



Student/Parent Handbook

2022-2023

For information more information and regular updates regarding Barstow STEM Academy please visit our website:

<http://www.barstowstem.com>

BARSTOW • STEM • ACADEMY

310 Mountain View, Barstow, CA 92311 - 760-255-6151

Parents/Guardians and Students,

Welcome to Barstow STEM Academy, Home of the Phoenix!

It is my honor and privilege to be your principal. I have been in education for the past 22 years, as an English teacher, activities director, curriculum program specialist, and as an administrator for the past 14 years.

Thank you for making a choice to enroll your student at Barstow STEM Academy. STEM is a school of high expectations for our students, our staff and our community. We know by working together, we can help your child rise to those expectations.

Please take the time to review this handbook and use it as a future reference. The policies within are designed to keep your child safe and provide them with an environment where learning and personal growth are fostered and promoted.

The greatest factor in the academic success of your child will be your involvement. We are here to support you, and we believe this handbook is one step in that process.

We encourage you to:

- Visit our website on a regular basis (<http://www.barstowstem.com>)
- Use the Infinite Campus Parent Portal to access your student's attendance and grades
- Monitor your child's work and use on the technology devices
- Maintain regular communication with teachers and staff.

With the support of you and the school staff at STEM, we are confident your child can have a successful 2022-23 school year.

After reviewing this handbook, please return the required signature pages at the end.

Thank you.

Vladimira Chavez

Vladimira Chavez
Principal

Table of Contents-

Quick Guide: Dress Code	4
Quick Guide: Campus Map	5
BUSD 2021-22 Calendar.....	6
Student-Parent-School Compact	7
School Overview, Mission & Vision Statement	8
Parent Involvement Policy	9
Attendance Policies & Procedures	11
Students Returning to School Following an Absence	11
Absence Verification	11
Appointments	11
Excused Absence (BUSD Board Policy 5113(a)):	11
Unexcused Absence	11
Truancy:	12
Tardy Policy	12
Student Drop Off and Pick Up Procedures	12
Parental Responsibility for After School/Before School Events/Activities	13
Academic Policies & Procedures	14
Academic Standards	14
Homework Policy, Missed Assignments, & Make-Up Work	14
Academic Agreement	14
Technology Policies and Procedures	15
BYOD Program - Bring Your Own Device	15
Technology Devices	15
Google Accounts	15
Infinite Campus	15
Summary of Acceptable Use Policy for STEM	15
Dress & Grooming Code/Uniform Policy	16
Discipline Policies and Procedures	17
Disciplinary System	17
In Class Discipline	17
ANTI-BULLYING POLICY	17
Cheating/Academic Integrity	18
Search and Seizure	18

SEXUAL HARASSMENT POLICY	18
DRUGS, ALCOHOL AND WEAPONS	19
WEAPONS AND DANGEROUS INSTRUMENTS	19
Physical Education Course Expectations	20
Student Internet and Network Use Agreement	23
Introduction	24
Supervision, Monitoring and Filtering	24
Acceptable Use	24
Prohibited Use	24
Consequences (Disciplinary Action)	24
Signature Pages	26
Acknowledgment Contract for Physical Education	27
STUDENT INTERNET AND NETWORK USE AGREEMENT	28
BYOD Student Agreement	29
Parent/Student Handbook Agreement	30

Quick Guide Dress Code :



2022 - 2023 UNIFORM GUIDE

Students are required to wear uniforms to attend Barstow STEM Academy. This guide is to help in the selection of proper uniform attire. If you are unsure about an item, please consult the office at (760) 255-6150.



UNIFORM TOPS

- Collared, polo-style shirt (long or short sleeve).
- Colors: Solid red or white, NO logos.
- Long-sleeved undershirts permitted during cold weather.
- Standard jackets and sweaters to be used in cold weather only.
- Friday is STEM Spirit wear day. Wear any STEM T-shirt w/standard uniform bottoms



UNIFORM BOTTOMS

- Pants, shorts, or skirts worn at the waist.
- Colors: Black or khaki
- Leggings or tights are allowed under shorts or skirts if they are school colors (white, black, or red).
- No faded or off-color bottoms. Must be free of holes or rips.
- Bottoms need to be 5" from the inseam. Bottoms that decrease in the 5" when worn or with movement will not be allowed.
- No blue jeans, sweats, jogging pants, spandex, or leggings.



PE UNIFORM

- Students are required to dress out daily for PE. PE shirts and PE shorts are available as a set for \$20, or \$10 individually.
- Students may wear solid red or black bottoms and a gray shirt. – NO logos
- Students may wear sweats and sweatshirts over PE clothes during winter. Colors must be red, black, white, or gray.
- Appropriate PE shoes required.

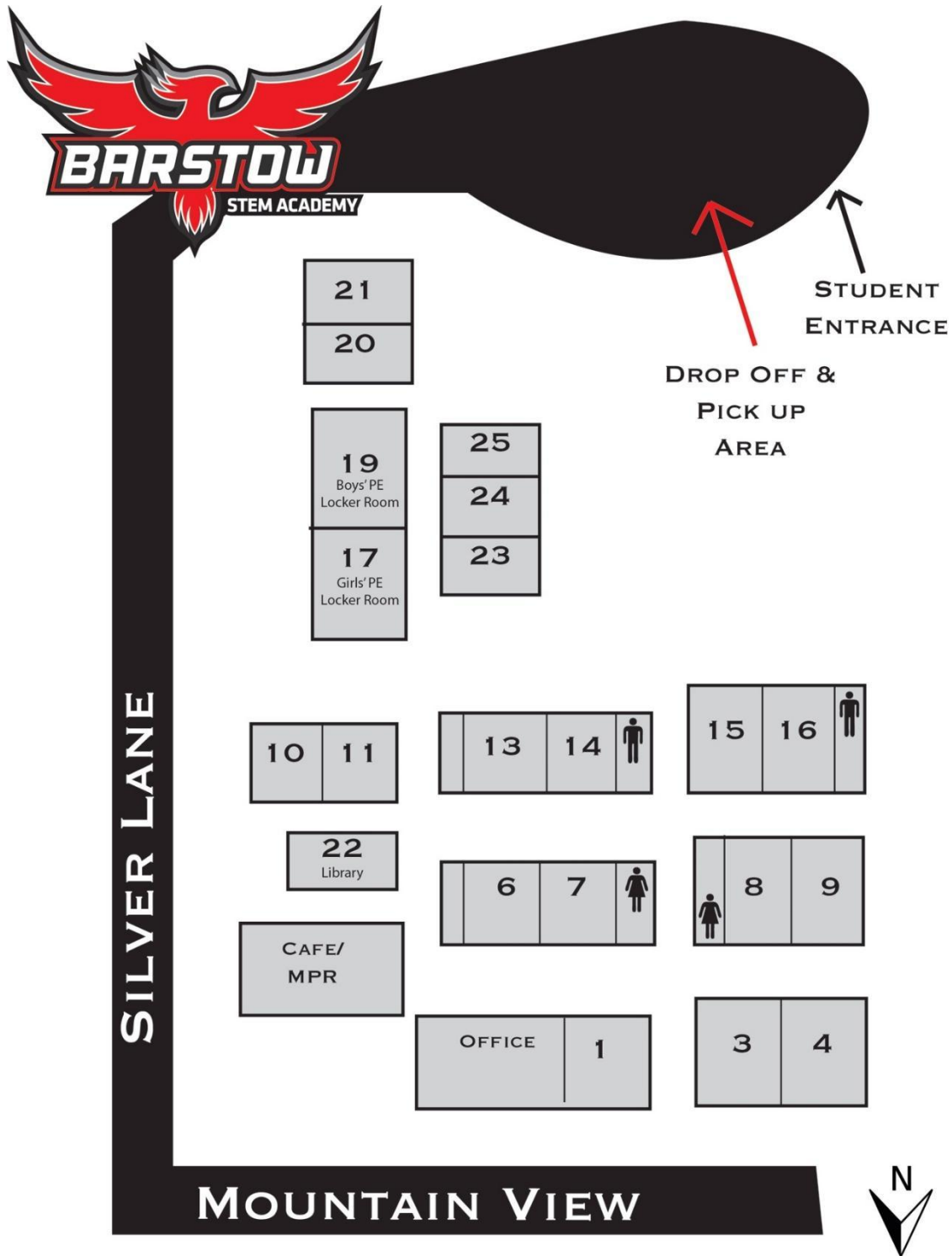


ACCESSORIES

- Other items allowed at school: any STEM spirit shirts on Fridays, solid color hats, regular zip jackets, sweatshirts, or hoodies. All previously stated items must be STEM gear or school colors (red, white, black) with NO logos.
- STEM athletic sportswear top (jerseys) can only be worn only on game day over the required polo.
- Items to leave at home: Blankets, flip flops, slippers, neckwear, button-up shirt, other hats, large jewelry and accessories, large headbands, large scarves, vests, overshirts, blue jeans, fish nets and thigh high stockings.

We will have some professionally cleaned gently used uniforms available for free during our open house and anytime during the school year. Students not in compliance with the uniform guidelines during the school day will be provided items from the uniform closet and disciplinary consequences will be given.

Quick Guide: Campus Map



BARSTOW UNIFIED SCHOOL DISTRICT

2022-2023 School Calendar

Board Approved: 3/22/2022

July 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
Su	M	Tu	W	Th	F	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	M	Tu	W	Th	F	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4	Independence Day
26	Board Meeting

18 Instructional Days
3 Teachers Return
8 First Day of School
8 - 10 TK-12 Minimum Days
9 & 23 Board Meeting

21 Instructional Days
5 Labor Day
13 & 27 Board Meeting

18 Instructional Days
7 TK-12 Non Attendance & Teacher Non Work Day
10 Columbus Day
18 & 20 BJHS & STEM Minimum Days
19 BHS Parent-Teacher Conf.
28 TK-12 Non-Attendance Day
28 TK-6 Work Day/ 7-12 & STEM Non Work Day
11 & 25 Board Meeting
16 Instructional Days
7-10 TK-6 Parent-Teacher Conf.
7-10 TK-6 Minimum Days
11 Veterans Day
21-25 Thanksgiving Break
24-25 Thanksgiving Holiday
28 Students Return from Break
8 Board Meeting

16 Instructional Days
19-22 BHS Minimum Days
23 TK-12 Non-Attendance Day
23 TK-6 Non Work Day/ 7-12 & STEM Work Day
26-30 Winter Break
26 Christmas Holiday
30 Non Work Day 260 Employees
13 Board Meeting

January 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

16 Instructional Days
1 New Year's Day
2 New Year's Holiday
2-6 Winter Break
9 Students Return to School
16 Martin Luther King Jr. Day
10 & 24 Board Meeting

18 Instructional Days
17 Lincoln's Birthday
20 President's Day
14 & 28 Board Meeting

22 Instructional Days
1 TK-6 No After School Meetings for Teachers
17 TK-12 Non Attendance & Teacher Non Work Day
14 & 28 Board Meeting

13 Instructional Days
7 Good Friday Holiday
14 TK-12 Non Attendance & Teacher Non Work Day
17 - 21 Spring Break
24 Students Return from Break
25 Board Meeting

21 Instructional Days
12 TK-12 Non Attendance & Teacher Non Work Day
29 Memorial Day
30 & 31 TK-12 Minimum Days
9 & 23 Board Meeting

1 Instructional Days
1 Last Student Day/Minimum Day
2 Last Teacher Day
13 & 27 Board Meeting

BHS, CHS, BJHS & STEM			
Quarters Gr. 7-12			
1	08/08/22 – 10/06/22	43	
2	10/11/22 – 12/22/22	46	
3	01/09/23 – 03/16/23	46	
4	03/20/23 – 06/01/23	45	
		180	
Semester Gr. 7-12			
1	08/08/22 – 12/22/22	89	
2	01/09/23 – 06/01/23	91	
		180	

Trimester TK-6		
1	08/08/22 – 10/27/22	56
2	10/31/22 – 02/16/23	61
3	02/21/23 – 06/01/23	63
		180

Attendance Months (All Schools)		
1	08/08/22 – 09/02/22	20
2	09/05/22 – 09/30/22	19
3	10/03/22 – 10/28/22	17
4	10/31/22 – 11/25/22	14
5	11/28/22 – 01/06/23	18
6	01/09/23 – 02/03/23	19
7	02/06/23 – 03/03/23	18
8	03/06/23 – 03/31/23	19
9	04/03/23 – 05/05/23	19
10	05/08/23 – 06/02/23	17
		180

Student-Parent-School Compact

2022-2023 Student-Parent-School Compact

Barstow STEM Academy Staff agrees to:	Parent/Guardian(s) agree(s) to:	Student agrees to:
<ul style="list-style-type: none"> • Create and provide a challenging standards-based curriculum emphasizing math, science, and literacy • Deliver lessons based on inquiry, collaboration, exploration, and problem solving that address a variety of learning styles and advances each child's academic progress • Participate in professional development opportunities that improve teaching and learning • Encourage and value collaboration with and among BSA colleagues, students, parents, college personnel, and other community stakeholders • Provide a safe, orderly, and caring school environment conducive to learning • Fairly and consistently enforce all school and district policies • Maintain ongoing communication regarding student progress through written and oral communications including regular postings on the district's online student data system • Show respect for self, students, staff, school, and community 	<ul style="list-style-type: none"> • Discuss the value of continuing education and the importance of participating fully in the teaching and learning process • Support their child in taking full responsibility for academics, behavior, attendance, and tardiness • Monitor their child's time management making sure to allow for school and extracurricular activities • Maintain ongoing communication with their child and the school regarding academics, behavior, and attendance by checking Infinite Campus weekly • Participate in parent-teacher conference sessions and be an active member of the school community by participating in meetings, events, and parent trainings • Support and maintain student technology use on a regular basis • Show respect for self, students, staff, school, and community • Attend BSA Parent meetings as scheduled 	<ul style="list-style-type: none"> • Accept full responsibility for academics, including, but not limited to: participating fully in the teaching and learning process and allowing others to do so; producing high-quality, original work that meets or exceeds expectations; completing all classwork and homework daily; turning in all assignments by the due dates • Accept full responsibility for academics with regard to behavior and attendance • Arrive at school and each class on time and with all required materials every day • Provide parents with information distributed by the school regarding student progress, meeting, activities, and events • Check grades regularly in Infinite Campus to self-monitor academic performance • Participate and become an active member of the BSA community beyond the school day • Show respect for self, students, staff, school, and community • Use technology appropriately for school use only • Accept full responsibility for following the BYOD policy

School Overview, Mission & Vision Statement

Barstow Unified School District works to be *Your Best Choice for Academic Success*. One of those choices is the Barstow STEM Academy. Barstow STEM Academy is a parental choice school, serving students in grade 5-8. Barstow STEM Academy offers an academically rigorous setting that is focused on science, technology, engineering, and math. Barstow STEM Academy is a technology-centric learning environment, and students are asked to bring their own device (BYOD) to school daily. Students who apply to Barstow STEM Academy must show academic proficiency on the state test or on a school entrance exam.

Barstow STEM Academy (STEM) is a school of choice in Barstow Unified School District. The focus of STEM is on **Science, Technology, Engineering, and Math (STEM)**.

The mission of Barstow STEM Academy is to foster an environment that demands academic excellence and social responsibility. STEM provides a learning environment that promotes strong critical thinking and communication skills and prepares our students to be competent, capable citizens in a technology-dependent, increasingly interconnected global society.

STEM offers an educational option for students and families who would like to pursue their interests and aptitude in the areas of science, technology, engineering, and mathematics. STEM provides students with an enriched project-based curriculum along with concentrated experiences and content in an environment that is conducive to individual exploration, innovation, and problem-solving. STEM content and principles are integrated throughout all curricular areas and require students to interact and collaborate with local college faculty, community partners, and STEM-related community organizations in an effort to give students real-world application and experiences.

In accordance with the new Common Core State Standards adoption by the State of California, STEM uses project-based learning and performance-based assessments to create relevant and engaging learning experiences for all students.

There is an expectation at STEM that students will use technology daily at school and at home as a tool to work collaboratively and communicate with teachers and classmates as well as access, research, create, and submit documents, projects, and products. With the emphasis on research and project-based learning, students are afforded an alternative avenue to demonstrate their mastery of STEM concepts.

Parent Involvement Policy

Parent involvement means the participation of parents in regular, two-way, meaningful communication concerning student academic learning and other school activities. Parents have the right to play an integral role in assisting their child's learning. This includes the right to be involved, as appropriate, in the decision making processes of the school in planning, monitoring, and evaluating school programs. The Parent Involvement Policy will be jointly developed with parent input, reviewed, and revised annually at the end of the school year. For purposes of this policy "parent" refers to parent/guardian

Barstow STEM Academy encourages, supports, and values the participation and involvement of parents and families in the educational experience of their children. In order to encourage and support parent involvement, parents will be provided the following opportunities to participate in the policies, procedures, and activities of the school:

- A district and site web page will be maintained with information on programs, activities, and scheduled events.
- Regularly scheduled school site council (SSC) meetings will be held to plan, monitor, and evaluate school budgets and programs. The Barstow STEM Academy SSC is made up of 12 members: school principal, four classroom teachers, one classified personnel, three parents or community members and 3 students. SSC elections are held annually for staggered terms to elect SSC members, and SSC decisions are shared at regular monthly PTO meetings.
- Regularly scheduled parent involvement meetings will provide opportunities to share information about school programs, particularly those provided by Title I funds and to seek parent input on revisions and improvements to programs, site policies, and procedures. Meetings will be scheduled at various times to meet the needs of all parents.
- Site plans will be available in an understandable format in a language parent/guardians can understand when 15% or more of the parents speak another language. At this site, information will be provided in Spanish as needed or requested.
- Input from parents of students involved in ELL programs or receiving Title I services will be sought on new and revised school policies and procedures. An annual Title 1 parent survey will be conducted to determine the effectiveness of Title I services to students, the results will be shared with the SSC and PTO. Improvements to these programs will be made based on the results of the parent surveys.
- The Single School Plan outlining program goals/objectives will be shared at parent involvement meetings throughout the school year, so parents may function as equal partners in implementing and coordinating effective programs for students.
- The parent handbook including information on school policies, procedures, and budgets will be distributed annually to families.
- Information about the California Common Core State Standards for each grade level are available on the BUSD website so parents know and understand the state/district expectations for student performance. District assessments will also be explained on the BUSD website and upon parent request.
- The school will be responsible for providing students with high quality educational programs based on research based best practices, and the school will keep parents informed about programs through grade level orientations, parent meetings, newsletters, and district/site web pages.

OPPORTUNITIES FOR PARENT INVOLVEMENT IN THE SCHOOL COMMUNITY

- Parent volunteers in classrooms and for field trips will be encouraged. There is a required district screening of volunteers to ensure the safety and welfare of students. All volunteers are required to attend a district orientation regarding appropriate interaction with students and teachers.
- Parents will be invited to attend award ceremonies throughout the school year where students are recognized for academic and social achievement.
- Parents will be invited to grade level orientation meetings, school performances, and special events such as monthly parent involvement opportunities.
- Teachers will meet with parents after the first assessments of the year as needed if a student is found to not be meeting grade level standards. Progress reports will be sent home at the end of first and third quarter, and report cards will be sent home at the end of the first and second semester. A parent conference will be held at the end of the first semester to discuss student progress on the first report card. Parents will be contacted by teachers or the principal regularly as needed to discuss a student's overall welfare and academic achievement using quarterly progress reports, semester report cards, phone calls, conferences, discipline forms, use of parent portal, emails, or notes home.
- Parent training may be available to teach parents strategies to help their children with homework, study skills, and use of technology.
- Meetings will be scheduled upon parent request when a parent/guardian is unable to attend scheduled parent/teacher conferences. Home visits will be arranged as needed if a parent cannot come to school.
- Parents will be provided a student-parent-school compact which outlines how parents, school staff, and students share the responsibility for improving learning. This compact will be updated on a yearly basis and given to parents at the beginning of the school year. Parents of new students will be provided a copy upon enrollment.
- Teachers and the principal will be accessible to parents and will maintain on-going communication concerning student academic or social progress. Student study team meetings (SST) will be scheduled as needed to address student issues or needs. The team members will consist of the SST coordinator, teacher, principal, and any other district personnel deemed necessary. A school psychologist will be included as needed to address student behavior issues.

At the end of each school year, an annual review of the Title I program is completed. This will be accomplished partially through a parent survey, provided for all parents. In addition to data from this survey, student assessment data, CAASPP test scores, classroom observation data, and other measures will be reviewed and the Title I program will be modified as needed.

This Parent Involvement Policy has been developed jointly with, and agreed on with, parents/guardians of children attending Barstow STEM Academy. This policy was adopted by the School Site Council at Barstow STEM Academy on May 24, 2018, and will be in effect for the 2018/19 school year and beyond. The school will distribute this policy to all parents/guardians of Barstow STEM Academy students on or before the first reporting period of the school year

Attendance Policies & Procedures

At STEM, students are expected to maintain regular attendance and to be at school on time. Please have students at school by the start of the school day at 9:05am. In order for your student(s) to earn perfect attendance, he/she must be in school every day, all day from 9:05am-4:05pm.

Students Returning to School Following an Absence must be re-admitted through the school office in the morning before school. If the parent/guardian does not verify an absence within 72 hours, the absence becomes a truant absence.

Absence Verification

When a student is absent from school, the parents/guardians need to contact the school within 72 hours to verify/clear the absence. To verify/clear a student's absence, the parents/guardians can call the school office at 760-255-6150, email the STEM Office Assistant, or present a letter/note or doctor's slip to the school office. When calling the school to verify a student's absence, please provide the following information: full name (spell the last name clearly), grade level of the student, dates of absence, the reason for absence, the name of the person calling, and relationship to the student.

Appointments

If a student is leaving school during the day for a doctor or dentist appointment, a parent or emergency contact person who is on the emergency card must come to the receptionist area, present a photo ID, and sign the student out of school. Students will only be released to a parent or person named on the emergency contact list. Students must bring a copy of the doctor or dentist appointment slip to the attendance office upon return to school to verify the absence of classes missed.

Excused Absence (BUSD Board Policy 5113(a)):

Education Code 48205 allows an excused absence for the following reasons:

- (1) Illness
- (2) Quarantine under the direction of a county or city health officer.
- (3) Medical and dental appointments.
- (4) Attending the funeral services of an immediate family member, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside of California.
- (5) Jury duty.
- (6) Illness or medical appointment during school hours for the student's child.
- (7) Personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- (8) Serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
- (9) Spending time with an immediate family member who is an active duty uniformed service member on leave to or from a combat zone.

Unexcused Absence occurs anytime a student's absence cannot be verified as an excused absence.

Excessive Absence: A student is considered to have excessive absences when he or she has missed 12 or more days in a school year. Students with excessive absences are referred to the School Attendance Review Board (SARB).

Truancy:

Truancy is when a student has been absent from school without a valid excuse and when an absence has not been verified by a parent or guardian. STEM is a secondary school, so we go by periods of class, not days. This means that the attendance clerk has to account for student attendance during every period. Truant periods are periods where a student is absent, and the parent does not notify the office (either by phone call, email/letter, or doctor's note) as to why the student was absent. Truant tardies are when a student arrives at school or class late (30 minutes after school or class starts). Truants and truant tardies are flagged in the attendance system, and when a student reaches 27 truant class periods (or three (3) full unexcused/truant days of school), a truant letter will be sent home to the parents/guardians. After 54 missed class periods (or six (6) full unexcused/truant days of school), the parents/guardians will receive a second letter and will be required to attend an attendance conference with the school administrator. Then, after 81 class period absences (or nine (9) full unexcused/truant days of school), a third letter and a SARB referral will be sent to the parents/guardians. At this point, the parents/guardians and the student will be required to appear in front of the School Attendance Review Board (SARB).

Tardy Policy

It is very important that students be in class for all instruction and that they do not disrupt other students' learning by arriving late to class. Students are expected to be in their seats, ready to work, when the bell rings, each period. Students are also expected to attend each of their scheduled classes. Students who fail to attend one or more class will be considered truant and disciplined accordingly.

All students who are late to school must obtain a tardy pass from the office before going to class.



Student Drop Off and Pick Up Procedures

School starts at 8:55am, and students are permitted on campus after 8:30am when campus gates are opened. For safety reasons, please do not drop your student(s) off before the campus gates are opened.

Students are to report on time to school **no earlier than 25 minutes before the beginning of the school day**. Students must also be picked up **when school is dismissed at 4:05 pm** unless participating in a school-sponsored activity or attending a STEM event.

Please use the upper parking lot turnaround, when dropping off and picking up students from the school. Students, who are dropped off and picked up by a parent/guardian, are to use the ramp to access the school campus when arriving at school in the morning and when dismissed at the end of the school day. **Please, for safety reasons, DO NOT drop off or pick up students anywhere on Mountain View or Silver Lane. School staff is located in the parking lot and bus location.** If students are walking to school or home from school, they need to use the crosswalk on Silver Lane/Mountain View (for safety reasons, do not cross the street anywhere else around the school).

Parental Responsibility for After School/Before School Events/Activities

Although we supervise all school activities, before school and during the afternoons, evenings, and weekends, **parents are expected to pick up students within 15 minutes** of the time the event/activity ends or the time students are told to have their parents arrive. Teachers and administrators who are responsible for supervising these events/activities have agreed to work beyond their regular workday, but have not volunteered to stay indefinitely. **Students, who are not picked up within fifteen minutes, may be excluded from participation in the next event/activity, and the proper authorities may be called to pick up your child.**

Academic Policies & Procedures

Academic Standards

All STEM students should strive to reach their academic potential. STEM students are expected to maintain good academic standing, having no grades below a C in any class. Students, who do not maintain this standard, will be referred to the Student Study Team (SST) process to determine the appropriate interventions to assist the student in raising his/her grade(s). Students referred to the SST process will receive extra support such as, but not limited to, tutoring, counseling, and weekly progress reports. Academic standing will be reviewed at regular intervals including first, second, and third quarter as well as the end of the school year. STEM staff understands that our school is a school of choice and is not the appropriate educational environment for all students. Students who earn any Ds on a report card will prompt an intervention. Students who continue low performance after intervention or earn any Fs will lead to the SST process to evaluate the appropriate school setting, required summer school or grade recovery, and requirements for continued enrollment.

Grading Period	Good Standing	Intervention	Student Study Team
First Quarter Grade	All C's or higher	1 or more D grades	Continued low performance - D's or any F's
First Semester Grades	All C's or higher	1 or more D grades	Continued low performance - D's or any F's
End of the Year*	All C's or higher/Test Scores Standard Met	1 or more D grades/Standard not met	Continued low performance - D's or any F's

Homework Policy, Missed Assignments, & Make-Up Work

Homework policies, missed assignments, and make-up work are specific to each teacher. Please contact your child's teacher when you have questions about homework, missed assignments, and make-up work. STEM staff encourages parents to use Infinite Campus to keep track of student progress and to message teachers. It is the student's responsibility to keep track of all homework assignments, to request make-up work, and to confirm acceptable due dates with his/her teachers.

Academic Agreement

STEM students and parents will be asked to read and sign an academic/behavior agreement at the beginning of each quarter. The agreement states that in order for a student to attend any extracurricular events/activities during each quarter of school, the student must maintain a 2.0 GPA with no Ds or Fs in any subject at the time of an extracurricular event/activity in order to attend the event. The first quarter academic/behavior agreement is provided in this handbook, and all other quarter agreements will be sent home at the beginning of each quarter for the student and parent to read and sign.

Technology Policies and Procedures

BYOD Program - Bring Your Own Device

Barstow STEM Academy relies on student technology for daily instruction. STEM requires students to Bring Your Own Device (BYOD). Parents are asked to purchase an appropriate technology device for their child. If a family is unable to provide a device, the school will have a limited amount of Chromebooks on hand. Minimum specifications are listed below. Each student should bring a fully charged device, ready to be used, on a daily basis. STEM highly recommends obtaining insurance when purchasing a laptop or tablet. Damage and theft is not the responsibility of STEM, and parents will be expected to repair or replace any damaged devices. Students and families will be responsible for any damage caused to school or other student devices.

Technology Devices - Minimum recommended specifications

Most lessons and activities at STEM are web-based. Therefore, STEM encourages students to bring their own device to school to enhance the learning experience. For the best classroom learning experience, STEM strongly recommends that students use a Chromebook and their BUSD google account. The following devices will also be supported at STEM: Mac OSX (10.8 or later) and Windows-based laptop (Windows 7 or later with the following minimum specifications: Intel Core 2 Duo or later, 4 GB Ram, 80 GB HD).

Google Accounts

Students will use technology to access lessons, conduct online research, and collaborate with peers using Google Apps. STEM's Google Drive Student Account allows students to create documents, spreadsheets, presentations, and websites. Students may collaborate online with a small or large group when creating documents and spreadsheets using their Google account.

Infinite Campus

STEM utilizes an online grade book program in Infinite Campus, which is accessible by both students and parents. STEM faculty expects students to know and understand their grades at all times. At the beginning of the year, parents and students will be given Infinite Campus log-in information to access the parent and student portal. Even though progress reports are sent home every quarter to help support student achievement, it is expected that parents regularly monitor their child's grades.

Summary of Acceptable Use Policy for STEM

Students at Barstow STEM Academy are encouraged to bring personal digital devices that enable internet access for valid educational purposes. **In our classrooms, the use of any such device is encouraged when determined by the individual teacher in accordance with that teacher's plans for learning and assessment activities.** Any use of personal digital devices in violation of a teacher's classroom rules will result in regular classroom/school disciplinary procedures and possible confiscation of the device by a school administrator. Use of earbuds/headphones for personal entertainment purposes during the non-class time is not allowed and will result in regular school disciplinary procedures.

Dress & Grooming Code/Uniform Policy

STEM has a school uniform dress code policy for students.

STEM and the Barstow Unified School District believe that appropriate dress and grooming contribute to a productive learning environment. Board policy expects students to give proper attention to personal cleanliness and to wear clothes suitable for the school activities in which the students participate. Students' clothing must not present a health or safety hazard or a distraction that could interfere with the educational process. (BUSD board policy 5132 a)

STEM has a uniform dress code policy. Therefore, students are expected to wear the following to school every day:

- khaki or black bottoms (pants, capris, shorts, skirts, skorts – no denim and bottoms must have an inseam of 5 inches or more – no shorter than mid-thigh) Bottoms that decrease when worn or with movement will not be allowed.
- a plain, solid-colored red or white collared polo or dress shirt with no logos or insignias on them
- During the colder months, students can wear plain, solid-colored red or white pullover sweaters over their collared shirt, and zip-up outerwear such as jackets, coats, and sweatshirts must meet the BUSD dress code policy (plain, solid-color recommended).
- Hats must also follow BUSD dress code policy (STEM approves of students wearing plain, solid-colored hats or a STEM school spirit-wear hat).
- Safe footwear must be worn at all times: no sandals or open-toed shoes; all shoes must have a back-strap, be closed-toe and no heel over 2 inches; no slippers or house shoes.
- P.E. clothes are to be worn during P.E. class (see P.E. requirements/expectations).

Fridays will be “STEM Spirit Fridays”; students can wear a STEM school spirit-wear shirt along with their khaki or black bottoms.

Since STEM is a secondary school, STEM follows the BUSD dress code policy for secondary schools, not the elementary schools. A detailed copy of the BUSD dress code policy will be provided and can be found on the BUSD website.

School administration will take appropriate action if the school uniform/dress code policy is not followed and/or clothing is deemed inappropriate or gang-like in appearance. Any attire or grooming, which in the opinion of the administration, presents a health/safety risk or detracts from the learning process will be deemed a dress code violation. Please remember the school uniform/dress code policy when shopping for new school clothes for your student. Students arriving at school dressed inappropriately will be asked to change clothes. Continual violation of the dress code will result in disciplinary action.

Discipline Policies and Procedures

Disciplinary System

STEM utilizes Positive Behavioral Interventions and Supports (PBIS) system aimed at correcting inappropriate behavior by implementing logical consequences and incentives for positive behaviors. STEM's PBIS discipline system utilizes Minor and Major Behavior Referrals to document inappropriate behaviors and interventions used to address the behavior. While this system does not impact the permanent record of our students, it does offer strong enough accountability to motivate most students to fulfill the obligations of their STEM contract. Because disciplinary levels are progressive, this approach does not allow for continuous defiance or disruptions. In addition to minor/major incidents, interventions, and logical consequences, any student who commits a major violation of Education Code 48900, may receive an at home suspension, on-campus suspension, or a citation by school police. For the most serious offenses, students may be recommended for Expulsion from the Barstow Unified School District. Parents will be notified of any behavior incidents resulting in a Minor and/or Major Referral.

Any student who receives three or more Minor or one Major behavior referral may miss out on school activities/events or extra-curricular activities/events throughout the school year. Extra-curricular activities include, but are not limited to, dances, ASB activities, school clubs, and the 8th-grade end-of-the-year trip.

In Class Discipline

Teachers use PBIS strategies to encourage positive behavior and utilize corrective measures to remedy inappropriate behavior. Students are clearly and consistently taught classroom/school rules and procedures. Depending on the nature of the offense and the level of severity, teachers and school staff may administer the following consequences:

- Verbal correction or re-teaching of missed expectation
- Seat change
- Private student conference with the teacher
- Parent contact
- Social/device restriction
- Lunch Detention
- Campus Beautification/Lunch Clean-Up
- Please Note: Failure to serve detentions will result in a more severe consequence
- Team interventions, including Student Study Team Conference (SST)

ANTI-BULLYING POLICY

Barstow STEM Academy supports the Barstow Unified School District's belief that **all students have a right to a safe and healthy school environment.** To that end, the district, STEM, and the community have an obligation to promote mutual respect, tolerance, and acceptance. STEM will not tolerate behavior that infringes on the safety of any student. STEM adheres to the Barstow Unified School District anti-bullying board policy. **Students who act in violation of this policy may be subject to Barstow STEM Academy/District disciplinary procedures up to and including expulsion.**

Cheating/Academic Integrity

At STEM, we want every student to become a caring and productive citizen. Students are expected to achieve academic excellence and develop a strong character. The faculty, staff, and administration expect every student at STEM to follow principles of honesty and integrity.

Search and Seizure

The principal/designee has the authority to conduct searches when reasonable suspicion exists to suspect that the student has contraband in his possession or control in violation of a rule, regulation or statute. The following regulations apply:

Personal Search - A personal search shall be defined as any inspection of a student's purse, pocket, cell phone or devices, book bag, locker or similar receptacle used for the student's belongings.

- The school official may request a police officer to conduct or assist in any search.
- Due Process will be followed and the student's civil rights protected at all times.

SEXUAL HARASSMENT POLICY

Definition of Sexual Harassment: California and Federal laws define sexual harassment as unwanted sexual advances or unwanted visual, verbal, or physical conduct of a sexual nature. Such offensive behavior includes, but is not limited to, the following:

- Unwanted sexual advances, including propositioning and requests for sexual favors, or repeatedly asking someone out for a date after it is clear that the person is not interested.
- Explicitly or implicitly offering employment or academic benefits in exchange for sexual favors.
- Making threatening reprisals after a negative response to sexual advances.
- Visual conduct: leering, making sexual gestures, displaying sexually suggestive objects, pictures, cartoons, or posters.
- Verbal conduct: making or using derogatory comments, epithets, slurs, or jokes, making sexually based remarks about another person's own body.
- Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitation.
- Physical conduct: Touching, assaulting, impeding, or blocking movement.
- Basing employment or academic benefit on whether or not a person submits to behavior such as described in the items above.
- Unwelcome behavior as set forth in the items, which has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

This sexual harassment policy is intended to protect against sexual harassment before it becomes actionable sexual harassment. The term "sexual harassment" is intended to mean sexual harassment in the broadest meaning of that term in current popular as well as legal usage.

DRUGS, ALCOHOL AND WEAPONS

Drugs and Alcohol -- Barstow Unified School District Policy 5131.6(a)

District staff shall intervene whenever students use alcohol or other illegal drugs while on school property or under school jurisdiction. Staff members, who have a reasonable suspicion that a student may be under the influence of alcohol or drugs, shall immediately notify the principal or designee. If the principal or designee, in his/her professional capacity or in the course of his/her employment, knows, observes, or suspects that a student may be under the influence of alcohol or drugs, he/she may notify the parent/guardian. School staff shall not disclose confidential information provided during counseling by a student 12 years of age or older. A school counselor may report such information to the principal or parent/guardian only when he/she believes that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons living in the school community. The school counselor shall not disclose such information to the parent/guardian if he/she believes that the disclosure would result in a clear and present danger to the student's health, safety or welfare. Students possessing, using or selling alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures including suspension or expulsion and/or referral to law enforcement in accordance with law, Board policy, and administrative regulation. In addition, such students may be referred to an appropriate counseling program, transferred to an alternative placement, and/or be restricted from extracurricular activities, including athletics.

WEAPONS AND DANGEROUS INSTRUMENTS -- Barstow Unified School District Policy 5131.7(a)

The Governing Board recognizes that students and staff have the right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by firearms and other weapons.

The Board prohibits any student from possessing weapons, imitation firearms, or other dangerous instruments, as defined in law and administrative regulation, in school buildings, on school grounds or buses, at school-related or school-sponsored activities away from school, or while going to or coming from school. Under the power granted to the Board to protect the safety of students, staff, and others on district property and to maintain order and discipline in the schools, any school employee is authorized to confiscate any prohibited weapon, imitation firearm, or dangerous instrument from any student on school grounds. Unless he/she has obtained prior written permission as specified below, a student possessing or threatening others with any weapon, dangerous instrument, or imitation firearm shall be subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations. The principal or designee shall notify law enforcement authorities when any student possesses a firearm, explosive, or other prohibited weapon or dangerous instrument without permission, sells or furnishes a firearm, or commits any act of assault with a firearm or other weapon.

Physical Education Course Expectations

Barstow STEM Academy 2021-2022

Course Description:

This course is an important part of the educational process. It is our goal to develop physically, mentally, and socially fit students who will stay active throughout their lives.

Performance Objectives:

- ✓ To have fun while learning physical skills and activities.
- ✓ To develop good habits and attitudes about healthful living.
- ✓ To develop physical fitness and lifelong health habits through physical activities.
- ✓ To explore many skills for recreational use now and in the future.
- ✓ To encourage cooperation, sportsmanship, and emotional control.
- ✓ To develop personal hygiene and knowledge of the body.
- ✓ To develop leadership qualities and responsible citizenship skills.

Behavioral Expectations:

- ✓ Be respectful to yourself, other students, teachers, and equipment.
- ✓ Horseplay in the locker rooms will not be tolerated.
- ✓ Bullying and profanity will not be tolerated.
- ✓ No sagging or de-pantsing of other students.
- ✓ Students should not leave the locker room or P.E. area without permission.
- ✓ Students need to stand in attendance rows before instruction begins.
- ✓ Students should not use equipment until instructions have been given.
- ✓ End of Class Procedures: Students will stop all activities and return all equipment when the whistle is blown.
- ✓ Students are responsible for securing all valuables in an assigned locker when not in use.

Progressive Discipline Procedures:

1st Offense: Verbal Warning

2nd Offense: Student-Teacher Conference

3rd Offense: Phone Call Home

4th Offense: Referral to Office

P.E. Requirements:

- ✓ Students must wear complete uniforms daily: shorts, shirt, socks and athletic shoes.

- ✓ Students must participate daily and try their best. Positive behavior is expected.

Uniforms:

- ✓ Students will need to purchase a P.E. uniform within one week of enrollment. The cost is \$20 and may be purchased from the office. Lender uniforms are available, if needed. Students who are unable to purchase a STEM P.E. uniforms can bring red shorts and a gray shirt until a uniform can be purchased. Shirts must have sleeves.
- ✓ Students may not wear school clothes under P.E. uniform (under shirts or tank tops are acceptable).
- ✓ Students are allowed to wear sweats and sweatshirts OVER their P.E. uniforms during the winter months. Winter clothes should be red, white, black, or gray.

Excuses:

- ✓ Parent excuses must state the reason for the excuse with the date, signature, and phone number. These are good for one day at a time, up to three days.
- ✓ Medical excuses are required after three days and must state the reason and duration. The excuse must be signed by the doctor and have the student's name on the note.
- ✓ If excused from the activity, the student must still dress out.

Injuries:

Students should report all injuries, no matter the severity, to the P.E. teacher right away.

Lockers and Locks:

- ✓ Students will be issued a locker to store clothing and personal items during P.E. class.
- ✓ Students will bring in their own locks from home (COMBINATION LOCKS ONLY) in order to secure their personal items.
- ✓ All lock combinations must be given to the P.E. teacher to keep on file.
- ✓ It is the student's responsibility to store and secure personal belongings in lockers.

General Information:

- ✓ Students will have 7 minutes at the beginning and end of class to change clothes.
- ✓ No glass, aerosol spray, lotion, pens, pencils, rubber bands, gum, candy, or food items will be permitted in the locker room or P.E. area. Teachers will provide pencils if needed.
- ✓ Cell phones and electronic devices are prohibited during P.E. class unless otherwise notified.
- ✓ The P.E. department is not responsible for lost or stolen items.

Recommendations:

- ✓ P.E. uniforms can be stored in lockers when not in use. We recommend that P.E. uniforms be taken home and washed every Friday and be returned to school clean and ready to use every Monday.
- ✓ Students are allowed to purchase more than one P.E. uniform and/or take P.E. uniform home more than once a week to wash if necessary.
- ✓ Appropriate shoes (athletic shoes) should either be worn to school daily or carried in a backpack with P.E. uniform.
- ✓ Students should bring deodorant to use before and after class. Deodorant should not be shared with others.

Grading Procedures:

Students earn 10 points daily for dress and participation. Students will lose daily points for the following:

1. **Non-dress:** Students must wear P.E. shirt and shorts, socks, and athletic shoes.
2. **Non-participation:** Students choosing not to engage in activity.
3. **Misbehavior:** Profanity, horseplay, gum chewing, poor sportsmanship, inappropriate touching, or inappropriate use of equipment.
4. **Insubordination** or disrespectful behavior.

*Violating any of the above mentioned behaviors will result in a decline in the student's academic and citizenship grade.

Make-Up Points: Students can earn lost points back by completing a writing assignment.

Students may read any article related to sports, fitness, nutrition, or health and write a summary of the article. One summary is required for each day of missed points and the assignment is due the NEXT day. Summaries MUST include either a reference page/link or a copy of the article. Late assignments will NOT be accepted.

- *5th Grade—1 paragraph
- *6th Grade—2 paragraphs
- *7th Grade—3 paragraphs
- *8th Grade—4 paragraphs

Safe and Responsible Use of Equipment STEM 17/18 School Year

1. Basketballs, Yellow and Red Utility Balls, and Tetherballs:
 - For Blacktop Only
 - Use Hands Only
 - Basketballs: Used for Basketball Only (No “Street Basketball” Allowed. Organized basketball games may be played during P.E. only).
 - Utility Balls: Used for Four-Square and Dodgeball Only. Dodgeball games may be played during P.E. only.
2. Soccer Balls and Footballs:
 - Upper Grass Field Only
 - Only Used During P.E.
3. Equipment from Home:

- Please leave your own toys/equipment at home (this includes kendamas, basketballs, soccer balls, footballs, four-square balls, tennis balls, and ANY other toys).
 - If needed for after-school practice, MUST stay in a bag until practice.
 - Cell phones and other devices MUST stay in a backpack when not being used for class.
4. **Tag Games/Chasing Games:** Only Allowed During P.E. and Only Allowed on Grass Field
 5. End of Recess Procedures—When the Bell Rings or Whistle Blows, PLEASE:
 - Stop Playing
 - Put Away Equipment
 - Throw Trash Away
 - Line Up
 6. **Sidewalks/Hallways:** Please keep these areas clear and remember to WALK.
 7. **Off Limits:** In front of Locker Rooms, unless lining up for P.E.

Student Internet and Network Use Agreement

Please read the following carefully before signing this document

The signature(s) at the end of this document is (are) binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

The use of the Internet and any network resources is a privilege, not a right. Inappropriate use will result in a cancellation of those privileges. The BUSD administration, teachers and/or staff of BUSD may deny, revoke, or suspend specific user access of those students who violate the articles of this agreement. (See IV below)

Introduction

This document will give you information about privileges and responsibilities of using the Internet and district networks as part of the student's educational experience. This agreement must be signed before the student will be granted access to the Internet and other resources provided through the BUSD' local and/or wide area networks. The Internet is an electronic network connecting millions of people via computers from all over the world. Students may have access to:

1. Information and news from a variety of sources and research institutions;
2. Public domain and shareware software of all types;
3. Discussion groups on a wide variety of topics;
4. Many university libraries, the Library of Congress, and more.

However, on a public network, it is impossible to control all materials, including harmful matter. ("Harmful matter" means matter that, taken as a whole by the average person applying contemporary statewide standards, describes in a patently offensive way material which lacks serious literary, artistic, political or scientific value for minors. (ref. Penal Code section 313)).

Supervision, Monitoring and Filtering

Students are expected to use technological resources in a responsible and age appropriate manner.

BUSD teachers will reasonably supervise and monitor student use of the Internet and on-line resources. In addition, the Internet access provided in BUSD programs is regulated by a technology protection device that filters visual depictions that are obscene, child pornography, or harmful to minors. However, the County Board of Education and the County Superintendent of Schools do not control the content of information or resources accessible on the Internet and, due to the rapid growth in Internet content, filtering may not be perfectly effective. Students and parents should be aware that some of the materials on the network might be controversial and inappropriate for use by students. BUSD teachers attempt to provide resources through the Internet that are appropriate for classroom instruction and/or research for the needs, maturity and ability of their students. BUSD take no responsibility for the accuracy or quality of information from Internet sources. Students should be aware that computer files and communications over electronic networks are not private. Electronic communications and downloaded material, including files deleted from a user's account under specific conditions, may be monitored or read by teachers and other program employees.

Acceptable Use

Access to the Internet in education is to support learning. Academic institutions are provided access to unique resources and the opportunity for collaborative work. The use of the Internet must be in support of education and be consistent with the educational goals of the BUSD.

Prohibited Use

1. BUSD students shall not disclose, use or disseminate personal identification information about themselves or others when using electronic mail or other forms of electronic communication. Personal information includes student names, photographs, personal account addresses, home addresses, telephone numbers, Social Security numbers, or other individually identifiable information.
2. BUSD students shall not use the Network for any commercial, political, or personal use. Students shall not use the Internet for purposes unrelated to educational endeavors.
3. BUSD students are prohibited from accessing, posting, transmitting, publishing or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, medical condition, marital status, sex, age, sexual orientation, political or religious beliefs. This includes a perception that a person has any of these characteristics or that a person is associated with someone who has, or is perceived to have, any of these characteristics.
4. BUSD students shall not use technological resources to encourage the use of drugs, alcohol, or tobacco, or to promote unethical practices or conduct any activity prohibited by law, policy, or administrative regulation.
5. BUSD students shall not violate copyright laws. All communications and information accessible via the network should be assumed to be the property of the author and should not be reused without his/her permission. Students may place copyrighted material, including multimedia, on the system only with appropriate permission.
6. BUSD students shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail; nor shall they attempt to delete, copy, modify, forge, or fraudulently use other users' mail or files.
7. BUSD students shall not commit acts of vandalism using BUSD technology resources. Vandalism includes, but is not limited to, hacking, intentionally transferring, uploading, downloading, or creating computer viruses and/or any malicious use of technology resources. Also included are any actions that harm or destroy equipment, materials, or data, in any form, of any other user. Public offenses related to computer crime are defined in Penal Code section 502.

Consequences (Disciplinary Action)

Violation of the above items may result in the cancellation of Internet and network privileges. The BUSD Executive Director (or designee) may close a student account at any time deemed necessary. Depending on the seriousness of the offense, disciplinary actions based on any combination of the following policies/procedures will be enforced: Education Code, BUSD district policy, and school site discipline policy. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the local/wide area network and the Internet.

Signature Pages

Parents/Guardians and Students, please make sure you sign and return the pages that follow.

BARSTOW • STEM • ACADEMY

Acknowledgment Contract for Physical Education

Please read the Physical Education Course Expectations on the STEM website and understand that for the safety of your child and others, the rules and regulations must be followed and maintained.

A parent note is required to excuse a child from participating for each day. Remember, if your child needs to be excused from physical activity for more than three days, a note from your family physician will be required. A P.E. report is required for each day of P.E. missed.

Please take some time to review with your child the information provided and know that we are looking forward to a great year in Physical Education at Barstow Stem Academy.

If you have questions, please feel free to call Mr. Malan or Ms. Ramirez at (760) 255-6150. You can also email the P.E. teachers.

Mr. Mitchell: curtis_mitchell@busdk12.com

Mrs. Griego: stephanie_griego@busdk12.com

PLEASE SIGN BELOW TO INDICATE THAT YOU HAVE REVIEWED THE COURSE EXPECTATIONS AND RETURN TO PHYSICAL EDUCATION TEACHER ASAP.

____ I have read and understand the STEM P.E. Course Expectations for 2021-22.

Name of Student _____

Grade _____

Student Signature _____

Date _____

Name of Parent _____

Phone # _____

Parent Signature _____

Date _____

Name of P.E. Teacher (please circle one): Mr. Malan Ms. Ramirez

List below any medical conditions that may affect your child's performance in P.E. class.



STUDENT INTERNET AND NETWORK USE AGREEMENT

I understand and will abide by the BUSD Student internet and Network Use Agreement terms and conditions for access to the Internet and/or BUSD networks. I understand that my signature is binding and indicate that I have read the terms and conditions carefully and understand their significance.

I further understand that any violation of these regulations is unethical and some actions could constitute a criminal offense. Should I commit any violation, my access privileges will be revoked, school disciplinary action will be taken against me, and appropriate legal action will be considered.

Student User's Name (please print) _____

Student User's Signature _____

Date _____

Parent or Guardian Network Responsibility Agreement

(If user is under the age of 18, a parent or guardian must also read and sign this agreement.)

As the parent or guardian of this student I have read the terms and conditions as outlined in the BUSD Student Internet and Network Use Agreement.

I understand that this access is designed for educational purposes and that the BUSD has taken precautions to eliminate inappropriate materials. I also recognize it is impossible for the BUSD to restrict access to all inappropriate materials and I will not hold them responsible for material the student may access.

Parent or Guardian Name (please print) _____

Parent or Guardian Signature _____

Date _____



Your **Best Choice** for **Academic Success!**

BYOD Student Agreement

The use of technology to provide educational material is not an entitlement but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic devices while at school. Students are given the opportunity to do so on a room-by-room and day-by-day basis. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in BYOD must adhere to the Student Code of Conduct, as well as the Computer Systems Acceptable Use Agreement as stated in the Student Handbook. Furthermore, the student must agree to the following conditions:

- The student takes full responsibility for his or her technology device. The school is not responsible for the security of student-owned technology'.
- The technology must be in silent mode while on school campuses and while riding school buses.
- The student will maintain confidentiality of usernames and passwords and protect the confidentiality and safety of others when sharing work or images.
- The student will refrain from sending any form of communication that harasses, threatens or is discriminatory'.
- The student will refrain from using social network tools for personal use.
- The student complies with each teacher's Green-Yellow-Red distinction or any request to shut down the device during class time.
- The student realizes that printing from personal technology devices will not be possible at school.
- The student realizes that computer bags must not be used as book bags.
- The student accesses only files on the device or Internet sites which are relevant to the classroom curriculum.
- The student will only access the internet using the OCS wireless connection.
- The student acknowledges that the OCS network filters will be applied to one's connection to the internet and will not attempt to bypass them.
- The student understands that bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the AUP policy and will result in disciplinary actions.
- The student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the AUP policy and will result in disciplinary actions.
- The school has the right to collect and examine any device that is suspected of causing problems or being the source of an attack or virus infection.

I understand and will abide by the above policy and guidelines. I further understand that any violation may result in the loss of my network and/or laptop privileges as well as other disciplinary or legal action.

Student Signature: _____

Date: _____

Printed Student Name: _____

Grade: _____

Parent Signature: _____

Date: _____



Parent/Student Handbook Agreement

I have received a copy, read, and understand the rules and regulations as described in the Barstow STEM Academy Handbook and Contract as well as the guidelines of Education Code, section 48900. I also understand that the Barstow Unified School District Board Policies are available in their entirety online at <http://barstow.k12.ca.us/>.

The school staff and my parents have helped me to comprehend these rules. I understand I am held responsible for knowing and obeying these expectations, rules, regulations, and contract responsibilities.

I will share them with my parents/guardian so that they will know what is expected of me as a student at Barstow STEM Academy. I understand this page is to be signed and returned to the school as soon as possible.

Student's Name (please print) _____ Grade: _____

Student's Signature: _____ Date: _____

As a parent or guardian of a Barstow STEM Academy student, I have received a copy, read and understand the rules and regulations as described in the **Barstow STEM Academy Handbook and Contract** as well as the guidelines of Education Code, section 48900. I also understand that the Barstow Unified School District Board Policies are available in their entirety online at <http://barstow.k12.ca.us/>.

I am aware of my responsibility as a parent/guardian and agree to support my child in meeting his/her responsibilities.

Parent/Guardian's Name (please print) _____

Parent/Guardian's Signature: _____ Date: _____

Para una traducción en español de alguna información de las páginas de la agenda, por favor llame a la oficina escolar.