100) students in grades TK-2nd for the 2022-2023 school year. Currently, the school does not have a Lead Teacher assigned to any of the new primary grade levels. A

Primary Lead Teacher at Fenton Avenue Charter School would assist with the unique instructional needs of these grade levels.

Transitional Kindergarten at SMBCCS and FPC

Enrollment in Transitional Kindergarten has increased significantly across all schools compared to the 2021-2022 school year. This is likely due to action the Board took on June 23, 2022 to allow Directors to enroll students who will have their **fourth** birthday by **August 1, 2022** into transitional kindergarten.

	FPC	FACS	SMBCCS	STEM	FCLA
2021-2022	65	14	22	0	13
2022-2022	80	19	50	20	18

Due to the increase in students in TK at FPC and SMBCCS, a TK Lead Teacher would enhance our ability to provide services offered to our youngest students at these schools.

Protocols and procedures for identifying Lead Teachers in May/June would be extended to identify the Primary Lead Teacher at FACS and TK Lead Teacher at FPC and SMBCCS.

RECOMMENDATION

It is recommended that the Board of Directors approve new Lead Teacher Stipends for Transitional Kindergarten and a Primary Lead Teacher at Fenton Avenue Charter School.

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: Joe Lucente
Chairman of the FCPS Board of Directors

Jason Gonzalez
Chief Operating Officer

SUBJECT: Update on FCPS OPEB Trust and FCPS Investment Account

BACKGROUND

FCPS OPEB Trust:

The *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* (“FCPS OPEB Trust”) was formally established on September 17, 2015. Irene Sumida was named as the “Grantor,” and along with Joe Lucente, an “Initial Co-Trustee”. The trust was established “...solely for the benefit of one or more specified public employee retirement healthcare benefits plans sponsored and provided to qualified public school employees and beneficiaries by Fenton Charter Public Schools, a California nonprofit public benefit corporation...” As an irrevocable trust, there are specific guidelines and regulations pertaining to the *exclusive* use of any funds.

- Funds may be used to pay for the health benefits of qualified retirees
- Funds may be used to pay for actuarial services related to the trust¹
- Funds may be used for expenses for legal services and audits related to the trust

¹ An actuarial valuation report of other post-employment healthcare benefits (OPEB) offered by the Fenton Charter Public Schools is conducted annually as required by the accounting requirements of the *Financial Accounting Standards Board* (FASB) *Accounting Standards Codification No. 715* (ASC 715), specifically FASB ASC 715-60 and FASB ASC 715-20 (formerly known as SFAS 106, Employer’s Accounting for Postretirement Benefits Other Than Pensions and SFAS 158, Employer’s Accounting for Defined Benefit Pension and Other Postretirement Plans, respectively). The purpose of the annual valuation report is to provide measurements of the OPEB obligations, annual expense, and other disclosure items in accordance with FASB ASC 715. The annual valuation report is presented to the FCPS Board of Directors for discussion and review, and updates on OPEB Trust activity are included at all regular board meetings.

The FCPS OPEB Trust account was opened at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.

FCPS Investment Account:

On March 24, 2011, the Board of Directors of Fenton Primary Center (“FPC”) amended the FPC Articles of Incorporation to rename the nonprofit public benefit corporation [501(c)(3)] the *Fenton Charter Public Schools* (“FCPS”). With the name change and subsequent “Agreement of Merger” between Fenton Avenue Charter School and the Fenton Charter Public Schools, the renamed entity became a charter management organization (CMO), adding flexibility and new possibilities for growth and expansion to what was originally a single, year-round, multi-track conversion charter school. Santa Monica Boulevard Community Charter School was divested to the organization by LAUSD in May 2012, and Fenton STEM Academy and Fenton Charter Leadership Academy (originally Fenton Academy for Social and Emotional Learning) were opened by FCPS in August 2015.

With the flexibility 501(c)(3) status allows and the growth of the organization to five schools, the Board of Directors approved the opening of an investment account for the Fenton Charter Public Schools at the October 19, 2017 regular board meeting². \$1.5 million was approved as the initial investment, and an additional \$4.5M (\$1,000,000 from FACS; \$500,000 from FPC; and \$3,000,000 from SMBCCS) was approved for investment at the January 27, 2022 board meeting.

ANALYSIS

The President of the Trust, Walter Wallace, and Secretary of the Trust, Joe Lucente, will provide an update on the OPEB Trust, and FCPS Chief Operating Officer, Jason Gonzalez, will share an update on the FCPS Investment Account.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [*OPEB Trust Investment Account - Updated Performance*](#)

² Activities of the FCPS Investment Account are reported to the FCPS Board of Directors at all regular board meetings to ensure active discussion, review and oversight, and are included within the annual independent consolidated audit of the Fenton Charter Public Schools.



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

ANALYSIS

The 2022-2023 Local Control and Accountability Plans for the Fenton Schools were approved by the Board on June 23, 2022. This link contains an update to state assessment data in the [LCAP Benchmark Data](#) that was not available at the June 23, 2022 board meeting. In addition, attached is an [instructional report](#) based on i-Ready Assessment data for the End of Year (EOY), 2022 CAASPP data, and forecasted RFEP rates for the 2021-2022 school year.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [*LCAP Benchmark Data; Instructional Report*](#)



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FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Acceleration Program Update

BACKGROUND

The Acceleration Model was first introduced to the Fenton Charter Public Schools during the COVID-19 pandemic during the 2019-2020 school year ([FCPS Task Force Website](#)). FCPS Instructional Coach, Angie Castellana Ferri, provided staff with an introduction to Accelerated Learning on June 25, 2020 ([Presentation](#)) ([Video Recording](#)).

ANALYSIS

The implementation of the actual program will vary based on site specific needs. However, the organization will follow the PLC three (3) big ideas, four (4) pillars, and five (5) tights.

Team Essentials

Three Big Ideas

1. Focus on Learning
2. Collaborative Culture and Collective Responsibility
3. Results Orientation

Four Pillars

1. Mission - Why do we exist?
2. Vision - What do we want to become?
3. Values/Collective Commitments - How must we behave?
4. Goals - How will we mark our progress?

Four Critical Questions that Drive a PLC

1. What is it we want our students to know and be able to do?
2. How will we know if each student has learned it?

3. How will we respond when some students do not learn it?
4. How will we extend the learning for students who have demonstrated proficiency?

Five Tights

1. Educators will work in collaborative teams and take collective responsibility for student learning.
2. Collaborative teacher teams will implement a guaranteed and viable curriculum.
3. Collaborative teams monitor student learning through an ongoing assessment process that includes frequent, team-developed common formative assessments.
4. Educators use the results of common assessments to improve individual practice and build teams' capacities to achieve their goals.
5. The school provides a systematic process for intervention and enrichment.

Our approach to implementing the Acceleration Program is to break it down as recommended in the [RTI At Work Handbook](#). The following is how the program will be broken down. The goal is to work as a team through a horizontal and vertical approach. The following [checklist](#) is an excellent visual for the implementation of the program.

The program is delineated among four (4) teams working at the site level, but working in harmony with group members across the organization. The following are the four (4) teams and the facilitator for each team.

[Team 1: Site Leadership](#): Directors and Selected Administrators (Culture, Tiers 1, 2, and 3)
Facilitator: *David Riddick, Chief Executive Officer*

[Team 2: Teachers](#): Lead Teachers (Tiers 1 and 2) (Emphasis on Tier 1)
Facilitator: *Angie Castellana Ferri, Instructional Coach*

[Team 3: Acceleration Specialists](#): (Tiers 1, 2, and 3) (Emphasis on Tier 2)
Facilitator: *Angie Castellana Ferri, Instructional Coach*

[Team 4: Intervention Team](#): Special Education Staff (Tier 1, 2, and 3) (Emphasis on Tier 3)
Facilitator: *Judy Werner, Special Education Coordinator*

Sample Checklist for Each Team

Team 1: Site Leadership ([Back to Essentials](#))

Essential Actions	Culture of Collective Responsibility	Rank 1-No; 5-Partial; 10-Yes
1	Frequent Leadership Meetings	
2	Frequent Grade Level Meetings	
3	Build a Culture of Collective Responsibility	
4	Form Collaborative Teacher Norms	
5	Commit to Team Norms	
Essential	Tier 1 - Schoolwide Essential Actions	Rank

Actions		1-No; 5-Partial; 10-Yes
1	Ensure Access to Essential Grade-Level Curriculum	
2	Identify and Teach Essential Academic and Social Behaviors	
3	Provide Preventions to Proactively Support Student Success	
Essential Actions	Tier 2 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Schedule Time for Supplemental Interventions	
2	Establish a Process for Schoolwide Student Intervention Identification	
3	Plan and Implement Supplemental Interventions for Essential Social and Academic Behaviors	
4	Coordinate Interventions for Students Needing Skill and Will Supports	
Essential Actions	Tier 3 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Identify Students Needing Intensive Support	
2	Create a Dynamic, Problem-Solving Site Intervention Team	
3	Prioritize Resources Based on Greatest Student Needs	
4	Create a Systematic and Timely Process to Refer Students to the Site Intervention Team	
5	Assess Intervention Effectiveness	

Team 2: Teachers ([Back to Essentials](#))

Essential Actions	Tier 1 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Identify Essential Standards for Each Grade Level or Course	
2	Create an Essential Standards Unit Plan	
3	Implement the Team Teaching-Assessing Cycle	
4	Give Common End-of-Unit Assessment for Essential Standards	
5	Identify Students for Tier 2 Support by Student, Standard, and Learning Target	

Team 3: Acceleration Specialists ([Back to Essentials](#))

Essential Actions	Tier 2 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Design and Lead Supplemental Interventions for Academic Essential Standards	
2	Consider Screening in Immediate Prerequisite Skills	
3	Monitor the Progress of Students Receiving Supplemental Supports	

4	Extend Student Learning	
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Team 4: Intervention Team ([Back to Essentials](#))

Essential Actions	Tier 3 - Schoolwide Essential Actions	Rank 1-No; 5-Partial; 10-Yes
1	Diagnose, Treat, Prioritize, and Monitor Tier 3 Interventions	
2	Ensure Proper Intervention Intensity	
3	Determine If Special Education Is Needed and Justifiable	

RECOMMENDATION

This is an information item only and no action is required.



FENTON CHARTER PUBLIC SCHOOLS

September 15, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: Joe Lucente
Chairman of the FCPS Board of Directors

David Riddick
Chief Executive Officer/ President

Jason Gonzalez
Chief Operating Officer

SUBJECT: Budget Update - Looking Forward

BACKGROUND

On August 18, 2022, the Board of Directors approved and Acceleration Stipend to recognize staff efforts to launch the Acceleration Program across the Fenton schools during the 2022-2023 school year. This stipend was in addition to the In-Person Stipend approved by the Board of Directors on April 7, 2022. The following chart compares the In-Person stipends with the Acceleration Stipends.

	<i>September 2022</i>	October 2022	<i>December 2022</i>	January 2023	April 2023	July 2023	<i>Total</i>
	<i>Proposed Acceleration Stipend</i>	Approved In-Person Stipend	<i>Proposed Acceleration Stipend</i>	Approved In-Person Stipend	Approved In-Person Stipend	Approved In-Person Stipend	<i>Potential Total Stipend for the Year</i>
Full-Time Certificated & Classified Staff	<i>\$2,500</i>	\$2,500	<i>\$2,500</i>	\$2,500	\$2,500	\$2,500	<i>\$15,000</i>
TAs Working 5.5 Hours	<i>\$1,250</i>	\$1,250	<i>\$1,250</i>	\$1,250	\$1,250	\$1,250	<i>\$7,500</i>
Part-Time TAs Working Less Than 5.5 Hours	<i>\$1,000</i>	\$1,000	<i>\$1,000</i>	\$1,000	\$1,000	\$1,000	<i>\$6,000</i>

Although we currently are experiencing an infusion of federal and state funds to accelerate student learning, the long term financial outlook for public education is uncertain. Ideally, we would like to make long term changes to our salary schedule. However, California is currently experiencing low birth rates and an uncertain financial climate. The Fenton schools are experiencing less enrollment than was anticipated during reorganization in March. Fenton continues to monitor the implications of a long term salary increase among declining enrollment, tighter Federal Reserve policies, higher levels of market volatility, and the deglobalization of the market. We will continue to monitor financial areas that we can control related to increasing enrollment, increasing ADA rates, applying staffing norms, OPEB funding, and monitoring the purchase of supplies and materials.

ANALYSIS

The Chairman of the Board of Directors, Joe Lucente, along with Chief Executive Officer, David Riddick, and Chief Operating Officer, Jason Gonzalez, will share an update on the current FCPS Budget and strategies to look forward amidst an uncertain financial climate.

RECOMMENDATION

This is an information item only and no action is required.