



SEQUOIA GROVE CHARTER ALLIANCE

Sequoia Grove Charter Alliance Regular Board Meeting

Date and Time:

**September 16, 2022
6:00 pm**

Location:

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/89527985023?pwd=bJJuUjVHT0ZtUjRBcW5OdzZRRHFldz09>

Meeting ID: 895 2798 5023

Passcode: 371325

Agenda:

I. Opening items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments
- E. Approval of Minutes

II. Action Items

- A. Director's Report - Royce
 - a. Aug/ Sept By the Numbers
 - b. Professional Development/ Community Development
 - c. Staff updates
 - d. Van
- B. Discussion and Possible Action: Board Structure with removal of Winship - Royce
- C. Discussion and Possible Action: Winship Board Seat: Baldwin - Royce
- D. Discussion and Possible Action: October Board Meetings/ Board Training - Royce
- E. Discussion and Possible Action: Addition of April Board Meeting - Royce

IV. Closing items

- A. Board of Director's Comments & Requests
- B. Announcement of Next Regular Scheduled Board Meeting
- C. Adjourn Meeting

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Sequoia Grove Office at (916) 526-3794 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



SEQUOIA GROVE CHARTER ALLIANCE

Sequoia Grove Charter Alliance Regular Board Meeting MINUTES

Date and Time:

**August 11, 2022
6:00 pm**

Agenda:

I. Opening items

- A. Record Attendance: 6:00 - All members in attendance.
Jason Baldwin, Robert McGuire, Sara Rose Bonetti
- B. Call the Meeting to Order: 6:01 Jason Baldwin Called the meeting to order.
- C. Approval of the Agenda: 6:01
Robert McGuire motioned, Jason Baldwin 2nd: 3 ayes 0 naves
- D. Public Comments: 6:02 - 6:05
Darcy Belleza spoke to commend Esmeralda Luevano for "her extra work with another last minute complex need," she added "she jumped right in and found a solution."
- E. Approval of Minutes: 6:05
Robert McGuire motioned, Jason Baldwin 2nd: 3 ayes 0 naves

II. Action Items

- A. Director's Report: 6:05
Royce reported that Enrollment has continued to meet their 100% enrollment goal, and commended the Enrollment team for their excellent work. He also noted that the Compliance team has been very busy working through MA/ Addendums as well as their cleanup projects. The ordering Team has processed 5600 orders with the majority processed in a quick 4-day turn-around, Amazon Punchout currently processing next day.

Bob McGuire commented, "I want to compliment the Ordering team and the new system, we had items within 48 hours!"

Jason Baldwin added: "Ordering has been fantastic... ordering was a main item for us, and that has been a promise well kept."

Royce reported that the Library system currently has 24,700 items available to families, and has begun assembling leveled reader kits for families to check-out. The library team also currently has 15 different parks they schedule for park-days

throughout the month. Royce also noted that there are 485 Community Partners available in the ordering system, with more being added each day.

Royce Reported the staff has begun working through their first group Professional Development text, the Nordstrom Way. The team is focusing discussions on both external and internal customer service.

Royce shared that they had added 3 new members to the staff: 1 full-time Library Specialist, 1 part-time Library Assistant for the Clarksville Library, and 1 part-time Library Driver. Royce also noted that SGCA is in the process of purchasing 1 additional van for the library services.

Finally Royce reported the next staff community development event would be a RiverCats Baseball Game on September 10 and invited the Board to join in the fun.

III. Closing items

A. Board of Director's Comments & Requests: 6:26

6:26 Bob McGuire commented "I am happy as can be" and had no additional questions

6:27 Jason Baldwin requested a discussion added to the next Agenda regarding adding an April Board Meeting

6:29 Sara Rose Bonetti added "I can't wait to check out a reader pack! And, I wanted you to know I worked a lot with the Enrollment team and they were efficient and friendly."

B. Announcement of Next Regular Scheduled Board Meeting: 6:31

Jason Baldwin announced the next Board Meeting to be held on:

September 15, 2022 at 6:00 pm

C. Adjourn Meeting: 6:32 Jason Baldwin adjourned the meeting

Prepared By: Royce Gough

Noted By: Board Secretary _____