

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

Held M.L. Steele Creative Learning Center at 5:30 p.m. Aug. 15, 2022

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Rex Engle, presided. Meeting called to order at 5:30 p.m.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Teresa Gilles, absent; Amanda Messer, present; Morgan Wachholz, present.; Marc Zappa, present.

Michael Molnar, Superintendent, present; Amelia R. Gioffredo, Treasurer/CFO, absent. Sarah Walker, Assistant Superintendent, present; Hannah Watkin, Assistant Treasurer, present.

2022-08-01

It was moved by Wachholz, seconded by Messer to adopt the agenda as presented, including any addenda.

Roll call vote:

Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye

2022-08-02

It was moved by Zappa, seconded by Wachholz to appoint a Treasurer Pro Tempore to preside over the August 15, 2022, Regular Board Meeting.

Roll call vote:

Zappa, aye; Wachholz, aye; Messer, aye; Engle, aye.

2022-08-03

It was moved by Messer, seconded by Wachholz to appoint a board member as the delegate and an alternate for the Amherst Schools Annual Business Meeting of the Ohio School Board Association at Capital Conference to be held on 11/14/2022.

Delegate: Marc Zappa Alternate: Teresa Gilles

Roll call vote:

Messer, aye; Wachholz, aye; Zappa, aye; Engle, aye.

2022-08-04

It was moved by Wachholz, seconded by Zappa to appoint a Student Achievement Liaison and a Legislative Liaison for the Ohio School Board Association:

Student Achievement Liaison : Morgan Wachholz
Legislative Liaison : Amanda Messer

Roll call vote:

Wachholz, aye; Zappa, aye; Messer, aye; Engle, aye.

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Hearing of the Public – The Public Participation section of the Board of Education’s agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the Board with a specific problem, it is the Board’s hope that you have first addressed the problem with the appropriate teacher, staff member or administrator. Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minute

Treasurer’s Report: Mrs. Amelia Gioffredo

2022-08-05

It was moved by Zappa, seconded by Wachholz to approve the following recommendations:

- A. Amend and/or approve the board minutes for the 7/25/2022 Regular Board meeting.
- B. Amend and/or approve the board minutes for the 7/27/2022 Special Board meeting.
- C. Approve the treasurer’s financial reports for the month of July 2022. (**Exhibits 10A, 10B, 10C and 10D**).
- D. Acknowledge and approve the Treasurer/CFO as the designated official custodian of a government account(s), as required by the FDIC (Federal Deposit Insurance Corporation).
- E. Acknowledge and approve the income earned from commercial paper and bankers’ acceptances, and the purchase and sale activity of the same, pursuant to Ohio Revised Code 135.142, and submit required documentation to the Ohio Department of Education (**see Exhibit 10E**).
- F. Approve the revision of appropriations and the “412 certificate”.
 - 300-9011 Athletics from \$172,015 to \$197,015
- G. Accept and acknowledge the receipt of the following donations to the Amherst Schools:
 - Comet Athletic Association for a donation of \$15,000 to be used toward T3 Performance Training.

Roll Call:

Zappa, aye; Wachholz, aye; Messer, aye; Engle, aye.

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Notes:

- K-12 Safety Grant - \$136,579
- AJH, Nord new intercom
- Career technical education waived – revisit-review guidelines for our classes.
- Nord Family Foundation – need data and could provide funding
- House Bill 99 – haven't received new policy from NEOLA yet. Cannot carry unless approved in agenda.

Administrative Committee Reports:**Mrs. Sarah Walker, Assistant Superintendent**

Notes:

- LPN services – added LPN to Powers; All buildings will now always have an LPN.
- Friday 8/19 – new teacher orientation
- Wednesday 8/17 Special education kick-off
- 12 new teachers and no open positions
- Covid – no more contact tracing

Mr. Rex Engle JVS Representative

Notes:

- JVS – Process to open school
- JVS will have a booth at the fair
- 29th is 1st day of school

Other Reports – Administrative Standing Committees

Notes: - Messer

Transportation visit: researching new software

- Newer computers needed and clock-in system
- TrackStar – real time GPS tracking through Amherst PD; learn current system instead of moving to new system
- Bus garage is in poor condition – busses are being weathered outside.

2022-08-06

It was moved by Messer, seconded by Wachholz to approve the following:

A. Accept the following resignations as indicated for the **purpose of retirement** and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Michael Rutar**, Title I Tutor, Powers, effective 8/4/2022

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- B. Accept the following resignations as indicated and authorize the Superintendent and/or treasurer to execute any necessary documents relating to separation of employment:
- **Joy Jeffries**, Student Attendant, Nord to accept a position at Powers, effective 8/12/2022.
 - **Joan Leibacher**, Paraprofessional, Powers to take a position at M.L. Steele, effective 8/18/2022
 - **Heidi Sayre**, Student Attendant, Murray Ridge School, to take a position at M.L. Steele, effective 8/18/2022
 - **Justin Shullick**, Substitute Teacher, effective 8/5/2022
 - **Gail St. Clair**, Bus Driver, effective 8/9/2022
- C. Employ the following certified individuals, on a one-year limited contract, as indicated, for the **2022-2023** school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:
- **Tara Egenton**, 5th Grade Teacher, Nord, effective 8/22/2022
 - **Joy Jeffries**, Paraprofessional, Powers, effective 8/22/2022
 - **Tyler Mantin**, Paraprofessional, Powers, effective 8/22/2022
- D. Employ **Lauren Kingsboro** on a long-term substitute/leave of absence contract, Intervention Specialist, AJH, for the **2022-2023** school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per **Article II section 2.09**, effective 8/22/2022.
- E. Employ **Abbey Hegarty** on a long-term substitute/leave of absence contract, ELA teacher, AJH, for the **2022-2023** school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per **Article II section 2.09**, effective 8/22/2022.
- F. Employ the following individual(s), as certified and/or classified substitutes for the **2022-2023** school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check as per **Attachment 13A**.
- G. Approve the changes in contracted status for the following individuals for the **2022-2023** school year as indicated:
- **Lisa Lewandowski**, Cook/Cashier, M.L. Steele, from 5.0 to 6.5 hrs/day, effective 8/23/2022
 - **Rebecca Mieden**, Assistant Cook, M.L. Steele, from 6.5 to 7.0 hrs/day, effective 8/23/2022

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- **Linda Rourke**, 3.75 hr PT Monitor to 5.0 hr PT Monitor, AJH, effective 8/25/2022
 - **Heidi Sayre**, Student Attendant, Murray Ridge to Teacher Aide at M.L. Steele, effective 8/19/2022
 - **Peggy Settle**, PT Monitor at Powers from 3.5 hrs/day to 3.0 hrs/day
 - **Beth Strawn**, PT Monitor at Powers from 3.5 hrs/day to 3.0 hrs/day
 - **Heidi Walsh**, 5.0 hr PT Monitor to 6.5 hr FT Monitor, AJH, effective 8/25/2022
 - **Cindy Zocchi**, Clinic Aide, from Powers to Nord, effective 8/25/2022
- H. Grant a supplemental contract to the following individuals for the fall and/or year-round extra-curricular activities during the **2022-2023** school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate as per **Attachment 13B**.
- I. Grant the following individual(s), who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated.:
- **Timothy Warner**, Landscaper, balance of his contract effective 8/13/2022.
- J. Employ the following individuals **Title Tutors for the 2022-2023** school year, with proper placement on the negotiated salary schedule pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure. These are Title I and Title III federal grant expenditures.
- **Powers:**
Kelly Park, Jenna Stack, Stephanie Mayer, Kristen Hogan, Jordan Ward
 - **Nord:**
Elizabeth Dlugosz, Laura Swift-Hause
 - **AJH:**
Kimberly Koller
- K. Approve the following Nutrition Services Staff to work on 8/22/2022 to prepare the kitchen for the District Welcome Back Breakfast:
- **Lisa Donofrio**
 - **Rebecca Mieden**
 - **Kathy Smith**
- L. Approve the revised date for the Nutrition Services Department meeting to **8/23/2022**, it was previously approved to be on 8/24/2022. New staff member, **Amanda Gallo**, will also need to be approved to attend the department meeting. Current staff members were approved at the 7/25/22 board meeting.
- M. Employ the following individuals on a supplemental contract for **2022-2023** school year for service in the **Comet Kid's Club Before & After School Care Program** as a supervisor or an aide, as indicated. Compensation will be at the board approved Comet Kid's Club salary schedule:
- Annette Allison**, Supervisor, Powers
Stephanie King, Aide, Powers
Barbara Leoni, Supervisor, Nord.

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- N. Approve **Tiffany Leavitt**, as a Home Instruction tutor through the remainder of the **summer of 2022**, effective 8/1/2022.
- O. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the **2022-2023** school year, inclusive of **summer 2023**, if necessary, on an "as needed basis," with compensation at the board approved rate:
- **Tiffany Leavitt**, effective 8/25/2022
 - **Gia Hober**, effective 8/25/2022
- P. Approve the following **game management** and **athletic event personnel** to be paid according to the approved **2022-2023 Ancillary salary schedule** out of the athletic fund as per **Attachment 13C**.
- Q. Approve **Brian Teppner**, Powers Elementary Principal, for the supervision and administration of the **Comet Kid's Club Before and After School Program** for the **2022-2023** school year. Upon completion of the **2022-2023** school year, he will receive a stipend of \$5,000 paid through the Comet Kid's Club funds.
- R. Approve a stipend in the amount of \$5,000 for **Sarah Rigda** to serve as the **Amherst Schools Educational Foundation Liaison**, effective for the **2022-2023** school year.
- S. Approve the list of student workers for the **Comets Live Program**, to be paid at minimum wage (\$9.30/hour) as per **attachment 13D**.
- T. Employ the following as **student workers**, at a rate of \$9.30 (minimum wage) per hour:
- **Jacob Schneider**, Technology, effective 8/25/2022
 - **Lucas Young**, Technology, effective 8/25/2022
- U. Approve the unpaid medical leave of absence for **Dawn Karnik**, on or about 8/19/2022 through 11/25/2022.
- V. Approve the unpaid parental leave of absence for **Katie Edwards**, Student Attendant, Power, effective on or about 8/22/2022 through 9/10/2022.
- W. Approve the following staff for summer professional development for **The Acadience Training** (up to 5 hours) and **KRA Training** (up to 6 hours), as per **Attachment 13E**.
- X. Approve **Chandler Kremer**, to attend a 3-hour **Counselor PowerSchool and New User** training on 8/16/22, to be paid at the summer PD rate of \$14.29 per hours.
- Y. Approve a \$100 stipend per event for **Charles (Doug) Cogdell** and **Matthew Smith** for the Comets Live Program.
- Z. Approve **Dave Rauch** as a volunteer Athletic Trainer coverage for football, for the **2022-2023** school year.

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AA. Approve the following individuals to be paid for attending a **Summer Professional Development** on 8/17/2022, (specific to Special Education) _as per **Attachment 13F**.

BB. Grant approval for **Deanne Kelbley, Nutrition Services Supervisor**, to attend the **School Nutrition Association's National Industry Conference** in San Diego, Ca., January 14-18, 2023. The employee will be paying all airfare costs and the district will cover the registration, meals, and hotel expenses.

Roll Call vote:

Messer, aye; Wachholz, aye; Zappa, aye, Engle, aye.

2022-08-07

It was moved by Zappa, seconded by Wachholz to approve the following:

A. Employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the **2022-2023** school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Carine Bryda**, 60-day probationary contract, PT 2.75 hr Monitor, Powers, effective 8/25/2022.
- **Lindsay Collins**, 60-day probationary contract, Teacher Aide, 5 hr Powers effective 8/19/2022.
- **Jacqueline Dutton**, 30-day probationary contract, Teacher Aide, 5 hr Powers, effective 8/19/2022.
- **Theresa Fortune**, 30-day probationary contract, PT 2.25 hr Monitor, Nord, effective 8/25/2022.
- **Amanda Gallo**, 60-day probationary contract, PT 3.5 hr Cook/Cashier, Powers, effective 8/25/2022.
- **Thomas Grisel**, 30-day probationary period, PT 3.0 hr Monitor, Nord, effective 8/25/2022.
- **Joan Leibacher**, 30-day probationary contract, Teacher Aide, M.L. Steele, effective 8/19/2022.
- **Michele Martin**, 60-day probationary contract, PT 3.00 hr Monitor, Powers, effective 8/25/2022.
- **Brittnay Palermo**, 60-day probationary contract, Student Services Administrative Assistant, effective 8/15/22.
- **Deanna Sauer**, 60-day probationary contract, PT 2.0 hr Monitor, M.L. Steele, effective 8/25/2022.
- **Joe Ann Wade**, 30-day probationary contract, PT 2.50 hr Monitor, Powers, effective 8/25/2022.

Roll call vote:

Zappa, aye; Wachholz, aye, Messer, aye; Engle, aye.

2022-08-08

It was moved by Wachholz, seconded by Messer to approve the following:

A. Accept a resolution for the **Career-Technical Education (CTE) Middle Grades Waiver** as per **Exhibit 14A**.

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- B. Approve the **2022-2023 Comet Academy Handbook** as per **Exhibit 14B**.
- C. Enter into a contract with **Music Therapy Enrichment Center, Inc. (MTEC)** to provide music therapy services for preschool students with special needs for the **2022-2023** school year as per **Exhibit 14C**.
- D. Enter into an agreement with the **Educational Service Center of Lorain County (ESCLC)** to provide professional development as per **Exhibit 14D**.
- E. Approve the **Ohio Online Learning 2022-2023** memorandum of Understanding Agreement as per **Exhibit 14E**.
- F. Accept the **Addendum to School Health Services Contract** for Lorain County Public Health as per **exhibit 14F**
- G. Accept the agreement with **Cleveland State University** for **Clinical Education Experience** for field placements as per **exhibit 14G**.

Roll call vote:

Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

2022-08-09

It was moved by Wachholz, seconded by Zappa to approve the following:

- A. Renew the agreement with the City of Amherst for the **School Resource Officers** effective for the **2022-2023** school year as per **Exhibit 15A**.
- B. Approve the rental agreement with **Waterlogic** as per **Exhibit 15B**.
- C. Accept the **Resolution** authorizing the use of **Board of Education Logo** as per **Attachment 15A**.
- D. Approve bus routes and authorize the Transportation Supervisor to make adjustments to all bus routes/stops as needed throughout for **2022-2023** school year as per **exhibit 15C**.

Roll Call vote:

Wachholz, aye; Zappa, aye; Messer, aye; Engle, aye.

2022-08-10

It was moved by Wachholz, seconded by Messer to adjourn.

Roll call vote:

Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

Board President, Rex Engle adjourned the meeting at 6:21 p.m.

Board President_____
Treasurer Pro Tempore