

Albuquerque Bilingual Academy
ABA GC Meeting Minutes
Date: February 24, 2020

Board Members Present	Brenda Baca, Julian Munoz, Doris Cole, Melissa Trujeque	
Absent	Jose Garcia	
Others in Attendance	Chris Jones, Danielle Miranda, Pryium Banerjee, Esteban Cole, Mike Vigil, Patty Matthews, Dolores Archuleta	
QUORUM	<u> X </u> YES <u> </u> NO	
Meeting called to order	Brenda Baca called the meeting to order at <u>5:31 pm</u> & Roll Call by Melissa Trujeque	
Item	Discussion	Action/Recommendation
Approval of the Agenda		Brenda Baca called for a motion to approve the agenda. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Approval of Minutes	<u>Munoz</u> : Typo: Change date from 01/27/2019 to 01/27/2020	Brenda Baca called for a motion to approve the 01/27 minutes. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Consent Agenda		
Approval of BARs	<i>*Finance Team met prior to Regular GC meeting to review the BARs and Budget Reports</i> BAR for consideration: • 00021-I • 00022-IB • 00023-I • 00024-I • 00025-I • 00026-I 1. Justification: \$383,217- To create budget to match SEG Increase from 40D and final unit value according to SEG BAR 2_11_20. 2. Justification: \$8,684- To create budget based on FY20 initial award of state match cash fund. 3. Justification: \$1,737- To create budget based on revenue from refund and staledating of checks. 4. Justification: \$2,320- To create budget based on Donations and other private sources of revenue received. 5. Justification: \$259- To create budget to match E-rate revenue received. 6. Justification: \$632- To match budget to FY19 Final award disbursed in FY20 <u>Munoz</u>: Finance Team met at 5pm to review. Overall, there are no questions from the Finance Committee regarding any of the BARs.	Brenda Baca called for a motion to approve BAR 00021-I, 00022-IB, 00023-I, 00024-I, 00025-I, and 00026-I. Melissa Trujeque motioned. Doris Cole seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Special Issues (Discussion/Action)		
Budget Report Updates	<i>*Finance Team met prior to Regular GC meeting to review the BARs and Budget Reports</i> <u>Vigil</u>: We went over the budget in detail from the reports that Kyle provided; Kyle and I went over these last week in detail as well. Basically, on the Expenditure Report it looks like that there is a potential for a deficit if the school year were to end as of right now. But the BAR from \$383,217 actually solves that and we'll probably have a carryover of a couple \$100,000 if not more. As far as the monthly activity, we do have a little bit more that we spent than we brought in. The main reason being is that we have 3 payrolls, so twice a year we have three payroll months and that usually hits the cash a little harder but we had over \$1.4 million in the bank so cash flow is not an issue. When looking at the budget for next year, there is additional funding for teacher raises and other educational employees and once the Governor signs the bill we will have more knowledge about what that means for you guys. We will be working with Mr. Jones to build a budget for next year. Another thing to keep in mind is that you are to be forming your Equity Council if it hasn't already been formed and also consider what that means for the increase in at-risk funding. PED is going to want to know how those funds are actually applied; the good thing is that it comes through SEG but we still have to be accountable for all of that. <u>Munoz</u>: Have they come up with guidelines on that Equity Council yet? It's going to be separate from the GC, right? Or is it part of the GC? I'm just curious on this Equity Council and how it's going to work. Are we going to need more members? <u>Vigil</u>: No, we actually talked with the School Budget Director, David Craig, and he's a little flustered because they're determining the numbers side to it. It hasn't been laid out as far as what they want to see. I'm sure it is going to be a lot of work for Mr. Jones to put together. The GC is going to be responsible to make sure that Chris gets the job done but I don't think you guys are necessarily going to put the pen to paper. But I think some guidance as to what you	

	want to see. He always brings major stuff to you before it is actually reported on and sent out to PED. But I think it's going to be a bigger factor; this year was the first year that the ruling came out on legislation. So I think that the Governor is going to want to see a lot more accountability; I think it's going to be a lot more work on the administrative side. <u>Baca:</u> I thought one board member has to be on it and some teachers, staff members, parents, and community members. <u>Vigil:</u> I'll try to get some specifics for you guys. One last thing, the Audit for the PED has not yet been released; it's in review still as of this morning. It's a big audit, so they will take their time in reviewing it and making sure that they're doing it right. Once that is approved, then we will bring it to the GC. If there was anything that needed some actions or presenting any legal implications, we would've already brought that in closed session but there wasn't anything that warranted that.	
Board Training and National Conference Attendance	<u>Baca:</u> There is a national conference and going to be in Orlando, Florida and it's June 21st- 24th. Today is the last day for the Early Bird price of \$450. The conference starts Sunday night and goes to Wednesday evening. Allegiant Airlines has a flight leaving Sunday and coming back on Thursday. <u>Munoz:</u> Did you already sign up? <u>Baca:</u> I already signed-up and I'm staying three miles from the conference because that hotel was a lot cheaper. I also talked to Karen with PED and she's willing to provide us with the core training on one day and she'll invite other charter school GC members. If you want to it, I will call her and set a date. Some of the classes offered at this training will cover our requirements.	
Travel Approval – Head Administrator	<u>Baca:</u> This is for Mr. Jones to go to this conference also. <i>GC takes a break 5:45pm and reconvenes at 5:58pm</i> <u>Jones:</u> I do apologize for coming in late and traffic was really bad. This agenda item is a travel request; the board is responsible for approving or denying my travel request. The other part of this is for board training. Last year, we did attend the National Charter School Conference; where the board members attended board specific strands. This year we want to do the same thing and Orlando, Florida is where the conference is being held. We have five board members and granted that you are able to take vacation; of course we have the out of pocket expense and then it's based on reimbursement. If you're able to do that, we'd love for you to attend. No for me, it's the same thing. I am requesting the opportunity to attend this training. It is kinda coming late and we should've discussed this last month. The registration price is \$450 and today is the last day to get the Early Bird price. In addition to that, the hotel price is \$209/night and the benefit of staying there is that we don't have to spend money on transportation. The flight is about \$244 through Allegiant Airlines; you do have to pay for the bag fee. Of course we have \$45/day for food and that would have to be factored in. If you can attend, I think it would be a great thing for us to be there together and we can also debrief after sessions and really start to plan our own initiatives for the board. Take a look at it but I am asking for your approval so I can pay for my registration and make my travel arrangements. <u>Munoz:</u> What funds would we use? <u>Jones:</u> For you guys, it would come out of Operational and for me it would come out of Title II which is for training.	Brenda Baca called for a motion to approve the Travel Approval – Head Administrator on the condition that he provides us with the formal request. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Charter Renewal Updates	<u>Jones:</u> Two Friday's ago we went again to Santa Fe where at that time they voted on the final Charter Renewal. At that time, they took all 19 of us and put us on the agenda once again. For some of the schools that had concerns, they did ask representatives from those schools to present. With that in mind, they wanted to compare the data that was presented initially with the final data. We're still waiting for our accountability dashboards to be released, so we have not had that information released publicly. I will tell you that our data did match the initial data from the presentation and the initial review that was provided by the CSD. With that in mind, I will tell you that we did increase and we did make great strides toward becoming a spotlight school which is really cool for us. I can't share with you very specific details about the data that was released but I can tell you that from what I understand 55 points is a cutoff to be considered a spotlight school. I believe that is almost considered an "A" letter grade but we actually came very close to getting to that mark. They voted unanimously to approve our renewal. Now, the next steps for us are to go back up in front of them again to renegotiate our mission specific goal and that is going to be on March 16th here in ABQ. We have to provide the mission specific goal draft by March 6th. After that, as soon as the renewal is finalized we can go back in front of them to request amendments to our charter. For example, if we wanted to consolidated our dances that is something that needs to be approved. Those are things that the GC will have to decide upon before. <u>Matthews:</u> They are going to make you go for the amendment and not put it in the charter contract negotiations? <u>Jones:</u> Correct. The direction and guidance that we received upfront was we have to have our amendments approved before the submission of our charter. That is why we went forward with the school name change. After all that work is done, then we would have to go back in front of them and request amendment changes. That is the guidance that I received and that I am following. It would've made a lot more sense to present them altogether. We have several that	

	we would like to request and we can cross that bridge when that time comes. But that is really the update when it comes to the renewal. We're in really good shape and I want you to keep in mind that we went from facing revocation just four years ago, from an "F" to almost a "B", to renewing to a full five year term. That is pretty exciting for us to have made those gains. <u>Munoz</u>: So for the mission specific goal that is on March 16th, is it going to be the same charter terms you already have or change them? <u>Jones</u>: Now it is going to change a lot. When we went through our Corrective Action Plan, they gave us different academic goal, so we had the academic performance framework. At that time, our short cycle assessments counted towards our survival as well. So they gave us the 1.5 years of growth goal. But now with the charter contract, they're looking at the accountability dashboard. From my understanding that is going to take precedence. <u>Matthews</u>: So you don't get to have school based academic goals? <u>Jones</u>: Based on what I remember from the training, they said those are going to take a backseat toward what this dashboard tells the commission. So we may develop them and we can have them but they aren't going to be considered in terms of 'did you meet your academic performance framework goals?' Before, it was either or. <u>Matthews</u>: But I'll just tell you that the law is either or. The law clearly contemplates that you're supposed to have both. That is the problem, is that they should be negotiated whether you do it whether you do it with a short cycle assessment or whatever you want to do internally. Now maybe they are calling your mission specific goal that academic goal. I think during negotiations there should be clarification because the law says that you either meet the standards of excellence of the department which by the way has never been legally defined or the student performance goals in the charter. If that is now going to become your mission specific goal, then statutorily you can avoid closure or revocation on renewal based on one or the other. That has always been our argument that we wanted at district court level. <u>Jones</u>: The other thing you have to think about is turnaround. If the accountability dashboards aren't released until next fall or winter, how are they going to hold you school accountable. There has to be some goal that is an interim goal. The other piece that we were talking about in the training is the mission specific goals in that they were really tied to your mission. The way they made it sound is that we would stick to whatever aligns with our mission which for us will be ELL proficiency. But as far as the academic performance framework goal, they were kind of discounting them although it doesn't make any sense because it is either or. We will get more information. But until we sit down with them and see exactly what they're telling us to do, we really don't know because things change so quickly. <u>Munoz</u>: Who is going to be with you in the negotiations, Mr. Jones? <u>Jones</u>: Well the leadership committee always votes and always willing to help develop the goals. But as far as the meeting, that will be me and ideally a member from the council will be there as well. This is the template that they provided us with and if you look at the examples of the mission specific goals they look streamlined and seems like they want to treat everyone the same. That is just my understanding of it.	
Earlier Learning Solutions Inc. Foundation Update	<u>Jones</u>: We did meet with the foundation recently. We do still have our Vice President Chris and member Lauren in place. Now we're at a stage where we're in search of a new president of the foundation. At this place and time, we discussed and brainstormed some ideas because we do have a facilities acquisition problem that is coming up. We're going to finalize the officers very soon and then we will have a better idea of where the foundation stands when it comes to membership of officers. We could also use a couple of additional members so if you know if anyone that would be interested, have them send Chris their resume; it would be very helpful for us to have additional members. The foundation is operating which is great; of course, they have continued to operate since we recruited the new members. We will have more updates for you very soon.	
Closed Session		Brenda Baca called for a motion for ABA's Board of Education to convene in Executive Session Pursuant to the Open Meetings Act: NMSA 1978 § 10-15-1 (H)(8) for the Purpose of Discussing the Sale or Lease of Property. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Reconvene to Open Session	<u>Trujeque</u>: Roll Call at 7:03pm- states that all members agree that the matters discussed in the Executive Session were only limited to those specified in the agenda.	Reconvene to Open Session
Action as Necessary from Closed Session (Discussion/Action)		Brenda Baca called for a move to approve the development agreement with the foundation. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of

		4-0; 0 opposed; 0 abstained Brenda Baca called for a motion for the board to make a consensus to support the non-profit with the refinancing of the building. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Head Administrator Updates	N/A	
Public Comment	<u>Miranda</u> : Monday, March 30, 2020 is during our Spring Break.	
Announcement of Next GC Meeting	Next GC meeting: <u>Monday, March 23, 2020; 5:30 pm</u>	Brenda Baca asked for a motion to adjourn. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
Adjourn	Meeting was adjourned at <u>7:07pm</u>	