

**St. Anthony-New Brighton Family Services Collaborative Board Meeting**  
**Wednesday, May 11, 2022**  
**City Council Chambers - 3301 Silver Lake Rd**  
**6:30pm**

Our vision: *Develop healthy, well-adjusted youth, supported by informed and caring families in a welcoming and concerned community*

**1. Welcome and Introductions**

Mageen called the meeting to order at 6:33pm

Attending: Mageen Caines, Jeremy Sroga, Kristen Morris, Wendy Webster, Jackie Webber, Cassandra Palmer, Sully Sullivan

**2. [Approval of Minutes from April 13, 2022](#)**

Cassandra Palmer made motion to approve, seconded by Jackie Webber, motion passed

**3. [Treasurer's Report](#)**

a. How Collaborative Receives their Funds

Monies accumulate through "random moments" opportunities in the schools. Money can only be spent according to state-wide priorities. Revenue of \$18,346 and expenditure of \$5,300. Wendy Webster reported a balance of \$159,541 at the end of April.

b. Update on fund balance carryover

c. Waiver application update

The plan is to submit on Friday, May 13th. Expect to hear about 2 weeks after submission

d. Monies update on currently funded initiatives

SAVEC, High school mental health initiative - transition to student seat, etc not using full funding

**4. Mental Health Support of Students**

*(Promote Mental Health and well-being of Children, Youth, and Young Adults)*

a. [School-Based Mental Health Vote](#)

Jackie Webber made a motion to vote in person and electronic vote ( 5 working day) for members not present, Kristen Morris seconds. All 6 members present voted yes.

Electronic voting - Yes - 2, No - 2, Abstain - 1

Total votes - Yes - 8, No - 2, Abstain - 1

Motion passes

## **5. Work Group Update**

### a. [Draft of Proposed Bylaw](#)

Work group had a detour about the background of Family Services Collaboratives. Goal is to have a bylaw vote in September. Work group is working toward a strategic planning session in the future to help narrow focus. Wendy is working with Nine North about a hybrid meeting option that falls under open meeting guidelines. This allows for mandated partners who may not live in the community to attend.

### b. How the Collaborative Operates and its Purpose

- Our priorities, core values, and guiding principles

## **6. Nominations**

### a. Chair

- The expectations of this role are to attend every meeting and ensure the meeting agenda is met and formal processes are followed. This may include helping members form motions or cuing for motions during a meeting. The chair needs to know Roberts Rules of Order for meeting facilitation. This role is a facilitation role and draws on others' expertise to help keep the group moving towards its own goals. Between meetings this role is available for support in project execution. The expectation is that the chair will help all members to share their ideas within a space that respects the role of the Board.

Mageen Caines nominates Catie Michaelson

Catie Michaelson nominated via electronic vote

### b. Secretary

- The expectations of this role are to develop the agenda in partnership with the Chair and Coordinator, communicate with the board about upcoming meetings, track status of board members, meeting attendance, send out agendas and to write/distribute the minutes for each meeting.

Mageen Caines nominates Jeff

## **7. Change the Outcome Film Screening**

### a. Volunteers for work group to plan

PD/FD, Hennepin County can provide data of incidence of opioid use/overdose. Electronic vote will ask for volunteers for the group. The thought is Hennepin County, SAPD, school representative

## **8. Updates from Collaborative Partners**

Sully - Students and teachers are aware of the drug problem, mental health has improved this year  
Cassandra Palmer - retreat tomorrow - success metrics, approved 2023-2024 budget  
Wendy Webster - no updates  
Kristen Morris - last meeting  
Mageen Caines - COVID and STDs, last meeting  
Jeremy Sroga - 2 new officers starting Monday  
Jackie Webber - Traveling to DC to present at a national conference to present driving positive digital experiences

## **9. Adjourn**

Next Meeting - September 21, 2022

Council Chambers - 6:30pm

Motion by Mageen seconded by Jackie to adjourn. Motion unanimously supported. Meeting adjourned at 7:43 pm

Respectfully submitted,

Kristen Morris

## **St. Anthony New Brighton Family Services Collaborative:**

### **PRIORITIES**

The priorities of the St. Anthony New Brighton Family Services Collaborative are:

1. Promote Mental Health and well-being of Children, Youth, and Young Adults
2. Support Healthy Growth and Social Emotional Development of Children, Youth, and Young Adults
3. Strengthen Resilience and Protective Factors of Families, Schools and Communities

### **CORE VALUES**

The following core values establish and drive the work of all Collaboratives to foster well-being and resilience:

- \*Strengths based
- \*Child centered, youth guided, and family driven (increasing voice and choice)
- \*Holistic family, community, and systems approaches
- \*Culturally and economically affirming, responsive, and inclusive
- \*Equitable communities reducing disparities and increasing opportunities
- \*Research informed and data driven

### **GUIDING PRINCIPLES**

Each local Collaborative fulfills the mission and guiding principles to meet priorities by:

1. Identifying needs;
2. Creating or sparking new approaches to meet needs;

3. Building and supporting trusting community partnerships to respond to the needs of families and communities;
4. Improving and increasing access to services and helping families navigate service systems;
5. Encouraging and aligning child-serving systems to ensure a continuum of care; and
6. Enhancing capacity by integrating funding and improving the flexibility, efficiency, and use of existing resources