

JERICHO HIGH SCHOOL



HANDBOOK

2022-2023

TABLE OF CONTENTS

	<u>Page</u>
WELCOME	
High School Philosophy	3
Student Rights and Responsibilities	4
How to Succeed in School/Comments from School Community	5
INFORM	
Academic Integrity	6
Attendance Policy and Procedures	8
Closed Campus/Campus Safety	9
Course Change Requests	9
Course Credit	10
Code of Conduct	11
Dignity for All Students Act (DASA)	12
Dress Code	14
Driving	15
Grade Reporting	17
Places To Go/Free Periods	18
Lockers	18
Locks	18
Student Support Services	19
INVOLVE	
Clubs/Service Functions/Activities	21
Student Government	27
COMMUNICATE	
Communication Protocol	28
Important Contacts	29
PTSA	30
SEPTA	31
Health Office Policies	32
Bell Schedule	33

HIGH SCHOOL PHILOSOPHY

Jericho High School is a community built upon a shared commitment to excellence. Relying on the encouragement which they receive from each other, students and faculty unite to establish an atmosphere supportive of impressive academic achievement, creativity, social responsibility, and personal growth. At Jericho High School, the goal of academic proficiency exists side-by-side with the humane practice of mutual caring; respect for the dignity of every individual; and the nurturing of each person's self-esteem. The Jericho student understands that the virtue of self-reliance must be tempered by awareness of his/her need for others and that the success and happiness of each person is extricable linked to the success and happiness of all with whom life and life's projects are shared.

EDUCATIONAL MISSION

Recognized for excellence by the U.S. Department of Education, Jericho High School has continued to thrive, maintaining a proud legacy of achievement. We believe that our unprecedented success is rooted in the fundamental values and principles upon which Jericho's educational programs are based. We begin with high expectations for all our students. We know that they are capable of excellence; and together with parents, teachers, students, administrators, and the community, we have created programs and policies that support and encourage students to reach higher, to try harder, and to achieve more than would otherwise be possible. We believe that school should be a place that students look forward to attending; a place where each student is challenged to think and be resourceful; a place in which both intellect and character are nurtured.

Jericho is nationally known for its outstanding academic programs and a record of extraordinary achievement. While every barometer of academic success - SAT scores, Regents endorsed diplomas, Advanced Placement classes, acceptance to prestigious colleges, graduation rate - indicates that Jericho remains a bastion of education excellence; we cannot be content until we meet the needs of all of our students. Each of our students are valued members of the Jericho community. We seek to effectively serve them all; to reach them all.

"I have witnessed a whole succession of technological revolutions, but none of them has done away with the need for character or the ability to think." - Bernard Baruch

As important as academic achievements are it is not the only measure of success. A brilliant mind devoid of compassion, disrespectful of diversity, uncooperative or uncaring is lacking the humanity that defines genuine success. In Jericho, therefore, our high standards go beyond report card grades or grade point averages. We promote character by fostering a sense of community in which each individual is valued and respected; a community built upon individual responsibility and accountability.

"Education is not the filled of a pail," said the poet William Butler Yeats, "but the lighting of a fire." Our goal at Jericho High School is to light the spark of curiosity, creativity and compassion that will enable each young adult or person to successfully meet the challenge and promise of the future. Placing great emphasis on respect and responsibility, we are committed to maintaining an environment in which all students have the opportunity to thrive and mature into productive, proud and fulfilled adults who meaningfully contribute to the world in which we live. The students, staff, and parents of Jericho High School believe that we are truly one of America's best schools, and we will arduously work to ensure that Jericho remains a beacon for those seeking the very best in public education.

STUDENT RIGHTS AND RESPONSIBILITIES

STUDENT RIGHTS	STUDENT REONSIBILITIES
To pursue a program of excellence and achieve social and emotional growth in an atmosphere suited to thoughtful study and in a safe environment.	To work and to study in a thoughtful manner to the best of your ability and to respect the rights of others to grow as individuals in the school environment.
To be offered a full and appropriate program of studies in preparation for advanced study and career.	To be in regular attendance in school and class and to complete all assignments to the best of your ability.
To be evaluated objectively in a manner consistent with clearly stated course goals and objectives.	To complete assignments or examinations for evaluation in a timely manner and without inappropriate assistance.
To be treated with respect and courtesy by other members of the high school community.	To display respect for the persons and property of all members of the high school community. This includes the individual concern for a clean, orderly environment free of refuse.
To be provided with continuous, meaningful instruction.	To display respect and regard for instruction and assignments administered by teachers and by substitute teachers.
To express opinions, take stands and support causes.	To choose times and places for meetings which will not be disruptive to the operation of the school.
To seek changes in an orderly manner and to formulate and sign petitions.	To leave the facility in the same condition it was prior to use.
To be thoughtful and serious when making recommendations for change.	To return materials in a timely fashion and in the same condition in which they were given. If a receipt is given upon issuance, student must obtain receipt on return.
To support student government through thoughtful participation in the selection of representatives and to respect the procedures established for the operation of student government.	To be responsible for clear, appropriate, accurate, unbiased reporting of issues and events.
To hold peaceful meetings.	To respect each individual's right to comply with requirements of his/her religious traditions.
To utilize school facilities.	To acknowledge and respect the privacy of school records, student grades and sensitive information.
To utilize school materials.	To observe rules of safety and courtesy on school transportation vehicles and on school-sponsored field trips.
To have school-sponsored publications which abide by First Amendment rights to freedom of the press.	To show respect for community standards of good taste and to avoid disruptive excess.
To practice religious beliefs and to observe holy days without penalty.	To abide by school rules and civil laws which forbid items which post a threat to personal safety or disruption to the educational process.
To have records kept private in accordance with the law and Board of Education policy. To be assured of your individual right to privacy.	To be familiar with and to abide by all general school procedures, policies, rules and regulations pertaining to student conduct.
To be transported to and from school per Board of Education policy.	
To be presented with statement of rules, regulations and procedures governing school life.	

HOW TO SUCCEED IN SCHOOL / COMMENTS FROM SCHOOL COMMUNITY

Parents ask, “How can I best help my teenager succeed in school?” For the answer, we surveyed teachers, students and parents for their input.

COMMENTS FROM TEACHERS

- The world is a learning environment. Do things like going to museums, concerts and reading together.
- Grades are less important than effort. Praise the effort or encourage greater effort, prior to seeing the grades.
- Ask questions and listen... “How did you feel? What do you think? Why?” Then listen.
- Provide proper space to work, light music, desk chair, and devices for help or clarification.
- Watch the school calendar. The week before the end of the quarter should not be party time.
- Contact us if you have any concerns. We are a team.
- Twenty minutes of work each night in each subject is recommended as minimum homework. If there is not a written assignment, the student should read, review notes or study for another subject.
- Attend their activities, even if they aren’t the president or “star” of the event.

COMMENTS FROM PARENTS

- Know your child. Set reasonable, reachable goals.
- They are not “all doing” whatever it is. Many of us say, “No,” to inappropriate activities. Use your judgment “because you are the mom/dad.”
- We should talk to each other, parents, guidance counselors and teachers. The more we know, the better we can parent.
- Quality work is important. Look to support things done well.
- Listen to them even when they are not talking to you.
- Know what your child can accomplish and expect him/her to accomplish it.
- Every child is different. Do not compare your child to his or her siblings.
- We should support teens. When my child’s friends do well, I think, “It is great, and it encourages my child.”
- Do not make excuses for them. Set goals.
- Devices should be used to help learners not distract them from homework.
- Spend time with them.
- Listen – Listen – Listen!

COMMENTS FROM TEENS

- Support me in the things I like, not what you think is important.
- Don’t compare me to my siblings or friends. Let me be me.
- Sometimes I need my parents to say, “No,” and to be on top of me to do what I should do – no matter how annoying.
- I got ten awards at recognition night. My friend got eleven. My parents were angry. It made me mad. Mad enough to not even try.
- Do not lie for us.
- We need you to expect us to do well and set realistic goals.
- Come to my game even if I am not the best athlete.
- Let me handle my problems. Listen, but encourage me to fix it.
- Do not let your kid drive unless he/she is doing well in school.

ACADEMIC INTEGRITY

Developed by Integrity Committee (Comprised of Teachers, Parents, Students and Administrators)

The honor system at Jericho helps to build trust among students and faculty and to maintain an academic community in which a code of values for academic honesty is shared. Instilling a sense of honor and of high principles that extend to all facets of life is an essential aspect of a meaningful education.

DEFINITION OF ACADEMIC DISHONESTY

Academic dishonesty is an action intended to obtain or assist in obtaining credit for work which is not one's own. Examples of academic dishonesty include, but are not limited to, the following:

- Communicating with another student during an examination
- Copying material during an examination
- Allowing a student to copy from one's examination
- Using unauthorized notes or devices
- Submitting falsified information for grading purposes
- Obtaining an actual current copy of and/or actual current information about an examination without the knowledge and consent of the teacher
- Submitting a paper or project which is not the student's work
- Copying another person's assignment
- Allowing another student to copy one's assignment
- Removing examinations or parts of examinations without the knowledge and consent of the teacher
- Impersonating a student to assist the student academically
- Having another student impersonate the student to assist academically
- Stealing or accepting stolen copies of examinations or answer keys
- Changing answers and seeking credit on an assignment or examination after the work has been graded or returned
- Altering a teacher's grade book
- Falsifying information for applications (e.g., college scholarship)
- Using computers and programmable calculators in violation of guidelines established by the teacher
- Using professional help such as an author, expert, or purchased service in violation of guidelines established by the teacher
- Unlawfully copying computer software or data created by others
- Misusing school computer systems which are used for student, staff or administrative purposes
- Any other violation intended to obtain credit for work which is not one's own

DEFINITION OF PLAGIARISM

Plagiarism is the act of representing as one's own work the published or unpublished thoughts, ideas, and/or writings of another person. This definition includes computer programs, drawings, art work, and all other types of work which are not one's own. Types of plagiarism include word-for-word, mosaic (rearrangement or rewording), and indirect (paraphrasing of a passage) without documentation. Material taken from another source without adequate documentation may include, but not be limited to, the following:

- Failing to cite with quotation marks the written words or symbols of another author
- Failing to cite the author and sources of materials used in a composition
- Failing to cite research materials in a bibliography
- Failing to name a person quoted in an oral report
- Failing to cite an author whose works are paraphrased or summarized
- Presenting another person's creative work or ideas as one's own in essays, poems, music, art, computer programs, or other projects
- Copying or paraphrasing ideas from literary criticism or study aids without documentation

Academic Integrity (Continued)

AS A STUDENT AND MEMBER OF THE JERICHO HIGH SCHOOL COMMUNITY,

- **I will not lie, cheat or steal in my academic endeavors (academic dishonesty).**
- **I will not represent someone else's work as my own (plagiarism).**
- **I understand that the school will impose consequences if I am found cheating.**

I join the student body of Jericho High School in a commitment to this Code of Honor. I will let my conscience guide my actions including the decision to let a member of the faculty know about instances of cheating.

CHEATING IS WRONG BECAUSE

- it will ultimately **lower your self-respect and deprive you of any sense of accomplishment**. You can never be proud of anything you get by cheating. It also undermines your confidence;
- **it is a lie** – it deceives other people into thinking you know more than you really do;
- it **violates the teacher's trust** that you will do your own work. Furthermore, it **undermines the whole relationship between a teacher and his/her class**;
- **it is unfair** to all those who are not cheating; and
- if you cheat in school now, **you will find it easier to cheat in other situations** in life where the stakes are higher and the consequences are even more serious.

ATTENDANCE POLICY AND PROCEDURES

IMPORTANCE OF ATTENDANCE

Improving Attendance and Reducing Cutting: A Partnership Between Parents and the School

Essential to the success of this policy is improved communication between the school and the home. We must be partners and allies, working together on behalf of your child. This provides further information in order to ensure that the attendance policy is implemented fairly and efficiently. If a problem develops, we want to inform you BEFORE it affects grades, thus maximizing your child's chances for success.

EXCUSED ABSENCE PROCEDURES

If your child is absent from school, please report the absence that day by contacting the Attendance Supervisors in the Attendance Office at 516.203.3600 Ext. 3237. If they are unavailable, a message may be left on her voicemail or with one of her assistants. Students may NOT place absence notification calls. Additionally, according to school policy, only the following are considered legitimate reasons for school absences:

- Sickness
- Death in Family
- Religious Observance
- Remedial Health Care
- Field Trips
- Impassable Roads
- Court Appearance
- Approved Work Programs
- Approved College Visit
- Failure of School Transportation

Please note that family vacation is NOT a legitimate reason for school absence. Students who are absent for this reason may not be permitted to make up missed work.

UNEXCUSED ABSENCE

If your child is absent but does not qualify for one of the excused reasons labeled above or if the school is not contacted regarding your child's absence, an unexcused absence will result; and disciplinary action will ensue.

CUTTING

A cut occurs when *a student chooses* to skip class for no legitimate reason. Students will be issued a cut slip and must appear before Ms. Kurtzman to discuss the cut. Failure to appear before Ms. Kurtzman will result in immediate discipline. Upon investigation of the cut, students can be disciplined up to and including suspension or even be denied course credit.

LATE TO SCHOOL

Students assigned to a third period class who arrive after 8:59 a.m. are required to report to the Attendance Office upon arrival to school. Students arriving after 8:59 am must have a parent/guardian call the Attendance Office explaining the legal reason for lateness. Unexcused lateness to school may result in disciplinary intervention. Any student with driving privileges who is late to school more than three times may have those privileges revoked. (**Note: Oversleeping is not a legal reason to be late to school!**) Students will not be admitted to school without a parent/guardian phone call.

LATE TO CLASS

Any student entering a classroom after the bell signifying the start of instruction is considered late. This includes the student's first class of the day. The lateness will be recorded. Upon a third unexcused lateness, detention will be assigned. Extensive unexcused lateness will result in intervention and progressive discipline if the pattern continues. Oversleeping is not an excused lateness.

Attendance Policy and Procedures (Continued)

LEAVING SCHOOL EARLY

Students who must leave school early must provide a note to the Attendance Office at the beginning of the day. For safety and legal reasons, **parents must sign out their child in person at the Attendance Office**. Failure to follow this procedure will result in disciplinary action. Seniors only may sign themselves out with a verified call and note from a parent stating legitimate reasons. Failure to follow this procedure will result in disciplinary action.

CLOSED CAMPUS/CAMPUS SAFETY

In order to protect our students' safety, Jericho High School has a "closed campus," meaning that *students are not allowed outside the school walls from the start to the end of their days*, unless accompanied by a school official. For all of our safety, *students should also not open doors at any time for anyone*. Students should also report anyone who looks suspicious to a school official.

COURSE CHANGE REQUESTS

Students are always encouraged to challenge themselves to higher levels. If a level change is later necessary, please note the following deadlines:

1st Semester and Full Year Courses (2nd Semester Course deadlines are in []):

- ***October 7, 2022 [March 17, 2023]***
Students can transfer into a different class without penalty. No grades will be recorded or entered on their transcripts.
- ***October 11, 2022 to December 2, 2022 [March 20, 2023 to April 28, 2023]***
If students drop a course during this time, a WP (Withdrawal–Passing) or WF (Withdrawal–Failing) will be entered on their transcripts. Students will not be penalized in any classes entered into at this time.
- ***After December 2, 2022 [April 28, 2023]***
Students may not drop courses except in extreme extenuating circumstances, e.g., extended illness, family tragedy, etc.

COURSE CREDIT

Students may be denied course credit based upon cumulative absences from class as follows:

STUDENTS IN FULL-YEAR COURSE

- Parents will be contacted via email or phone for each absence from class.
- At the *10th* absence, a strong letter of concern will be sent home to the parents.
- At the *14th* absence, students will be required to meet with their counselors and administrators to discuss the seriousness of the situation.
- At the *21st* absence, students and parents will be required to appear before the Attendance Committee for a probationary meeting to discuss the dire circumstances of such absences.
- At the *28th* absence, students and parents will be required to submit to a credit hearing of the Attendance Committee to discuss loss of credit for the course.

STUDENTS IN A HALF-YEAR OR EVERY OTHER DAY COURSE

- Parents will be contacted via email or phone for each absence from class.
- At the *5th* absence, a strongly-worded informational letter will be sent home to the parents to alert them of the concern.
- At the *7th* absence, students will be required to meet with their counselors and administrators to discuss the seriousness of the situation.
- At the *10th* absence, students and parents will be required to appear before the Attendance Committee for a probationary meeting to discuss the dire circumstances of such absences.
- At the *14th* absence, students and parents will be required to submit to a credit hearing of the Attendance Committee to discuss loss of credit for the course.

CODE OF CONDUCT

To provide an atmosphere which is conducive to learning, it is essential to have good order and discipline. The Board of Education has, therefore, established a Code of Conduct so that students may know what is expected of them in the school setting. Listed below are the areas of behavior which the Board has specifically classified as not permissible:

- Insubordinate conduct – failing to comply with directions of a teacher, administrator or other school employee
- Lateness for missing or leaving class without permission or excuse
- Leaving school grounds without administrative permission
- Cheating
- Plagiarism
- Destroying or defacing property
- Fighting
- Using abusive or obscene language or gestures
- Making unreasonable noise
- Obstructing traffic
- Creating a hazardous condition
- Driving a motorized vehicle in a reckless manner
- Actions that disrupt the classroom or school's educational environment
- Selling, using or possessing alcohol, drugs, other controlled substances or drug paraphernalia
- Selling, using or possessing weapons, fireworks, other dangerous instruments or contraband
- Selling, using or possessing obscene materials
- Using profane, vulgar or abusive language (including ethnic slurs)
- Smoking
- Gambling, card playing, dice
- Hazing
- Engaging in lewd behavior
- Sale of any items or services without administrative approval
- Conduct which endangers the health, welfare or morals of others and which violates Board rules for public order on school property

STUDENT CONDUCT

What follows is a list of items most pertinent to all of our students. It is not meant to replace our full Code of Conduct, accessible at hs.jerichoschools.org.

- **Cafeteria**
The cafeteria is to be kept clean at all times. Please clean up after yourself. If your area is found to be messy, you may be asked to clean it up, whether or not it is actually your mess. Passes to the Library will be provided. Locker and lavatory passes will be available, but limited.
- **Card Playing and Sports Pools**
Any activity that could be construed as gambling is prohibited on school grounds.
- **Class Cuts**
Cutting class for any reason is against school rules and harmful to your education. *Each cut will result in disciplinary action, up to and including suspension.*

Code of Conduct (Continued)

- **Electronic Devices**

All electronic devices must be turned off during class, unless specific permission is granted by a staff member. Failure to do so will result in their confiscation, only then returned directly to a parent. Devices may be used in the Cafeteria and Library as long as their use does not disrupt others. Due to potential theft, however, it is recommended that such devices are left at home. *Audio/video recording of staff members and students is strictly prohibited at all times, without direct consent from the staff member.*

- **Food Consumption and Delivery**

The Cafeteria is the only place in the school where food and drink may be consumed, except in special circumstances where authorized by a staff member. *Food deliveries of any kind are strictly prohibited.*

- **Hall Passes**

Once a class has begun, *any student needing to leave class must obtain a hall pass.*

- **Illegal Items**

Possession, use, or selling of banned items including weapons, alcohol, tobacco, cigarettes, marijuana, and all other illegal substances will result in immediate suspension, and possible removal, from school.

- **Insubordination**

Refusing to comply with a reasonable request from any staff member will result in disciplinary action.

CONSEQUENCES

- **Detention**

Detention may be assigned for infractions to school rules. *Students who are assigned detention must attend on scheduled days. Failure to do so will result in heightened disciplinary action up to and including suspension.*

- **Suspension**

Students who fail to comply with school officials' requests or who prove to be a danger to them or others will be suspended, either in school or out of school. Students who commit egregious acts or who fail to change their behaviors resulting in suspensions will be recommended to the Superintendent for additional suspension and/or removal from Jericho High School.

DIGNITY FOR ALL STUDENTS ACT (DASA)

DASA Coordinators: Mr. Brian Cummings, 516.203.3600 ext. 3226

The Dignity for All Students Act (DASA) states that all students have the right to attend school in a safe, welcoming, and caring environment free of discrimination and harassment. In detail:

- Prohibits the discrimination and harassment of students by students or staff on school property or at a school function. This includes, but is not limited to discrimination and harassment based on race, color, weight, national origin, religion, disability, or sexual orientation, gender or sex.
- Prohibits all forms of sexual harassment against any individual including, but not limited to, uninvited comments in person or online, uninvited touching or physical contact, revealing oneself or gesturing in a sexual way, pressuring for sexual favors, obtaining or possessing personal sexual videos ("sexting"), and starting or relaying sexual rumors.

Code of Conduct (Continued)

- Prohibits all forms of bullying against any individual including physical, verbal, and psychological bullying. Bullying and hazing are forms of harassment and discrimination. Cyber bullying includes, but is not limited to, misusing technology to harass, tease, intimidate, threaten, or terrorize another student or staff member by sending or posting inappropriate or derogatory email messages, instant messages, text messages, digital pictures or images, or Web site postings (including blogs).

REPORTING DISCRIMINATION, HARASSMENT AND BULLYING

Incidences of any type of discrimination, harassment or bullying, including cyber bullying should be reported to an adult. This may include a counselor, administrator, teacher, social worker, psychologist or parent. All school staff members are part of our civil learning environment and students may enlist their help as well.

CONSEQUENCES

In addition to severe school consequences, those who have been sexually harassed may choose to take private legal action.

For more information, please see: <http://www.p12.nysed.gov/dignityact/lawsandregs.html>.

CONSEQUENCES OF INAPPROPRIATE BEHAVIOR

It is the policy of the Jericho Schools to mediate situations whenever possible. However, student misconduct may be dealt with through any or all of the approaches listed below:

- Verbal reprimand
- Counseling
- Written notification
- Detention
- Loss of lunch or study period privileges
- Probation
- Restitution for damaged property in accordance with the law
- Suspension from transportation, athletic participation, social or extra-curricular activities
- Suspension from a particular class for infractions which related specifically to that class
- In-school suspension
- Out-of-school suspension
- Loss of parking privileges

DRESS CODE

DRESS CODE PHILOSOPHY

Jericho High School's student dress code supports equitable educational access and does not reinforce stereotypes.

- All students should be able to dress comfortably for school and engage in the educational environment without unnecessary discipline or body shaming.
- Student dress code compliance should not result in unnecessary barriers to school attendance.
- Educators should focus on instruction without the additional and often uncomfortable burden of dress code enforcement. Consistent and equitable dress code enforcement will be the responsibility of school administration.

DRESS CODE

Jericho High School expects all students to dress appropriately for school and any school-sponsored event, during or before/after the school day. Clothing must be appropriate and not interfere with the educational program. Courses may require specific attire and footwear based on the activity.

Students must adhere to the following:

- All students must wear footwear in school.
- Clothing cannot be transparent and undergarments, other than straps, may not be visible.
- All shirts must fall to the navel.
- Clothing cannot contain images or language that depicts violence, hate speech, profanity, pornography, illegal drugs, alcohol, vaping or drug paraphernalia.
- Students may not wear accessories that could be considered or perceived as dangerous or used as a weapon.
- It is at the teacher's discretion whether or not a hat or hood may be worn in their class (unless for religious purposes).

The High School administration will use their judgment to appropriately rectify inappropriate dress. Parents will be contacted for any student who does not adhere to the dress code and where applicable will be asked to come to school with appropriate clothing.

Students who feel they were subject to discriminatory dress code enforcement should contact the High School Co-Principal (x3222).

DRIVING

SENIOR DRIVING PRIVILEGES

Driving on campus is an earned privilege requiring great responsibility. Only seniors who are registered drivers at the high school may drive or park on campus, once completing the following requirements and adhering to the guidelines listed below.

- **Process for Parking**

- All drivers must be 17 years of age and must possess a valid New York State Class D Driver's License. (DJ license is not acceptable.) If at any point a student loses that license or is put on driving probation, for any reason, the student and parent must notify Mr. Cummings and meet to discuss the situation.
- All students who drive and the cars they drive on school grounds must be registered with the school. The following procedures **MUST** be attended prior to driving on campus. In order to register, the student must do the following:
 - Attend a Choices & Consequences meeting*.
 - Student and parent are to read, sign, and date the Senior Driving Guidelines.
 - Bring originals or copies of the license and car registration(s) to Mr. Cummings' office.

*If the student currently holds a DJ license and anticipates getting his/her D license during the course of the school year, you still must attend this meeting, thereby expediting the process for the student to receive his/her parking tag once the D license is obtained.

- Upon completion of these requirements, the student will receive a parking tag for use in a car. One tag will be issued per student. The tag must be hung from the rearview mirror. Car windows should be closed and cars locked.

- **Procedures for Driving**

- Seniors are permitted to drive a registered car to the senior parking lot on their assigned days and directly off campus. Drivers should enter and leave campus through the Route 106 entrance. Any senior parking on a non-designated day in a non-designated space, regardless of weather, will lose their parking privileges. No student cars should be located in a staff parking lot prior to 4:15 p.m.
- Seniors may not leave campus at any time during the school day. Underclassmen students should not be in any senior's car while it is on campus, unless driving to or from school.
- Seniors may not drive a car registered to another student or exchange parking tags at any time.
- Car radios are not to be played loudly on campus. If a car radio is reported as disturbing instruction, the senior will be in violation of this agreement or lose parking privileges.
- Speed limit on school grounds is limited to 15 miles per hour. Speeding on campus is a very serious infraction and will result in automatic revocation of parking privileges.

Driving (Continued)

- Please do not pick up or discharge passengers in any area other than the senior lot. Security guards are posted in various areas around the school. It is essential that their instructions be complied with for everyone's safety.
 - If for any reason there is an accident on school grounds with another car, person, or property, it must be reported to Mr. Cummings' office immediately.
 - It is recommended that parents use discretion in terms of allowing students to drive to school when inclement weather is forecasted, particularly snow.
 - If there is any reason to believe that a car on campus is storing items which may be dangerous to students/staff, school administrators have the legal responsibility to search the car.
- **Procedures for Enforcement**
 - Tickets will be issued for infractions. Tickets will identify car and infraction and the date and time of infraction. In the case of non-moving violations, the ticket will be placed on the car, and a copy will be brought to Mr. Cummings' office. The driver registered to that vehicle will be responsible and must report to Mr. Cummings' immediately. If the infraction is a moving violation, the ticket will be written as completely as possible by the staff member reporting the infraction. Both parts of the ticket will be given to Mr. Cummings'. The student will be called to the office to be informed of the infraction, and the parent will be notified. In addition, at any point, Nassau County police may ticket students for driving infractions and/or illegally parked cars.
 - If privileges are suspended or revoked, students may not drive to school and park on campus at any time. Once the suspension has been completed, the student and a parent must meet with a school administrator to restore privileges.
 - Students may not exchange parking tags under any circumstances. Students found to be tampering with the system will lose driving privileges indefinitely.
 - Seniors who have unexcused absences, cuts, or late arrivals to school will lose driving privileges.

GRADE REPORTING

PROGRESS REPORTS

Progress reports are issued five weeks into each marking period, as indicated on the academic calendar.

REPORT CARDS

Report cards are issued at the end of the four marking periods, as indicated on the academic calendar.

GRADING

The Board of Education, acting upon the recommendations of its professional staff, hereby establishes the following standardized legend for grading and marking all major subjects in the Jericho Public Schools for grades 9-12.

LETTER GRADE	NUMERICAL GRADE	GPA	EXPLANATION
A+	97-100	4.0	<u>Mastery:</u> Excels in demonstration of skills and application of principles.
A	93-96	3.8	
A-	90-92	3.6	
B+	87-89	3.4	<u>Proficiency:</u> Exhibits competence in demonstration of skills and application of principles.
B	83-86	3.2	
B-	80-82	3.0	
C+	77-79	2.7	<u>Emerging:</u> Exhibits progress in demonstration of skills or application of principles.
C	73-76	2.4	
C-	70-72	2.0	
D+	67-69	1.7	<u>Difficulty:</u> Barely able to demonstrate skills or application of principles.
D	65-66	1.4	
F	Below 65	0.0	<u>Failing:</u> Not able to demonstrate skills or application of principles required to earn course credit.
I			<u>Incomplete:</u> No grade can be given. Needs to complete missing assignments.
P			<u>Passing</u> For classes that do not use A-F system designates passing.

Jericho High School does not rank its students.

PLACES TO GO / FREE PERIODS

Our school opens early and stays open late for our students. When students are not scheduled into classes, they must choose one of the following locations:

CAFETERIA – 7:30 AM - 3:30 PM

Jericho High School cafeteria provides a place for students to study, eat, and socialize. The high school cafeteria is an integral part of a student's development and high school education.

LIBRARY – 8:15 AM - 4:00 PM

Jericho High School library is a space within our school where students, staff and often parents have access to a variety of resources. The goal of the school library media center is to ensure that all members of the school community have equitable access to books and reading, to information, and to information technology.

LIBRARY COMPUTER LAB – 8:15 AM - 4:00 PM

The aim of the Jericho High School Library Media Center is to support and enrich the curriculum; to provide materials for information and recreation; to help students realize the value of technology as a source of information; and, as companions of their leisure time, to help students cultivate the virtual research habit; and to help students use all types of information resources.

CAFÉ 126

Because relationships and emotional processes affect how and what we learn, Jericho High School offers its students the opportunity to visit Room 126 in the event that the need occurs.

LOCKERS

Lockers are provided as a privilege and a convenience. **For security purposes, only assigned lockers are to be used; students are not to pick the one they like/want.** *Lockers are the sole possession of the school and may be searched at any time with cause.* The district is not responsible or liable for articles left in lockers. As such, please do not bring valuable items to school or disclose your locker combination to anyone!

LOCKS

For security purposes, only locks from the school are to be used; personal locks are unacceptable and will be cut off if used on a locker. Each lock costs \$5, can be purchased in Mr. Cummings' office, and is to be used throughout the high school years. The lock is to be brought home for the summer and returned at the beginning of the school year. Upon graduation or leaving the district, the lock will still belong to the student.

STUDENT SUPPORT SERVICES

ACADEMIC INTERVENTION SERVICES (AIS)

Contact: *Classroom Teacher/Guidance Counselor*

AIS classes are provided for students who are struggling with classwork in the core subjects of English, Mathematics, Science and Social Studies. Assistance is also available for World Languages. Students who struggle should first discuss their challenges with their teachers and attend extra help for assistance. If further assistance is needed, a recommendation for AIS can be made.

COUNSELING CENTER

Contact: *Guidance Counselor*

Counseling services are available for every student in the school. These counseling services include such assistance as education planning, career information, study skills and/or concerns related to home, school or social issues. The Counseling Center also has other resources available to students and parents. It provides information on occupation and careers, college and technical training programs. Parents are welcome to call the office at any time. Questions will be answered, and appointments can be arranged.

EXTRA HELP

Contact: *Classroom Teacher*

Students may always seek extra help from teachers. Conferences can be arranged before or after school or at a time convenient to both during the school day. An extra-help schedule is posted on the Jericho website. A teacher will sometimes request a student to attend extra help, if it is apparent, he/she is having difficulty with the work. This should be viewed as the teacher's method for helping the student make progress.

LEARNING CENTER

Contact: *Ms. Jamie Hermel*

The Learning Center is designed to assist a wide range of students. The students it serves are helped in areas of reading, writing, science, social studies, mathematics and speech, as well as English as a second language. In each of these areas, major goals include helping students to be more effective in their regular classes, as well as meeting graduation requirements set by New York State.

LIBRARY

Contact: *Ms. Samara Salzberg*

The library opens at 8:15 a.m. and closes at 4:00 p.m., providing a place to study, work, and do research both before and after school. Our collection contains over 25,000 volumes of material including books, DVDs, videos and audio books. Students must have their Jericho High School ID cards in order to check out these materials. We were the first high school library on Long Island to have its collection searchable via the Internet. We have our own classroom with a full complement of networked computers with high-speed Internet access. Visit the high school library online at <http://web.jerichoschools.org/hs/library>. The librarians are available to help students with reference materials, research projects and the equipment use.

PSYCHOLOGIST

Contact: *Dr. Danielle Smith/Dr. Wendi Goldstein*

The school psychologist is available to meet with students with a variety of concerns which may involve school, social and family issues. Students may wish to initiate contact directly with the psychologist; or a referral may be made by the guidance counselor, staff or parents. All meetings with the psychologist are confidential.

Student Support Services (Continued)

SOCIAL WORKER

Contact: Mr. Raymond Velez

The school social worker invites students to join groups on a regular basis to discuss any concerns or problems they might be experiencing. Time is also available for students to speak to the counselor on a one-to-one basis. Services also include drug and alcohol information, cessation programs, anger management and various Peer Leadership Programs.

CLUBS/SERVICE FUNCTIONS/ACTIVITIES

Jericho High School offers a wide variety of co-curricular activities. Through these activities and clubs, students have the opportunity to develop friendships, expand skills and talents, pursue interests, and/or provide service to both school and community. Every student is encouraged to become involved in at least one of these activities during the school year. A calendar of club descriptions and club meeting times is furnished through Mr. Cummings' office and will be posted on the district website at <http://hs.jerichoschools.org>.

ART CLUB

Advisor(s): Ms. Elissa Cosenza

This club is for students who love to design, animate and create art on the computer. Students use digital cameras; graphic drawing tablets; and software such as Photoshop, Dreamweaver, and other 3-D design tools to create one-of-a-kind artwork. Students' artwork created in this club may be printed in large poster format and become a part of our community service hallway beautification project. All students are welcome.

ART HONOR SOCIETY

Advisor(s): Mr. Bryan Ciminelli

The purpose of this activity is to recognize and inspire those students who have demonstrated outstanding ability in art and to bring art education to the attention of school and community.

AUDIO-LIGHTING TECH TRAINING-DRAMA/MUSICAL

Advisor(s): Mr. David Herbert/Ms. Tara Pillich

Students will assist in designing and implementing the sound and lighting for the high school productions. Meetings will be as needed to produce the show.

AUDITORIUM AUDIO-VISUAL

Advisor(s): Mr. Steven Marsh

In the Auditorium Audio-Visual Club, students, who have an interest in lighting and audio engineering, will obtain the basic skills necessary for operating our state-of-the-art audio and lighting equipment for the purpose of producing shows in the middle school/high school auditorium.

CHESS CLUB

Advisor(s): Mr. Paul Bode/Dr. Matthew DeMarinis

The Chess Club has meetings every other Tuesday for competition and instruction. A tournament is held at the end of the year with trophies given to 1st through 3rd place finishers. The club will strive to participate in the Nassau County Chess League.

CHOREO

Advisor(s): Ms. Jenna Corbett/Ms. Alyssa Lionetti

"Choreo" is a creative outlet for those students who demonstrate an interest in all aspects of modern dance. They perform in at least one major concert during the school year.

DEBATE CLUB

Advisor(s): Ms. Mary Drayer

Members study and practice debate techniques. The team participates in competitions.

DRAMA PRODUCTION

Advisor(s): Ms. Theone Rinaudo/Mr. David Herbert/Ms. Tara Pillich

Drama Production provides a total theatre experience for students. Play production includes acting technique, improvisation, makeup and costuming. Travel troupe entertains twice a year at local senior facilities. The technical mechanics of play production is enhanced through participation in actual set design, set construction, creating and managing set props, lighting design, stage management and working on our backstage crews. All students are encouraged to audition for the fall production and join the year-round production team.

E-SPORTS CLUB

Advisor(s): Mr. Di Wu

Esports is a form of sport competition using video games. Esports often take the form of organized, multiplayer video game competitions, particularly between professional players, individually or as teams for prizes. Throughout the school year we will work collaboratively in a safe competitive gaming environment at school remotely, and virtually, learn skills that serve as building blocks for careers in computer science and programming, mathematics, and sciences, participate in competitive matches, grow student's STEM interests, developing valuable life skills, using educational technology to collaborate within a team of peers, develop social skills and create positive relationships between students of varying backgrounds.

ENGINEERING

Advisor(s): Mr. David Herbert

The purpose of this club is to enhance engineering education for students through a shared forum with educators, families and community leaders. Students will expand their knowledge of science and technology by participating in club activities that take them outside of the normal classroom setting. Club members will work on community projects and events to help promote engineering and public awareness.

FASHION/TALENT SHOW

Advisor(s): Ms. Jill Kahan

The Jericho Fashion/Talent Show is an annual charity event. In order to be a part of the fundraiser, each student must try out. Once chosen to partake, each participant is required to attend practices which are scheduled by the directors. At the end, the show is a combination of various walks, dances, and other musical acts. The money raised is then donated to the charity that has been chosen for that year.

ENVIRONMENTAL CLUB

Advisor(s): Ms. Reena Bhasin

The Environmental Club works to improve our planet. We do hands-on service projects, as well as fundraising for various causes.

F.B.L.A. (FUTURE BUSINESS LEADERS OF AMERICA)

Advisor(s): Ms. Nicole Izzo/Ms. Jessica Rogovitz/Mr. Michael Goldin

This organization introduces world experiences to the students. As members, they get a better understanding of the business enterprise system. They are encouraged to participate in state and national competitions.

GAY STRAIGHT ALLIANCE (GSA)

Advisor(s): Ms. Allison D'Antonio

This club provides a safe space for students to discuss their concerns about homophobia and discrimination. The club participates in Homecoming and plays an active role in Diversity Day. GSA clubs are found in many high schools on Long Island. The Jericho GSA participates in various activities around Long Island, in conjunction with other high school chapters of the GSA.

JERICHO MINDFULNESS AMBASSADOR COUNCIL (J-MAC)

Advisor(s): Dr. Danielle Smith

J-MAC is designed to train high school students to become “ambassadors of mindfulness” and promote healthier stress management skills within our school community. It will provide student ambassadors a greater understanding of the academic and emotional impact of being over-stressed; a safe, healthy forum to develop their own stress management action plan and mindful practices; and a new opportunity to create peer classroom presentations and mindful initiatives within our school community.

JERICHO UNITED CLUB

Advisor(s): Ms. Charu Vardhan

This club helps students understand the many different cultures, races, ethnicities and sexual orientations in today’s society. The club promotes tolerance, awareness and understanding; and helps to eradicate misconceptions and prejudices. Some events are Homecoming, Diversity Day and International Night.

JHS BLUE KEY KIDS CLUB

Advisor(s): Mr. Brendan Lahti

This club fundraises specifically for the Sunrise Day Camp in Wheatley Heights. Sunrise Day Camp, for children ages 3-16, is the only dedicated day camp in the nation for children with cancer. It is a camp designed to meet the emotional, social, recreational and physical needs of these children, while allowing them to enjoy the comforts and safety of their own homes at night. The club has three key fundraising events including the Sunrise Walk at the Sunrise Day Camp.

JHS CODING CLUB

Advisor(s): Ms. Jennifer Diskin

This is the perfect club for aspiring coders to become more involved in Computer Science and advocate Computer Science education in our community. Students will be able to participate in competitions.

JUNIOR SCOPE

Advisor(s): Ms. Theresa Flockhart

School & Community Outreach Program & Events is sponsored by the Children’s Medical Fund of New York. We work directly with Schneider Children’s Hospital, as well as other foundations that raise money for childhood diseases such as epilepsy, seizure disorders and juvenile diabetes. Members of the club will have opportunities to visit children in the hospital, as well as participate in the many fundraisers that are done throughout the year to raise money for the hospital. In addition, members will also volunteer their time participating in the fundraisers done by some of the other foundations.

KIDS HELPING PETS CLUB

Advisor(s): Ms. Natalie Drebsky

This club was formed to bring about awareness of the needs of shelter animals, as well as to provide support for no-kill facilities such as Little Shelter and Mixed Breeds in Need. The students educate others as to how to care for animals. They hold bake sales, visit shelters, hold pet food drives, and participate in fundraisers like the Little Shelter Walk-a-Thon.

L.E.A.D. (Learning Empathy & Acknowledging Diversity)

Advisor(s): Ms. Danielle Smith/Mr. Raymond Velez

The focus of LEAD (Learning Empathy & Acknowledging Diversity) is to form a coalition with other schools with diverse populations in order to bring awareness, encourage empathy, and build understanding of the varied challenges students across Long Island face. Students will meet with peers in partner schools to build connections, as well as explore challenges and opportunities to become LEADers in their respective communities.

LITERARY MAGAZINE, PEGASUS

Advisor(s): Dr. Michael Hartnett

Pegasus is a literary and art publication featuring poems, essays, stories and artwork submitted by the students. The magazine is organized by the club's members.

MATHLETES

Advisor(s): Mr. Paul Bode/Dr. Matthew DeMarinis

This club is for students who wish to develop problem-solving skills by competing with mathematicians from other school districts. The team participates in both the NYS Math League and the Nassau County Math League.

MEDICAL MINDS (formerly Science Club)

Advisor(s): Ms. Jill Kipnis/Ms. Karen Singer

The purpose of the Club is to allow for students to explore their interests in Science and Medicine and at the same time provide valuable services to the school and the community.

MOCK TRIAL

Advisor(s): Ms. Maria Soltan

The Mock Trial Club competes in an annual statewide tournament which allows high school students to engage in competitive mock trials in a courtroom setting presided over by a Nassau County judge. Club members work throughout the year to prepare mock trial materials such as opening statements, direct and cross examinations, and witness testimony. Prior knowledge of the law and courtroom procedures is helpful, but not necessary. Students from all grade levels are welcome.

MODEL CONGRESS A & B

Advisor(s): Mr. Barry Coval/Ms. Meredith Hynes

Students write and debate bills in school and also during attendance at Model Congress meetings at neighboring schools on selected weekends. Students often have the opportunity to participate at Princeton; University of Pennsylvania; and Harvard's Model Congress in Washington, Pennsylvania and Boston.

MODEL U. N.

Advisor(s): Ms. Diana Crescitelli/Ms. Meghan DiGangi

The goal of the Political Science Club is to increase student awareness of local, state and national political elections; and to assist in political campaigns. During the election season, students will volunteer to work on campaigns from performing administrative work at campaign headquarters, going door-to-door to hand out leaflets, and accompanying candidates at political functions. Throughout the year, the club will invite speakers of all political parties to address the club and the entire Jericho High School student body. Community service hours will be awarded to members of the club who assist on political campaigns.

MUSICAL THEATER PRODUCTION

**Advisor(s): Ms. Theone Rinaudo/Ms. Angela Cancemi/Ms. Elizabeth Owens/
Ms. Evangeline Bellon/Mr. David Herbert**

Experience the thrill of being involved in a full-scale musical theater production. Students will have the opportunity to audition in the fall for our annual March show. A total theatrical experience will be provided for students who are cast, allowing them to develop singing, dancing and acting techniques. Instrumentalists are encouraged to inquire about participating in the pit orchestra.

NATIONAL HONOR SOCIETY

Advisor(s): Katherine Wehmann/Leanne Stroh

During the school year, the National Honor Society is involved in numerous community service activities. These include the following: Children's Book Drive, Food Drive for Thanksgiving, 3:3 Basketball Charity Tournament, Relay for Life and Peer Tutoring. In addition, individual members volunteer at AHRC, Channel 21, Habitat for Humanity and Island Harvest to name a few.

NEWSPAPER - JerEcho

Advisor(s): Ms. Suzanne Valenza

JerEcho club members participate in the production, promotion, and design of Jericho High School's award-winning online newspaper. Club members help to write content, publicize our site and social media accounts, and raise awareness of this important school resource. Visit us at www.jerecho.org.

PEER TUTORING

Advisor(s): Ms. Mary Ann Christiansen/Ms. Jennifer Diskin

Students assist their peers with homework before and after school and during free periods.

RESEARCH AND HERITAGE COMMITTEE

Advisor(s): Ms. Diana Crescitelli/Ms. Meghan DiGangi

The Research and Heritage Committee awareness of the Heritage Months by conducting research that is shared on the High School Social Studies Boards. In addition, students are provided with a platform to work on research projects for numerous competitions such as National History Day.

SCIENCE OLYMPIAD

Advisor(s): Ms. Ashley Valentino/Mr. David Dalen/Ms. Theone Rinaudo

The Science Olympiad Club will prepare students for the Science Olympiad competition, which is one of the premier science competitions in the nation. Science Olympiad engages students in a number of science challenges involving all STEM disciplines. This club combines academic work with technology in a hands-on learning experience, whereby students will be engaged in standards-based scientific challenges, gain exposure to science career options, and foster a deep-seeded love for science as an inquiry-based, cooperative endeavor. The Science Olympiad Club will create an inspirational and memorable high school experience for students who have an appreciation of science and a love for competition.

SOUPER HEROES

Advisor(s): Ms. Janine Rodriguez

Souper Heroes Club is to assist the less fortunate by partnering with the soup kitchen at the United Methodist Church in Farmingdale, NY. Club members rotate once a month and visit the soup kitchen to prepare a meal for those guests in need. In addition, members will organize a school-effort clothing/coat drive during the winter months to be donated to them for the needy. This club bridges compassion and community service!

STITCHING FOR CARE

Advisor(s): Ms. Lillian Armstrong/Ms. Patricia Gulitti

The goal of this community service club is to teach students the art of knitting/crocheting while involving them in creating projects to donate to various charities. The charities range from "Project Linus" that provides newborns in need with handmade blankets to "Knit for the Cure" which is sponsored by Susan G. Komen for the cure of breast cancer.

STUDENT AMBASSADOR CLUB

Advisor(s): Ms. Mary Jo Moriarty

The Jericho Student Ambassador Club will be leaders and support the new entrants and help them navigate school activities and policies. The Student Ambassadors will promote inclusiveness and open communication for new students and assist in transitioning students to their new school setting. Activities include monthly meetings to keep new students informed, peer mentoring, and activities to build connectedness to the school community. We match up mentors and mentees to make the new students' transition to Jericho High School as easy and comfortable as possible and serve as a club with familiar faces so no one has to feel they enter the school district as a stranger.

THESPIAN HONOR SOCIETY

Advisor(s): Ms. Theone Rinaudo

Students become eligible to be inducted into the Honor Society after completing 100 hours of excellent service in the areas of acting, production and technical theatre. The Thespian Honor Society has been in existence since 1929. It is one of the oldest honor societies today and has over one million members worldwide. The society works to support Broadway Cares and participates in numerous community activities.

TRI-M MUSIC HONOR SOCIETY

Advisor(s): Ms. Aimee Lillienstein

Students are selected for membership in the society on the basis of musicianship, scholarship, character, cooperation, leadership and service to their school and community. The high standards challenge students to greater effort and achievement and encourage them in the pursuit of excellence.

VARSIITY CLUB

Advisor(s): Mr. Kevin Brodsky/Ms. Denise Schmitt

This club is dedicated to supporting athletics and fostering cooperation between athletes and the community. The club raises funds for the Scholarship Fund and is involved in the Annual Special Olympics and the Wheelchair Basketball Event in January.

VOLUNTEENS

Advisor(s): Ms. Justina Zendrian

VolunTeens meets on a weekly basis to offer students leadership opportunities and the chance to engage in service-learning experiences. Our projects may be school-based, or it may reach into the community. Our members include 9th through 12th graders, who come together to socialize and share their ideas and experiences while working collaboratively towards common goals.

WORLD LANGUAGE HONOR SOCIETIES

Advisors Listed Below By Language

Qualified students are inducted into these societies. These organizations encourage members to learn more about languages, culture and customs.

Chinese Honor Society

Advisor: Ms. April Song

French Honor Society

Advisor: Ms. Caroline Kennedy

Italian Honor Society

Advisor: Ms. Samantha Suriani

Latin Honor Society

Advisor: Ms. Georgeta Gropineanu

Spanish Honor Society/Sepalotodo

Advisor: Ms. Amanda Barnett

YEARBOOK – ART

Advisor(s): Mr. Bryan Ciminelli

The yearbook, *Imperator*, highlights the events of the school year. Special emphasis is placed on the graduating class. The student staff is responsible for its design, layout and assembly.

YEARBOOK – VIDEO

Advisor(s): Ms. Suzanne Valenza

The Video Yearbook club members plan, produce, and edit Jericho High School's annual video yearbook. Students generate ideas for creative segments and for how to record and edit school events. No production experience is necessary for membership.

YOUTH DECIDE

Advisor(s): Mr. Raymond Velez

Youth Decide is a distinctive service club, with the goal of discouraging substance abuse and preventing drug-related tragedies from occurring within our community. Youth Decide promotes the ongoing education and training of individuals to attain drug-free schools. Youth Decide strives to train and educate students, parents, teachers and pupil personnel staff for the purpose of developing a comprehensive drug control strategy within our community.

STUDENT GOVERNMENT/STUDENT COUNCIL

Advisor(s): Ms. Jill Kahan/Ms. Denise Schmitt

The official student governing organization, the Student Council, consists of officers and representatives who are elected annually. The Council's constitution allows any high school student who attends three meetings of the Council to become a voting member of the Council. All students are encouraged to attend meetings at 8:15 a.m. on alternate Wednesdays. Each grade has its own advisor and officers. Grade level activities are also open to all students. In order to run for president and/or vice president of the Student Council, one must attend a minimum of 50% of all the Student Council meetings in the year of the election. The advisors and officers are listed in this handbook (Page 20).

GRADE LEVEL ADVISORS

- **12TH GRADE**

Advisor(s): Ms. Diana Crescitelli/Ms. Melissa Carnes

- **11TH GRADE**

Advisor(s): Ms. Michelle Gargiulo/Ms. Marissa Vasko

- **10TH GRADE**

Advisor(s): Ms. Theresa Flockhart/Mr. Dennis Demetres

- **9TH GRADE**

Advisor(s): Ms. Elizabeth Hume/Ms. Leanne Stroh

COMMUNICATION PROTOCOL

Below you will find the protocol jointly developed by parents, teachers, students and administrators on the *Shared Decision Making Team*. It is designed to promote **DIRECT, OPEN AND RESPECTFUL COMMUNICATION** so that problems and concerns can be worked out quickly and effectively between the parties involved. I strongly encourage students to follow the protocol. In turn, our staff members pledge to be sensitive to your concerns, to maintain confidentiality, and to return calls in a timely manner. **By working together, we can continue and strengthen our commitment to excellence.**

1. SPEAK DIRECTLY TO THE TEACHER:

Students are encouraged to express their concerns to the teacher. If you are concerned about an issue involving your child's education, classroom experience or grade, contact the teacher. **All teachers can be contacted in the Teachers' Workroom via phone (516.203.3600 ext. 3220) or by emailing the teacher directly as follows:**

First Initial of the First Name + Last Name@jerichoschools.org
(e.g., Jim Jones - jjones@jerichoschools.org)

Teachers will make every effort to get back to you as quickly as possible. If you do not receive a response within 24 hours, please try again.



2. If you have not heard from the teacher in a reasonable amount of time, contact A GUIDANCE COUNSELOR OR CURRICULUM ASSOCIATE:

GUIDANCE COUNSELOR

If you need to find out about an assignment or need an update on your child's progress in a particular class, contact the guidance Counselor.

CURRICULUM ASSOCIATE

If your concerns stem from a classroom practice, grade or a particular book or assignment, contact the department's curriculum associate.



3. CONTACT HIGH SCHOOL ASSISTANT PRINCIPAL:

If your question is still not answered sufficiently, please contact your child's assistant principal:

Brian Cummings
516.203.3600 Ext. 3226

Micheala Finlay
516.203.3600 Ext. 3224



4. CO-PRINCIPAL:

Most problems will have been resolved by this point. If you still need to speak with someone about your situation, however, please contact Mr. Cohen's office at **203-3600, Ext. 3222**.



5. ASSISTANT SUPERINTENDENT, SUPERINTENDENT, BOARD OF EDUCATION:

If your problem has not been resolved through the Principal's office, please contact the appropriate Assistant Superintendent, then the Superintendent, and ultimately the Board of Education.

IMPORTANT CONTACTS

Main Phone Number: 516.203.3600

CO-PRINCIPALS

Mr. David Cohen – Ext. 3222/Email: dcohen@jerichoschools.org

Dr. Joseph Prisinzano – Ext. 3688 / Email: jprisinzano@jerichoschools.org

HIGH SCHOOL ASSISTANT PRINCIPAL

Mr. Brian Cummings – Ext. 3226 / Email: bcummings@jerichoschools.org

Dr. Micheala Finlay - Ext. 3224 / Email: mfinlay@jerichoschools.org

CURRICULUM ASSOCIATES

English/Language Arts – Dr. Daniel Salzman – Ext. 3427 / Email: dsalzman@jerichoschools.org

Counseling Center – Mr. Gregory Sloan – Ext. 3336 / Email: gsloan@jerichoschools.org

Health, Physical Education & Athletics – Mr. John Mankowich – Ext. 3248 /

Email: jmankowich@jerichoschools.org

Learning Center – Ms. Jamie Hermel – Ext. 3232 / Email: jhermel@jerichoschools.org

Mathematics – Ms. Helene Kriegstein – Ext. 3426 / Email: hkriegstein@jerichoschools.org

Performing and Fine Arts – Ms. Ruth Breidenbach – Ext. 3246/ Email: rbreidenbach@jerichoschools.org

Science/Technology – Ms. Kim Libertini – Ext. 3238 / Email: klibertini@jerichoschools.org

Social Studies/Business/Libraries – Dr. Eric Sundberg – Ext. 3229 / Email: esundberg@jerichoschools.org

World Languages/Family & Consumer Science – Dr. Lionel Chan – Ext. 3428 /

Email: lchan@jerichoschools.org

SCHOOL SUPPORT SERVICES

- **ATHLETICS – Ext. 3421**

- **ATTENDANCE – Ext. 3237**
Contact the Attendance Office to report a student's absence or lateness. Send the student with a note the next day. For long term absence, contact the Attendance Office, student's guidance counselor and teachers. See Attendance Policy.

- **BUS/TRANSPORTATION ISSUES – Ext. 3244**

- **CLUBS – Ext. 3226**

- **COUNSELING CENTER – Ext. 3260/3261**

- **CUTTING/DETENTION – Ext. 4265**

- **DISCIPLINE – ASSISTANT PRINCIPAL – Mr. Cummings Ext. 3226 or Dr. Finley Ext. 3224**

- **LEARNING CENTER – Ext. 3549**

- **NURSE – Ext. 3230**

- **PSYCHOLOGIST – Dr. Smith Ext. 3265 or Dr. Goldstein 3657**

- **SOCIAL WORKER – Ext. 3264**

PTSA

MISSION OF THE JERICHO UFSD PTSA

To support and speak on behalf of children and youth in the schools, in the community and before governmental bodies and other organizations that make decisions affecting children.

- To assist parents in developing the skills they need to raise and protect their children.
- To encourage parent and public involvement in the Jericho Schools.

PURPOSE OF THE JERICHO UFSD PTSA

- To promote the welfare of the children and youth in home, school, community, and place of worship.
- To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth.
- To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

CONTACT INFORMATION:

NAME & TITLE	EMAIL ADDRESS
Aileen Gingold Co-President	gingold.aileen@gmail.com
Alana Sabesan Co-President	alanaradio@aol.com
Gina Levy Co-Vice President	snowflurry5@yahoo.com
Sheree Weingarten Co-Vice President	shereeweingarten@gmail.com
Kim Sternick Recording Secretary	ksternick@gmail.com
Michelle Grady Corresponding Secretary	michelle.bernal.grady@gmail.com
Betty Fuchs Treasurer	bettyfuchs@yahoo.com

MEETINGS:

MEETING DATES	MEETING LOCATION	MEETING TIMES
September 6, 2022	HIGH SCHOOL LIBRARY	10:00 AM
October 4, 2022	HIGH SCHOOL LIBRARY	10:00 AM
November 16, 2022	MIDDLE SCHOOL LIBRARY	7:00 PM
January 10, 2023	HIGH SCHOOL LIBRARY	10:00 AM
March 7, 2023	HIGH SCHOOL LIBRARY	10:00 AM
April 18, 2023 – PARENT UNIVERSITY	MIDDLE SCHOOL LIBRARY	7:00 PM
May 9, 2023	HIGH SCHOOL LIBRARY	10:00 AM
June 7, 2023	HIGH SCHOOL LITTLE THEATER	10:00 AM

SEPTA (JERICHO SPECIAL EDUCATION PARENT TEACHERS ASSOCIATION)

WHAT IS SEPTA?

Our organization is designed to help parents advocate for special needs children. It is a place for parents and teachers to exchange information on various programs, funding, and the ever-changing state and federal laws. But it's MOSTLY so we have an organized way to support each other on the many problems of adjustment growth and development we parents face with our children. SEPTA will have regular meetings (details below) each month and will have speakers to run lectures or workshops on many issues that face us and our children.

WHO IS ELIGIBLE TO JOIN SEPTA?

Everyone is encouraged to join SEPTA! School Board members, Administration, all teachers, special education staff and service providers, and of course, all parents of children from pre-K to grade 12. We will welcome any parent of children who are classified to receive special education and even parents of children without disabilities. Parents of children who have Section 504 Plans or who receive educational or counseling supports such as academic intervention services (AIS), response to intervention (RTI), or other school-based assistance often find SEPTA very useful and beneficial.

CONTACT INFORMATION:

NAME & TITLE	EMAIL ADDRESS
Esther Reich, President	brians_mom1@verizon.net
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Gina Levy, Co-Vice President	snowflurry5@yahoo.com
Oranat "Tip" Jalichan, Treasurer	tippytip@gmail.com
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Julie Rosbash, Membership	Jrosbash1@optonline.net
Ali Lorber, Membership	alilorber@gmail.com
TBD, Cantiague Liaison	
TBD, Seaman Liaison	
TBD, Middle School Liaison	
TBD, High School Liaison	

MEETINGS:

MEETING DATES	MEETING LOCATION	MEETING TIMES
September 21, 2022	MIDDLE SCHOOL LIBRARY	7:00 PM
October 12, 2022	JACKSON ELEMENTARY SCHOOL	7:30 PM
October 26, 2022	COOKIES & CANVAS	6:00 PM
November 16, 2022	HIGH SCHOOL LIBRARY	7:00 PM
January 11, 2023	CANTIAGUE ELEMENTARY SCHOOL	9:30 AM
February 2, 2023	MIDDLE SCHOOL LIBRARY	9:45 AM
March 8, 2023	COOKIES & CANVAS	6:00 PM
April 26, 2023	MIDDLE SCHOOL LIBRARY	7:00 PM
June 13, 2023	MIDDLE SCHOOL LIBRARY – Awards & Recognition	7:00 PM

HEALTH OFFICE POLICIES

The following are the general policies of the High School Health Office:

1. **Physical examinations are required for all 10th grade students and new entrants** as mandated by New York State law. Those students who do not submit a completed physical form will be scheduled for an examination by the school doctor.
2. **Students interested in playing an interscholastic sport (J.V. or Varsity) are required to have a current physical examination.** The physical must be recorded on the Jericho Health form. This is the only form acceptable for sports participation and is available in the Health Office. A physical remains current for one year from the date it was done.
3. **All medications that a student takes during the school day must be kept in the Health Office.** New York State law requires that a doctor's prescription and written parental consent be obtained before a school nurse can administer the medication. This law applies to non-prescription drugs as well.
4. **Any child being sent home because of an illness or injury must be picked up by a parent or a designated alternate from the Health office.**
5. **If you child will be home ill for more than two days, you must advise the school.**
6. **Students being excused from gym for medical reasons must submit a doctor's note indicating a diagnosis and the length of time the student cannot participate.**
7. **If a student returns after a prolonged absence, or with a cast or crutches, she/he must see the nurse and have physician instructions before returning to class.**

Please let us know of any medical concerns or changes in your child's health. All information received will be kept confidential. This will help to accommodate your child's needs for the upcoming school year. A student's medical background is important in the event that care, and treatment are needed. **Our nurse, Iris Reshef, can be reached at ext. 3230.**

BELL SCHEDULE

REGULAR BELL SCHEDULE

All students should be in class when the bell rings signaling beginning of class.

PERIOD	TIME	SCHOOL
Period 1	7:31 AM – 8:11 AM	Middle School
Period 2	8:15 AM – 8:54 AM	Middle School
Period 3	8:59 AM – 9:39 AM	High School – Home Room
Period 4	9:43 AM – 10:23 AM	High School
Period 5	10:27 AM – 11:07 AM	High School
Period 6	11:11 AM – 11:51 AM	High School
Period 7	11:55 AM – 12:35 PM	High School
Period 8	12:39 PM – 1:19 PM	High School
Period 9	1:23 PM – 2:03 PM	High School
Period 10	2:07 PM – 2:47 PM	High School
Period 11	2:51 PM – 3:31 PM	High School