



The Annual Review meeting

An annual review meeting is an IEP meeting that takes place each year at the anniversary date of the IEP. The purpose of the annual review meeting is to review goals, accommodations and services and make any necessary changes for the upcoming IEP year.

What will happen at the annual review meeting?

- 1) You will receive draft copies of the IEP documents a few days before the scheduled meeting.
- 2) The annual review meeting will begin with introductions. Typically, there will be an administrator, classroom teacher, resource teacher, and any related services staff (speech/language therapist, social worker, etc.) who have been invited to attend.
- 3) The following areas will be discussed at the annual review:
 - Presents Levels of Academic and Functional Performance
 - Goals – review of old goals and proposal of new goals
 - Classroom Accommodations
 - Testing Accommodations
 - Special education services and supports
- 4) The educational team will discuss the areas listed above and determine what changes are needed to address the student's needs for the new year of the IEP. As part of the educational team, your input is valued in this process.
- 5) Once the IEP is complete, your child's goals, accommodations and services are in place until the annual review the following year. At any time throughout the year, an IEP meeting can be requested by either the parent or a member of the educational team to consider any changes that need to be made.