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Town of Suffield Assessor's Office 83 Mountain Road Suffield, CT 06078

## Suffield, Connecticut 2022 Declaration of Personal Property – Short Form

Who Should File : All owners of taxable personal property. If you no longer own the above noted business or personal property assessed in your name last year, you need only to complete the AFFIDAVIT OF BUSINESS CLOSING OR MOVE OF BUSINESS OR SALE OF BUSINESS below and return this declaration to the Assessor. If you do not, the Assessor must assume that you are still operating the business or still own and have failed to declare your taxable personal property.

**Complete:** Complete the entire declaration. Writing "Same as last year" is not acceptable. Do not forget the DETAILED LISTING OF DISPOSED ASSETS REPORT (page 2) and the LESSEE'S LISTING REPORT (page 4).

Signature Required: The owners shall sign the DECLARATION OF PERSONAL PROPERTY AFFIDAVIT (page 4). The owner's agent may sign the declaration, in which case the declaration must be duly sworn to or notarized.

**Extension:** The Assessor may grant a filing extension *for good cause* (CGS §12-42 & 12-81K). If a request for an extension is needed, you need to **request the filing extension in writing on or before November** 1(or the Monday following if November 1 falls on Saturday or Sunday) (PA 19-200).

**Penalty for late filing** – Failure to file timely will result in a penalty equal to 25% of the assessment of the personal property. This declaration must be filed or postmarked (as defined in C.G.S. Sec. 1-2a) no later than:

## Tuesday, November 1, 2022

## Suffield Assessor's Office Hours: Mon-Thurs: 8 am to 4:30 pm, Fri: 8 am to 1 pm

Direct questions concerning de	eclaration to the Assessor's Office	at: Check Off List:
Phone: (860)-668-3866	Fax: (860)-668-3315	☐ Read instructions
Hand deliver declaration to:	Mail declaration to:	Complete appropriate sections
Town of Suffield	Town of Suffield	Complete exemption applications
Assessor's Office	Assessor's Office	Complete disposed asset report
83 Mountain Road	83 Mountain Road	Corporations complete all of page 3
Suffield, CT 06078	Suffield, CT 06078	Make a copy for your records
		Sign, date & witness as required on page 4
		Return by November 1, 2022
<b>A</b> FFIDAVIT OF	BUSINESS TERMINATION OR MOV	E OR SALE OF BUSINESS OR PROPERTY
I	of	at
Business or property owners name	Business Name (if applicable)	Street location in Suffield
With regards to said business or property	/ I do so certify that on	Said business or property was (indicate which one by circling):
	Date	
SOLD TO:		

 City/Town and State to where business or property was moved
 Address

 TERMINATED:
 Attach Bill of Sale or Letter of dissolution to this form and return it with this affidavit to the Assessor's office

The signer is made aware that the penalty for making a false affidavit is a \$500.00 fine or imprisonment for one year or both.

Signature

MOVED TO:

Name

Print name

Address

This form may NOT be used by utility companies, telecommunication companies, lessors, or persons claiming manufacturing machinery and equipment (Codes 10 or 13)

#### **2022 PERSONAL PROPERTY DECLARATION – SHORT FORM** Commercial and financial information is not open to public inspection.

**TAXABLE PROPERTY INFORMATION** Give actual acquisition costs including any additional charges for transportation and installation by year for each type of property described.

COPY AND ATTACH ADDITIONAL SHEETS IF NEEDED

-	-							
Circle One	#12 – Commercial Fi #17 – Farm machine		pparatus or	Circle One	#18 – Farm Tools #19 – Mechanics Tools	or		Assessor's Use Only
Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value	Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value	
10-1-22		95%		10-1-22		95%		
10-1-21		90%		10-1-21		90%		
10-1-20		80%		10-1-20		80%		#12
10-1-19		70%		10-1-19		70%		
10-1-18		60%		10-1-18		60%		#17
10-1-17		50%		10-1-17		50%		
10-1-16		40%		10-1-16		40%		#18
Prior Yrs		30%		Prior Yrs		30%		
Total		Total		Total		Total		#19
#16 – Fu	rniture, fixtures and e	quipmer	nt	# 20 E	lectronic data processin	g equipr	nent	
Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value	Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value	
10-1-22		95%		10-1-22		95%		
10-1-21		90%		10-1-21		80%		
10-1-20		80%		10-1-20		60%		
10-1-19		70%		10-1-19		40%		
10-1-18		60%		Prior Yrs		20%		
10-1-17		50%		Total		Total		
10-1-16		40%		In	accordance with Sec	otion 16		#16
Prior Yrs		30%					o INS COUES	
Total		Total			Compute	rs Only		#20
expende	d on supplies since O	ctober 1		Year Ending	Total Expended	# of Mo.s	Average Monthly	
number d	of months in business	since O	ctober 1, 2021.	10-1-22				#23
#24a – C	Other Goods - including	g leaseł	nold improvements	#24b R	ental Entertainment Me	dium		
Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value	Year Ending	Original cost, trans- portation & installation	% Good	Depreciated Value	
10-1-22		95%		10-1-22		95%		
10-1-21		90%		10-1-21		80%		
10-1-20		80%		10-1-20		60%		
10-1-19		70%		10-1-19		40%		
10-1-18		60%		Prior Yrs		20%		
10-1-17		50%		Total		Total		
10-1-16		40%			# of video tapes		# of DVD movies	
Prior Yrs		30%			# of music CD's		# of video games	
Total		Total			24a and 24b	Total		#24

Detailed Listing of Disposed Assets Report- If you disposed of, sold, or transferred a portion of the property included in last year's filing, complete the following. DO NOT INCLUDE DISPOSALS IN TAXABLE PROPERTY INFORMATION

Date Removed	Code #	Description of Item	Date Acquired	Acquisition Cost
Detailed Listin	ng of Ass	ets Orig Value ≤ \$250		

Pursuant to CGS 12-81(79) – Listing of assets purchased prior to 10/1/12 with a value of  $\leq$  \$250

	Description of Item	Date Acquired	Acquisition Cost

# 2022 PERSONAL PROPERTY DECLARATION – SHORT FORM SUMMARY SHEET Commercial and financial information is not open to public inspection

List or .	Account #							Re	Assessment d quired return dat		ctober 1, 2022 ember 1, 2022
Owner'	's Name					Acc	ess Code	for On-	Line:		
Addres	s								DBA		
City/Sta						-					
			1				Stroc	at location	of personal proper	tv in S	uffield
Phone	/ Fax					-	Sliet		or personal proper	ty III S	umeiu
E-mail								Des	scription of busines	s:	
Туре о	f ownership: [	Corporatio	n 🗌 Partnership		ole Prop	orietor 🗌	Other-Desc	ribe			
Type o	f business:	∃Manufactur	er 🗌 Wholesale	Service [	Profe	ession 🗌	Retail/Merc	antile 🗌	Tradesman Oth	her	
	isiness Activit	_					ootage		No. of Employees		
		-				-	_				
			otor vehicles (e.g. can ed in Connecticut but re						s, off-road construction		ASSESSOR'S USE ONLY
eligible fo	or the exemption u	under Sec. 12-91	, list tractors in Code	17.				_			USE ONLY
Year	Make	Model	Identificatio	on No.	Length	Weight	Purchase Price	Date	Value	Code	ASSESSMENTS
							THEE			#9	
										#9	
										#9	
			horses and ponies. A			ption per an	imal will be app	lied. If you a	are a farmer, the		
exemptio	Breed	Age	-28 is filed with and ap Registered	Sex	ssessor.		Quality:		Value		
	Dieeu	Age	Registered	0ex	В	reeding/SI	now/Pleasure	/Racing	value		
										#11	
										#11	
										#11	
	1		ot currently assessed a	1	1	MC dela	De des ses a	Datha	Malara		
Year	Make	Model	Identificatio	on No.	Length	Width	Bedrooms	Baths	Value	#14	
									Net Depreciated	#14	
Proper	ty Code and I	Description							Value From page 2		
			All fishing apparatus e				rman in his bus	iness (e.g.,		440	
			s, etc.). A \$500 value				ring morecutile	trading		#12	
			tures and equipment or professions. Example								
			oile telephones), telepl partitions, shelving dis							#16	
· · · · ·			(e.g., tractors, harrow							#10	
milking r	machines, milk tar	nks, coolers, chu	ck wagons, dozers, ba	ack hoes, hydropo	onic farm	equipment,	aquaculture eq	uipment,			
	ed in the operation									#17	
#18 - Fa	arming Tools Fa	irm tools, (e.g., h	oes, rakes, pitch forks	, shovels, hoses,	brooms,	etc.).				#18	
#19 - M	echanics Tools	Mechanics tools	s (e.g., wrenches, air h	ammers, jacks, s	ockets, e	tc.).				#19	
computer	r equipment, and	any computer b	ipment Electronic dat ased equipment acting and must be included	g as a computer						#20	
	,		onthly quantity of supp		nsumed ir	n the course	of business (e.	g.,			
stationer supplies	y, post-it notes, to and maintenance	ner, computer d supplies, etc.).	lisks, computer paper,	pens, pencils, ru	lers, stap	lers, paper o	clips, medical a	and dental		#23	
not appe	ar to fit into any o	f the other categ	nd Effects Any other ta ories. (e.g. video tape: easehold improve	s, vending machi	nes, pinba	all games, v				#24	
	ssessment -	,					Su	btotal >			
			uired by statute – 2	5% of assessm	ent					#25	
	-		the exemption you							#25	<u> </u>
•		•	I – Horses/por	Ũ	essment	ner anima	al 🗆 I – Mec	hanic's To	ols - \$500 value		
	-					-					
	K – Municipal Le be following exe		I – Commercial Fis re a separate applic	• • •			with the Aces	secor by the	a required roturn data		<u> </u>
			y/Enterprise Zone/E						e required return date		
			assessment - Exen					511 10 00 10	ganoa annaany		
			tion control equipm					provide cop	ру	1	
	let Assessme								essment Total >		

#### LESSEE'S LISTING REPORT Lessee's Name

Year Included

Pursuant to Connecticut General Statutes §12-

57a all leased, borrowed, consigned, loaned, rented, or stored personal property not owned by you but in your possession as of the assessment date must be included on this form. Failure to declare, in the form and manner as herein prescribed, shall result in the presumption of ownership and subsequent tax liability plus penalties. Property you do not lease that may be in your possession and must be reported includes (but is not limited to) dumpsters, gas/propane tanks, vending machines, water coolers, coffee machines.

October 1, 2021?	COPY AND ATTACH A any leased items that were in your possess If yes, enter a description of the property ar in the space to the right.		
on Óctober 1, 2021	y of the leased items that were in your poss ? If yes, indicate previous lessor, item(s) a the space to the right.		
Is the cost of any o cost in the 'Acquisi	f the equipment listed below declared anyw tion Cost' row.	here else on this declaration? If yes, note	year in the 'Year Included' row and list
	Lease #1	Lease #2	Lease #3
Name of Lessor			
Lessor's address			
Lease Number			
Item description / Model #			
Serial #			
Year of manufacture			
Capital Lease	Yes 🗌 No 🗌	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Lease Term – Beginning/End			
Monthly rent			
Acquisition Cost			

		DECLARATION OF PERS UST BE SIGNED (AND IN SOME CASES W PENALTY – IMPROPERLY SIGNED COMPLETE SEC	(ITNESSED) BEI DECLARAT	FORE IT MAY BE FI	LED WITH THE ASSESSOR.
completed ac personal prop	ccording to the perty liable to	e best of my knowledge, rer taxation; and that I have n	nembrance ot conveye	, and belief; ed or tempor	ctions of this declaration have been that it is a true statement of all my arily disposed of any estate for the as per Connecticut General Statutes
CHE	CK ONE	OWNER	D PA	RTNER	
		CORPORATE OFFICER	ME	MBER	
Signature					Dated
		Signature/Title			
		Print or type name			
have full authori Agent's					
AGENT   DO   have full author		e under oath that I have been dul e sufficient to file a proper declara	tion for him ir		
AGENT I DO I have full authori Agent's		e under oath that I have been dui	tion for him ir		e provisions of §12-50 C.G.S.
AGENT I DO I have full authori Agent's		e under oath that I have been dul e sufficient to file a proper declara	tion for him ir e me	accord with the	e provisions of §12-50 C.G.S.
AGENT I DO I have full authori Agent's	ity and knowledge	e under oath that I have been dul e sufficient to file a proper declara Agent's Signature /Tit Print or type agent's na	tion for him ir e me	accord with the	e provisions of §12-50 C.G.S.
AGENT I DO H have full authori Agent's Signature	sworn statement	e under oath that I have been dul e sufficient to file a proper declara Agent's Signature /Tit Print or type agent's na	tion for him ir e me	accord with the	e provisions of §12-50 C.G.S.

The Personal Property Declaration must be signed above and delivered to the Suffield Assessor or postmarked (as defined in C.G.S. Sec. 1-2a) by Tuesday, November 1, 2022 -OR- a 25% Penalty as required by law shall be applied.