

Cien Aguas International School – Regular GC Minutes

Date: Monday, June 13, 2022 at 5:15

4:45-5:15 Finance Committee Meeting

Governing council members can join in-person or virtually. Community members are welcome to join us as well on Zoom.

Registration Link: <https://zoom.us/meeting/register/tJwufumvpj0jHdT2pvGbTL6NwwBPZLXQWhu8>

Join by phone: Email gc@cienaguas.org for numbers

Spanish interpretation will be available at all GC meetings. All community members are invited to attend.

CAIS Mission: CAIS is a K-8 school with a focus on dual language instruction, inquiry, and environmental sustainability. Cien Aguas seeks to develop students who can ask and investigate important questions about the world around them, are committed to a sustainable society, and are working toward cross-cultural competence, bilingualism, and biliteracy in Spanish and English.

In attendance: Alan Marks, Lisa Meyer, Alonzo Vera, Casey Benavidez, Ruby Chavez, Velia Cortalano

GC Members absent: Emily Diaz, Alex Rankin

Agenda Item	Summary	Action Item/Meeting Preparation
5 min Check-in	<ul style="list-style-type: none"> • Admin team and governing council members share “wins”, things to clear, and whatever is important 	<p>Discussion items:</p> <ul style="list-style-type: none"> • End of school year, Contracts, graduation ceremony, field days, AP Spanish results, Algebra class
5 min Chairs’ Check-in	<p><i>Approval of Minutes & Agenda</i></p> <p>Agenda</p> <p>Minutes from May 9, 2022 and May 25, 2022</p>	<p>ACTION ITEMS</p> <ul style="list-style-type: none"> • Motion to approve the June 13 agenda <ul style="list-style-type: none"> o 1st- Alan o 2nd - Alonzo o Alan - Yes o Alonzo - Yes o Lisa - Yes • Motions to approve the May 9 minutes <ul style="list-style-type: none"> o 1st-Alan o 2nd- Alonzo o Alan o Alonzo o Lisa • Motion to approve the May 25, 2022 minutes - postponed to August meeting.
10 min Public Forum	<p><i>The sign-up for Public Forum is available the Friday before the meeting. This is the opportunity for parents and the community to share questions, concerns, and opinions with the governing council. Once this portion of the meeting has ended, the</i></p>	

	<p><i>GC does not entertain public comments or questions for the remainder of the meeting. The governing council always appreciates hearing from the community. We do not respond to specific public comments, but they are an important part of our policy and decision deliberations,</i></p>	<p>Sign-up link to share at meeting in chat: https://docs.google.com/document/d/1nYEwblAtStp8nGCMsFTUwzLkgWRHW7jZYJeP1BPIA/edit?usp=sharing</p>
<p>15 min Data Committee</p>	<p><i>Data Committee:</i></p>	<p>Discussion items:</p> <ul style="list-style-type: none"> • <p>Action items:</p> <ul style="list-style-type: none"> • No Action Items at this time.
<p>20 min School Director/ Curriculum Report</p>	<p><i>Mr. Casey Benavidez: School Director/ Mr. Robert Gallegos: Assistant Director/ Ms. Patricia Garcia: Curriculum Coordinator</i></p>	<p>Discussion items:</p> <ul style="list-style-type: none"> • Update on options for increasing teacher/ staff compensation and/or changes to schedules/duties • Changes to the school calendar due to in-person PD availability from Dr. Jose Medina <ul style="list-style-type: none"> ○ Changing PD from the day <i>after</i> Labor Day to the Monday after Labor Day ○ Changing the Monday after Spring Break to the Friday <i>before</i> Spring Break <p>Action items:</p> <ul style="list-style-type: none"> • No action items at this time
<p>20 min Financial Report</p>	<p><i>Mr. Casey Benavidez, School Director, Ms. Ruby Chavez: Business Manager, Mr. Alan Marks: Treasurer, Alonzo Vera</i></p>	<p>Discussion items:</p> <ul style="list-style-type: none"> • NMPSFA - FY2022-2023 Lease application signature page; Certification A; Conflict of Interest Questionnaire. Lease application will not be available until June 13, 2022. Signatures required by governing board members and CAIS administration. • Fixed Assets worksheet for FY2021-2022. Signature required of governing board president. <p>The finance committee met at 4:45 today and reviewed the disbursement list and BARS for May.</p> <p>Action items</p> <ul style="list-style-type: none"> • Approve Retention stipend for CAIS employees <ul style="list-style-type: none"> • The retention stipend will be for all Cien Aguas International School staff

employed during the school year 2021-2022 *and* who will be retained for the school year 2022-2023.

- The stipend will be a one-time payment for staff who sign their SY 22-23 contract, which will commit them to complete the school year 2022-2023 at CAIS.

- 1st- Alan
- 2nd- Lisa
- Alan - Yes
- Lisa - Yes
- Alonzo - Yes
- Disbursements-May 2022
 - 1st - Lisa
 - 2nd- Alonzo
 - Alan - Yes
 - Alonzo - Yes
 - Lisa - Yes
- BAR 001-780-2122-0054-I, 11000, \$2
- BAR 001-780-2122-0055-I, 11000, \$4,441
- BAR 001-780-2122-0056-D, 11000, (\$428)
- BAR 001-780-2122-0057-I, 11000, \$1,210
- BAR 001-780-2122-0058-D, 11000, (\$543)
- BAR 001-780-2122-0059-M, 11000, \$0.00
- BAR 001-780-2122-0060-M, 11000, \$0.00
- BAR 001-780-2122-0061-T, 24301, \$0.00
- BAR 001-780-2122-0062-M, 24101, \$0.00
- BAR 001-780-2122-0063-M, 24154, \$0.00
- BAR 001-780-2122-0064-M, 31200, \$0.00
- BAR 001-780-2122-0066-T, 31600, \$0.00
- BAR 001-780-2122-0067-M, 31600, \$0.00
- BAR 001-780-2122-0069-T, 31701, \$0.00
 - 1st - Alan
 - 2nd - Alonzo
 - Alan - Yes

		<ul style="list-style-type: none"> ○ Alonzo - Yes ○ Lisa - Yes
	Committee Reports	
<ul style="list-style-type: none"> ● Executive Committee 	<i>Ms. Lisa Meyer: Governing Council Chair, Vice-chair - Emily Diaz, Alan Marks - treasurer, Alonzo Vera - secretary</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> ● No discussion items <p>Action items</p> <ul style="list-style-type: none"> ● No action items.
<ul style="list-style-type: none"> ● GC Nominating Committee 	<i>Ms. Lisa Meyer: Chair, Alex Rankin</i>	<p>Discussion:</p> <ul style="list-style-type: none"> ● <p>Action items</p> <ul style="list-style-type: none"> ● No action items.
<ul style="list-style-type: none"> ● Facilities Committee 	<i>Mr. Alan Marks: Chair, rest of governing council</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> ● Update on facilities given during the director's report <p>Action items</p> <ul style="list-style-type: none"> ● No action items.
<ul style="list-style-type: none"> ● Director Evaluation Committee 	<i>Emily Diaz: Chair, Alex Rankin</i>	<p>Discussion items:</p> <p></p> <p>Action items</p> <ul style="list-style-type: none"> ● No action items.
<ul style="list-style-type: none"> ● Policy Committee 	<i>Lisa Meyer: Chair</i>	<p>Discussion items:</p> <p></p> <p>Action items</p> <ul style="list-style-type: none"> ● No action items.
<ul style="list-style-type: none"> ● Audit Committee 	<i>Alonzo Vera: Chair, Other members: all of the governing council members Ms. Ruby Chavez: Business Manager, Mr. Casey Benavidez: Director</i>	<p>Discussion item:</p> <ul style="list-style-type: none"> ● <p>Action items - No action items.</p>
Adjourn		<p>Motion to adjourn</p> <ul style="list-style-type: none"> ○ 1st- Lisa ○ 2nd - Alan ○ Alan - Yes ○ Lisa - Yes ○ Alonzo - Yes

Regular board meetings will be held the 2nd Monday of each month unless announced differently by the governing council. Agendas sent in advance will identify action items and things to prepare for the meeting. GC members will submit reports to be included in the meeting packet ideally 10 days (a minimum of 3 days) in advance of the meeting. Board meeting packets will be distributed at least two days (ideally seven days) prior to the meeting. All action items must be posted on the agenda twenty-four hours before the meeting.

Next Regular Board Meeting Monday, August 8, 2022 5:15-7:15 pm * Site: *Cien Aguas International School*

Cien Aguas GC Chairperson

Cien Aguas Secretary