

LA PROMESA EARLY LEARNING CENTER
LPELC GC Meeting Minutes
Date: September 24, 2018

Board Members Present	Judy Griego, Regina Sanchez, Brenda Baca, Julian Munoz	
Absent	Andrew Mathis	
Others in Attendance	Chris Jones, Danielle Miranda, Mike Vigil Jr.	
QUORUM	<u> X </u> YES <u> </u> NO	
Meeting called to order	Judy Griego called the meeting to order at 5:38pm	
Item	Discussion	Action/Recommendation
Approval of the Agenda	No discussion.	Judy Griego called for a motion to approve the agenda. Julian Munoz motioned. Brenda Baca seconded. -Judy Griego called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Approval of Minutes	08/27/2018	Judy Griego called for a motion to approve the 8/27 minutes. Brenda Baca motioned. Regina Sanchez seconded. -Judy Griego called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Discussion/Action Items		
Budget Report	<p><u>Vigil Jr.:</u> You have reports you have are through 8/31/2018 that takes us through the second month of the new fiscal year.</p> <ul style="list-style-type: none"> • Page 1- The only new revenue we have is for instructional materials. Other than that revenues are normal. • Pages 2-7- Expenditures Report: There are no additional negatives other than what we saw on the previous months. • Pages 8-9- Bank Account Register Activity Report: We did have an expensive sort of month with \$265,481 coming in but \$512,938 going out. • Page 10-11- Outstanding POs Report: This is for your information only of outstanding POs. All of the stuff you see there is strictly related to curriculum. • Page 12- Bank Reconciliation: Ending balance per bank \$1,767,602.49 	
FY18 Audit Update	<p><u>Vigil Jr.:</u> I cannot go into too much detail about the audit but I do want to mention that the auditor has given me a draft of what he will be seeing as the final balance sheet. Nothing is finalized but what he is presenting looks really good and I haven't seen that in two years. It should be a normal clean audit. The audit is due before December, so we should have a draft by then.</p>	
Approval of BARS	<p>BARS for consideration:</p> <ol style="list-style-type: none"> 1. 528-000-1718-0007-I 2. 528-000-1718-0008-I 3. 528-000-1718-0009-I 4. 528-000-1718-00010-I 5. 528-000-1718-00011-T <p><u>Vigil Jr.:</u></p> <ol style="list-style-type: none"> 1. \$60 Donation: This will go textbooks for curriculum. 2. \$1,195- Budgeting of revenue added with the voiding of a stale dated check. Vendor was contacted to ensure that the check was not owed and that there was no outstanding balance. 3. \$15,862- Booking of eRate funding received in August 2018 (internet and phones). 4. \$2,370- Booking of Medicaid reimbursement revenue received in August 2018. This will help with the contracted nurse. 5. \$0- Transfer of unneeded budget into additional comp. line for K-3+ Social Worker. We are just moving it from one area to the next, no reduction of money. 	
September 21, 2018 PEC Meeting Update	<p><u>Vigil Jr.:</u> They voted 10-0. They thought you all have made a superhuman effort, so good job.</p> <p><u>Jones:</u> They congratulated us. They ended the CAP, we're done. It was such a good effort on everyone. I'm really happy; we finally got away from that and now we can focus on the academics.</p>	

Facilities Update	<p><u>Griego:</u> We had a meeting about trying to get Brycon to renegotiate about that balloon payment. Patty asked him if he'd be willing to give us a five year extension for that balloon payment and he said yes.</p> <p><u>Jones:</u> We have another meeting on Thursday about the building regarding bonding.</p>	
School Letter Grade Appeal Update	<p><u>Jones:</u> On August 18th, I submitted the appeal for our school letter grade. I spoke with someone from Accountability and we should know by next week. It's a tenth of a point. What I submitted to them was that our full academic year kids, the bottom quartile, did better than what they gave us credit for. We will know by next week and I will notify you.</p>	
360 Marketing Proposal Update	<p><u>Jones:</u> This is something that we really need to think about because I think this gentleman can help us. I think there was some clarity that was needed and he's provided us with some extra documentation. If you look at his overview of service, he has given us some information about the amount of time it will take to complete some of the tasks. At the very bottom, he actually gave us an annual figure. I think we should move forward with something even at a limited basis. We can commit to three months for \$10,000, as a trial run and then we can reassess where we are at the end of the three months.</p> <p><u>Munoz:</u> If he could clean up the overview of services for what you want and then have Patty look at it, and then give the copies to Judy.</p>	<p>Judy Griego asked for a motion to approve the 360 Marketing proposal for three months at \$10,000 with legal review. Julian Munoz motioned. Regina Sanchez seconded. -Judy Griego called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p>
Training Tidbits	<p><u>Griego:</u> I think it is important because every time I go to a meeting, I am always learning something new. I am going to rein still this and I will take this month's training tidbit. I just went to the Charter School Contract and this is something that caught my eye. Here is what it says "The School, within constitutional and statutory limits, may acquire and dispose of property, provided that upon termination of the Charter the follow occur: All assets of School shall revert to the state, except that, if all or any portion of a School facility is financed with the proceeds of general obligation bonds issued by the local school board, the faculty shall revert to the local school board. The School's Governing Council may accept or reject any charitable gift, grant, devise or bequest, provided that no such gift, grant, devise or bequest shall be accepted if subject to any condition contrary to law or to the Material Terms of this Contract as set forth in Article VII below. The particular gift, grant, devise or bequest shall be considered an asset of the School." I thought this was only important because down the road we're going to be looking at maybe a bond or maybe getting someone to invest in our school.</p>	
PF Update	<p><u>Jones:</u> Our enrollment right now is about 357 students which makes us short of our projection of 406 students. Right now we are fully staffed but we have five young ladies who are pregnant and will be out of work very soon. We need a Gifted instructor; we're going to run into the same problem as last year. We have advertised through Aces, CES, CNM, and our website. But we cannot find anyone for one student at five hours a week. We need to sit down and renegotiate the Performance Framework and include Patty in that process. Now that we are finished with the CAP, we still have a 1.5 year growth goal. The renewal is based on the school letter grade. If we can continue to make progress and make a 'B' after this year, we have a great chance for renewal. Our renewal is December 2019 and we're going to be back in front of the PEC.</p>	
Head Administrator Updates	<p><u>Jones:</u> We are having Harvest Fest on Friday, October 26th at 5:00pm and it would be great if you could come.</p>	
Public Comment	N/A	
Announcement of Next GC Meeting	Next GC meeting: October 29, 2018 at 5:30pm	Judy Griego asked for a motion to adjourn. Julian Munoz motioned. Brenda Baca seconded. -Judy Griego called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Adjourn	Meeting was adjourned at 8:05 pm	