

**LA PROMESA EARLY LEARNING CENTER**  
**LPELC GC Meeting Minutes**  
**Date: March 25, 2019**

<b>Board Members Present</b>	Brenda Baca, Julian Munoz, Doris Cole, Melissa Trujeque	
<b>Absent</b>	Regina Sanchez	
<b>Others in Attendance</b>	Chris Jones, Danielle Miranda, Mike Vigil, Esteban Cole, Crystal Avalos	
<b>QUORUM</b>	<u>  X  </u> YES <u>      </u> NO	
<b>Meeting called to order</b>	Brenda Baca called the meeting to order at 5:34 pm & Roll Call by Julian Munoz	
<b>Item</b>	<b>Discussion</b>	<b>Action/Recommendation</b>
<b>Approval of the Agenda</b>	No discussion.	Brenda Baca called for a motion to approve the agenda. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Approval of Minutes</b>	02/25/2019	Brenda Baca for a motion to approve the 02/25 minutes. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Special Issues (Discussion/Action)</b>		
<b>Budget Report</b>	<i>*Finance Team met prior to Regular GC meeting to review both the budget reports and BARS</i>	
<b>Approval of BAR</b>	BARs for consideration: 1. 528-000-1819-0033-M 2. 528-000-1819-0034-M 3. 528-000-1819-0035-D  1. Justification: Regular maintenance on 1000 function. 2. Justification: Regular maintenance on 2000 functions. 3. Justification: \$117- Reduction of budget authority based on final award letter received from the NMPED.	Brenda Baca called for a motion to approve BAR #0033-M, #0034-M, & 0035-D. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Governance Council Training Update</b>	<u>Baca</u> : We've completed the 2 hours on accounting and we just need one more hour to schedule. We should be getting the updated dates from PED; they're supposed to be setting up some training online, so we will wait for that announcement.	
<b>School Name Change Update</b>	<u>Baca</u> : I know that we need today's approval of last month's minutes. We have to submit them quickly so that we can get on the April agenda.	
<b>Approval of SY 19-20 Calendar</b>	No discussion.	Brenda Baca called for a motion to approve the SY 19-20 Calendar. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Approval of Recurring Payments with Electronic File Transfer</b>	<u>Vigil</u> : This would only be for the reoccurring payment in which you already approved the purchase from the beginning. This will only be for your lease.	Brenda Baca called for a motion to approve the Recurring Payments with Electronic File Transfer. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>PF Update-Monitoring Tool Presentation</b>	<i>*this item was tabled until next GC meeting</i>	
<b>Head Administrator Updates</b>	<u>Jones</u> : Right now we are about 382 students enrolled for next school year. We are way above where we were for the 40 <sup>th</sup> day which was about 339 students; so that is huge increase and is going to put us at a decent place when it comes to finances. Other than that, we have testing going on and Mr. Cole has been coordinating testing for us. Right now our students are taking the Las Links Assessment and SBA Science. SBA Science counts towards our school letter grade which is good and bad for us. Other than that it is just a busy time for us. We are working on	

	staffing for next year. We plan to have 3-Kinder classes and two classes at each grade level with the exception of eighth which will only be one class. Also, if you plan to go to the training in June, I need to get your information in quickly.	
<b>Public Comment</b>	N/A	
<b>Announcement of Next GC Meeting</b>	Next GC meeting: <u>April 29, 2019 at 5:30 pm</u>	Brenda Baca asked for a motion to adjourn. Julian Munoz motioned. Melissa Trujeque seconded. -Brenda Baca called for a vote.
<b>Adjourn</b>	Meeting was adjourned at 5:53 pm	GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained