



St **Dunstan's**
— College —

SCHOOL TRAVEL PLAN

Apr 2022

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Issue Number	Date	Amendment Details	Approved for issue
0	26 October 2018		Liam Corbett
1	26 March 2019	Appendix 2 - Main staff car park closure for Junior School temporary accommodation Policies and procedures and Appendix 1: Travelling between the main College site and the Jubilee Grounds – risk assessment and method statement	Liam Corbett
2	31 May 2019	Update of objectives to include TFL Mayoral target of 80% of trips to be by sustainable modes of travel. Addition of Measuring our performance	Liam Corbett
3	12 October 2020	Updated to include special access arrangements to assist with Covid 19 measures	Liam Corbett
4	28 October 2020	Updated to include DLR, additional bike racks, signage and general updates.	Liam Corbett Teresa Beard

5	18 January 2021	Updated to include Servicing and Delivery	Liam Corbett Teresa Beard
6	15 April 2022	Updated to reflect the council's comments	Liam Corbett Teresa Beard

Chapter 1: Introducing our School

School Name:	St Dunstan's College
School Address:	Stanstead Road, London SE6 4TY
School Contact	Liam Corbett
Contact Numbers:	Office: 0208 516 7200 Fax: 0208 516 7300
Contact Email Address:	lcorbett@sdmail.co.uk
Website Address:	www.stdunstans.org.uk
DCSF Number:	209/6032
Type of School:	Independent School (Registered Charity No. 312747)
Pupils on role:	938 pupils in the age range of 3-18.
Staff:	211 staff



School Ethos: We strive for a school of individuals who have the **Courage** to be who they are, the **Creativity** to develop new ideas and shape their own futures, the **Confidence** to try, succeed and respond positively to failures, the **Compassion** to understand and appreciate others and the wider world, and the **Curiosity** always to want to discover more.

Why is St Dunstan's College implementing a School Travel Plan:

- To play a part in conserving energy and reducing the school's carbon footprint.
- To reduce pollution from transport to and from school, and hence, work towards a sustainable future.
- To fulfil a responsibility to educate our pupils about the benefits of alternative methods of transport to school for themselves and society more generally.
- To use the plan to explain the importance of global sustainability.
- To reduce problems of congestion outside of the school.
- To encourage healthy-living amongst our pupils, developing life-long traits from an early age.
- To assist in developing a safer London.
- To encourage safer travel to and from the school site.

Location of the School:

St Dunstan's College is located very close to both Catford and Catford Bridge train stations. It is five minutes' walk from Catford High Street, and fifteen minutes' walk from Catford Bus Garage. The entrances and exits to St Dunstan's College are all situated on its southern perimeter, the A205 South Circular, which is busy and often congested. This is particularly the case at the start and end of the school day. The remainder of the perimeter consists of residential property. There are no vehicle or pedestrian access points other than those on the southern perimeter.

The St Dunstan's Jubilee Ground is the College's Sports Ground and is located 0.3 miles from the main site on Canadian Avenue.



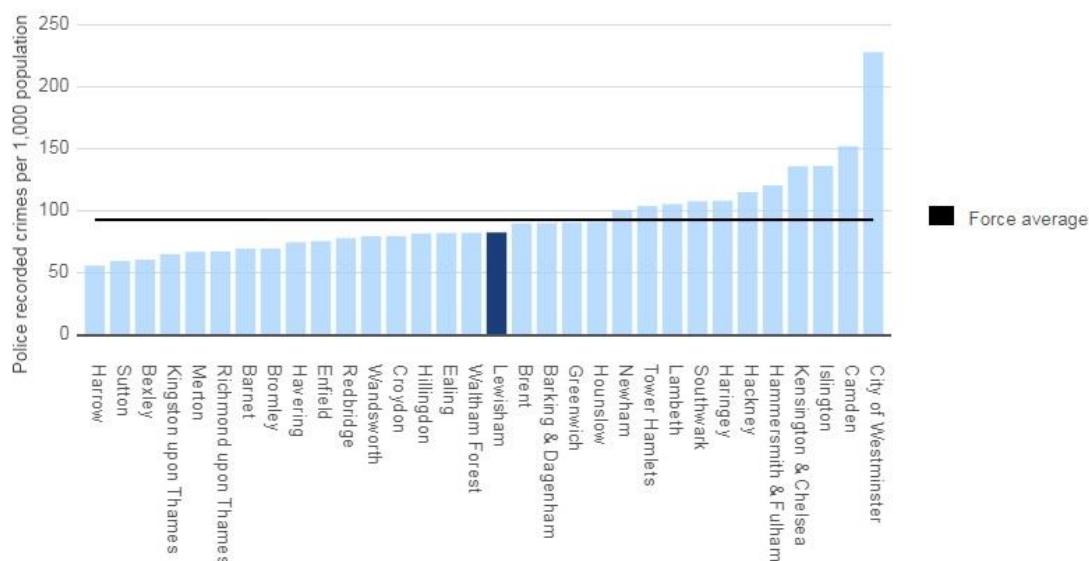
Description of Local Area:

The College is located within the ward of Rushey Green in the London Borough of Lewisham. The central business district of Catford is located nearby, which is home to several council buildings and Lewisham Town Hall. Catford is identified as one of 35 major centres in the London Plan (the Greater London Authority's strategic planning document).

It is a common perception that the incidence of crime in Lewisham is higher than in other areas. The table below shows the number of incidents in Rushey Green in July 2018.

Crime type	Crime count	Crime rate
Total notified offences	141	81.94
Anti-social behaviour	40	5.15
Theft	11	9.31
Burglary	7	7.61
Criminal damage and arson	13	7.51
Vehicle crime	14	9.13
Violence and sexual offences	35	27.07
Shoplifting	8	3.75
Other	13	1.12

Below is a graph plotting the total number of reported notable crimes per thousand residents in various London Boroughs for the year to December 2017. It is clear from these statistics (provided by the Metropolitan Police), that St Dunstan's College is situated in an area which compares favourably in terms of crime rates, to other regions in and around London. Lewisham's crime rate is shown as being below average for the Metropolitan Police Force Areas which suggests that Catford is no worse an area to travel within than many other areas in London, including some areas which are often viewed more favourably such as Hammersmith and Fulham or Kensington and Chelsea.



We cannot deny that crime exists in the area surrounding the school, but these figures prove that it is no worse in Catford than other areas in South East London. This means that parental concern about pupils travelling to and from school should be no more acute than in other areas of South East London.

The College Site:

The entrance and exit are situated at the front of the College on Stanstead Road, on either side of the one-way semi-circular road to the front of the building. From this plan, one can clearly see that there are no other entrances/exits to the College. The red circle marks the main car park, and there is currently no access route from the rear. As a result, vehicles have to drive through the whole school before they can park. This mixture of vehicles and pedestrians poses a risk to pupils and the School would clearly benefit from an access point at the rear. This possibility is somewhat restricted by the majority of the surroundings being residential buildings. However, there is a pathway by the side of the car park which could be utilised in collaboration with the council and local residents. There is also a possible access route to the West of the site at Blythe Hill. Due consideration needs to be given to the possibility of using any of these options as a viable second entrance to the site.



School Entrances:

There is currently only one entrance and one exit for cars and bicycles, both at the front of the main building on Stanstead Road. This is a one-way passage for vehicles to enter and exit the School's premises. There are also two pedestrian entrances/exits alongside those for vehicles which have recently been constructed to improve safety and the flow of traffic. (Previously there had only been a shared entrance and exit for vehicles and pedestrians.) The only entrances and exits for vehicles and pedestrians are at the front of the College, on Stanstead Road.



College exit for pedestrians and vehicles before work was completed in 2011. This was often used by pupils as an excuse for the use of cars to get to school.



Separate exits for pedestrians and vehicles have now been constructed, providing obvious benefits of safety and encouraging pupils to walk to school in safety.

Chapter 2: Detailed School Information

Facilities:

	Description	Numbers
The car park	No. of staff parking spaces	51 (reduced by 25 whilst temporary accommodation in place)
	No. of visitor spaces	1
	No. of disabled spaces	1
Cycle storage	No. of cycle parking bays for staff and pupils	30
How secure is this storage provided	Bicycle storage is relatively secure. The two areas for storage are both sheltered and only visible by those within College grounds. The main storage area is under the dining hall in the car park and the other is at the back of the College, both out of view and sheltered.	
Storage lockers	No. of staff storage lockers	24
	No. of pupil storage lockers	695
Shower facilities	Are staff shower facilities available	Yes
	Are pupil shower facilities available	Yes

Showers exist for staff in the changing-room block and in the staff toilets of the main building. Student shower facilities exist only in the changing-room block. Each student has their own locker. Lockers are provided for staff if requested, though most teaching and support staff have their own offices. The exception is the catering department which has 24 lockers.

School Operation Times:

	Open / Start	Close / Finish
School site	06:15	18:00
Before School Care	7:30	08:30
Working Day	-	-
Nursery / Pre-Prep (if applicable)	08:45	15:15
Preparatory Department	08:20	15:35
Senior School	08:20	15:45
After school clubs	16:00	Most are finished by 17:00 but some may go on later.

The school has visiting pupils for sports fixtures and other competitions at various times throughout the year. A smaller number of pupils attend school on Saturdays to partake in sports fixtures.

Some pupils also spend time after school in the College library, and particularly in the Art and Design departments, where extra work is required beyond school on a regular basis. There are also numerous clubs, societies, study and detention groups that take place after school. In addition, there are many musical and dramatic performances which take place later in the evening.

Use of the School Outside of School Hours:

The School lets out facilities via its subsidiary company, St Dunstan's Enterprises Ltd. SDE lets classrooms, sports facilities (including the swimming pool and gymnasium), and our Great Hall and Refectory for various functions. During the summer holidays, summer schools use our facilities to teach foreign students, who are hosted in the local area. The leisure club is also open to its members until 23:00 and they may be present on site when the rest of the College is locked. Hence, the building is used every day of the week, all year round.

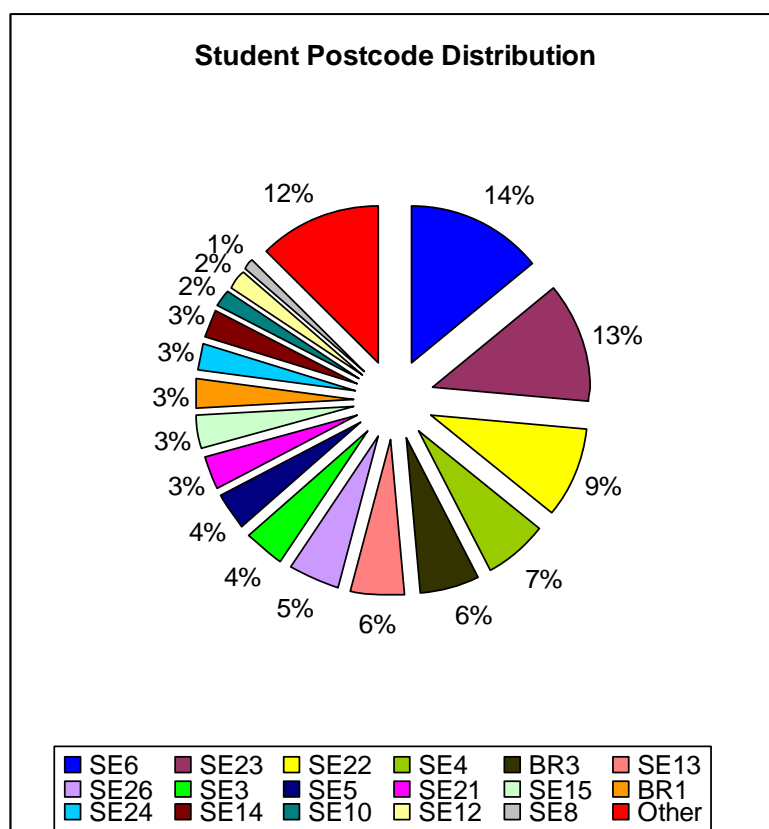
The College has many after school and weekend activities, which vary in length, duration and time, year-on-year. This means that the College is often open in the evenings for various parental visits, plays, activities, sporting events and training exercises. Currently there are no plans to extend the schools provision.

Catchment:

As an independent school, the provision of education is not focussed locally, and for this reason, there is significant dispersion of students. This can be seen clearly in the pi-chart which demonstrates that there is no majority area from which our pupils commute. Although 27% of our pupils come from SE6 and SE23, the dispersal is emphasised by pupils that travel from further afield, such as Banstead and the Docklands. As a result, there is no additional network of public transport, cycle route, or walkway, which would provide for a significant number of the student roll. This point is reinforced by the pi-chart below, which emphasises the wide dispersal of students.

Pupil Postcode Distribution:

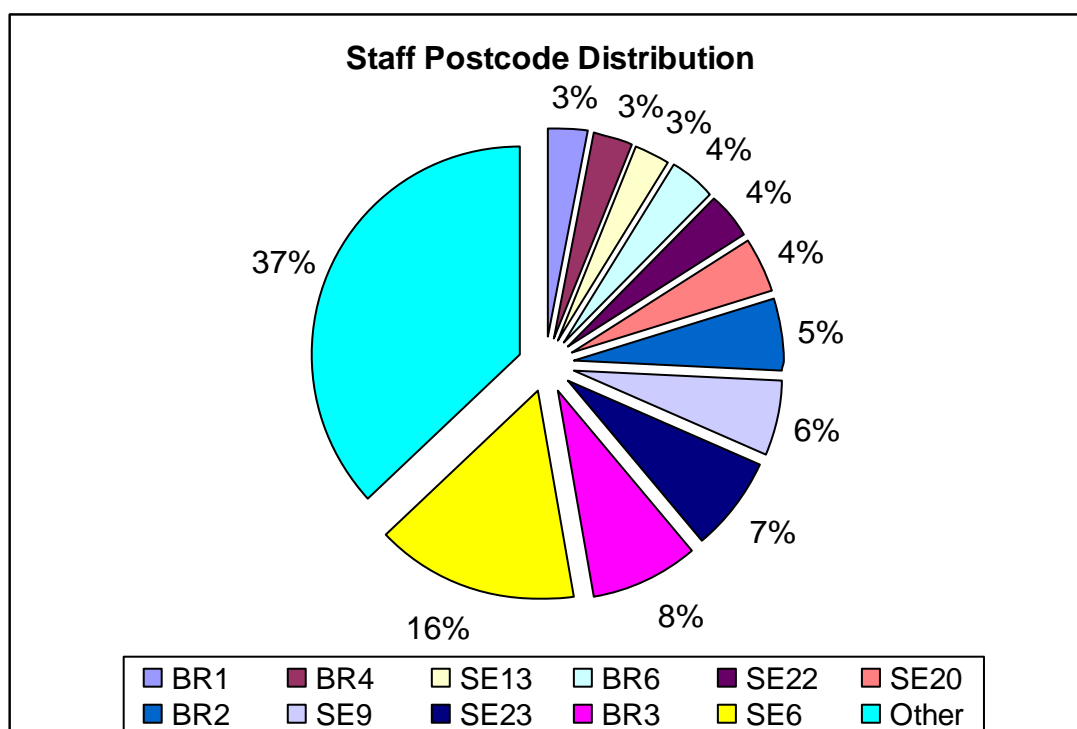
Postcodes	%
SE6	13.75
SE23	12.34
SE22	8.87
SE4	6.68
BR3	5.53
SE13	5.40
SE26	5.27
SE3	3.98
SE5	3.86
SE21	3.34
SE15	3.21
BR1	2.96
SE24	2.69
SE14	2.57
SE10	1.93
SE12	1.93
SE8	1.29
Other	12.08



Staff Postcode Distribution:

Staff are even more dispersed than our pupils, as shown by the table and pi-chart below. This is largely due to the willingness of staff to travel further for their work, and their use of cars. Most pupils do not have this option. Of those included in “other”, there are no more than 3 in each postcode category, though the largest group are those that live in their postcode alone. With staff travelling from areas like Royal Tunbridge Wells, Brighton, Epsom, Hove and Teddington, while others live very close to the school in SE6. However, as a percentage of total staff, there is a larger proportion that lives in SE6, in close proximity to the school. Nevertheless, this proximity is not mirrored in similarly nearby postcodes. Rather, there is a wide dispersal.

Postcodes	%	Postcodes	%
BR1	2.99	BR2	5.39
BR4	2.99	SE9	5.99
SE13	2.99	SE23	7.19
BR6	3.59	BR3	8.38
SE22	3.59	SE6	15.57
SE20	4.19	Other	37.13



Chapter 3: Transport Links

Roads:

St Dunstan's College is on the junction between two major A roads in SE. London: The South Circular, (A205) runs from east to west, and Bromley Road (A21) runs north to south. The junction of these roads, the Catford Gyratory, can become very congested and traffic on the two roads is very heavy during rush hour. The proximity of the College to these two important roads is probably key in explaining why so many parents use a car to bring children to school.

Stanstead Road is the main road that runs parallel to the front of the College and is also where the entrance and exits lead onto. There are no rear entrances.

Traffic is generally quite heavy on Stanstead Road so traffic restricts speed without any specific calming measures. This road provides access for students from Lewisham, Dulwich, Forest Hill, Downham and Bromley. It is also the main route onto the site for staff who are travelling from further afield. Catford Hill joins Stanstead Road outside the front of St Dunstan's, and provides a route for those coming from Lower Sydenham and Beckenham. These ensure that St Dunstan's is easily accessible by road, if very congested at rush hour. St. Dunstan's is located within the Crofton Park and Ladywell South 20 mph zone, which means that there is extensive traffic calming on the residential streets around the school north of Stanstead road. However, the school has no entrances onto these streets.



A photo of congestion on Stanstead Road, focussing on the entrance to the College. The separate pedestrian and vehicle entrances can be clearly seen. There is also a red route and an adjoining road just out of view to the left of the picture, which adds considerable problems for cyclists and drivers.

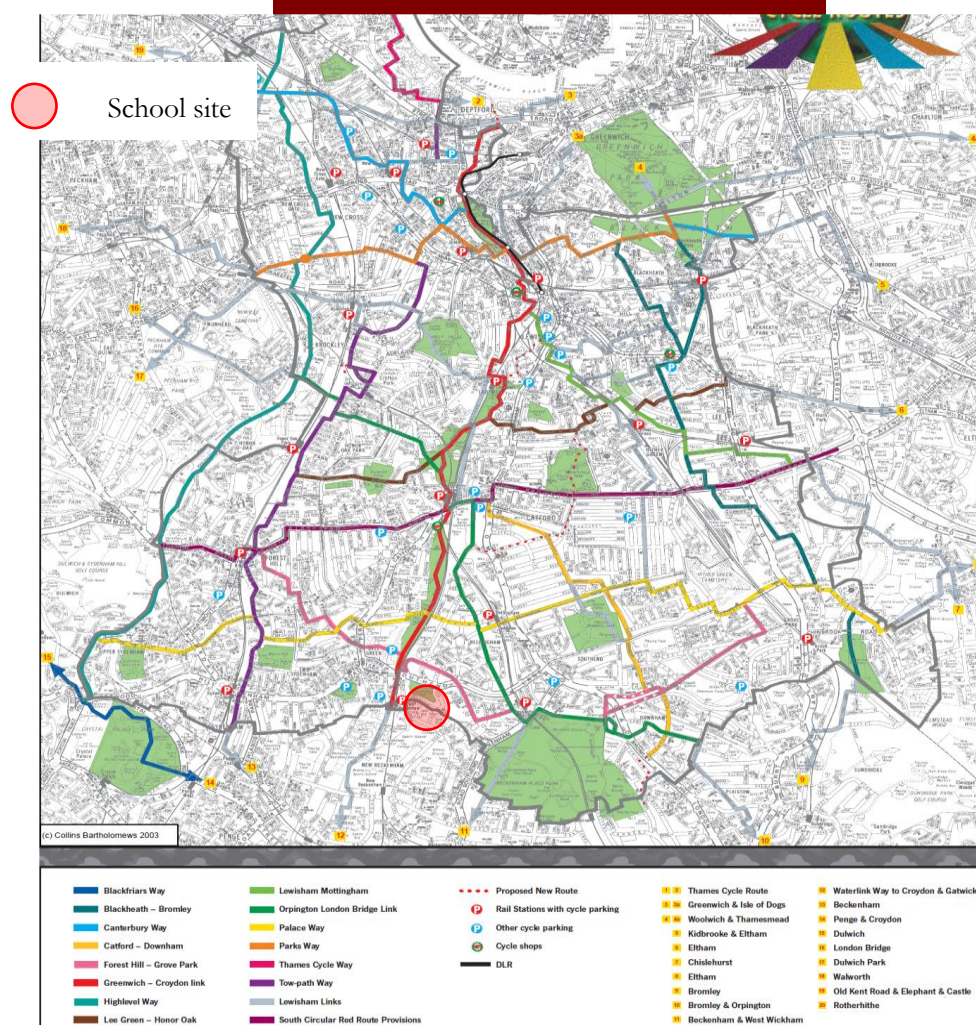
Cycle Routes:

There are currently no cycle routes, separate to the roads, which run past the school. The nearest example of this would be a route which extends from Ladywell to New Beckenham, (Route 21), which may be of use to some students. In spite of this lack of specialised cycle lanes, there are recommended cycle routes that run all around Lewisham, to form a comprehensive network. Those that pass near to the school are:

- Tow Path Way (Forest Hill / Dulwich / Hither Green)
- Greenwich-Croydon Link (Ladywell / New Beckenham / Lewisham / St Johns)
- Lee Green-Honour Oak (Lewisham)
- Catford-Downham
- Orpington-London Bridge Link (Bromley / Downham / Bellingham / Southend / Beckenham Place Park / Honour Oak Park / Brockley / Nunhead)

However, there are also a series of destinations that can be accessed by the combination of a number of routes. These include, Greenwich Park, Blackheath, New Cross, New Cross Gate, Peckham Rye, Dulwich Park, Crystal Palace Park, Penge, Sydenham, Hither Green, Eltham and Grove Park. However, few of these routes are used by pupils or staff.

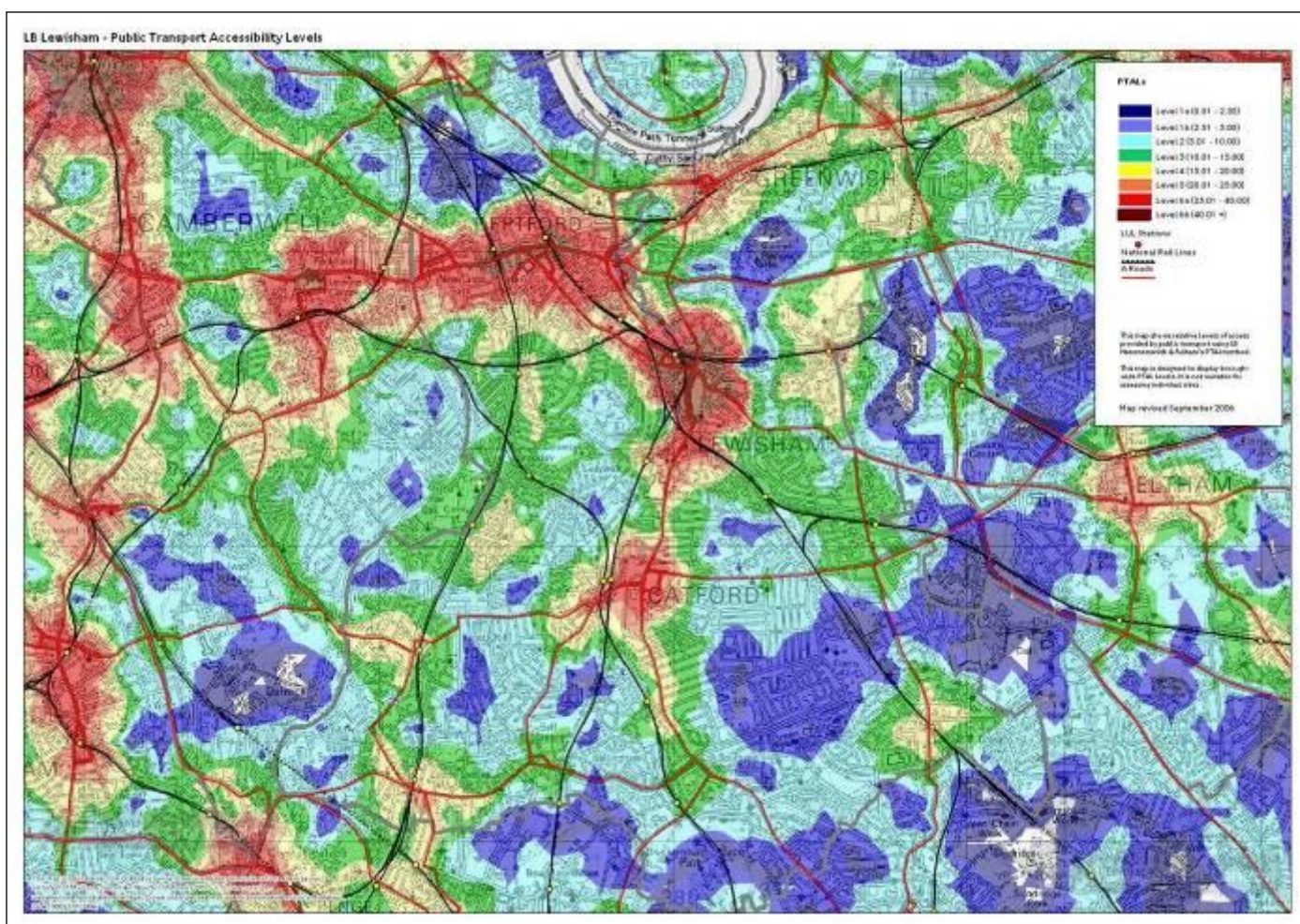
Map of cycle routes in Lewisham



Public Transport Accessibility:

Most students are able to take public transport to and from school, with a variety of routes and terminals in close proximity to the College. However, in some areas, changes of transport are necessary. For example, a direct route is not available from Streatham, Sundridge Park, Greenwich, Bexley, Brixton, Kidbrooke or Norwood. Students that live in these areas have to change buses or find alternative ways to travel to and from school.

The map below expresses public transport accessibility levels (PTAL) for the Borough of Lewisham. St. Dunstan's is situated close to the area of high accessibility around Catford, reflecting the high number of buses and trains that serve the Catford centre. However, low levels of accessibility in the southeast area of the borough and into Bromley suggest that staff and pupils may have a long walk to reach public transport and/or low frequency of service at the home end of their journey.



Bus Routes:

The map below shows the large number of bus routes that run past, or near to the school. As a result, there are a number of opportunities for students to take the bus to and from school. In fact, 14 bus routes serve St Dunstan's College and the immediate area. These buses serve a wide area of South East London with some areas serviced by more than one route.

Before school starts, there are around 200 buses passing within a five-minute walk of the College. The most frequent is the 136, which travels from Peckham to Grove Park. Most routes typically have between 7 and 10 vehicles travelling each way between 7:00 and 08:45. This number is even greater after school between the times of 15:30 and 17:00.

The buses that run close to the school are:

- 47-Shoreditch to Catford Bus Garage
- 54- Woolwich to Elmers End
- 75-Lewisham to Croydon
- 124-Catford to Eltham
- 136-Peckham to Grove Park
- 160-Catford to Sidcup
- 171-Holbourn to Catford Bus Garage
- 181-Grove Park to Lewisham
- 185-Lewisham to Victoria
- 199-Canada Water to Catford Bus Garage
- 202-Blackheath to Crystal Palace
- 208-Orpington/Bromley to Lewisham
- 284-Grove Park to Lewisham
- 336-Catford to Locksbottom

Map of Bus Routes near St Dunstan's



School site

St Dunstan's Coach Service

There are currently two routes in operation: the Streatham and Dulwich Route and the Blackheath Route.

We usually ask parents to register their interest by the end of the Trinity term in order for their child to start using the school coach at the start of the following Michaelmas term.

Streatham and Dulwich Route

- P1 0655 Junction of London Road and Ederline Avenue
- P2 0710 Bay outside Streatham Ice Rink/Leisure Centre
- P3 0715 Bus stop at WH Smiths, Streatham
- P4 0720 Junction of Thornton Road and Hydethorpe Road
- P5 0730 Bus stop at Police station, Cavendish Road
- P6 0735 Junction of Thurlow Park Road and Lovelace Road
- P7 0740 Bus stop at West Dulwich Station/Tennis Courts
- P8 0743 Bus stop at Dulwich Village/Pickwick Road
- P9 0750 Bus stop Overhill Road

Arrival at St Dunstan's College 0810

Blackheath Route

- P1 0700 Bus stop at bottom of Griffin Road
- P2 0725 Bus stop at Charlton Station
- P3 0730 Corner of Vanbrugh Park/Vanbrugh Fields
- P4 0740 Junction of Paragon Place/Ryculff Square
- P5 0743 Bus stop at Blackheath Station/junction of Bennett Park
- P6 0746 Junction of Lockmead Road/Belmont Road

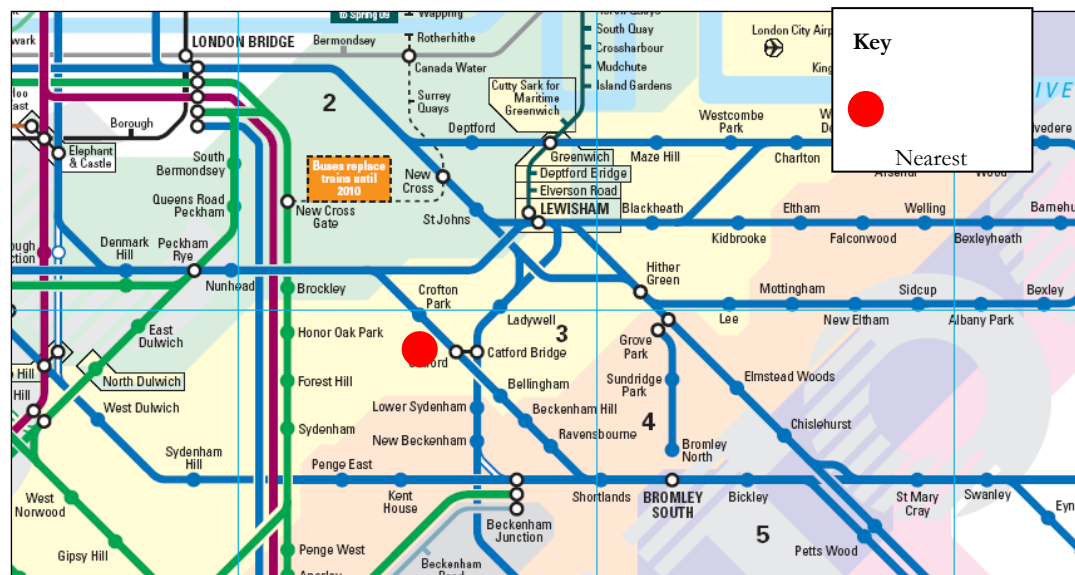
Arrival at St Dunstan's College 0810

Rail Connections:

Both Catford and Catford Bridge are within two minutes walking distance. In the mornings, 22 trains pass through the two stations: 8 travel from London, 6 from Sevenoaks and 8 from Hayes. In the evenings there are 38 trains: 18 towards London, 7 towards Sevenoaks and 13 towards Hayes. These run to a scheduled timetable and there are rarely changes or delays.



There are no tube stations nearby.



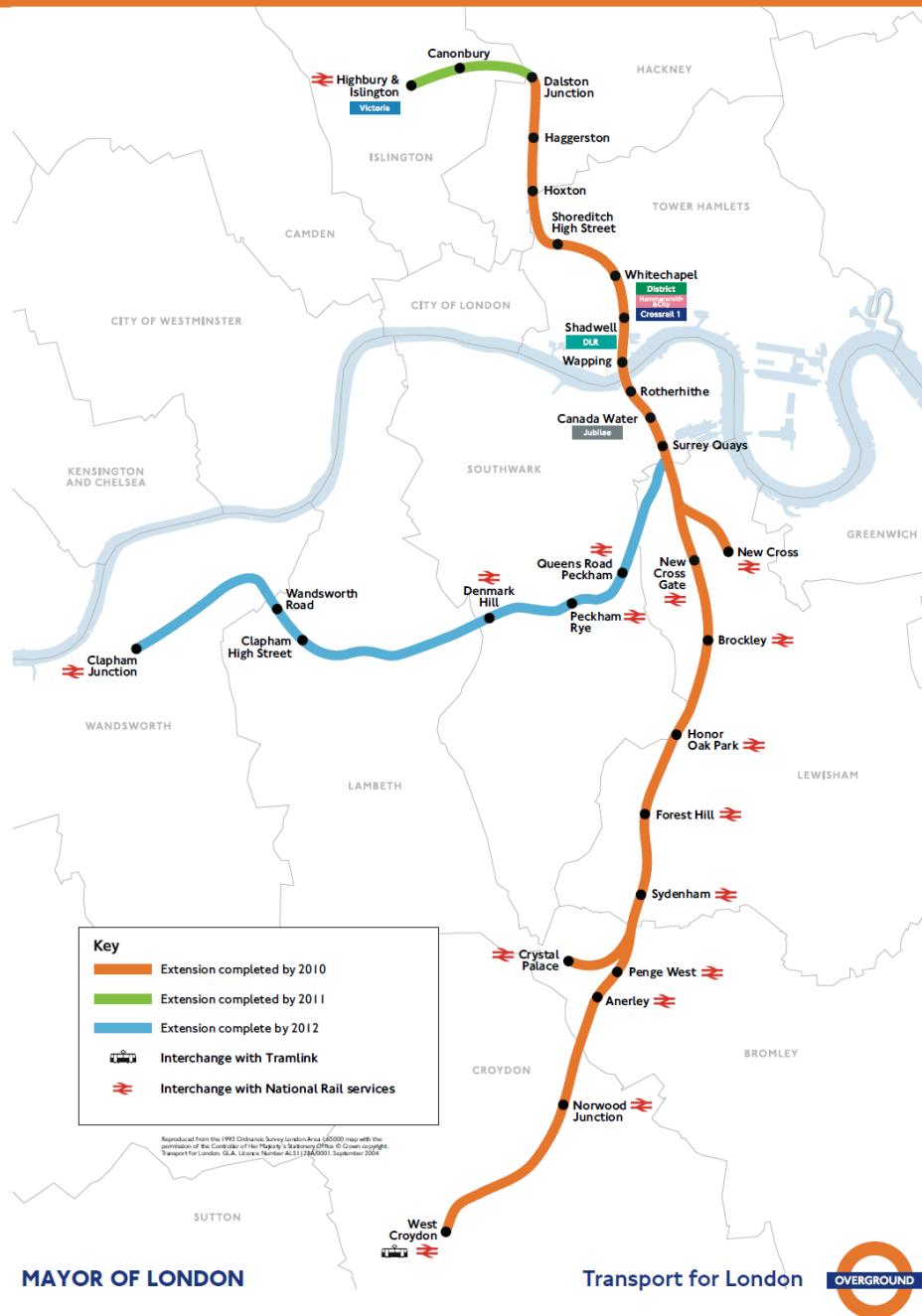
The two train stations in close proximity to the school provide numerous links to the school: New Cross Station is only minutes from Catford Bridge and therefore links the College to

St Pancras International	London Charing Cross
Farringdon	London Waterloo (East)
City Thameslink	London Cannon Street (18 mins)
London Blackfriars (19mins)	London Bridge (14 mins)
Elephant & Castle (16 mins)	New Cross (8 mins)
Denmark Hill (10 mins)	St Johns
Peckham Rye (7 mins)	Lewisham DLR (5 mins)
Nunhead (5 mins)	Ladywell
Crofton Park	Catford Bridge (2 minutes from College)
Catford (2 minutes from College)	Lower Sydenham (4 mins)
Bellingham	New Beckenham (5 mins)
Beckenham Hill (5 mins)	Clock House
Lewisham DLR	Elmers End S (10 mins)
Ravensbourne	Eden Park
Shortlands	West Wickham (16 mins)
Bromley South (11 mins)	Hayes (Kent) (19mins)
Bickley	
St Mary Cray (17 mins)	
Swanley (22 mins)	
Eynsford	
Shoreham (Kent)	
Otford (34 mins)	
Bat & Ball	
Sevenoaks (40mins)	

the East London Line and areas that include Wapping, Rotherhithe and Surrey Quays.

Similarly, Lewisham (which is accessible by bus), connects the College to the Docklands Light Railway, which provides access from Bank, Canary Wharf and Greenwich. Lewisham also connects the College with overland trains to Blackheath, Bexleyheath and Dartford.

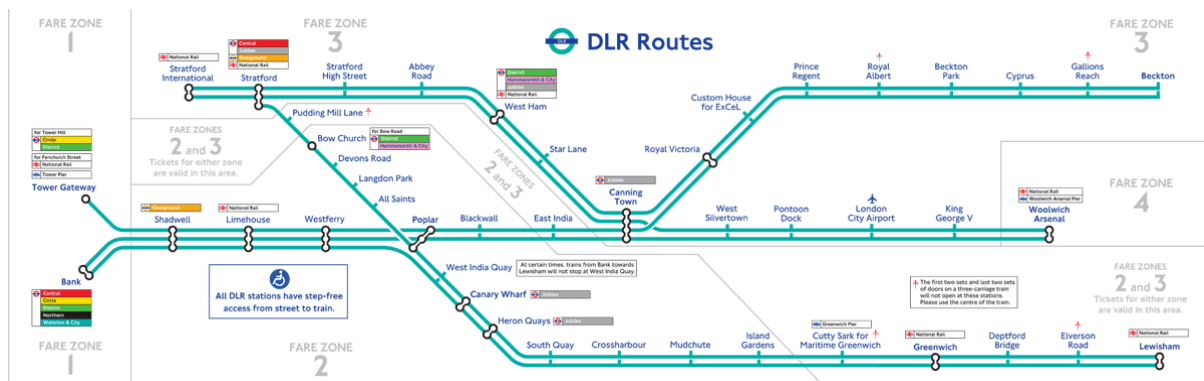
East London line extension



Docklands Light Railway (DLR)

The Docklands Light Railway (DLR) connects with the Tube network at Bank and Tower Gateway (Tower Hill) stations and also at Shadwell, Stratford, Bow, Heron Quays, Canning Town and Canary Wharf. The DLR serves Beckton, Stratford and London City Airport to the East and North East, and Docklands, Greenwich and Lewisham to the South.

Students who travel to the College using the DLR disembark at Lewisham and travel by rail on their connecting journey to Catford Bridge station.



Chapter 4: Existing Policies and Procedures

As an independent school the College has not participated in the many formal programmes initiated by Lewisham Council. However, in most cases, the principles contained in the policies are carried out in practice. We are also signed up to the STARS scheme which is run by the council.

Health and Fitness:

The school actively encourages healthiness in its pupils through compulsory PE and games lessons for all students each week. There are numerous clubs for students to join to maintain physical fitness, and a swimming pool and gymnasium which are open to students with adult supervision. Our catering department is also strongly concerned with the health of our pupils and therefore provides food and snacks that encourage healthy lifestyles. Students are also encouraged to walk where possible, and make use of public transport when feasible.

Environmental Policies:

Students and staff are encouraged to recycle where possible and the means to do so are provided. The College has recently created a sustainable recycling area which is better organised and more efficient than previously. Students are also encouraged to walk to school or use public transport, though there is no specific policy.

Cycling Policy:

St Dunstan's College does not have an explicit cycling policy, but it is encouraged by tutors, PSHE lessons and sports teachers, encouraging healthy living and the positive impact that such methods of transport have on the environment. Students are expected to wear appropriate safety equipment, including helmets, reflective clothing and lights. They must also check that their Bicycles are roadworthy. Bicycles must also be securely locked in the designated areas. Facilities are provided for students and staff to store their bicycles safely, consequently encouraging some students to cycle. This storage is relatively well used, though there is no promotion of it at present.

Health and Safety:

The school expectations for students emphasises that pupils may not bring cars, motorcycles or scooters into the school grounds at any time. Pupils who cycle to school must ensure that they have appropriate safety equipment and that their cycles are roadworthy. It is stipulated that all cycles must be securely locked in the designated areas.

Marketing of Public Transport:

The School website demonstrates how pupils can get to school using public transport. It provides maps of the bus and train routes, together with a road map of the surrounding area. This is available to staff, pupils and visitors. The addition of a cycle road map would be a valuable addition. Students are encouraged to use public transport where possible, but there

is no explicit programme for doing this. The school prospectus does not discourage car use for the school run, but its emphasis on the public transport network that surrounds the school is made clear. In fact, the benefits and ease of public transport in the surrounding area is one of the benefits the school promotes in its marketing.

The School Vision and the Travel Plan:

The School Travel Plan will link to our school vision in a number of ways. It will promote the education and creation of environmentally and socially responsible pupils, who consider the world in which they live, as well as their own health and that of others. The Plan will also help to provide staff with the guidance necessary to make changes that will benefit the local and school communities. In a similar way, it will ensure that travel issues are regularly assessed to make improvements, providing both targets and information for reference, together with an overarching summary of the situation regarding travel as it stands. The data we have collected for the Plan has not been collated previously and consequently assists in assessing transport, facilities and the College site in and around the College itself.

Importantly, the Plan will also ensure the involvement of the local community, governors, staff, and pupils. This should ensure that transport in the local area improves and causes as few problems as possible.

Links to Curriculum:

In the **Junior School**, there is no particular travel or environmental basis in the curriculum. However, safety on the school drive and site is regularly promoted in assemblies, class and in letters to parents. Nevertheless, a study of safety on site is undertaken in Year 2 geography classes. In Year 3, an assessment of colour in science involves an appraisal of the colours used in road safety. Lastly, in Year 4 there is also a study of environmental issues, which supplements other information, presented in assemblies that relates to travel to and from school.

In the **Senior School**, PSHE (Personal Social Health Education) is the main area in which road safety and environmental impact are studied.

- In Year 7, an assessment of “How safe are the roads?” is taught, together with brief studies of the exercise necessary for a healthy body, local government, taking local action, and recycling and resources, all of which have some relevance to travel and its sustainability.
- In Year 8, safety at home and in the streets is taught, looking into walking safely, bus safety and self-defence. Agenda 21 on the environment is also assessed.
- In Year 9, pedestrian associations, local governments and campaigning for local issues are all covered by the curriculum.
- In Years 10, 11, 12 and 13, there are no particular aspects of the curriculum that relate to sustainable travel, though assemblies and talks may cover such topics from time to time. However, there is no set requirement to do this.

Aspects of sustainable travel are also covered in the Geography curriculum. All levels of the subject have an element of sustainable development in assessing what exactly this means, the “3 Rs” (Reduce, Re-use, Recycle), global warming, and the methods to stunt its growth. In this sense, there are indirect assessments of school travel. Local, national and international

methods of cutting carbon emissions are all assessed. However, there is also an emphasis on the individual ways of reducing carbon footprints. For example, students in the lower years of the senior school are asked to evaluate and list ways that they can reduce their impact on the environment; their travel to school naturally forms a part of this.

Behaviour Policies:

Behaviour policies with regard to transport do not currently exist, though emphasis is given to the importance of representing the school outside the College site. This involves good behaviour when travelling to and from school, but a policy on pupils' behaviour outside of school hours is something the school could benefit from.

School Trips:

The school trip policy of the school involves a guide for teaching staff to refer to when trips are organised. This involves sections on head counts, responsibility, remote supervision, a "buddy" system, emergency procedures and risk assessment.

Regarding travel, the driver must ensure that:

- ◆ Pupils wear seat belts;
- ◆ Evacuation procedures are clearly understood by everyone, luggage is securely stored and emergency exits are kept clear;
- ◆ There are adequate rest stops for drivers and the driver is not under the influence of any drug.

Although there are policies for school trips abroad, these currently involve little information about travel preferences and arrangements.

Delivery and Servicing Plan

The table below is designed to provide a simple overview of some of the common deliveries that the College expects to receive. Please see appendix 6 for the location of our main drop off and delivery areas.

Company	Time on site	Size of Vehicles	Drop off/ pick up area	Purpose of visit
Royal Mail	Daily – 0900 & 1530	Various up to 7.5 tonne	Main delivery to the Lodge	To deliver and collect postage
Bidfood	Every other day	3 axle rigid body 26 tonnes	Delivery to kitchen delivery area	To deliver food to the catering team
Lewisham Waste Disposal	Thursday - 0600	2 axle 7.5- 18 tonnes	Collection to main bin compound	To collect refuse

School Coaches	Daily 0800 and 1610	2 axle bus 18 tonnes	Drop off/pick up at main site D	
Other coaches (school trips)	Ad hoc	2 axle bus 18 tonnes	Drop off/pick up at main site D	To transport students to and from trips and residential

The College does everything possible to ensure that scheduled deliveries do not come between 0730-0900 and 1500-1615 each day. This is to avoid clashing with drop off and pick up times for the students. We also issue this information to any contractors who may be carrying out works on the site to ensure that their deliveries do not arrive during busy periods.

The College schedules all deliveries in line with TFL guidance on freight and wherever possible use's local companies to reduce our impact on the environment and on local traffic volume. The sustainability committee regularly identifies opportunities to reduce our deliveries to the site. Over recent years we have successfully reduced the number of deliveries to site by stopping personal deliveries for staff, using more email and bulk ordering.

All deliveries to the College are taken at the Lodge which is the home of the Estates department. They are then sorted and distributed across the site from there. It has not been necessary for us to provide a swept path analysis of our site as we are fortunate that the site flows via the main D and there are limited requirements for freight to perform challenging manoeuvres. Whenever large vehicles arrive at site or move around a member of the house staff assists.

Travelling between the Main College Site and the Jubilee Sports Ground

St. Dunstan's College have additional school playing fields and artificial pitches at the nearby Jubilee Grounds. See image below.



On occasion, students are required to travel between the main College site and the Jubilee Sports Ground during the school day for sports lessons and after school for team training (football, hockey, rugby, cricket) or school fixtures. A risk assessment and method statement for this travel has been undertaken and has been included in Appendix 1.

All staff have a security fob that allows them access to the Jubilee Grounds through the gate on the South Circular. This minimises the risk of exposure to air pollution requires the students and staff to cross at traffic lights with a controlled pedestrian crossing.

Chapter 5: Objectives, Targets and Actions

Survey Methodology:

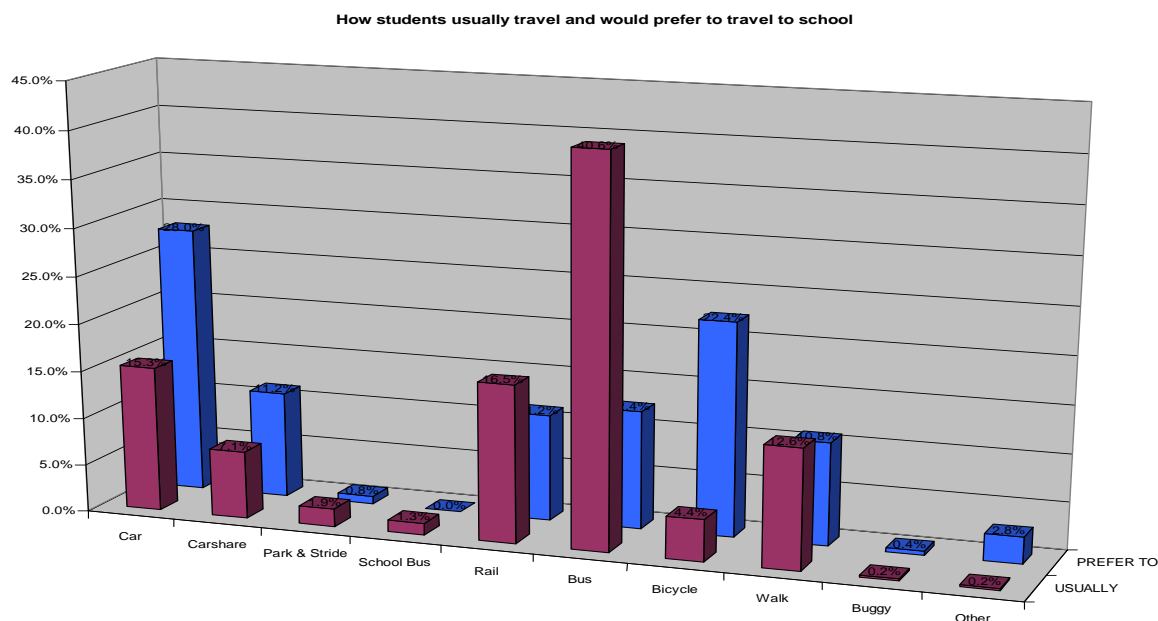
- The Survey of students and staff was undertaken on 17 October 2019.
- The weather on the day was largely dry, and therefore may have encouraged pupils and staff to walk and cycle, more so than if it had been raining.
- Of the 912 pupils in the college, 738 responded.

Survey Results 2019

Pupil Usual and Preferred Mode of Travel to School – All Pupils:

Mode	Usual		Preferred	
Single passenger car, dropped off	73	15%	70	28%
Car share	34	7%	28	11%
Park & walk	9	2%	2	1%
Car *	116	24%	100	40%
Walk	60	13%	28	11%
Bicycle	21	4.5%	56	22%
Bus	194	41%	31	12%
Rail	79	17%	28	11%
Other	2	.5%	7	3%
Total	478	100%	250	100%
Response Rate	60%		31%	
* "car" refers to an aggregate of three types of car use and more accurately reflects actual total car use				

The most common mode of transport for students is the bus, emphasising the quality and range of bus services available in the local area. The car is the second most utilized mode of transport, though many travel alone, rather than sharing lifts. The train is used by 17% of students and 13% walk into school. A small minority “park and stride” and approximately 5% use bicycles. At present, a total of 58% of students use public transport, with a further 17.5% walking and cycling. In consequence, a total of 75.5% use either public services or come to school by bike or foot. 24% of students use a car, either alone or shared, and a further 2% use a combination of car and foot. Only .5% use alternative methods of transport.



However, it is clear that a larger proportion of students would prefer to walk and cycle than at present. In conjunction with this, 34% less students would like to get the bus than currently do so. It would appear likely that this group of students would prefer to walk or cycle. Hence, the number of students that walk, cycle, or take public transport is largely unchanged. The opportunity to use “park and ride” appears limited and somewhat unpopular. Those that use a car to get to school appear to want to continue this.

When looking at the difference between junior and senior school pupils, far more junior school students use cars and car-shares to get to school. This appears to be primarily due to the perceived dangers of children travelling to school by themselves at a young age. In a similar vein, senior school students use the bus networks extensively, while very few in the junior school currently use them. Once again, this is due to perceived dangers for young pupils travelling to school. A similar proportion of students use car-shares in both parts of the school.

In concluding the results of the survey regarding students, it is clear that a majority already use public transport, walk or cycle. If travel preferences are taken into account, the percentage of the school using public transport, walking or cycling, does not alter much. Taking preferences into account there would be a shift from the use of buses and trains, to increased walking and cycling. It appears likely that there is a core of students that are not willing to change their use and preference of a car to travel to and from school.

Objectives:

The following objectives have been set to guide the travel plan over the coming 2 years. The objectives have been set as a method of assessing how well we are doing with our travel plan. Please see appendix 7 which details our SMART targets.

- To aim to achieve 80% of all trips to the school to be by sustainable modes of travel (foot, cycle or public transport) as per TFL and the Mayor strategic target.
- To reduce pollution from transport to and from school, and hence, work towards a more sustainable future.
- To fulfil a responsibility to educate our students about the benefits of alternative methods of transport to school, not only for themselves, but for society more generally.
- To encourage safer travel to and from the school site.

Promote Walking

- Encourage pupils and staff to travel to school by foot and increase the number that travel to school by walking.
- Educate students of the benefits of walking to and from school.

Promote Cycling

- Encourage the use of bicycles to get to school and increase the number of pupils and staff that travel to school by bicycle.
- Ensure that there are few objections to cycling to school, by increasing safety, storage and parking provisions, and the separation of cyclists from vehicles.

Promote Public transport

- Encourage the use of various modes of public transport and increase the number of pupils and staff that travel to school by bus, train, tube or DLR.
- Ensure that there are few objections to taking public transport to school as possible.

Promote Car Sharing

- Encourage those that drive to school to share journeys where possible.
- Educate pupils and teachers of the benefits and positive impact this would have.

Promote Road safety

- Ensure there is adequate segregation between vehicles and pedestrians both inside and outside the College, (especially for those travelling by foot or bicycle).
- Ensure there is adequate training and instruction for all members of College to ensure safety when travelling to and from school.

Create Partnerships

- Encourage safer and more sustainable travel by building partnerships with Lewisham Council, the Metropolitan Police, Planning Departments and Local Residents.

Change Attitudes

- Attempt to alter attitudes with regard to travel, not only to and from school, but in attitudes more generally.

- Educate students and staff to take an active interest in sustainability, safety and health and fitness.

Building works

- Ensure that suitable works are completed efficiently and appropriately in collaboration with the local authorities. For lengthy programmes of work, details of changes to the travel plan are to be included as an Appendix. Please see Appendix 2 for any construction works and impact on the College Travel Plan.

Measuring our Performance

In order to measure our performance against the targets and objectives above, the College will undertake a review of the travel plan and a hands-up survey every year from September 2022. During the annual review, we will consider pupil travel needs arising from new developments in education and transport provision, and update the travel plan as necessary to take account of these.

Appendix 1 – Risk assessment and method statement for travelling to and from the College and Jubilee Sports Ground

Assessment Reference	Assessment By	Description of Task Assessed	Assessment Date
SDC Issue 1	GAH DPG	St Dunstan's Leisure Club - Travelling to the JG	Oct 2018

Hazards Any item, substance or condition with the potential to cause harm	People at Risk Staff, students, visitors	Existing Controls List written procedures, training, guarding, adequate lighting, flooring, permit to work.	Risk Category with controls High/Med/Low
General Hazards			
Medical Conditions/SEND	All	Staff must be aware of any conditions before leaving school. Relevant medication should be accessible.	MEDIUM
Weather	All	Staff made aware of weather conditions that may affect the activity and contingencies. Adequate and suitable clothing should be available. All participants will have access to water for hydration.	LOW - MEDIUM

Road Traffic	All	<p>Follow instructions of staff as College moves to and from the Jubilee Ground.</p> <p>Minimise road crossing points where possible and only use designated crossing areas. Staff should directly supervise crossing points.</p> <p>Remind pupils about road safety and awareness.</p> <p>Accompanying members of staff should be vigilant with their own specific group. Ensure that once pupils have set off across the road staff to follow from the rear of the group.</p>	Medium
Congestion/collisions with members of the public on pavements	All	<p>Staff should be aware of members of the public that could present a risk to students at all times.</p> <p>Staff/students are representing the College and should maintain exemplary discipline and good manners at all times. Any unacceptable behaviour reported to lead member of staff.</p>	Medium

		<p>Please ensure that pupils keep to the left-hand side of the pavement.</p> <p>Pupils are not to walk more than two abreast</p> <p>Pupils to be aware of people leaving shops on the way to and from the Jubilee Ground</p>	
Valuables	All	Valuables should be kept out of site at all times. Any valuables taken to the JG are taken at owners' risk.	
Emergency and evacuation	All	<p>Staff responsible for transporting students are aware of emergency evacuation procedures</p> <p>Evacuations procedures take into account inclement weather.</p> <p>Fire exits are clear with emergency routes out passable.</p> <p>Staff can identify where safety equipment is stored, including fire extinguishers and relevant first aid equipment.</p>	LOW

		First aid provision is suitable for the group at each site.	
Procedures	All	<p>Policies and procedures for transporting students to the JG are known by supervising members of staff.</p> <p>Members of staff transporting students to the JG should have a mobile phone so that they can contact the College in case of an emergency.</p> <p>Appropriate levels of supervision will vary according to the group. Senior students (Year 11 and up) may travel to the JG independently during the College day, but levels of supervision should carefully consider the group characteristics.</p> <p>When sharing the work space with community clubs, separate changing facilities should be used where possible with students under direct supervision.</p>	Low

Centre Review of Risk Assessment

Signature	Position	Date	
Gavin Halil	Operations Manager	08/09/	2015
			201
			201

All risk assessments must be review on an annual basis as a minimum requirement. The risk assessment must also be reviewed in the event of the following.

- Following and accident / incident
- Change in equipment or equipment layout
- Change in the environment i.e. room layout, lighting, temperature
- Change in staffing i.e. young persons, disabilities, expectant mothers

Anytime the risk assessment is reviewed or amended the document must signed and dated in the box above.

If you are unsure or have any questions relating to risk assessments please contact the Health & Safety Manager.

Appendix 2 – Construction works and the impact on the Travel Plan

Junior School Temporary Accommodation installation and impact on Travel Plan

St Dunstan's College is undergoing a re-development plan which includes the new build of a Junior School (NJS) and a Science, Technology, Engineering and Maths (STEM) building. During these works, the Junior School pre-prep is being re-located to an alternative location to minimise health and safety concerns and ensure efficient construction of the NJS and STEM building.

The impact on the travel plan is the requirement to close the main staff car park at the rear of the site to allow for the installation of temporary accommodation (7 classrooms, WC's, offices and ancillary spaces) for the Junior School.

After Easter 2019, the main staff car park will be closed whilst the Junior School temporary accommodation is installed. The temporary accommodation will remain in place at least until September 2020 but no longer than January 2021.

Staff alternative parking provision

During this period whilst the NJS and STEM is being constructed and is in place, staff with an allocated space in the main staff car park will be required to park in alternative locations. For the most part, staff will be required to park at the Jubilee Grounds. For staff who may have mobility challenges, an alternative car space will be allocated at the main College grounds.

Communication of these changes to the staff is through an internal email, newsletter and signage. Signage on the site will be in place directing the users of the main staff car park to the Jubilee Grounds or the agreed alternative car parking space.

A survey of the Jubilee Grounds car park was undertaken in October 2018 over the course of 2 days from 10am until 10pm at night. The hours of interest for our purposes are the main school operating hours 8am through to 5pm. It was found that there were over 25 spaces available at any one time at the Jubilee Grounds during normal school hours thus sufficient capacity for the staff to park at the Jubilee Grounds ensuring the surrounding streets parking provision is not impacted.

After hours - Leisure Facility visitors alternative parking provision

The School lets out facilities via its subsidiary company, St Dunstan's Enterprises Ltd. SDE lets classrooms, sports facilities (including the swimming pool and gymnasium), the Great Hall and Refectory for various functions. During the summer holidays, summer schools use the facilities to teach foreign students, who are hosted in the local area. The leisure club is also open to its members until 23:00 and they may be present on site when the rest of the College is locked. Hence, the building is used every day of the week, all year round.

A number of the visitors to the College participating/hiring the facilities currently utilise the main staff car park after hours.

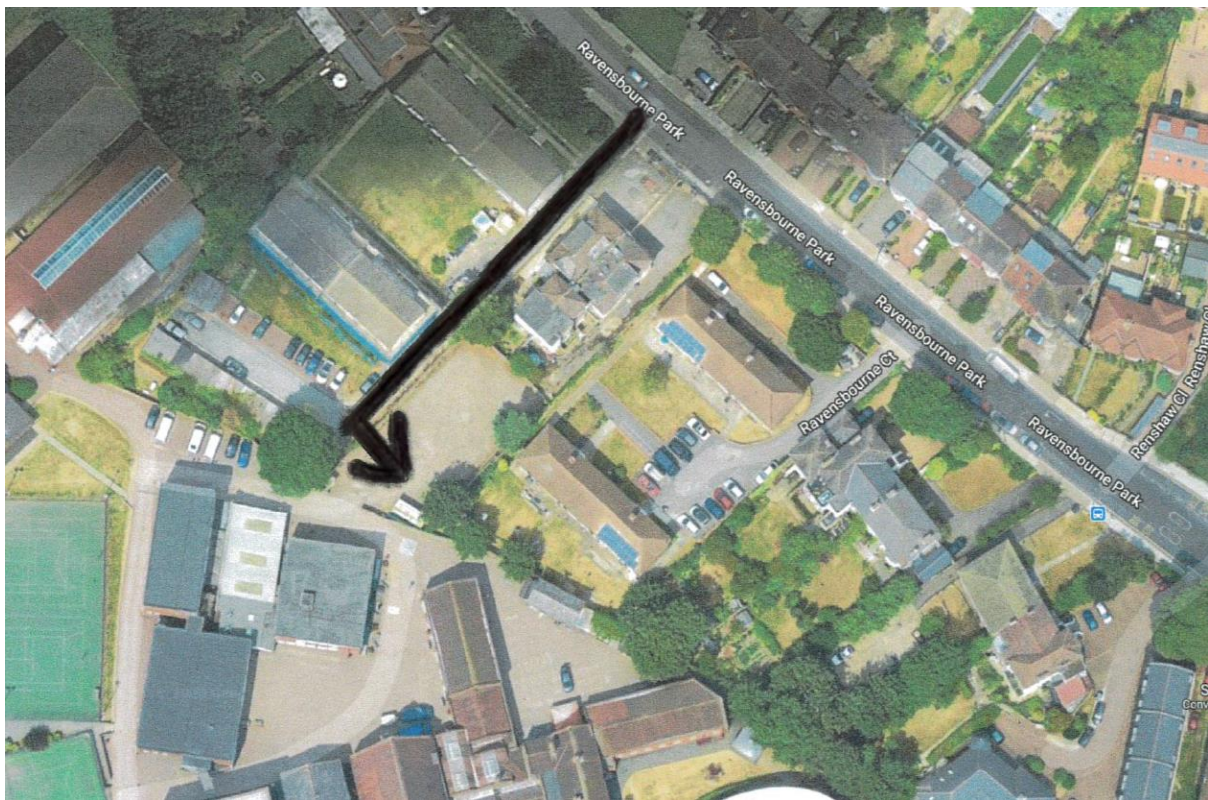
During the construction works, after hours visitors will be directed to park in the alternative car parking spaces on the main College site e.g. Under the refectory or on the D at the front of the school. Signage will be in place directing after hours visitors to these spaces. A survey was undertaken of the afterhours parking provision and it was found that there were adequate spaces available to accommodate those visitors utilising the main staff car park.

Appendix 3 - Covid 19 Special access arrangements

As a result of the Covid 19 pandemic and the measures the College has had to introduce as a result, it has become a significant challenge for the College to get all students into school safely using only the main Stanstead road entrance. Despite staggering our start times and encouraging strict social distancing the challenge remains a live issue.

The College approached Lewisham Borough Council to discuss the possibility of opening up the pedestrian access point from Ravensbourne Park. This access was agreed on a temporary basis to enable us to operate more safely.

The Map below details the pedestrian access;



Appendix 4 – Signage Plan

At St Dunstan's college we understand the importance of clear way finding solutions. As such, we are committed to providing a quality way finding solution for our new Junior School and STEM building.

We have provided signage at the front of the old heads house. This signage will point people in the direction of the Junior School office and reception area.



Size dimensions: 700 x 400mm

Letter dimensions: 100mm

We have also provided signage on both sides of the atrium, which will point staff, students and visitors to the old buildings and the wellness and sports centres.



Size dimensions: 1100 x 1200mm

Letter dimensions: 100mm



Size dimensions: 1100 x 1200mm
Letter dimensions: 100mm

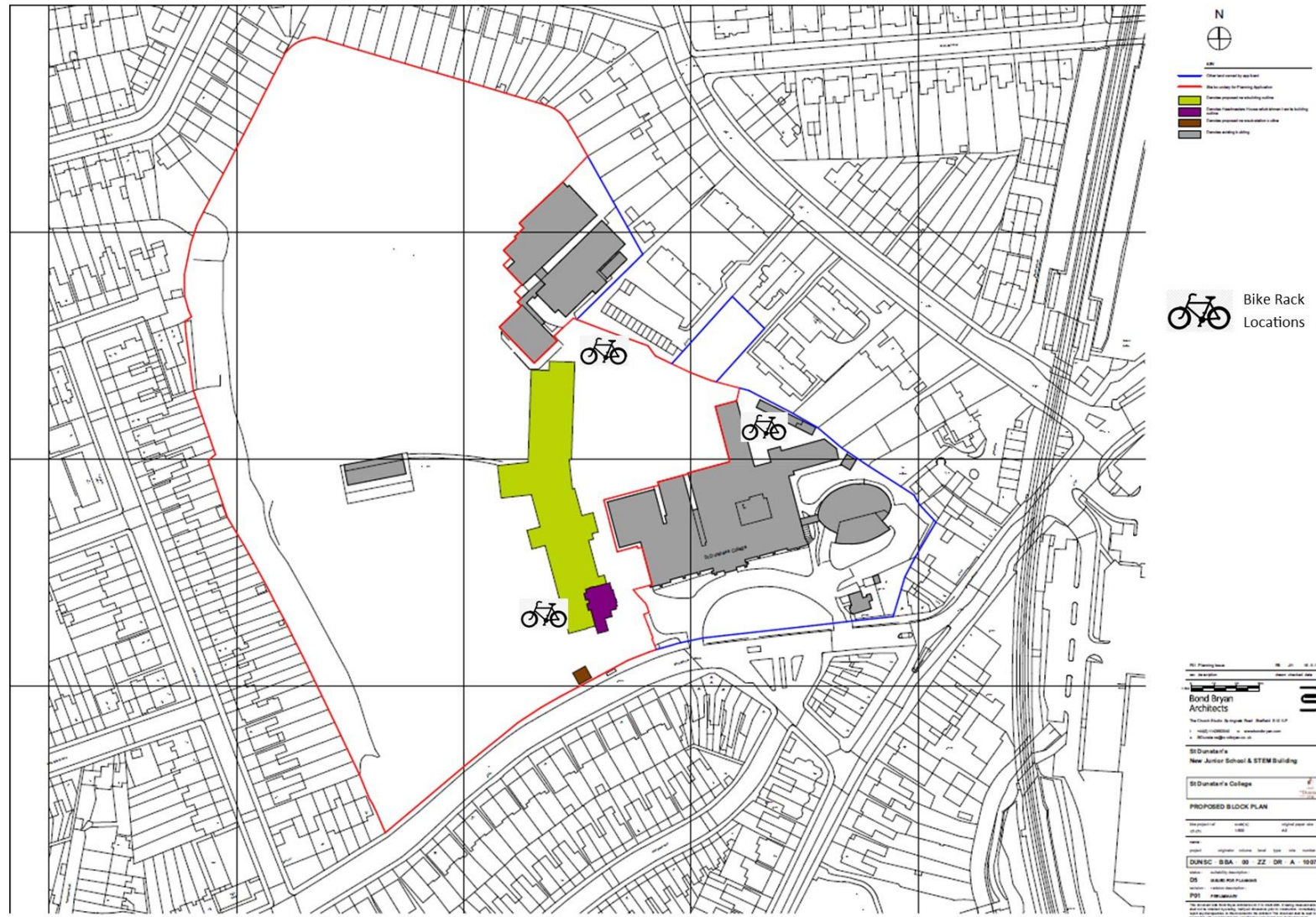
Appendix 5 – Bike Rack Locations

The following diagram indicates where we will install and/or relocate bike racks to. We believe that these locations will adequately serve both the Junior School and STEM portions of the new development.

As well as these additional bike racks, we will retain our large secure bicycle store underneath the Refectory. This will give us approximately 110 spaces on the main site and an additional 100 spaces will remain at the Jubilee Ground.

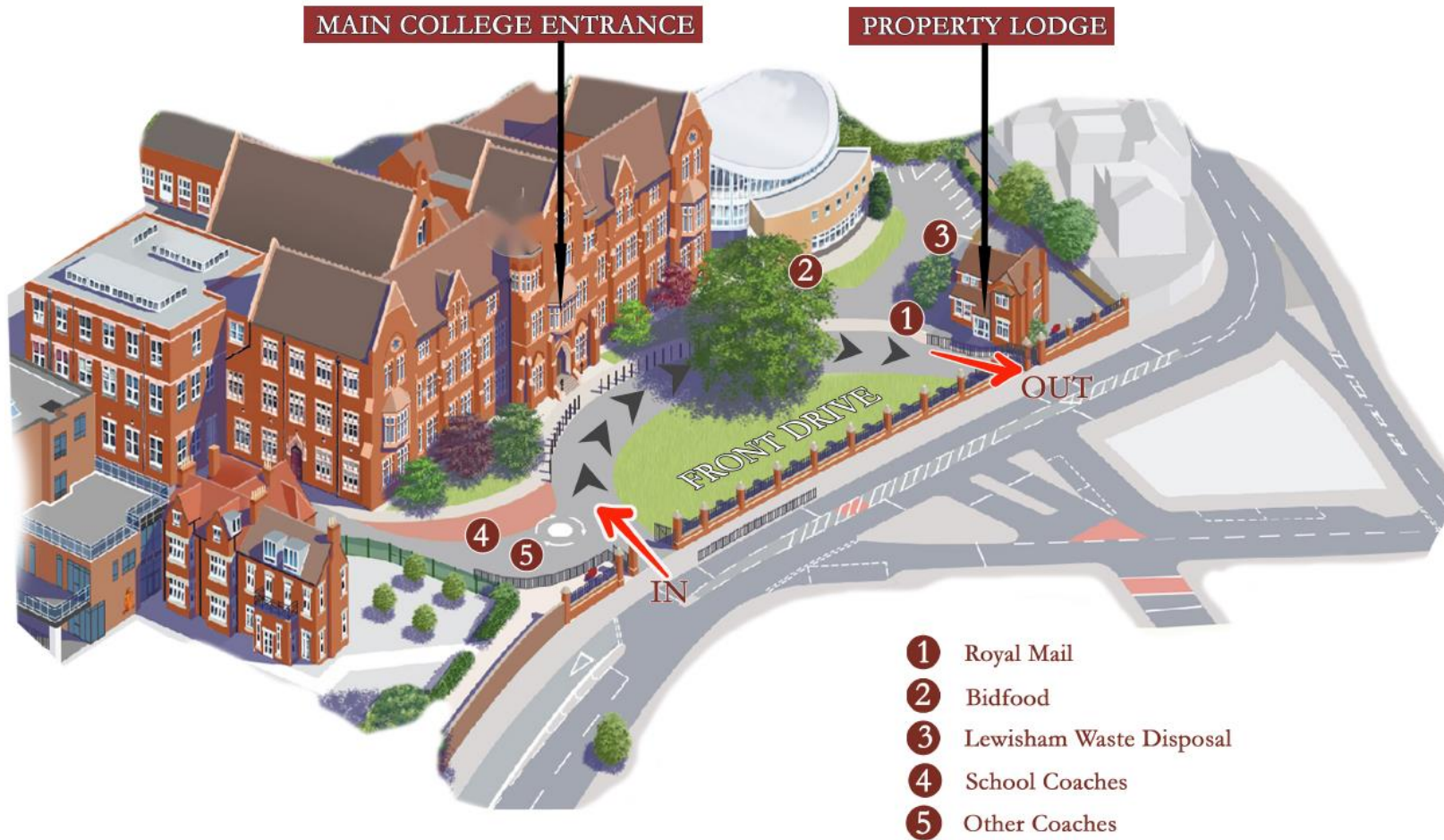


Below is a scale block plan of the college site once all the building works and demolition finish in September 2021 showing the current bike rack locations on the college site. All bike racks on site have been assessed against the TFL guidance on cycle racks. They are predominantly covered and in secure, safe locations.



Appendix 6 – Site plan with delivery points detailed

ST DUNSTAN'S COLLEGE



Appendix 7 Travel SMART targets

In order for us to achieve our overriding objective of 80% of all trips to school to be undertaken by sustainable forms of transport, we are proposing the following initiatives:

Target	Actions	How the target is measured	Achieved by
Promote Walking	Encourage pupils and staff to travel to school by foot and increase the number that travel to school by walking. Educate students of the benefits of walking to and from school.	<ul style="list-style-type: none">- The next Hands Up survey should show a greater number of students walking to school.- Include a question around how the pupils travel to school in future surveys- Periodically marshall the front drive, to observe changes in numbers Form group initiatives within pupil tutor time and involvement with wider community schemes	The start of the academic year 2023-2024
Promote Cycling	Encourage the use of bicycles to get to school and increase the number of pupils and staff that travel to school by bicycle. Ensure that there are few objections to cycling to school, by increasing safety, storage and parking provisions, and the separation of cyclists from vehicles.	<ul style="list-style-type: none">- Cycle to work scheme initiative for staff <ul style="list-style-type: none">-Increase amount of cycle storage.-Improve quality of cycle storage areas.-Further work on the separation of cycles and vehicles	The start of the academic year 2023-2024

Promote public transport	Encourage the use of various modes of public transport and increase the number of pupils and staff that travel to school by bus, train, tube or DLR.	-There is no on-site parking, so parents and visitors are actively encouraged to arrive by public transport - Ensure salary sacrifice schemes for staff season ticket loans are attractive	The start of the academic year 2023-2024
Promote car sharing	Encourage those that drive to school to share journeys where possible. Educate pupils and teachers of the benefits and positive impact this would have.	-Promote car sharing to the school community through the Sustainability committee -Consider ways to incentivise car sharing for staff	The start of the academic year 2023-2024
Promote road safety	Ensure there is adequate segregation between vehicles and pedestrians both inside and outside the College, (especially for those travelling by foot or bicycle). Ensure there is adequate training and instruction for all members of College to ensure safety when travelling to and from school.	-Further work on the separation of cycles and vehicles -Ensure all pupils have access to cycling proficiency schemes -Introduction of road safety awareness for all pupils	The start of the academic year 2023-2024
Create partnerships	Encourage safer and more sustainable travel by building partnerships with Lewisham Council, the Metropolitan Police, Planning Departments and Local Residents.	-Continuing building on existing community relationships	The start of the academic year 2023-2024

Change attitudes	Attempt to alter attitudes with regard to travel, not only to and from school, but in attitudes more generally.	-Further development and wider audience of the whole college sustainability committee	The start of the academic year 2023-2024
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