

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ORONO
INDEPENDENT SCHOOL DISTRICT NO. 278
HELD ON AUGUST 22, 2022

Present: Bob Tunheim, Mike Bash, Kristine Flesher, Martha Van de Ven, Laura Wallander, Ali Howe, Sarah Borchers

Absent: None

The Regular Meeting of the Board of Education of Orono Independent School District No. 278 was held on Monday, August 22, 2022 and called to order by Board Chair, Bob Tunheim, at 7:01 PM.

UPON MOTION by Mike Bash, seconded by Laura Wallander, the Consent Agenda was approved as follows:

- Approved Minutes from the Regular Meeting held June 22, 2022
- Approved the appointment of Kathryn Hyams, as full-time Special Education Teacher at Orono Schumann Elementary School, effective August 24, 2022
- Approved the appointment Bryan Norman, as full-time Special Education Teacher at Orono Middle School, effective August 24, 2022
- Approved the appointment of Tatum Fjelstad, as full-time English Teacher at Orono High School, effective August 24, 2022
- Approved the appointment of Mallory Purdy, as full-time Special Education Teacher at Orono High School, effective August 24, 2022
- Approved the appointment of Abby Moon, as full-time 0.8 FTE Mathematics Teacher at Orono High School, effective August 24, 2022
- Approved the appointment of Angela Kalthoff, as full-time Challenge Teacher at Orono Intermediate School, effective August 24, 2022
- Approved the appointment of Paige Roth, as full-time Mathematics Teacher at Orono Middle School, effective August 24, 2022
- Approved the appointment of Michael Anderson, as full-time Special Education Teacher at Orono Middle School, effective August 24, 2022
- Approved the appointment of Kathryn Hibbs, as full-time Floating Substitute Teacher at Orono Public Schools, effective September 6, 2022 through June 8, 2023
- Approved the appointment of Kari Heitke, as full-time Floating Substitute at Orono Public Schools, effective September 6, 2022 through June 8, 2023
- Approved the appointment of Paul Hamilton, as full-time 0.77 FTE ATPPS Q-Comp Coordinator and Curriculum Leader at Orono Public Schools, effective for the 2022-2023 school year
- Approved the appointment of Alicia Grochowski, as full-time Special Education Teacher at Orono Schumann Elementary School, effective August 24, 2022
- Approved the appointment of Emalee Farley, as full-time First Grade Teacher at Orono Schumann Elementary School, effective August 24, 2022
- Approved the change of assignment of Amy Weatherly, full-time Sixth Grade Science Teacher at Orono Middle School, to full-time Seventh Grade Science Teacher at Orono Middle School, effective August 29, 2022

- Approved the change of assignment of Jessica Strom, full-time Eighth Grade Science Teacher at Orono Middle School, to full-time Sixth Grade Science Teacher at Orono Middle School, effective August 29, 2022
- Approved the change of assignment of Megan Ringsred, full-time Fifth Grade Teacher at Orono Intermediate School, to full-time Fourth Grade Teacher at Orono Intermediate School, effective August 29, 2022
- Approved the leave of absence of Iris Erickson, 0.5 FTE full-time Special Education Teacher at Orono Public Schools, effective for the 2022-2023 school year
- Approved the leave of absence of Catherine Russin, full-time Seventh Grade Science Teacher at Orono Middle School, effective for the 2022-2023 school year
- Approved the leave of absence of Rebecca Burnham, full-time First Grade Teacher at Orono Schumann Elementary School, tentatively effective August 29, 2022 through November 21, 2022
- Approved the leave of absence of Megan Hand, full-time First Grade Teacher at Orono Schumann Elementary School, tentatively effective August 29, 2022 through November 28, 2022
- Approved the resignation of Jessica Butcher, full-time School Psychologist at Orono Schumann Elementary School and Orono Intermediate School, effective August 1, 2022
- Approved the resignation due to retirement of Kerri Bavier, full-time First Grade Teacher at Orono Schumann Elementary School, effective August 1, 2022
- Approved the appointment of Samantha Landon, as full-time Secretary to the Principal at Orono High School, effective July 11, 2022
- Approved the appointment of Kimberly Marsh-Weed, as part-time Short Hour Cook at Orono Schumann Elementary School, effective August 18, 2022
- Approved the appointment of Emma Mulvahill, as part-time Short Hour Cook at Orono High School, effective August 18, 2022
- Approved the appointment of Ranae Peterson, as part-time Short Hour Cook at Orono Schumann Elementary School, effective August 18, 2022
- Approved the appointment of Callie Elmore, as full-time Special Education Paraeducator at Orono Middle School, effective September 6, 2022
- Approved the appointment of Joanna Tilli, as part-time Classroom Paraeducator at Orono Schumann Elementary School, effective September 6, 2022
- Approved the appointment of Stephanie Elliott, as full-time Head Cook at Orono High School, effective August 26, 2022
- Approved the change of assignment of Rebecca Schweitzer, full-time Custodian at Orono Elementary Center, to full-time Special Services Secretary at Orono Public Schools, effective July 11, 2022
- Approved the change of assignment of Betty Stang, full-time Head Cook at Orono High School, to part-time Short Hour Cook at Orono High School, effective August 18, 2022
- Approved the change of assignment of Kristin Palm, full-time Technology Support Specialist at Orono Public Schools, to full-time Guidance Secretary at Orono High School, effective August 5, 2022
- Approved the resignation of Christina Gottwalt, full-time Guidance Secretary at Orono High School, effective June 30, 2022
- Approved the resignation of Heidi Rahkola, part-time Short Hour Cook at Orono High School, effective July 22, 2022
- Approved the resignation of Keith Clark, full-time Custodian at Orono Elementary Center, effective August 5, 2022
- Approved the resignation of Gabrielle Tripps, part-time Classroom Paraeducator at Orono Schumann Elementary School, effective August 16, 2022
- Approved the resignation of Elyse Vandersteen, full-time Special Education Paraeducator at Orono Middle School, effective August 16, 2022

- Approved the resignation of Elizabeth Wilzbacher, part-time Short Hour Cook at Orono High School, effective August 17, 2022
- Approved the appointment of Rachel McQuiston, as full-time Controller at Orono Public Schools, effective August 1, 2022
- Approved the appointment of Hattie Etzel, as Monitor at Orono Activities Center, effective August 11, 2022
- Approved the leave of absence of Meghan Wilson, full-time Lead Teacher at Orono Discovery Center, tentatively effective August 3, 2022 through October 21, 2022
- Approved the leave of absence of Jacklyn DeRoma, full-time Child Nutrition Coordinator at Orono Public Schools, tentatively effective September 26, 2022 through December 31, 2022
- Approved the resignation of Abigail Solsback, full-time Discovery Kids Assistant Teacher at Orono Discovery Center, effective July 25, 2022
- Approved the resignation of Amanda Straka, full-time School Readiness Assistant Teacher at Orono Discovery Center, effective August 2, 2022
- Accepted Donations Totaling: \$14,432.08
- Approved Treasurer's Reports for January and February of 2022
- Approved Electronic Fund Transfers for January and February 2022
- Authorized the 2022-2023 LEA (Local Education Authority) Representative
- Approved the Annual MDE (Minnesota Department of Education) Statement of Assurances
- Authorized the District Controller to Transfer Funds
- Approved Continued Membership in the following Organizations for the 2022-2023 School Year:
 - o AMSD – Association of Metropolitan School Districts
 - o ECSU – Metro Educational Cooperative Service Unit
 - o MSBA – Minnesota School Boards Association
- Approved Bill Vouchers: 313328-313627, 1558-1580, EP Register: 901565-901595, EFT Vouchers: 219-223, 6351-6356 and Capitol One: 51852-51927

5. – Superintendent's Report on Excellence

Dr. Flesher began her report on excellence with a huge thank you to Orono Community Education under the direction of Ms. Tiffany Clifton. Staff and instructors have served the highest number of students ever through their summer care program, early learning and individual enrichment classes. As of the beginning of August, Orono served 7,083 students in more than 450 different classes and programs. Community Education offered a summer playground program across the community, in addition to outreach through a reading tent at the Discovery Center, and numerous field trips. Orono's popular Spartan Express returned bringing fun learning activities across content to local neighborhoods. Finally, Orono's expanded summer support through targeted services served 230 students in July through 91 different academic and support classes to students in need of academic support. For the first time, Camp Emoji was offered to Orono students - a joint partnership with Relate Counseling that has served 87 students in 11 camps to work on mental health wellness. Thank you to all of the staff who served our students so well this summer.

Next, Dr. Flesher shared that Orono's AP Scholar data continues to be very strong. Following the spring 2022 period, Orono saw its highest number of AP Scholars ever:

- o 79 AP Scholars
- o 40 AP Scholars with Honor
- o 68 AP Scholars with Distinction

21 OHS graduates also earned the AP Capstone Diploma.

Dr. Flesher also shared that 65% of Orono's graduating seniors last spring earned a passing score on an AP exam. This year, Orono is offering 22 AP courses, in addition to 7 college in the schools and 13 honors courses. Congratulations to all of our student scholars.

Next, Dr. Flesher shared that 55 students were recognized through the State of Minnesota Bilingual Seals Program. Students who received the seal have demonstrated proficiency in either Chinese, German or Spanish through the world-recognized ACTFL exam. Congratulations to all these students on their hard work. Dr. Flesher noted that 15 seniors in the Class of 2022 participated in the Senior Spartan Experience.

Finally, Dr. Flesher shared that over the summer of 2022, Orono High School graduate Matias Maule was named the Star Tribune All Metro Athlete of the year, an incredible honor among many student athletes across the twin cities. We are very proud of his many accomplishments.

6. – Board Members Questions and Comments

7. – Old Business

7. A – Other Old Business as Necessary

No other old business was brought forward.

8. – New Business

8. A – Resolution Calling a General Election

Member Mike Bash introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 278, State of Minnesota, as follows:

1. It is necessary for the School District to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

2. The general election is hereby called and directed to be held in conjunction with the State General Election on Tuesday, November 8, 2022.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the School District and which have been established by the cities or towns located in whole or in part within the School District. The voting hours at those polling places shall be the same as those for the State General Election.

4. The Clerk is hereby authorized and directed to cause written notice of said general election to be provided to the County Auditor of each county in which the School District is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall specify the date of said election and the office or offices to be voted on at said general election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

5. The Clerk is hereby authorized and directed to cause notice of said general election to be posted for public inspection at the administrative offices of the School District at least ten (10) days before the date of said election.

6. The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said election and to cause two sample ballots to be posted in polling places located within the School District on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

7. The Clerk is hereby authorized and directed to cause notice of said election to be published in the official newspaper of the School District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election. The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

8. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

9. The Clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

[Form of Ballot on the Following Page]

General Election Ballot

Independent School District No. 278
(Orono Public Schools)

November 8, 2022

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this: .

School Board Member

Vote for Up to Three

Name

Name

Name

Name

Name

Name

write-in, if any

write-in, if any

write-in, if any

SAMPLE



10. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

11. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

12. If the School District will be contracting to print the ballots for this election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

13. The individuals designated as judges for the State General Election shall act as election judges for this general election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the School Board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

14. The School District Clerk shall make all Campaign Financial Reports required to be filed with the School District under Minnesota Statutes, Section 211A.02 available on the School District's website. The Clerk must post the report on the School District's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The School District must make a report available on the School District's website for four years from the date the report was posted to the website. The Clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by Ali Howe and upon vote being taken thereon the following voted in favor thereof: Bob Tunheim, Sarah Borchers, Laura Wallander, Mike Bash, Martha Van de Ven, Ali Howe and the following voted against the same: None whereupon said resolution was declared duly passed and adopted.

8. B – Resolution Establishing Dates for Filing Affidavits of Candidacy

Member Martha Van de Ven introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 278, State of Minnesota, as follows:

1. The period for filing Affidavits of Candidacy for the office of school board member of Independent School District No. 278 shall begin on August 2, 2022 and shall close on August 16, 2022. An Affidavit of Candidacy must be filed in the office of the School District Clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 16, 2022.

2. The Clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the School District, at least two (2) weeks prior to the first day to file Affidavits of Candidacy. Publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

3. The Clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the School District at least ten (10) days prior to the first day to file Affidavits of Candidacy. Posting of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

4. The notice of said filing dates shall be in substantially the following form

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 278
(ORONO PUBLIC SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing Affidavits of Candidacy for the office of School Board member of Independent School District No. 278 shall begin on August 2, 2022, and shall close at 5:00 o'clock p.m. on August 16, 2022.

The general election shall be held on Tuesday, November 8, 2022. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the School District Clerk, Independent School District No. 278, 685 Old Crystal Bay Road North, Long Lake, MN 55356. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the School District from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The Affidavits of Candidacy must be filed in the office of the School District Clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 16, 2022.

Dated: _____, 2022

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 278
(Orono Public Schools)
State of Minnesota

The motion for the adoption of the foregoing resolution was duly seconded by Ali Howe.

On a roll call vote, the following voted in favor: Bob Tunheim, Sarah Borchers, Laura Wallander,

Mike Bash, Martha Van de Ven, Ali Howe

and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

8. C – Appointment of Election Clerk

The Board received a recommendation to appoint Abby Schoenberg as the Election Clerk in preparing and running the November 8, 2022 school board and special elections.

UPON MOTION by Ali Howe, seconded by Laura Wallander, the Board of Education approved the appointment of Abby Schoenberg as Election Clerk.

Motion carried unanimously.

8. D – Resolution for Continuation of Membership in the Minnesota State High School League (MSHSL)

Every year the Minnesota State High School League requires districts to adopt a resolution to continue its membership in the league.

UPON MOTION by Mike Bash, seconded by Sarah Borchers, the Board of Education adopted the resolution to continue the district's membership in the Minnesota State High School League (MSHSL).

Motion carried unanimously.

Whereupon said resolution was declared duly adopted.

8. E – Policy Review

Dr. Scott Alger, Executive Director of Human Resources and Dr. Aaron Ruhland, Executive Director of Learning & Accountability presented to the board the following revised policies for first reading and review.

- Policy 502: Search of Student Lockers, Desks, Personal Possessions and Student's Person
- Policy 503: Student Attendance
- Policy 504: Student Dress and Appearance
- Policy 506: Student Discipline
- Policy 507: Corporal Punishment
- Policy 508: Enrollment of Non-Resident Students
- Policy 509: School Activities
- Policy 510: School-Sponsored Student Publications and Activities
- Policy 511: Bullying Prohibition
- Policy 514: Student Recruiting
- Policy 515: DNR-DNI Orders

8. F – Back to School Update

Dr. Kristi Flesher, Superintendent, Dr. Scott Alger, Executive Director of Human Resources and Dr. Aaron Ruhland, Executive Director of Learning and Accountability reported to the board on continuous improvement, well-being and school safety as part of a back to school update.

8. G – Other New Business as Necessary

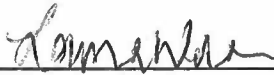
No other New Business was brought forward.

The next Regular School Board Meeting will be held on Monday, September 12, 2022 at 7:00 PM in the District Office Assembly Room.

UPON MOTION by Laura Wallander, seconded by Martha Van de Ven, the meeting was adjourned at 7:35 PM.



Bob Tunheim, *Chair*



Laura Wallander, *Clerk*