

# RECORD OF PROCEEDINGS

Minutes of Fairfield County Business Advisory Council

Regular Meeting

Held December 4, 2018 at 12:00 p.m.



The regular meeting of the Fairfield County Business Advisory Council Meeting was called to order at 12:09 p.m. on December 4, 2018. The meeting was held in room 134 of the Fairfield County Educational Service Center, 955 Liberty Dr., Lancaster, Ohio.

Opening

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The following council members/businesses were represented and answering present to roll call:

Roll Call

First Name	Last Name	Job Title
Bob	Blackburn	Assistant Superintendent, Pickerington Local Schools
Randy	Cotner	Superintendent, Walnut Township
Tom	Cumbow	Bus. Rep./Community Member, Walnut Township LSD
Jennifer	Friel	CEO Mid-West Fab., Represents Amanda-Clearcreek LSD

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Matt	Gallatin	High School Principal, Liberty-Union Thurston
Kendra	Heistand	Bus. Rep., Liberty Union-Thurston LSD
Michael	Johnson	Client Services Liaison, Fairfield County ESC/Interim Superintendent, Liberty-Union Thurston
Richard	Spindler	Superintendent, Berne Union LSD
Courtney	Stebelton	Superintendent Secretary, Fairfield County ESC
Richard	Szabrak	Director, Fairfield County Economic Development

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Steve	Wigton	Superintendent, Lancaster City School District
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President, Mike Johnson, started the meeting with introduction of new members of the Business Advisory Council.

Welcomes  
and  
Introductions



*A motion was made by Mr. Cotner, seconded by Ms. Friel to approve the minutes of the Business Advisory Council's meeting from September 18, 2018.*

*All aye*

*Motion carried.*

Minutes

Brochure



The updated copy of the BAC brochure was presented. There were comments previously on the artwork being too busy. The artwork was changed and information updated.

Mr. Matt Gallatin, principal from Liberty Union, joined us today to give a verbal presentation on his student's visit to Company Wrench. He said these students were identified as those most likely to benefit from the Career Readiness Endorsement. He said the students showed

School and  
Workforce



interest in the work, some have even submitted applications with the company. He said the main things the students were told to be successful in the workplace were to 1. Show up, 2. Have a Willingness to Learn, and 3. To be Drug Free.

Development  
-Presentation



Mr. Szabrak then transitioned into his presentation on the implementation of the Career Readiness Endorsement Packets in the school districts as of November 29<sup>th</sup>. This is when the Implementation Subcommittee met and discussed. The results of this meeting were presented as part of the agenda for the council. The goal is by January 11, 2019 schools will have identified a list of students who qualify for the Career Readiness Endorsement. This will all lead up to March where a job fair will be held in the evening at Eastland/Fairfield Career

Implementation  
of the Career  
Readiness  
Endorsement  
Packet-Prese  
ntation





Center, food will be offered and parents are welcome. Parents are welcome so that they can see that their students will be gaining by going into the workforce, not losing because they are not going to college, or not going to college immediately, following high school. By next year there should be more of a standard present, that way second semester juniors/first semester seniors can be identified and this information can be brought to their attention. Mr. Szabrak hopes that this implementation of identifying students, getting them informed and

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showing them the job fair in March will cumulate into a large evening in May in which these students can have a “Signing Event”, similar to an athletic signing event/draft pick. The goal is to showcase these students and recognize their achievement of joining a local company.

The group then discussed the formation of a sub-committee to help with the May signing day, more information to come at the next meeting. The group then wanted to discuss the particulars of the signing event. Mr. Szabrak and Ms. Friel thought the idea of different

Group  
Discussion

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company hats on the table with the student picking a hat/choosing the company, as a way to make the event more fun. Overall, the group thought the idea of a “Signing Event” and the soon to be sub-committee a good idea with more information to come.

Mr. Blackburn addressed the council, stating that he and Ms. Buckley (absent) have been working with Fairfield Medical Center on creating internships within the hospital for the

FMC/  
Pickerington  
collaboration

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students at Pickerington. He said that they were also approaching their Business Chamber to possibly create more internships in the Pickerington area. May Meeting

The group then discussed setting the May meeting to May 21<sup>st</sup> at 12:00 p.m.

*Mr. Gallatin left the meeting at 12:59 p.m.*



Ms. Friel then stated that her company (Mid-West) was open to any school that would like to do tours, they will make the time. Mr. Johnson said that was a very generous offer and mentioned how it might be nice to hold a meeting at a business.

Mid-West  
will give  
Tours

Ms. Friel immediately offered to host the February 19, 2019 meeting at Mid-West Fabricating in Amanda, OH 43102

Mid-West to  
host Feb. mtg



Mr. Cumbow then stated that he would like to host the May 21, 2019 meeting at his business in Walnut Township. (address to come)

Cumbow to  
host May  
mtg.

*Mr. Johnson stepped out of the room at 1:20 p.m.*

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There being no further business Mr. Szabrak called for adjournment at 1:22 p.m. seconded by both Mr. Cotner and Mr. Spindler.

Adjourn