

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, SEPTEMBER 12, 2022
MT. LEBANON HIGH SCHOOL ROOM D205
PUBLIC PARTICIPATION WILL ALSO BE AVAILABLE VIA ZOOM

7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for September 19, 2022 Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of August 2022. The report is typical for this time of year, and the Superintendent recommends it for approval.
 - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between August 11 and August 31, 2022. All checks have been reviewed by the administration and are typical for this time of year. The Superintendent recommends approval of this list.
 - 3. List of Tax Refunds - The list of tax refunds totaled \$113,756.49 for four (4) refunds for August. The list has been reviewed by the solicitor's office which recommends approval. The list is recommended for approval by the Superintendent.
 - 4. Publication of Listing of Liened Taxes - Annually, the Board takes actions to make the list of liened property taxes from the prior year for public view. The list is recommended for posting by the Superintendent.
 - 5. Filing of Liened Taxes on Properties with Assessments of \$8,000 or Less - Annually, the Board takes action to approve the list of delinquent properties to be liened due to unpaid real estate taxes from the prior fiscal year. We ask the Board to approve removing delinquencies with assessments under \$8,000 from the list of properties to be liened because the cost to lien them exceeds the benefit. The delinquency remains on the property in case it is ever sold. The District and Municipality share the cost of filing the liens. The Superintendent recommends approval of this action.

B. Personnel Items

1. Personnel Report - The Personnel Report details personnel appointments, changes in assignments, leaves of absence, resignations, and retirements to be considered by the Board.
2. Notice of Intent to Retire - Dr. Steinhauer has notified the Board of his intent to retire at the conclusion of the 2022-2023 school year. The effective date of his retirement is June 30, 2023.

C. Other

1. Educational Services Provided by The Watson Institute – This is a request for the Board to approve an agreement with The Watson Institute for the placement of students with special education needs for the 2022-2023 school year. The annual cost of this service will not exceed \$53,223 per student for no more than (5) students. The Superintendent recommends approval of this agreement.
2. Educational Services Provided by The Watson Institute Social Center for Academic Achievement (WISCA) – This is a request for the Board to approve an agreement with The Watson Institute Social Center for Academic Achievement (WISCA) for the placement of students with special education needs for the 2022-2023 school year. Annual cost of this service will not exceed \$51,901 per student for no more than (3) students. The Superintendent recommends approval of this agreement.
3. Psychoeducational Evaluation Services Contract Provided by Olivia Burk - This is a request for the Board to approve an agreement with Olivia Burk, Nationally Certified School Psychologist, beginning on July 12, 2022, and ending on August 17, 2022. The purpose of the contract was to provide psychoeducation evaluations to determine students' eligibility and need for special education and gifted support services. The cost of the service was \$450 per multidisciplinary evaluation and \$125 to attend meetings when requested by the School District, to be billed on a monthly basis. This contract did not exceed \$4,500. The Superintendent recommends approval of this agreement.
4. Psychoeducational Evaluation Services Contract Provided by Leaders in Learning - This is a request for the Board to approve an agreement with Leaders in Learning for the 2022-2023 school year, to provide psychoeducational evaluations to determine students' eligibility and need for special education and gifted support services. The cost of the service is \$650 per multidisciplinary evaluation or reevaluation, \$450 per gifted multidisciplinary evaluation and \$125 to attend meetings when requested by the School District, to be billed on a monthly basis. The Superintendent recommends approval of this agreement.
5. Skilled Nursing Services Provided by Sunbelt Staffing - This is a request for the Board to approved an agreement with Sunbelt Staffing to provide skilled nursing services for a student with special needs throughout the school day. The cost of the service is \$75 per hour and will not exceed \$101,250 for the 2022-2023 school year. The Superintendent recommends approval of this agreement.
6. Parent Transportation Contract - This is an agreement with a parent who requested to transport their exceptional student to their current outside placement school. The parent will submit appropriate documentation and proof of insurance and applicable mileage reports to the District. The District will receive applicable State transportation reimbursement. The Superintendent recommends approval of this agreement.

7. Satellite Food Service Agreement - This is an agreement with the South Hills Catholic Academy to provide lunches for their students. With a rate of \$2.75 per meal that will generate an estimated \$74,250 in gross revenue for the Food Service Fund. Factoring in our labor and food costs, this will be a profitable endeavor for the District. South Hills Catholic Academy will pick up the food daily. The Superintendent recommends approval of this updated agreement.
8. Box Truck Purchase - This is a request for the Board to approve the purchase of a new box truck. The District's current box truck is 17 years old and has a cracked frame which makes it unusable. The lead time on a new box truck through the Co-Stars State Purchasing network is one-year. The District is accepting bids, which will be due on September 19 at noon. The Superintendent recommends approval of the lowest responsible bidder.
9. Field Hockey Athletic Student Trip - The High School Athletic Department is requesting permission for the field hockey team to travel to Detroit, Michigan for a tournament on September 16-17, 2022. Students will miss 1 day of school. The Booster Club pays the cost of transportation to/from the tournament, as well as overnight accommodations. The Superintendent recommends approval of this student trip.
10. Yearbook Production Student Trip - The High School Yearbook program is requesting permission to travel to New York, New York (Columbia University) on March 13-17, 2023. Students will participate in the Columbia Scholastic Press Association's Spring Convention. Students will miss 3.5 days of school and will be responsible for the cost of the trip. The Superintendent recommends approval of this student trip.
11. Boys Lacrosse Athletic Student Trip - The High School Athletic Department is requesting permission for the Boys Lacrosse team to travel to Philadelphia, Pennsylvania for a tournament on the weekend of April 22-23, 2023. Students will not miss any days of school. The Booster Club pays the cost of transportation to/from the tournament, as well as overnight accommodations. The Superintendent recommends approval of this student trip.
12. Designation of Voting Delegates to PSBA Conference - It has been the practice of the Board to approve up to three voting delegates to the Annual PSBA Delegate Assembly Meeting held on Saturday, November 5, 2022, at 9:00 am at the PSBA Headquarters in Mechanicsburg PA and will also be accessible via Zoom.

D. Discussion

1. Diversity, Equity, and Inclusion Draft Action Plan - The administration will present a draft two-year action plan for the Board's consideration. The draft action plan was derived from the DEI Report that Dr. Irvin presented at the June 2022 School Board meeting.
2. Elementary English Language Arts - The administration will present an overview of the rationale, process, and implementation of the elementary ELA program changes.
3. Policies
 - a. JRC - Student Records Release of Information on Students and Annual Notification of Rights
 - b. IHBEA - English Language Learners Program
 - c. IMG - Service Animals in Schools

IV. Questions or Comments from Residents. Presentations or comments are to be limited to three (3) minutes.

V. Upcoming Public Meetings

September 19, 2022

Board DEI Committee
D205, Mt. Lebanon High School
Zoom

September 19, 2022

Board Regular Meeting
D205, Mt. Lebanon High School
Zoom

VI. Adjournment

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